

REGULAR MEETING OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, MAY 8, 2018, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
 - A. BUILD-A-BIRD HOUSE RECOGNITION
- 4) OATH OF OFFICE - VICE PRESIDENT & TREASURER
- 5) APPROVAL OF MINUTES
 - B. REGULAR MEETING MINUTES, APRIL 10, 2018
- 6) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 7) REPORTS
 - C. FINANCE COMMITTEE - TUESDAY MAY 29TH
 - D. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - E. PARKS & FACILITIES COMMITTEE - NO REPORT
 - F. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - G. PARKS REPORT - INCLUDED IN PACKETS
 - H. RECREATION REPORT - INCLUDED IN PACKETS
 - I. ENVIRONMENTAL SERVICES REPORT - INCLUDED
 - J. ADMINISTRATIVE REPORT - INCLUDED IN PACKETS
- 8) UNFINISHED BUSINESS
- 9) NEW BUSINESS
 - A. INTERGOVERNMENTAL AGREEMENT - CITY OF OREGON SPECIAL DUTY POLICE SERVICES
 - B. LIONS CLUB CAR SHOW VENDOR REQUEST
 - C. SCOOPS STEAM POWERED SUBS VENDOR REQUEST
 - D. OREGON FFA PERMIT APPROVAL
- 10) COMMISSIONERS COMMENTS
- 11) DIRECTORS COMMENTS
- 12) PRESIDENTS COMMENTS
- 13) ADJOURNMENT

NEXT REGULAR MEETING - JUNE 12, 2018

Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Annual Meeting Minutes
Tuesday, April 10, 2018

Steve Pennock, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Dan Engelkes, Gary Davis, Dave Bakener, Steve Pennock

ABSENT: Mark Tremble, Don Fuller

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance & Technology Administrator; Andy Egyed, Supt. of Parks; Brian Beckman, Supt. of Environmental Services; Kim Krahenbuhl, District Attorney; Andrea Messenger, Secretary to the Board

RECOGNITION OF VISITORS:

APPROVAL OF REGULAR MEETING MINUTES

Motion by Dan Engelkes, seconded by Dave Bakener, the Regular Minutes of March 13, 2018 be approved as printed. Roll Call Vote: Gary Davis, Dan Engelkes, Dave Bakener, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Motion by Gary Davis, seconded by Dave Bakener, the Treasurer's Report be approved as printed. Roll Call Vote: Dan Engelkes, Steve Pennock, Dave Bakener, Gary Davis - yes. MOTION PASSED UNANIMOUS.

Claims Payable

Motion by Dave Bakener, seconded by Dan Engelkes, the Claims Payable be approved. Roll Call Vote: Steve Pennock, Gary Davis, Dan Engelkes, Dave Bakener - yes. MOTION PASSED UNANIMOUS.

REPORTS

Mr. Pennock stated the Personnel and Policy Committee met April 4th, 2018. There is a Finance meeting tentatively scheduled for May 29th at 5:00pm.

Parks Report - Included in board packets. Mr. Egyed had nothing to add.

Recreation Report - included in board packets. Mrs. Folk had nothing to add.

Supt. of Environmental Services Report - included in board packets. Mr. Beckman had nothing to add.

Administrative Report - included in board packets. Dan Griffin had nothing to add.

BUSINESS (unfinished)

BUSINESS (new)

Election of Officers

The secretary said, "I will now entertain a motion for the nomination of President of the Oregon Park District Board of Commissioners." Dan Engelkes nominated Steve Pennock for President of the Oregon Park District Board. Dave Bakener seconded the nomination. The secretary asked if there were any further nominations. There being no further nominations, the secretary took the roll call vote for Steve Pennock President of the Oregon Park District Board of Commissioners. Roll Call Vote: Dave Bakener, Dan Engelkes, Gary Davis, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

The President opened the floor for nominations for Vice President of the Oregon Park District Board. Dave Bakener nominated Mark Tremble for Vice President, Dan Engelkes seconded the nomination.

There being no further nominations, the secretary took the roll call vote for Mark Tremble Vice President of the Oregon Park District Board of Commissioners. Roll Call Vote: Dave Bakener, Gary Davis, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Oath of Officers

Steve Pennock, President, took his oath.

