

REGULAR MEETING OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, JUNE 12, 2018, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, MAY 8, 2018
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - B. FINANCE COMMITTEE - NO REPORT - INCLUDED IN PACKETS
 - C. PERSONNEL & POLICY COMMITTEE - INCLUDED IN PACKETS
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS REPORT - INCLUDED IN PACKETS
 - G. RECREATION REPORT - INCLUDED IN PACKETS
 - H. ENVIRONMENTAL SERVICES REPORT - INCLUDED
 - I. ADMINISTRATIVE REPORT - INCLUDED IN PACKETS
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. APPROVE ENGINEERING CONTRACT CHANGE ORDER - CHASTAIN & ASSOCIATES LLC
 - B. APPROVE BLACKHAWK CENTER SPRINKLER CONTRACT CHANGE ORDER
 - C. EXECUTIVE SESSION MINUTES RELEASE
 - I. APRIL 4, 2018 - PERSONNEL EXECUTIVE MINUTES
 - D. POLICY MANUAL UPDATES
 - I. JOB DESCRIPTIONS
 - II. 3.09-FINANCIAL ASSISTANCE
 - E. PREVAILING WAGE ORDINANCE 18-06-12
- 8) COMMISSIONERS COMMENTS
- 9) DIRECTORS COMMENTS

10)PRESIDENTS COMMENTS

11)ADJOURNMENT

NEXT REGULAR MEETING - JULY 10, 2018

Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
May 8th, 2018

Steve Pennock, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Dave Bakener, Dan Engelkes, Gary Davis, Mark Tremble, Steve Pennock

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance & Technology Administrator; Andy Egyed, Supt. of Parks; Brian Beckman, Supt. of Environmental Services; Jason Schlieben, Supt. of Recreation; Don Fuller, Treasurer; Kim Krahenbuhl, District Attorney; Andrea Messenger, Secretary to the Board

RECOGNITION OF VISITORS: Austin and Nancy Howard, Gavyn McArthur, Edward McArthur, Doug McArthur, Amanda McArthur, Jarrett Priller, Jackson Backman, Brigette Beckman, Max Beckman, Shane Beckman, Rodney Van Cleve, Connie Van Cleve, Ashley Anderson, Elias Anderson, Debbie Leffelman

Mr. Pennock recognized the Build a Birdhouse winners: Gavyn McArthur, Jackson Beckman, Elias Anderson, Austin Howard, Jarrett Priller

Oath of Officers

Mark Tremble, Vice President, took his oath.
Don Fuller, Treasurer, took his oath.

APPROVAL OF MINUTES

Motion by Dave Bakener, seconded by Mark Tremble, the regular meeting minutes of April 10, 2018 be approved as printed. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Motion by Dan Engelkes, seconded by Gary Davis the Treasurer's Report be approved. Roll Call: Dave Bakener, Mark Tremble, Dan Engelkes, Gary Davis, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Claims Payable and Checks Drawn

Motion by Gary Davis, seconded by Dan Engelkes, the Claims Payable be approved as presented. Roll Call: Mark Tremble, Gary Davis, Dave Bakener, Dan Engelkes and Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Mrs. Folk stated the Finance Committee will be meeting Tuesday May 29th at 5:00pm, and the Personnel Committee will be meeting May 24th 10:00 am.

Parks Report - Included in Board Packets. Mr. Egyed stated that they have started the Park West bridge project. Benesh and Sons finished pouring the footings and walls, the parks department will start building the bridge on Monday and hopefully open the bridge the following week.

Recreation Report - Included in Board Packets. Mrs. Folk stated that this evening is Mr. Jason Schlieben's first board meeting. Mrs. Folk welcomed Mr. Schlieben. Mr. Schlieben stated he has been blown away by the staff and feels very welcomed.

Environmental Services Report - Included in Board Packets. Mr. Beckman stated that after confirming with the school district the shut down for the sprinkler system, will be June 25 - July 6 just for courts 1-4.

Administrative Report - Included in Board Packets. Mr. Griffin stated the district finished the fiscal year in great financial shape, he will be giving everyone a look at the budget in the next couple weeks.

BUSINESS (unfinished)

BUSINESS (new)

Intergovernmental Agreement

Mrs. Folk stated the district started this project in 2016 when they disbanded the Park District Police. The district has been working with the city for special event purposes. This year they added the 3rd addendum to the agreement better outlining what the expectations are at these special events.

