

REGULAR MEETING OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, JULY 11, 2017, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, JUNE 13, 2017
 - B. SPECIAL MEETING MINUTES, JUNE 26, 2017
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - C. FINANCE COMMITTEE - NO REPORT
 - D. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - E. PARKS & FACILITIES COMMITTEE - NO REPORT
 - F. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - G. PARKS REPORT - INCLUDED IN PACKETS
 - H. RECREATION REPORT - INCLUDED IN PACKETS
 - I. ENVIRONMENTAL SERVICES REPORT - INCLUDED
 - J. ADMINISTRATIVE REPORT - INCLUDED IN PACKETS
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. IT INFRASTRUCTURE EXPENSES APPROVAL
- 9) COMMISSIONERS COMMENTS
- 10) DIRECTORS COMMENTS
- 11) PRESIDENTS COMMENTS
- 12) ADJOURNMENT

NEXT REGULAR MEETING - AUGUST 8, 2017

Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
June 13th , 2017

Steve Pennock, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Dave Bakener, Gary Davis, Dan Engelkes, Mark Tremble, Steve Pennock

ABSENT:

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance & Technology Administrator; Andy Egyed, Supt. of Parks; Brian Beckman, Supt. of Environmental Services; Matt Mekeel, Supt. of Recreation, Don Fuller, Treasurer; Kim Krahenbuhl, District Attorney; Andrea Messenger, Secretary to the Board

RECOGNITION OF VISITORS:

APPROVAL OF MINUTES

Motion by Mark Tremble, seconded by Dan Engelkes, the regular meeting minutes of May 9, 2017 be approved as printed. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Motion by Dan Engelkes, seconded by Gary Davis, the Treasurer's Report be approved. Roll Call: Dave Bakener, Gary Davis, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Claims Payable and Checks Drawn

Motion by Dave Bakener, seconded by Mark Tremble, the Claims Payable be approved as presented. Roll Call: Mark Tremble, Gary Davis, Dan Engelkes, Dave Bakener, and Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Parks Report - Included in Board Packets. Mr. Egyed commented that Steve Benesh & Sons have been on site at Park West pouring concrete. They poured one between the ball diamonds that will be utilized for a bicycle repair

station. An additional pad was poured at the end of the boardwalk near the dog park, and also one for the handicap accessible port-a-john that will be available. Wes Hughes will also be removing the dead Ash trees through Park West this week.

Recreation Report - Included in Board Packets. Mr. Mekeel commended his staff on a great job with the Triple Play/ Fun Run, as well as Touch-a-Truck, they were a hit on the new Friday night.

Environmental Services Report - Included in Board Packets. Mr. Beckman had nothing to add.

Administrative Report - Included in Board Packets. Mr. Griffin commented that he and Mrs. Folk had their closing comments with the auditors, and the reports should be available within the next couple weeks.

BUSINESS (unfinished)

BUSINESS (new)

Approve Engineering/Survey Contract - Chastain & Assoc. LLC

Mrs. Folk stated they would like to enter into an agreement with Chastain & Associates for completion of phase 1 engineering for the Lowden Trail. Mrs. Folk met with the Financial Committee on June 5th to discuss the agreement. She stated that the County and City of Oregon have agreed to respectively contribute \$19,000 each for completion of the engineering services.

Motion by Dan Engelkes, seconded by Dave Bakener, the Engineering/Survey Contract - Chastain & Associates be approved. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Prevailing Wage Ordinance 17-6-13

Motion by Mark Tremble, seconded by Gary Davis, the Prevailing Wage Ordinance 17-6-13 be approved. Roll Call: Gary Davis, Dan Engelkes, Dave Bakener, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Court Resurfacing Agreement - Flex Court International

Mrs. Folk stated that they have submitted purchase order 51107 in the amount of \$55,654, the 50% down payment on the

flex court. We should be able to get the product to us and start install around July 4th.

Motion by Dave Bakener, seconded by Gary Davis, the Court Resurfacing Agreement be approved. Roll Call: Gary Davis, Dan Engelkes, Dave Bakener, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Executive Session Minutes Release

Mr. Pennock stated that Mr. Krahenbuhl recommends we release the Executive Session dates: April 8th 2014, June 26th 2014, December 8th 2015, March 8th 2016, April 7th 2016

Motion by Mark Tremble, seconded by Dan Engelkes, the Executive Session Minutes Release be approved. Roll Call: Gary Davis, Dan Engelkes, Dave Bakener, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Davis commented that he took his 4 year old grandson to the new Fairgrounds remodel and they loved the park.