Annual Appointments and Meeting Schedule

Motion by Dan Engelkes, seconded by Dave Bakener, the board approve the following annual appointments and meeting schedule. Roll Call Vote: Dave Bakener, Steve Pennock, Gary Davis, Dan Engelkes - yes. MOTION PASSED UNANIMOUS.

Attorney: Oregon office of Williams & McCarthy

Clerk/Secretary: Andrea Messenger

Treasurer: Donald G. Fuller

The regular monthly board meetings be held on the second Tuesday of each month at 6:00 p.m. and the Annual meeting be held the second Tuesday of April at 6:00 p.m., all in the Board Room at the Nash Recreation Center and that standing committee meetings be held on the first and/or third Wednesday of the month at the Nash Recreation Center unless specifically changed by the majority of the committee members, and at such time as determined by the majority of committee members.

Board Committee Assignments:

1. Parks and Facilities
2. Personnel and Policy
3. Program and Service
4. Finance

Appointment of Standing Committees

Mr. Pennock appointed the commissioners to the following committees for the 2018-2019 Fiscal Year:

Parks & Facilities Committee: Mark Tremble, chairperson
Dave Bakener
Dan Engelkes

Personnel & Policy Committee: Steve Pennock, Chairperson
Gary Davis

Program & Service Committee: Gary Davis, Chairperson
Steve Pennock

Finance Committee: Dave Bakener, Chairperson

Mark Tremble
Dan Engelkes

Appointment of Officers

Motion by Dan Engelkes, seconded by Dave Bakener, the board approve the annual appointments of Andrea Messenger as Board Secretary and Don Fuller as Board Treasurer. Roll Call Vote: Dave Bakener, Dan Engelkes, Gary Davis, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Oath of Appointed Officers

Andrea Messenger, Secretary, took her oath.

Employment Contract Approval

Mr. Pennock stated this is a 3-year contract for the Executive Director.

Motion by Gary Davis, seconded by Dave Bakener, the Board approve the approval of the Executive Director Employment Contract. Roll Call Vote: Steve Pennock, Dave Bakener, Gary Davis, Dan Engelkes - yes. MOTION PASSED UNANIMOUS.

Wage Recommendations Approval

Mr. Pennock stated the wage recommendations were discussed at the Personnel Committee Meeting.

Motion by Dan Engelkes seconded by Gary Davis, the Board approve the wage recommendations from the Personnel Committee. Roll Call Vote: Dan Engelkes, Dave Bakener, Steve Pennock, Gary Davis - yes. MOTION PASSED UNANIMOUS.

Approval of Park West Master Plan

Mrs. Folk stated that the final copy has been presented for approval. The board reviewed with Hitchcock Design two months ago, all changes were made based on the Board discussion. They are looking at phasing the project in over the next 3-4 years. The coming year will include minimal improvements to Park West.

Motion by Dan Engelkes seconded by Dave Bakener, the Board approve the Approval of the Park West Master Plan. Roll Call Vote: Dan Engelkes, Dave Bakener, Steve Pennock, Gary Davis - yes. MOTION PASSED UNANIMOUS.

2018 Sprinkler Design and Installation Contract

Mr. Beckman stated that this contract will be for the design and installation of the sprinkler system at the Blackhawk Center. The initial low bidder did not meet the requirements, so they were disqualified. Mr. Beckman recommends the second lowest bidder, Absolute, for the contract.

Motion by Dan Engelkes, seconded by Gary Davis, the Board approve the 2018 Sprinkler Design and Installation recommended Contract. Roll Call Vote: Gary Davis, Dave Bakener Dan Engelkes, Steve Pennock- yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS' COMMENTS

Mr. Davis had no comments.

Mr. Bakener had no comments.

Mr. Engelkes commented on the evaluations, he thought everyone did a great job.

DIRECTOR'S COMMENTS

Mrs. Folk stated that IParks contacted the district and they have identified the district again as an exemplary Park District, we will again receive a 10% discount on the premium they will also lock the district in for another 3 years at that rate.

PRESIDENT'S COMMENTS

Mr. Pennock complimented all the staff members on their evaluations, he was very impressed. He also thanked Mrs. Folk on her leadership at the Park District.

ADJOURN

Motion by Dave Bakener, seconded by Dan Engelkes the meeting adjourned at 6:14 p.m. ALL WERE IN FAVOR.