Motion by Dan Engelkes seconded by Dave Bakener, the Intergovernmental Agreement be approved. Roll Call: Gary

Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Lions Club Car Show Permit Approval

Motion by Mark Tremble, seconded by Dan Engelkes, the Lions Club Car Show Permit be approved. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Scoops Steam Powered Subs Vendor Request

Mrs. Folk stated they received a request from Scoops to sell ice cream from their new ice cream bike at the splash pad. Mrs. Folk is open to giving this a trial run. The district will be giving them certain days and times they are able to sell the ice cream, so it doesn't conflict with the districts vendors at the park.

Motion by Dave Bakener seconded by Mark Tremble, the Scoops Steam Powered Subs Vendor Request be approved. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Oregon FFA Permit Approval

Motion by Dan Engelkes seconded by Gary Davis, the Oregon FFA Permit be approved. Roll Call: Gary Davis, Dave Bakener, Dan Engelkes, Mark Tremble, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Tremble stated the staff evaluations were done very well again this year. He also welcomed Mr. Schlieben to the Park District.

Mr. Engelkes welcomed Mr. Schlieben to the Park District.

Mr. Bakener stated that he enjoyed reading Mr. Beckman's report on the Nash Facility it was very detailed. He also welcomed Mr. Schlieben to the Park District.

Mr. Davis welcomed Mr. Schlieben to the Park District.

DIRECTOR'S COMMENTS

Mrs. Folk stated she had an opportunity to meet with Curtis Cook today about the ITEP grant, right now the tentative time line for project completion will be about an 18-month window. The tentative bid date is April with construction starting late May early June. This is a very exciting time for the district.

PRESIDENT'S COMMENTS

Mr. Pennock congratulated Mrs. Folk and all her hard work at getting the grant for the district.

ADJOURN

Motion by Dan Engelkes, seconded by Dave Bakener, the meeting adjourn at 6:24 p.m. ALL WERE IN FAVOR.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Andrea Messenger".

Andrea Messenger
Secretary to the Board of Commissioners

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018
Parks Report



Sports

Spring soccer has wrapped up for the year and so has OHS softball. All goals, bleachers, and equipment for soccer has been put away or moved to other sporting event areas. We have also taken down the baseball fence at the high school and used most of the fence panels to build the T-ball field at Etnyre Middle School.

Park District softball and baseball leagues are in full swing and the ball diamond crew is busy prepping fields for games. They prep for games daily and keep fields groomed for practices.



Projects

The splash pad has been opened and again is the main attraction at Park West. The drains are checked weekly for any debris that might plug them and cause any over flow issue. The pad is also checked for loose limestone and blown off three times a week for liability reasons.

All plant material has been planted and mulched in the downtown terraces, planters and hanging baskets. We are now in the process of planting park district flower beds and sign beds.

Staff finished construction on the new bridge at Park West. The bridge looks great and built to last for a long time. All framing was built with treated lumber. The rails and posts are all Cedar lumber and the decking is Fibron composite material, which will require very little maintenance in the future. We will also soon be replacing the deck boards on Coutts' bridge with the same composite material. This will match the new bridge and again is virtually maintenance free.

We will be setting the fishing pier in the river at Jacks Landing. Once the water levels have come down, it will be safer to have staff in the water to install.

The Reading Nook is starting to come together. The concrete is in and we have installed sod in the construction area. We have planted 40 Emerald Green Arborvitae around the perimeter of the park for a backdrop. We have replaced the wooden boards on picnic tables with recycled composite material and placed them on the concrete slab. A new garbage receptacle, the plaque, bench and the little free library have been placed at the park also.

Respectfully submitted,

A handwritten signature in black ink that reads 'Andy Egyed'. The signature is written in a cursive, flowing style.

Andy Egyed
Superintendent of Parks

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Superintendent of Recreation Report



Recreation Department

I am very excited for the opportunity to lead the recreation department and have been focused on transitioning my current responsibilities with those of the Superintendent of Recreation. Individual meetings were held with the recreation staff the week of May 29th. Each meeting allowed me to identify issues staff are dealing with and how we can begin to formulate solutions. Over the next 6 months I will concentrate on the following: 1) evaluation of current operations, 2) coordinate our fiscal year plan utilizing the annual goals, budget and community input as a guide, and 3) identify departmental strengths and weaknesses. Outcomes from this process will allow me to implement change that aligns with desired results.



Participation & Revenue Review

Participation and revenue reports are generated and distributed to staff for review on a weekly and monthly basis. The purpose behind these reports is to constantly provide an opportunity for the staff to review their participation and revenue for oddities which might exist. For example, the revenue report tracks all revenue collected from registrations to verify correct GL codes are utilized. This helps cut down on year end mistakes and allows errors to be caught as they happen.



