



ESTABLISHED 1966

**FORM FOI - 1**  
**Request for Public Records**

From: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City, St, Zip  
\_\_\_\_\_  
Phone Number, Email Address

To: Freedom of Information Officer  
Oregon Park District  
PO Box 237  
Oregon, IL 61061  
(815)732-3101

Description of Records Requested:

Please indicate if you wish to inspect the above captioned records or wish a copy of them:

\_\_\_\_\_ Inspection      \_\_\_\_\_ Copy      \_\_\_\_\_ Both

Do you wish to have copies certified? \_\_\_\_\_

Do you wish to have the records emailed to you? \_\_\_\_\_

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For Office Use Only:

\_\_\_\_\_ Date Received

\_\_\_\_\_ Date Response Due

Important: Schedule of Fees on Reverse Side

**Fees for requests are as follows:**

- Black and white copies (letter or legal sized): First fifty (50) pages free, additional pages \$0.15 per page
- Audio Tape/Compact Disk/DVD: \$5.00 per unit
- Certification: \$1.00 per document