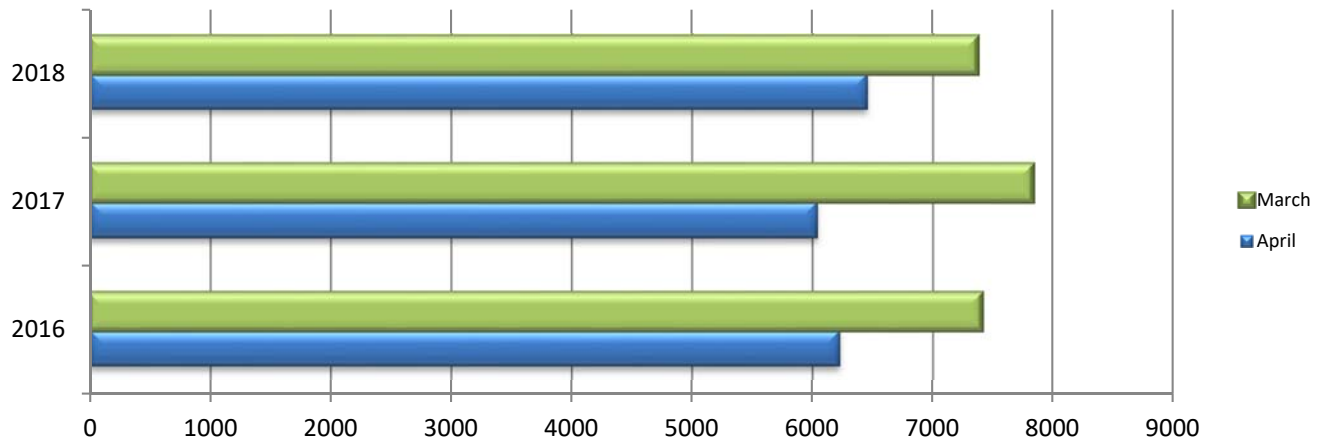
Respectfully Submitted,

Andrea Messenger, Secretary to the Board

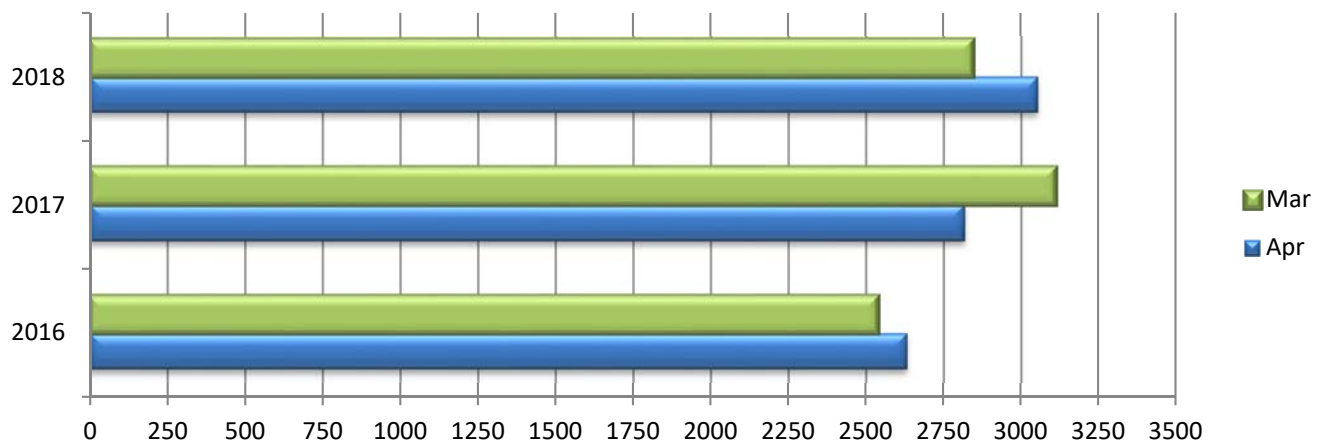
MEMORANDUM TO THE BOARD OF COMMISSIONERS
May 8, 2018
Facility Statistics Report