Marketing

The KSB Corporate membership drive ended with 27 new memberships. Central Bank has reached out and will be partnering with us for their Oregon branch to offer a Corporate membership. This will be the first time partnering with a small business. With the growth Oregon is experiencing, we'd like to gain Corporate members from both our larger and smaller businesses. Serenity Hospice has also expressed interest. First draft of the Fall/Winter Activity Guide is complete. Registration will begin on August 16. Silver Sneaker memberships are at 186, with 122 new members utilizing our facility. Plans are to work with the Recreation staff to plan different activities for this population and our seniors.



Grant Research

Recreation program budgets do not always allow flexibility when attempting to create opportunities for program support above and beyond normal expenses. I am currently researching grant funds which would create flexibility for initiatives each would like to pursue. The first opportunity we will look to pursue is a grant offered by Target for support within our volunteer coach program. An application will be submitted by the end of the month to create a volunteer resource library and training materials to begin to eliminate the initial fear coaches experience as a new volunteer.

Respectfully Submitted,

A handwritten signature in cursive that reads "Tina L. Ketter".

Tina Ketter
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12th 2018

Environmental Services Report

Nash Center

We have had a very busy start to summer. In our annual inspection of the chiller we found numerous issues. Among those issues included a faulty relief valve, two unrepairable compressors, a faulty oil float, and other issues. Ultimately it took longer than expected, but Mechanical Inc was able to repair the issues and ensure a comfortable environment. I am working with them on a plan to prevent some of these issues in the future. Additionally, we have found some new cracking of the plaster in the pool shell. We will investigate further to decide our best direction with the pool shell.

Blackhawk Center

We have completed all the inhouse items on the list for OCUSD to take possession of the Blackhawk Center. The only remaining issues to be resolved at this point are the sprinkler project, and the addition and improvement of the fire panel and devices. The sprinkler project is currently moving along nicely and on schedule. The fire panel upgrade and addition of devices will occur June 25-26th. We are working very hard to ensure that this will cause minimal disruption in the day to day operation, but there will be times when we will have to close areas of the building.

Change order for Sprinkler Project

Included in the board packet is a change order request for the sprinkler project. In the original bid documents, we specified that the pipe must be painted to match the deck in the gymnasium area. The contractors take that literally, to mean just the pipe, not the fittings, unions, and hangers. The change order reflects Absolute Fire Protection contracting with their painter to have all exposed material in the gymnasium painted to match the deck, except for the threaded rod, and beam clamps, which cannot be painted well. As explained in the change order this will not affect the bid amount, as we do have a deduct, for not having to install a dry system in the canopy.

Respectfully Submitted,



Brian Beckman
Superintendent of Environmental Services

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Business Administration Report



Financial Review

The May 2018 Treasurers Report is included in the Board Packet. The District kicked off the fiscal year preparing the budget packet for the new fiscal year.

The Districts May budget report includes the preliminary budget numbers presented to the Finance Committee on May 29th. The preliminary budget is complete and available to the full board. The Budget Packet is available for public inspection prior to the July 10th passage.



Fiscal Year 2019 Budget Process / Audit

The Finance Committee met on May 29th to review the fiscal year 2019 budget. The District will continue to improve the presentation of the full budget packet that will be released with the passage of the budget and appropriations ordinance. The Districts goal of providing the community with helpful and important financial information will be accomplished through the release of the annual budget packet.

The District will present the annual budget, estimate of revenue and capital improvement plan as part of the annual budget packet. The District will also include and approve a long-term capital replacement plan and corresponding fund through the use of its Debt Management Policy. The resolution used to initiate the fund will lay the groundwork for how the funds will accumulate and restrict the use of the funds for specific purposes.

The District will also recommend for approval another resolution to participate in the Illinois Liquid Asset Fund which will give the finance staff and treasurer the authority to invest available funds in the Illinois Park District Liquid Asset Fund (IPDLAF). The investment return on funds will be significantly improved and the funds are fully transferrable and protected.

The Districts annual audit occurred during the week of June 4th with no complications. The final draft of the audit document will be provided to the board at the July regular meeting.



Prevailing Wage Act

The District will pass the annual Prevailing Wage Ordinance at the June meeting. Per Public Act 100-0154 the District must annually investigate and ascertain the prevailing rate of wages as defined for Ogle County. The District will no longer have to publish the passage of the ordinance in the local newspaper as it had to in the past. The District will still have to file a certified copy of the Ordinance with the Illinois Department of Labor.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dan Griffin".