Mr. Bakener had nothing to add.

Mr. Engelkes commended Mr. Tremble on his speech at the Kerwin dedication at the Triple Play.

Mr. Tremble commented that the upkeep at the parks are great. He said Andy and the Parks crew do a great job.

DIRECTOR'S COMMENTS

Mrs. Folk thanked Andy and his staff on all their hard work at Fairgrounds. She also stated the District is currently employing more than 115 employees. 99 of which are part time. She said the District continues to be one of the larger employers in the area, especially for those who are of the age of high school and college.

PRESIDENT'S COMMENTS

Mr. Pennock commented that after traveling to other Park Districts there is no comparison to our Parks.

ADJOURN

Motion by Dan Engelkes, seconded by Dave Bakener, the meeting adjourn at 6:13 p.m. ALL WERE IN FAVOR.

Respectfully Submitted,

Andrea Messenger
Secretary to the Board of Commissioners

Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Special Meeting Minutes
June 26th , 2017

Steve Pennock, President, called the Special Meeting to order at 4:00 p.m.

PRESENT: Dave Bakener, Dan Engelkes, Steve Pennock

ABSENT: Gary Davis, Mark Tremble

OTHERS PRESENT: Erin Folk, Executive Director; Brian Beckman, Supt. of Environmental Services; Andrea Messenger, Secretary to the Board

BUSINESS (new)

Nash Recreation Center Compressor Purchase Approval

Mr. Beckman stated that at the beginning of this year Mechanical Inc. came in and did a preventative maintenance leak check on the compressor system. They identified compressor 1 has an electrical grounding in the compressor that is unable to be repaired, and compressor 2 has a refrigerator leak that is also unable to be repaired. They attempted to run the chiller on 50%, but during high heat it is unable to cool the building efficiently enough. They would like to purchase 2 compressors from Gustave A Larson Company in Rockford for \$22,806, and pay Mechanical \$7,448 to install the compressors. The installation will start as soon as tomorrow.

Motion by Dan Engelkes, seconded by Dave Bakener, the Change Order be approved. Roll Call: Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

ADJOURN

Motion by Dan Engelkes, seconded by Dave Bakener, the meeting adjourn at 4:02 p.m. ALL WERE IN FAVOR.

Respectfully Submitted,

Andrea Messenger
Secretary to the Board of Commissioners

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017
Parks Report



Sports

The basketball court and the tennis courts will soon be getting a new surface installed by Flex Court Athletics. What this will include is all weather plastic tiles that will snap in place over the existing blacktop service. They will fill all of the cracks in the existing surface first. The tennis courts will also be getting new nets, wind screen and one court will be made into four pickle ball courts with permanent nets. The basketball courts will have new poles and backboards installed and between the courts layout will have a hopscotch and shuffleboard. The colors will remain the same, green and blue with white lines. The install will start the week of July 4th and could take a week of good weather to finish. This is going to be a big improvement on these courts, less maintenance and will last 20 plus years.



Projects

We have had fifteen trees removed and stumps ground at Park West that were dead from EAB or from storm damage. Park staff has removed the chips, added top soil and seeded these areas. This winter we will be removing more of the Ash trees at Park West and continue to follow up with all other parks. The Ash trees are really showing signs of EAB this year. Not only does the tree look bad but also creates a hazard from dead limbs falling in areas where patrons are.

We will be putting together a list of trees we will be replacing this fall and will be keeping track of those trees and existing trees with Tree Tracker Software. We plan to replace ten trees this year and evaluate replacement numbers every year.

All plant material has been planted in the parks flower beds and are being well maintained by the flower bed crew. Watering, fertilizing, weeding and dead heading are all apart of daily maintenance.

The improvement projects at Fairgrounds have all been completed except for replacing the wood on the picnic tables with recycled plastic. The material should be arriving anytime now and we will install ASAP. The improvements to date include refurbishing the shelter, sitting bench by playground, bike rack, basketball backboard and court has been seal coated, new baseball backstop with bases and obviously new playgrounds and blacktop. The park has really come a long way since April.



General

Staff is doing a great job this year with maintenance and projects.

Respectfully submitted,

A handwritten signature in black ink that reads 'Andy Egyed'.