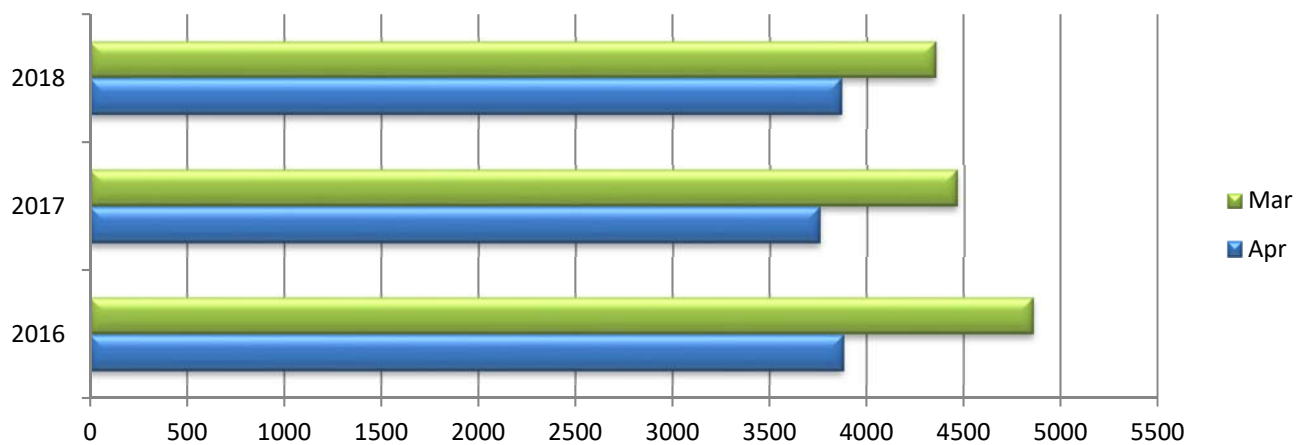
Nash Recreation Center Facility Statistics



Nash Pool Usage Statistics



Nash Fitness Center Statistics



MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 10, 2018

Parks Report



Sports

Oregon Park District Spring soccer league is in full swing, as well as the new OHS girls' soccer league. Maintaining that area is a main priority every week keeping the fields mowed and painted.

O.H.S girls' softball is also being played on our fields at Park West. We groom the fields as needed and paint the foul lines. The school oversees field prep before games.



Projects

We will soon fertilize all turf with a crabgrass preventer mix. This is part of our turf management plan to control the amount of crabgrass in the turf. Crabgrass is an annual grass which dies every year but it leaves seeds to produce plants next year. By putting out the pre-emergent in early spring those seeds will not germinate and produce the crabgrass.

Soon we will be planting the hanging baskets for the light poles down town and then the terraces uptown will be planted and mulched.

All plant beds have been cleaned out. The next step will be to till the soil in preparation for planting and then mulch.

The tree service contracted for stump removal will start this week. They will grind the stumps and remove all material. Our staff will then add top soil, put down erosion blanket and seed.

We will be starting construction at the reading park across from Nash shortly after the plant sale. If weather stays nice it should be completed in time for our next event at that area.

The bridge replacement at Park West has begun. Old footings will be removed and new concrete poured. Staff will then start construction of the new cedar bridge.

The stairs that lead down to the river bank at Carnation were damaged last year in the floods. Repairs were completed by Beesing. Stairs have been painted with a two-part epoxy paint. This is a very durable protection and will assure they will last for years.

All of the bathrooms and drinking fountains are operational. The splash pad will be turned on closer to Memorial Day.

Respectfully submitted,

A handwritten signature in black ink that reads 'Andy Egyed'. The signature is written in a cursive style with a large 'A' and 'E'.

Andy Egyed
Superintendent of Parks

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8th, 2018

Environmental Services Report

🌳 Nash Center

Mechanical issues over the past month have caused forced closures of the pool and spa. The spa closure lasted 2 days due to the necessary parts delivery being delayed. The Maintenance was required and the existing pumps could continue to run as is.

Annual preventative maintenance has been completed on the chiller system in preparation for the summer months. Numerous issues were found and repairs are currently being completed.

🌳 Blackhawk Center

Staff continues to work on completing the mandatory safety items in preparation for the transition in August. Coordination with the school district, sprinkler system vendors and park staff are progressing to implement an installation schedule. A mandatory gym shutdown will most likely occur June 11th - 22nd. The District has hired Williams Architects to review the required improvements and sign off prior to an inspection by ROE late summer.