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12th, 2018

Aquatics Coordinator Report



Swimming Lessons

Summer swimming lessons are off to a great start. Registration numbers look great this session. We have 78 enrolled compared to 59 enrolled last summer for the first session in June. We will begin our marketing for the July session which will start the week after the fourth of July.



First Fridays in the Pool

On May 4th we had the last First Friday till November. Our theme was camping and participants enjoyed roasting s'mores and making their own trail mix the kids enjoyed playing in the tents we had set up. We had a total of 84 people sign in for the evening. Due to beautiful weather and fine arts night at school we were expecting a lower than normal turn out but were still happy with the turn out. Thank you to Debbie and Nancy for helping me serve our patrons!



Inclusion

This summer we have 1 angelfish student enrolled. This student is doing great and has been successful in her first class with just accommodation her teachers make for her to be more successful. Amanda and I continue to work with our staff to give them the support they need with the students we have and will be looking into other types of training for all staff which has been helpful not only with our inclusion students but all students in our programs.



Triathlon Planning

The Rockin' River Fest Triathlon is just a week away. They currently have about 50 people registered so far already beating last year's numbers of 42 people. I will be working with the committee to make that event happen and appreciate our staff that is again volunteering to help that morning.

Our triathlons are coming together in July. I really appreciate all of the help of our staff that is helping me pull it together and make it a successful event again this year. I also received a call expressing interest from a group in Rockford who might bring a couple of their special Olympics athletes to compete in our Super Sprint Triathlon. While we geared it to attract children I'm excited for this opportunity to work with these adults with special needs to complete their first triathlon.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jena W" with a long horizontal line extending to the right.

Jena Wehmhoefer, CPRP
Aquatics Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Athletic & Fitness Report



Youth Baseball & Softball

Baseball and softball has officially kicked off. The last month has been a whirlwind as I have been familiarizing myself with the youth athletic programs and league contacts. I have immersed myself in team formation, practice schedules, game schedules, uniform delivery and identifying quality candidates to serve as volunteer coaches. So far, the season is off to a great start.

Total program enrollment for the season ended at 317 participants. This is a decrease of 5% from the previous year, but is not surprising. In 2017 there was a significant increase in participation within divisions 9 years of age and up. These age divisions fluctuate on an annual basis due to children trying different summer activities or losing interest in the sport. This is a trend that is common among baseball and softball participation.



Co-ed Sand Volleyball

Sand volleyball season began on May 24th. 8 teams are registered. This is 3 more teams than 2017.



Youth Athletics - Volunteer Coaches

The District, like many others, struggles annually to secure quality coaches who step forward willingly. The fear, at times, is due to a lack of knowledge for the sport. Over the course of the next year I would like to improve our procedures with coach preparation and implement a resource program to better prepare our volunteers. The first step is holding a kick off meeting for each age level to introduce myself, hand out equipment, review league rules, and provide resources to assist with developing a quality practice plan. I have been in contact with Mike Lawton and would like to continue our conversations and identify how we can further engage the OHS coaches to provide insight on the skills each coach would like to see taught.



Fitness Center

Over the next month I will begin to familiarize myself with the fitness center and assess changes that need to be made.

Respectfully Submitted,

Jason Schlieben
Athletic & Fitness Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Events Report



Flower & Plant Sale

Six vendors participated in the Flower & Plant Sale this year on May 5, 2018. In 2017 we had nine vendors. The event was held at the Reading Nook across from Nash. I will continue to try to find additional vendors for next year. I will also consider relocating the plant sale for greater visibility and more room. See photos.



Farmers Market & Entertainment

All 17 of the Friday evening entertainment slots for the Farmers Market are now booked. Live entertainment seemed to be appreciated by the vendors last year as an extra draw to the market. Most of the entertainers are fairly local. With the help of Teresa Nehrkorn, recently hired as the Market Supervisor, more promotion can be done and hopefully we can continue to build the market and pursue some unique vendors.



Concerts In The Park

We have a great concert series lined up for the summer with the added bonus of the 7th concert hosted by the Park District and ending the season with the fireworks finale. Concerts are at Park West on Tuesday evenings to enjoy the Concerts in the Park and the nice variety of entertainment brought to us by our terrific sponsors. Again, the concerts will begin at 7 p.m. (alternate site-Oregon Coliseum) and most have some type of give-away thanks to the generosity of our sponsors.