Andy Egyed
Superintendent of Parks

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Superintendent of Recreation Report



Training to Transform

We just completed our inaugural season of *Training to Transform* which was a joint venture with Jaime Buck Fitness. We had 38 people partake in the 12 week program where they met twice a week here at Nash to complete a fitness class, discussed sustainable nutrition, weighed in weekly and trained for a finale 5K. Congratulations to our winners: 1st place Kristine Parkinson with a weight loss of 11.6%, 2nd place Melissa Rasmussen with a weight loss of 11.2%, and 3rd place Elaine Reece with a 10.9% weight loss. Also to Jamie Nobis who won the 5K with a time of 29:05. This was a successful program that was received well by those who participated. We will look to offer this again in the upcoming Fall/Winter 2017 guide.



Upcoming guide

Rec. Staff has been busy not only with the plethora of scheduled activities and events thus far, but they have worked diligently with the marketing department on creating the next activity guide for Fall/Winter 2017. Stayed tuned for many more exciting programs to come your way.



Summer events

Our numerous events and activities have kept the Rec. Staff busy this summer and will continue to do so in the months to come. Rec. Staff has started a process of reviewing the weekly participation reports to assess their programming with the hopes of growing/adding programming as needed, but also to modify those programs that have run their course and/or are suffering at the present time.



Marketing

The Rec. Staff will now be operating under the newly created "*Marketing Guidelines*". The marketing department did a great job with creating a document to guide how the recreation department markets programs in the most effective way.

Respectfully Submitted,


A handwritten signature in black ink, appearing to read "Matt Mekeel", written in a cursive style.

Matt Mekeel
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 11th, 2017

Environmental Services Report

 **Nash Center**

The semiannual PM inspection of all air handlers and exhaust fans has been completed. All air handlers have received new filters, belts, and all lubrication points have been serviced. This is an important part of our PM schedule that ensures our units are running well all year long. The two new compressors have been installed on the Ice Bank Chiller and at the time I am writing this have not yet been turned on. I will update the board once they have been turned on and we are again building full loads of ice. The drinking fountain in the fitness center was found inoperable due to a bad compressor. Due to the cost of the compressor and installation we decided to purchase a new fountain with filtered water and bottle filling station. This has been a big hit with patrons. I hope to continue replacing older models with this newer version when it is required.

 **Blackhawk Center**

The wooden floors on court two and the aerobics room have been refinished this year. This is part of an every other year rotation to keep the floors sealed and serviceable. The two exhaust fans on the north end of the building have been removed and were found that both motors are not repairable. Two new motors have been ordered and will be installed once we can rent a lift from ACE. The summer cleaning is going well at BHC and both locker rooms are in full disinfect and deep clean stages currently. We are looking forward to having the Phantom Regiment staying with us for two nights (July 7th and 15th). They are usually a good group that really enjoys our facility. The RPZ backflow preventer at the main water source had a small leak on the pressure sensor line. We had Ehmens come in and replace that line and they are scheduled to test the RPZ in the next few weeks.

 **Environmental Services Staff**

I will be holding an Environmental Services staff meeting towards the end of July. This meeting will be more training on areas of Nash that are becoming more popular and how to setup for and tear down those events. Additionally we will review what to expect with the Blackhawk Schedule once school starts again.

Respectfully Submitted,



Brian Beckman
Superintendent of Environmental Services

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Business Administration Report

★ **Financial Review**

The June 2017 Treasurers Report is included in the board packet. The District is in overall great financial shape as it kicks off the second third month of the 2017-18 fiscal year. The Districts June Budget Report includes the preliminary budget numbers presented to the Finance Committee on June 8th. The Budget Packet has been available for public inspection since the Finance Committee review. The availability of the tentative budget and notification of the public hearing on the appropriations ordinance was not published in the Republican Reporter due to an error on the newspapers part. The notice was then published in the Ogle County Life newspaper.

The final Budget & Appropriations Ordinance will be approved at the July 18th meeting following the public hearing. The ordinance will then immediately be filed with the Ogle County Clerk. The final approved budget packet will remain on the Districts website and available at the Nash Recreation Center.

★ **Audit Receipt**

The FY 2017 Financial Audit has been completed by the Districts auditors, Wipfli LLP. Overall, for fiscal year 2017, the District revenues were \$8,000 greater than the prior year, while program expenses were \$43,000 less than the prior year. Each commissioner will receive a copy of the report and a digital copy has been uploaded to the Districts website. The final audit has also been filed with EMMA's (Electronic Municipal Market Access) website, which is required by the Municipal Rules Standard Board because the District has outstanding General Obligation Debt.