🌳 Legislative Conference

I was invited to attend the IAPD Legislative conference this year in Mrs. Folks place. I found the conference to be enlightening on the process that IAPD undertakes to benefit the parks systems throughout the state. I also learned of the new Unified Procurement Program which will allow us to utilize all state contracts for purchasing. I would like to thank Mrs. Folk and The Board for allowing me to attend.

🌳 Facilities studies

I have attached the final draft of the facilities study. This process has allowed us to investigate facility needs for the next 10 years. Major items include the central chiller and heating plants. Recommendations are included within the report. The recommendation of the engineering firm is to replace the chilled water system with DX cooling and a cost estimate has been received. The District has also requested a cost estimate for replacing the chilled water system with a new chilled water system. The cost difference between the two and expected energy savings will be factors considered by staff prior to a final decision.

Respectfully Submitted,



Brian Beckman
Superintendent of Environmental Services

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Business Administration Report



Financial Review

The April 2018 Treasurers Report is included in the Board Packet. The District finished the fiscal year with an approximately \$190,000 surplus as compared to the estimated FY18 budget. The staff did an excellent job of controlling expenses throughout the year. Overall revenues were approximately \$61,000 greater than expected, while overall expenditures were reduced by approximately \$108,000. The fund balance will be carried over and re-appropriated for the 2019 fiscal year.



Fiscal Year 2019 Budget Planning

The Districts staff has been hard at work compiling the 2019 budget. The tentative proposed budget will be reviewed with the Finance Committee in late May. The finance committee will review and recommend the budget to the full board. The budget and appropriation ordinance must then be made available in tentative form for public inspection at least 30 days prior to final action.

The Budget and Appropriations Packet will then be approved at the regular meeting in July following a public hearing on the budget. The District is required to then file a certified copy of the budget and appropriation ordinance with the county clerk within 30 days of adoption. The District must also file a certified estimate of revenues by source.

The District will present the annual budget, estimate of revenue and capital improvement plan as part of the annual budget packet. The District will also include and approve a long-term capital replacement plan and fund through the use of Debt Management Policy. The implementation of a new fund through resolution will help establish a long-term capital replacement fund.



Legislative Conference / Audit

IAPD's annual legislative conference the last week of April provided an update on many potential issues facing the District. Topics included the status of the OSLAD grant program, advocacy efforts of IAPD, the state of the state and pending legislation. Pending legislation such as the potential for minimum wage increases and property tax freezes would have a significant effect on the District.

The District will undergo its annual audit the week of June 4th. The District accepted a 3-year agreement with the Sterling Office of Wipfli LLC to perform its mandated annual audits. This will be the first audit year utilizing the Districts new financial system. The District will continue to discuss improvements to the new financial system; to include report designs and accessibility.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dan Griffin".

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Marketing & Communications Report



Marketing

The District will continue to utilize the 'event' feature on facebook for upcoming programs and events. This new feature allows an immediate notification for event changes to anyone who has identified themselves as attending or interested. The feature will be very helpful for weather-related changes this summer or if a program is cancelled.

Concert in the Park flyers and posters have arrived for distribution. A full-page ad featuring the summer concerts will run in the newspaper on 5/28. Signs were created and ordered this month for our A frame sandwich boards to promote various events. Promotional materials were created for the Summer Lunch program and will be followed with articles and advertising to announce the kick-off. Canvases were designed promoting the Inclusion Program and are in the inner lobby. The 4-page newsletter has been completed 5000 copies will be distributed the week of May 7. A Farm to Table logo was created this month, followed by invitations and material for the event.

We have purchased an advertising package for the fiscal year to include a full-page color ad per month, plus 6 ½ page color ads with the Ogle County Life. Both the Ogle County Life and Oregon Republican Reporter have been great supporters of the park district this past year with coverage.



Scholarship Fund

Three applications were received for the Children's Center A. Charles and Lillemor Lawrence Foundation Scholarship. All qualified but only one was currently registered and will receive assistance in 2018/19. The other two applications are on the waiting list and will be considered if a slot opens.



Registration/Front Counter

The front counter has been busy with baseball, softball, soccer and Camp OPD registration. Camp OPD installment billing was a success. Last year, in its first year, we registered 20 campers, with a deposit and three payments for camp expenses. This year that number jumped to 40 and created the buzz for people to register filling 3 weeks of camp and few slots are open for the remaining 9 weeks. Parents are appreciative the program allows them to spread out payments, but guaranteeing they have childcare for the summer.