Wiggly Wag & Walk Wednesday

The 6th annual Wiggly Wag & Walk event will be held at the Dog Park on Wednesday, July 11 (4:30-7:30 p.m.). Currently I am working on trying to secure pet vendors and dog demonstrations. The Wiggly Wag & Walk Wednesday will feature much of the same as last year: dog vendors, dog demonstrations, and the High Card Hound Hike (2 mile non-competitive walk) with goodies for participating dogs and a chance to win prizes.



Farm to Table Dinner

I continue to work on procuring fresh local food items and Silent Auction Items. 40 Pepper plants were donated and planted. We have also planted onions, carrots and radishes. I will be working with Tina on invitation design in hopes of getting them out very soon.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Recreation Program Manager Report



Summer Camp

I hired 10 new park district employees for Camp OPD this summer. We only had 4 returning summer camp employees. Camp staff training was reformatted this year to better align with the new camp counselors' needs. I held training from Thursday, May 17 through Monday, May 21 for multiple hours. By the end of training, all staff got to know each other better and felt vitalized to start camp on Tuesday, May 22. We held our first bi-weekly meeting on May 30 which went on for 2.5 hours and was full of laughter and exchanging of ideas. We have a very strong camp team this year and they have really impressed me from the first day of the camp and continue to make camp amazing for our kids. We will hold our next meeting on June 11. Camp maxed out with 60 campers in most of the 13 weeks of summer early this Spring and included waitlists for multiple weeks. Currently, we only have a handful of openings in 3 different weeks of summer. This is a direct reflection of the creativeness and constant energy from our camp staff throughout these past couple years.



Summer Meals

I completed the application process for the USDA/ISBE Summer Meals program. I met with Chuck Cantrell, county health inspector, on May 21 to finalize any auditing details. I met with two state auditors on May 22 for a thorough, in-office, paperwork audit. I held an in-house training to FT staff on May 23. We were granted permission to begin the program on May 24 as planned. We served brown bag lunches to 49 children at Mix Park from 12-1 p.m. along with music, sidewalk chalk, bubbles and games. Camp OPD came to join along with about 15-20 outside families. I had a second in-office, paperwork audit with the state on May 30. We held our second Summer Meals program on May 31 and we served 64 meals to children. Camp OPD joined us but we also double our outside attendees. The county health department stopped by for a surprise audit and we are granted permission to continue once again!



Inclusion

We held our second inclusion training to all the new many part-time staff for this summer. At summer camp, I was able to accommodate a camper with Downs Syndrome for the first two weeks of summer with use of a trained PT camp counselor as an aide. We also had a participant in the inclusion program try out t-ball. Unfortunately, this sport wasn't a good fit for the participant, but mom is hopeful to try another activity with us in the future.



Programs in May/June

In May, I also continued to manage other programs such as the conclusion of Extended Time, Childcare, After School Open Gym and Tumbling. We began a nearly full class for dog training on May 2. We had a full class for the Village Bakery class on May 11. We had a great turn out for our second Pop Up and Play with approximately 40+ children on May 15.

Respectfully Submitted,

A handwritten signature in black ink that reads "Amanda Zimmermann".

Amanda Zimmermann, MBA, CPRP
Recreation Program Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

June 12, 2018

Children's Center Report



Children's Center Registration

All classes for the fall are still full at this point with waiting lists. I have been made aware of the fact that the Oregon Elementary School will be notifying families in July of acceptance into their programs. The impact to the Children's Center from this should be minimal due to our existing waiting lists.



Children's Center Programs

Our end-of-the-year programs were very well attended by families. I was so proud of the children! The 3 year old children did a great job staying on their stars and singing! The 4 and 5 year old children did a wonderful job performing their skits, fingerplays, and songs.



Children's Center Annual Family Picnic

One hundred and seventeen people attended our Children's Center Annual Picnic which was held on Friday, May 25, at Park West. The children enjoyed the playground, the Splash Pad, and the games that we provided. It has always been a good chance for me to visit with the parents!



Children's Center June Summer Camps

Children's Center Summer Camps will be starting on Monday, June 11. My first camp is 'How Does Your Garden Grow?' We will be traveling with Tyler Hagemann to Merlin's, our Community Garden and Mighty Vine in Rochelle. My second summer camp is 'Cooking With Kids - Batter Up'! We will be making some delicious "sporty" snacks! My third summer camp will be 'Stars and Stripes Forever'. We will once again be celebrating America's birthday and marching in our parade on Friday, June 29!

Respectfully Submitted,

Nancy J. Kerwin

Nancy Kerwin
Children's Center Coordinator