

REGULAR MEETING OF THE OREGON PARK DISTRICT
BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 10, 2019, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM,
304 SO. FIFTH STREET, OREGON, ILLINOIS

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES, AUGUST 13, 2019
- 6) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 7) REPORTS
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS REPORT - INCLUDED IN PACKETS
 - G. RECREATION REPORT - INCLUDED IN PACKETS
 - H. ENVIRONMENTAL SERVICES REPORT - INCLUDED
 - I. ADMINISTRATIVE REPORT - INCLUDED
- 8) UNFINISHED BUSINESS
- 9) NEW BUSINESS
 - A. AUTUMN ON PARADE PERMIT
 - B. EXECUTIVE SESSION

To discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 10) COMMISSIONERS COMMENTS
- 11) DIRECTORS COMMENTS
- 12) PRESIDENTS COMMENTS
- 13) ADJOURNMENT

NEXT REGULAR MEETING - OCTOBER 8, 2019

**Oregon Park District Board of Commissioners
Nash Recreation Center
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
August 13, 2019**

Steve Pennock, President, called the Regular meeting to order at 6:00 p.m.

PRESENT: Scott Stephens, Dave Bakener, Dan Engelkes, Steve Pennock

ABESNT: Mark Tremble

OTHERS PRESENT: Erin Folk, Secretary Pro Temp; Andy Egyed, Supt. of Parks; Brian Beckman, Supt. of Environmental Services; Tina Ketter, Supt. of Recreation; Kim Krahenbuhl, District Attorney; Don Fuller, Treasurer

RECOGNITION OF VISITORS: None

APPROVAL OF MINUTES

Motion by Scott Stephens, seconded by Dave Bakener, the regular meeting minutes of July 9, 2019 be approved. Roll Call: Scott Stephens, Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Motion by Dan Engelkes, seconded by Scott Stephens, the Treasurer's Report be approved. Roll Call: Scott Stephens, Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Mr. Fuller noted that the District is a good financial position.

Claims Payable and Checks Drawn

Motion by Dave Bakener, seconded by Dan Engelkes, the Claims Payable be approved as presented. Roll Call: Scott Stephens, Dave Bakener, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Parks Report - Mr. Engelkes inquired about the excessive number of geese at Park East and the mess they are making.

Andy Egyed stated his staff is attempting to keep it cleaned up but is limited with options due to the nature of the location.

Dave Bakener requested additional information on the Yalp Toro Court slated for installation at Park West. Erin Folk said the Toro Court was an item included within the OSLAD application and is an interactive multi-sport athletic court.

Recreation Report - Included in Board Packets. Mrs. Ketter stated the staff had officially wrapped up summer programming and will look to adjust dates for the triathlon and Farm to Table Dinner in 2020 to avoid the heavy scheduling that existed in 2019. She also announced the new Aquatics Coordinator will begin her employment with the District on August 21st.

Environmental Services Report - Included in Board Packets. Mr. Beckman said the pool shutdown began on August 12th and is slated for completion on August 23rd. Mr. Beckman is working with a paint specialist in Dixon to identify options for the pool surface and better paint adhesion in the future.

Administrative Report - Included in Board Packets.

BUSINESS (unfinished)- None

BUSINESS (new)- None

COMMISSIONERS COMMENTS

Mr. Engelkes said he appreciated the Farm to Table Dinner and enjoyed the evening.

Mr. Bakener said he enjoyed the reports this month and was pleased with the significant increase in participation.

Mr. Stephens said he also enjoyed the Farm to Table Dinner and the Volunteer Appreciation evening.

DIRECTOR'S COMMENTS

Mrs. Folk had nothing to add.

PRESIDENT'S COMMENTS

Mr. Pennock said he enjoyed the Volunteer event and complimented Mrs. Ketter on a job well done.

ADJOURN

Motion by Scott Stephens, seconded by Dan Engelkes, the meeting adjourn at 6:11 p.m. ALL WERE IN FAVOR.