Corporate Memberships/Silver Sneakers

KSB's Corporate membership drive will wrap up mid-May and E.D. Etnyre will begin their Corporate membership drive on June 1. Silver Sneaker members are at 177. 63 were existing patrons and 114 are new to OPD.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter".

Tina Ketter
Marketing & Communications Supervisor

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8th, 2018

Aquatics Coordinator Report



First Fridays in the Pool

On April 6th we had an ice cream sundae bar that was a huge hit! 247 people participated in the event. Thank you to Brian Beckman, Andrea Messenger and the part time staff in attendance for their assistance with the event. Revenue for the evening was \$465. Total expenses equaled \$160.

May's First Friday theme will be 'camping' on the 4th. Participants can roast s'mores and make their own trail mix. Tents will be set up for additional play options and a photo booth. Patrons will also be able to complete a scavenger hunt around the building as well as enjoy open swim. This will be the last first Friday in the pool until November.



Staff Training

Staff training for the month of May will include lifeguard training for new hires, swim lesson training for existing guards and new hires and CPR/First Aid training for all Oregon Park District staff. Annual trainings are always scheduled in May to allow an opportunity for the seasonal staff to participate and be prepared for the summer season.



Triathlon Planning

Planning for the 2018 triathlon is well underway. We will again have both the sprint and super sprint triathlon. The District will again utilize Active for online registration. Event articles and facebook posts have been submitted and online race websites have been updated with the 2018 information. Additional event brochures will be distributed to bike shops and area races. The course map has been updated as well as the website. The road closure request will be submitted in preparation for July 28th. This requires signatures from all neighbors affected by the road closures for the transition zone and finish line.

I am also working on the Rockin' River Fest Triathlon committee and in return we will receive a portion of each registration fee for the scholarship program. I have been doing some of the same promotion for the Rockin' River Fest Triathlon as I have for ours. I will be sending out email reminders to our past participants and promoting both triathlons.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jena W".

Jena Wehmhoefer, CPRP
Aquatics Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Athletic Facility Manager Report



Spring Soccer

The 6 levels of Spring Soccer allowed us to have 240 children signed up to participate. Games began on April 21st and will continue through May 19th. Games are played in Oregon or Byron between the two Park District's teams.



Summer Baseball and Softball

Within the various age groups of T-ball, baseball and softball 295 children were signed up to participate this Summer. T-ball will play games in the month of June against Oregon teams. The baseball and softball groups will play games against Oregon teams as well as- AFC, Amboy, Byron, Dixon, Forreston, Polo and Stillman Valley. Baseball and Softball opportunities are provided for children 4-14 years old.



Womens Basketball League

The Women's Basketball League had 8 teams register to participate. This is the most teams we have ever had signed up for this league. They will have 7 weeks of regular season play followed by an end of the season tournament. Games are played 3-on-3 and in the half of a basketball court. Games are self officiated and played at the Blackhawk Center.



Power Up Volleyball

Working with Christy Sitze, Power-Up Volleyball and the Oregon Park District have agreed to a rental contract for the Park West Sand Volleyball Courts. Power-Up Volleyball will be utilizing them for practices and tournaments. This is great opportunity for an under utilized element of Park West to get some use, as well as bringing people to our community.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Calvin Clothier', written in a cursive style.

Calvin Clothier
Athletic Facility Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Events Report



Frolicking Fairy & Fashion Show Event

The 2nd Annual Frolicking Fairy event was held on Saturday, April 14. There were 19 girls in the Fairy Experience in the gym which included fun stations with activities. All 19 of the girls participated in the fashion show. There were approximately 65 guests at the show. Their admission allowed us to contribute \$580 to the Youth Scholarship Fund. Merlin's Greenhouse let us borrow plants/flowers for décor, cosmetologists from Red Stone Salon, JTI and Polished Hair & Nails volunteered to do hair and makeup, Debbie Dickson, Oregon Chamber of Commerce, was the Master of Ceremonies, and Niki Hunt Photography took photos for us and for families to purchase. See photos.