The District will file the final audit report with the State Comptroller's Office and the Ogle County Clerk as soon as the comptrollers filing certificate is made available. Notice of the audit availability, both at the Nash Recreation Center and on the District's website, will be published in the Ogle County Life. The notice is required under the Public Funds Statement Publication Act.

★ **2017 Office 365 & Server Upgrade**

The District will undergo the email migration from Microsoft Exchange, hosted on site, to the cloud of Office 365. The transition will coincide with the installation of a new fileserver and new workstations. The project will take place the week of July 17th. The transition should be a smooth process of upgrading our technology hardware in preparation for the new software packages. The District will soon have hosted (in the cloud) solutions for its email as well as its recreation and financial software.

Respectfully Submitted,



Dan Griffin
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Marketing & Communications Report



Facebook & Marketing

Facebook followers increased 3985 to 4023 and Instagram followers increased by 10.

A Marketing Guide has been established to create better communication between the marketing and the Recreation Staff to work together on marketing their programs. The guide covers all avenues of marketing. Guidelines have been set for each program and what should occur to market them appropriately. This should help us to work together to give each program the publicity it deserves. I am excited to implement this in conjunction with the Fall/Winter Activity Guide. A copy of the guide has been included in the board packet.



Facility Tours/Memberships

Only one tour was given this month. This has slowed tremendously but the weekend and evening staff have said they've had several people inquire about the facility weekly and tours are given by evening supervisors.

Corporate Membership drive is currently underway for E.D. Etnyre. This will wrap up at the end of August. I am currently getting statistics and information for Ogle County. Their membership expires at the end of September and they would like to present the success of the Corporate Membership drive at their August meeting.



Fall/Winter Brochure

Work was completed this week on the Fall/Winter Activity Guide. Registration is Monday, July 24 for members and Tuesday, July 25 for the general public. The guide covers programming from August 1, 2017-February 28, 2018. We will advertise the release on facebook, The Ogle County Life and through an email blast to OPD patrons. The guide will go live on Monday, July 10.



Additional Events

The Chamber of Commerce Business After Hours was held on a wet Thursday, June 29. Although the weather didn't cooperate, everyone that did attend enjoyed themselves. We had a carnival theme with food and games. Basket winners were Donna Mann with the Get Fit Basket and Chad Brinkman won the Family Fun basket.

Food plans are underway for the final Concert in the Park on July 25. Walking tacos will be served by Oregon Park District staff. We will also hold several give-a-ways during the night to celebrate our 50th anniversary.

Respectfully Submitted,

A handwritten signature in cursive that reads "Tina L. Ketter".

Tina Ketter
Marketing & Communications Supervisor

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11th, 2017

Aquatics Coordinator Report



First Friday's in the Pool

The July First Friday in the Sun is July 7th. Staff will provide cookies and ice pops from 2-3pm on the Sun deck and open swim from 2-5pm. We will also have our giant lawn games available for people to play along with other water games. For August we are planning on Goldfish and lemonade for our swimmers!