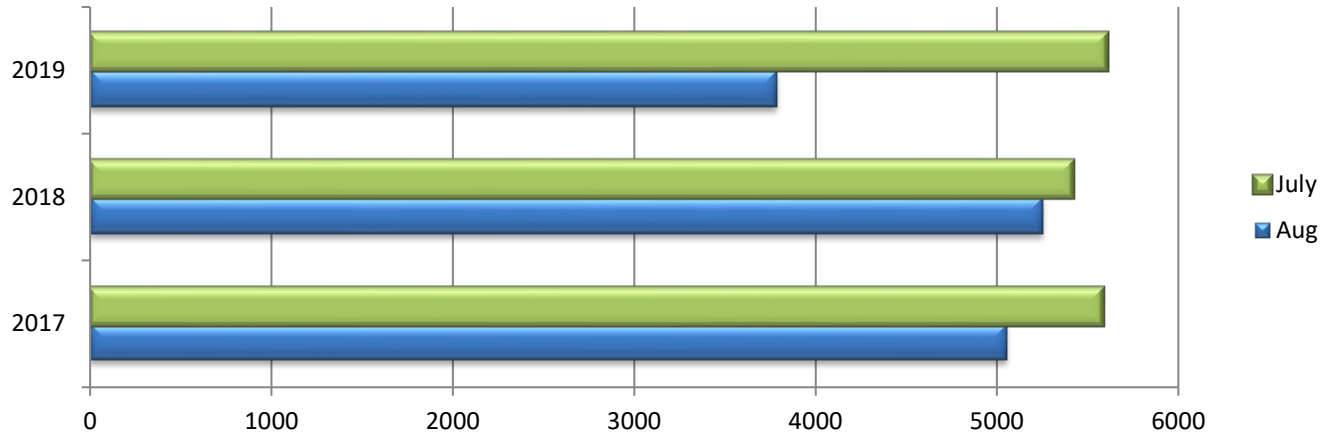
Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Erin Folk". The signature is written in a cursive, somewhat stylized font.

Erin Folk
Secretary Pro Temp

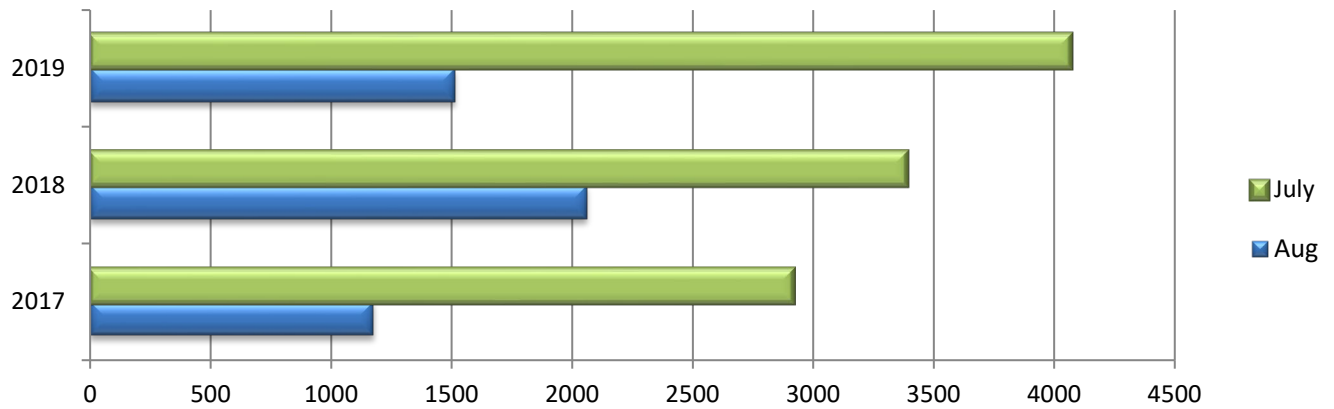
MEMORANDUM TO THE BOARD OF COMMISSIONERS
 August 2019
 Facility Statistics Report

Nash Recreation Center Facility Statistics

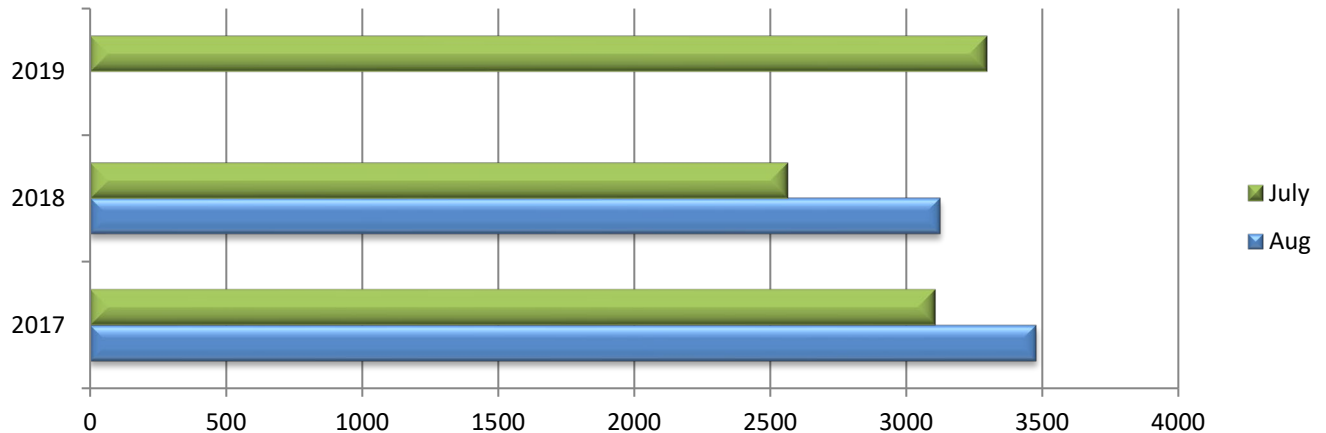


Note: The Pool and Fitness were closed for a combined 21 days during the month of August 2019.