Build A Birdhouse Contest

We had a total of 26 houses entered (compared to 18 last year) and on display in the lobby at Nash during the month of April. Sponsors and judges; Merlin's Greenhouse and Anderson Feed Company also provided gifts for our winners. 17 of the houses came from 7th & 8th grade students at Kings School who made their houses as a class project. Some houses will be used in our parks. Eleven houses were given to Stronghold to display. Thank you for recognizing our winners at tonight's Board Meeting.



Container Gardening Class

Tyler Hagemann instructed a container gardening class on April 26. There were 8 in the class this year which was a smaller number than last year, but it was enjoyed by all. See photos.



Farmers Market

I am still trying to hire a Market Supervisor. Vendors packets were sent out or delivered and we are beginning to sell some permits. In an effort to grow the market and add attractions, I have added a community spotlight where other organization can come in and do an activity at the market. The 1st Friday of the month the Public Library will be doing a reading activity and the 4th Friday of the month, Aireloom Music Studio will be doing a crafty music related activity. I am still booking entertainment for the Farmers Market and trying to recruit new vendors.



Farm to Table Dinner

Chefs have been secured, menu planned, and logo established. I'm working on procuring fresh local food items and Silent Auction Items. I hope to have invitations out the first week in June (to dignitaries and special guests) and promote to the public. I'm close to finalizing a ticket price.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Recreation Program Manager Report



Stronghold Retreat

On April 15 the District co-sponsored an event with Stronghold Retreat that included a hot lunch with a tour of the Castle, and an opportunity to experience the high ropes course. 55 total participants were registered. This served to be a great opportunity for locals to experience the beauty and history of Stronghold. This was a new program and proved to be very successful.



Taft Luncheon

On April 22 the District partnered with Taft Campus for a spring luncheon. 68 participants were registered and received a delicious lunch followed by a tour of the campus. Another great experience for patrons who otherwise would not have the opportunity to visit Taft Campus.



Programs Kicked Off in April

3 new programs were launched during the month of April. Dog Days of Oregon, Weekly Walking Club and Pop Up & Play will be offered on a regular basis throughout the summer. The programs have not been well attended to date, but with a little creative marketing and community outreach these programs have the potential to be great.



Projects

I have spent a great deal of time completing program masters for the upcoming fall and winter activity guide. Minor operational changes will be made to reoccurring programs and I plan to add 10 contractual programs through partnerships with Village Bakery, Village of Progress and Taft Campus.

Summer Camp is on the horizon and we have hired 7 new counselors. We will utilize 2 Camp Supervisors during the summer months. Daily activity planning is already underway. Staff training and room prep will take place from May 16th - May 21st.

The District will launch a summer meals program in conjunction with ISBE and USDA. This opportunity has been a year in the making and training was completed in April. Veronica Skaradzinski from U of I Extension office has partnered with me to assist in the preparation of the program including application components, training, marketing, nutritional needs, etc.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Amanda Zimmermann".

Amanda Zimmermann, MBA, CPRP
Recreation Program Manager

MEMORANDUM TO THE BOARD OF COMMISSIONERS

May 8, 2018

Children's Center Report



Field Trip

The MWF children went on a field trip to Oregon Kindergarten on Friday, May 4. We went on a tour of all of the Kindergarten rooms and met the teachers. We visited the library and the gym as well. We then came back to the Children's Center for lunch, gym activities, and playtime. It was, as always, a great trip for the children.



Chick Hatching Project

We were very pleased with our hatch this year! The children were able to watch our 7 chicks in our chicken coop! They have been very engaged in the whole process! It has been a great learning experience for them!



Mrs. Pennock and Holly

We are so very thankful to Mrs. Pennock who has added so much to our program again this year! She has been so very generous with her time. I know she enjoys reading and playing with the children as much as they enjoy having her here! The children always look forward to the visits!



Children's Center Programs, End of the Year, and Annual Picnic

Our annual spring programs will be held on Thursday, May 17, and Friday, May 18, for all groups. We have been practicing! The last days for the 2017-2018 school year for the Children's Center will be on Wednesday, May 23, for the MWF children, and Thursday, May 24, for the TuTh children. Our Annual Picnic will be held on Friday, May 25, at Park West from 11:00 am to 1:00 pm. We are hoping for our usual good turn-out, as well as good weather!

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nancy J. Kerwin".

Nancy Kerwin
Children's Center Coordinator