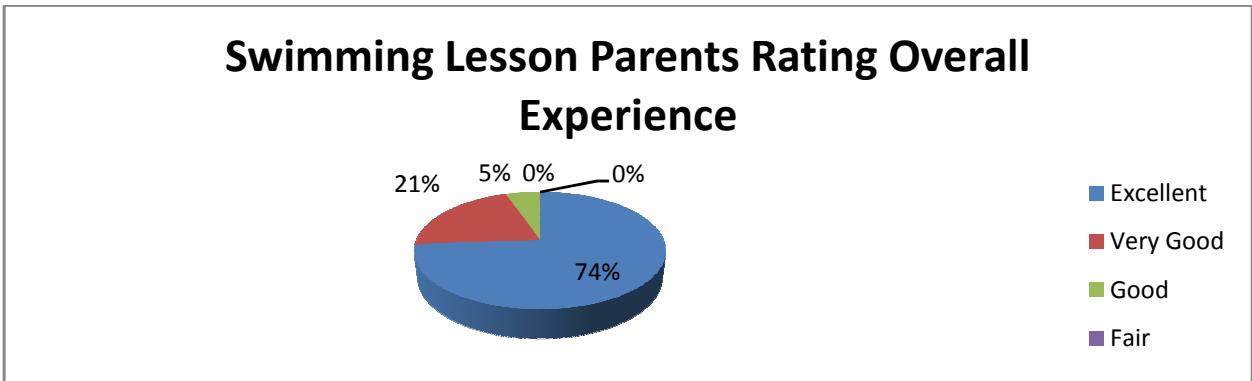
Triathlon

Our 8th annual triathlon is coming up quickly on July 29th. I have been busy working on getting everything organized and volunteers recruited. New this year is the super sprint triathlons that allows kids 5 and up to compete with or without a buddy. While this new addition adds extra work it also adds extra excitement for a new age group. I'm looking forward to seeing the younger kids compete this year.



Swimming Lessons

Our first session of summer swimming lessons has already ended and summer session two are already to start on July 10th. Evaluations came back again with an overwhelming majority of excellent responses. Registration numbers for our first session of summer lessons is up compared to last summer first session. Last year we had 57 register and this year we have 59 which is a 3% increase. We received many wonderful comments again from parents such as: "I'm always impressed with your programs organization. Thank You!" and "Amy was wonderful with my son, Will. She helped him overcome his fear of jumping in!"



Respectfully Submitted,

Jena Wehmhoefer, CPRP
Aquatics Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Athletic Facility Manager Report



Adult Athletics- Co-Ed Sand Volleyball League

This league is in full swing with 5 teams. Games will continue through August 10th. This league includes a regular season and a double elimination tournament.



Youth Athletics- Little Baseball Stars

We expanded our Little Baseball Stars participation numbers from a maximum of 10 to a maximum of 20 this year. We had 20 participants sign up for the program. We will look to further expand our maximum number of participants next year. This is an introductory program for 3-5 year olds to learn about the game of baseball. The program ran on Thursday nights in the month of June. This program incorporates a lot of child/parent interaction and was enjoyed by all in attendance.



Youth Athletics- Baseball and Softball

With 310 participants we were able to create 28 teams across our baseball, softball and t-ball divisions. All regular season schedules are winding down or have ended. Many of our leagues will play a tournament to end their season. We have been able to squeeze almost all games in due to the weather even though it was challenging at times.



Youth Athletics- Challenger Soccer Camp

The District partnered with Challenger Sports to offer a TetraBrazil Soccer Camp and was taught by 2 coaches that were from Brazil. Teaching the skills and cultural influence that is seen in Brazil, these coaches were able to pass along a lot of skills to our participants. The coaches stayed with a host family and went out to dinner with other families throughout the week. This was a great experience for the children not only from a soccer standpoint but also by being exposed to another culture and passion for the game of soccer. We had 20 participants in the program.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Calvin Clothier', written over a light blue horizontal line.

Calvin Clothier
Athletic Facility Manager



MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Events Report

★ **Brown Bag Concerts**

The first of the 3 Brown Bag Concerts was held Friday, June 9 on the Courthouse lawn. The weather was perfect for the Brown Bag, City Sidewalk Sales, and Citywide Garage Sales. Dina Bach was the entertainer who played the piano and sang for the nice crowd (about 150 people) while they enjoyed lunch from the food vendors.

★ **Touch-A-Truck**

This was our eighth Touch-A-Truck, but the first time we combined it at the same location as Triple Play (formerly Slam-N-Jam). There were fewer vehicles on display, but it was nice having them in close proximity to the other activity going on and it was good to have some shade. There were approximately 200 in attendance with 13 vehicles on display. Vehicle numbers were down, but attendance was consistent. We received positive comments from the public and the drivers.

★ **Triple Play**

This was the first year for the New Triple Play event (formerly Slam-N-Jam). The June 2nd event highlights included Touch-A-Truck, Hitting Contest, Inflatables, Face Painting, and the Celebrity Game with all participating baseball and softball youth being announced. Concessions were run by OHS Soccer, and there was also food available from Hey Brothers Ice Cream and Cliff's Donuts. The sponsors were Dr. Kerwin Dental sponsoring the inflatable and the Hitting Contest and Kunes Country sponsoring the Celebrity shirts. Mark Tremble shared some kind words and offered a moment of silence for Joseph Kerwin III before the celebrity game. The National Anthem was sung live by OHS students, the boy scouts presented the flag and Pat Donahue did a great job announcing the games and all youth players. This year we had 5 raffle items: Sox Tickets, Cardinals Tickets, Rockford Rivets Tickets, Nash Membership, and Booster Club Basket. The Raffle items brought in \$380 (compared to \$320 in 2016) with proceeds going to the OPD Scholarship Fund.

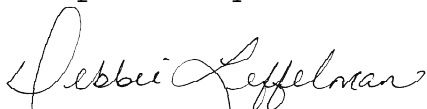
★ **Concerts In The Park**

A final concert summary will be in the August Board Report. The first half of the concert series has been great. The weather has been good, entertainment has been great, and sponsors are happy.

★ **Wiggly Wag & Walk Wednesday**

Plans are being finalized for the 5th Annual Wiggly Wag & Walk event being offered July 12 for dog lovers. There will be dog vendors, dog demonstrations, food, and the High Card Hound Hike.

Respectfully Submitted,



Debbie Leffelman, CPRP
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

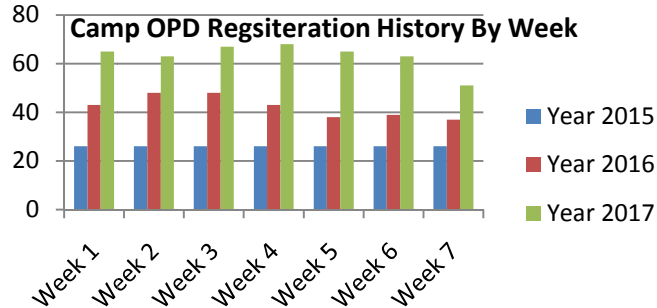
July 11, 2017

Recreation Program Manager Report



Camp Oh Pea Dee

Camp enrollment continues to remain strong throughout the first 7 weeks of camp. Weekly registration numbers are shown below:



The camp counselors continue to do an outstanding job leading the campers through weekly themed activities, swimming, splash pad and park visits, master gardener program, field trips and more.



Dog Training

Dog training for June has reached maximum capacity for the first time in years. We welcome 10 dogs and their owners at Wiggly Park each Wednesday evening. All participants are pleased and improvements have been seen just within the first two weeks of the program.



Historical Walking Tour

On Wednesday, June 28, three of the four patrons joined us at the Chana School House for a tour led by Connie Stauffer. We begun in the classroom then moved to the display room to learn about artifacts and concluded with learning a game outside. The patrons were intrigued throughout the duration of the program and left full of knowledge.



Art in the Park/Sidewalk Painting

On Tuesday, June 20 we hosted our annual sidewalk painting. We had eight squares bought with more than twenty participants painting the squares. The leftover squares were completed by the younger camp Oh Pea Dee campers the next day.



Ongoing programs in June

Childcare has welcomed anywhere from 2-9 children each day while parents enjoy our fitness classes, pool and fitness center. Our monthly average has increased from 2016 at 7.6 to 15.4 children per month. June tumbling held classes for 20 participants each Wednesday evening. This enrollment is 6 more participants from June 2016.

Respectfully Submitted,

Amanda Zimmermann, CPRP
Recreation Program Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

July 11, 2017

Children's Center Report

✿ Children's Center Registration

Enrollment for the fall is currently at 24 children for the MWF classes and 18 children for the TuTh classes. We will be posting registration information on Facebook and in the newspaper as we get closer to the new school year.

✿ Children's Center Summer Camps

Father's Day Fun

The children had a great time celebrating their fathers! They made a number of special personalized gifts for the fathers in their lives! It was fun to hear what makes their fathers special to them and why they love them so much. It was a busy camp but a fun one! I also received some nice compliments after the camp about all of the OPD promotional items we gave to the Dads.

Cooking With Kids--Cute As a Bug!

The children had a "buggy good time" as they made a variety of cute creepy critter snacks! They were also very proud of their cookbooks that they took home on the last day of camp!

Happy Birthday, America!

The preschoolers spent the week before the Fourth of July getting ready for the holiday and for our big parade on the last day of camp. The children painted shirts, made patriotic visors and candy firecrackers, and created red, white, and blue decorations for home. The preschoolers had a great time in the parade!

✿ What's For Dinner?

I have offered two summer sessions of our What's For Dinner class. The children had a great time in June making macaroni and cheese dog casserole, a lettuce salad, and Fourth of July fruit kabobs. My next session will be held on Wednesday, July 26th.

Respectfully Submitted,

Nancy J. Kerwin

Nancy Kerwin
Children's Center Coordinator