Nash Pool Usage Statistics



Nash Fitness Center Statistics



Note: The Nash Recreation Center began closing the facility at 8:00 p.m. on weeknights in May 2019.

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Parks Report



Projects

The construction at Park West has begun. All silt fencing and safety fencing has been installed. All Utilities have been located and removed from the existing bathroom shelter and has been demolished. Some of the trees that were contracted to be removed have been taken down also. The parks department has removed and disposed of the small building located by the old batting cages. The volleyball courts plastic surround and standards were also removed in preparation for volleyball court improvements. Construction will be moving along good if the weather allows, so please be patient as progress is being made.

The waterway has been completed and the grass seed has begun to germinate. The area and the tile installation look's to be doing its job as the water is flowing nicely through the area during storms and the tile is collecting the constant water from the farm tiles to the north. We will let this fill in thick and tall before we mow the first time to prevent driving on it and killing the young grass.



General Maintenance

Soccer and co-ed softball are keeping us busy. Keeping areas mowed, trimmed, painted and fields groomed takes a big part of our time each week.

This time of the year we are transitioning into more maintenance mode. With seasonal staff gone for the summer we are focused on keeping the parks looking good and safe for all patrons to enjoy.

We will be shutting down the splash pad and winterizing for the season on September 3rd. With the weather starting to get cooler, less visitors and with construction in that area we feel it time to shut down. Normal operating dates run from Memorial Day to Labor Day, so we were still opened during peak season.

Staff has done a great job this late summer keeping up with general maintenance which includes ball diamonds, soccer fields, bathrooms, flower beds, shelters, garbage, playgrounds, mulching, trimming and mowing.



Seasonal Staff

I would like to thank all the full time and part time seasonal staff for all their hard work this late summer and keeping the parks safe and looking great for patrons to use.

Respectfully submitted,

A handwritten signature in black ink that reads 'Andy Egyed'.

Andy Egyed
Superintendent of Parks

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Superintendent of Recreation Report



Marketing/Participation/Survey/Guide

Participation numbers for our first four months continued to increase and were up 27%. New programming can be attributed to August's increase. The increase is significant considering we lost a week of summer camp as well as 2 Kids off the couch days. The school has gone to 2 p.m. dismissals every Wednesday. This has eliminated the need for after school care on ½ days and the early dismissal is incorporated into the daily fee for E.T.

Comparison	2018	2019		Change
May	670	756	12%+	86.00
June	1632	1928	16%+	296.00
July	1098	2075	48%+	977.00
August	665	756	11%+	91.00
Total	4065	5515		1450.00

Online registration through the new software has been a great asset in marketing the programs. I will be working with Dan and Alyssa to create widgets to use as direct links for registration on our Facebook page. This will serve as a great reminder to patrons to utilize the online software, especially on deadline day when the front counter is inundated with calls.

The participant survey was distributed through an Oregon Park District email blast as well as promoted on Facebook August 16-September 1. A copy of the survey has been included with the September board packet. Input was received from 182 individuals, down from 244 last August. Robin Keene was randomly chosen as the winner of the adult annual pass. Feedback was positive with 89% very satisfied/satisfied, 6% dissatisfied/very dissatisfied and 5% chose no opinion. Of the responses, 80% were Oregon Park District residents. Most popular programs were Concerts in the Park, Farmer's Market, Fireworks and our Athletic Programs. New information gathered from the survey that the Recreation staff will be discussing is more free programming in the winter months, under 18 sports league, additional adult/senior programming. The survey will serve as a great resource as we begin planning future guides. Survey participants noted their preferred method to learn about activities was through Facebook. We will continue to market through these avenues as numbers and comments continue to support our use of Facebook.



Fitness Classes

Elizabeth Priller joined us this month as a fitness instructor. A free week of classes were offered in August. Her September classes include Teen Yoga, Beginner's Yoga and Flash Mob Aerobic Dance. All classes have been well received. Elizabeth has a great line-up of classes and is committed to classes through the Spring.

Kim Henry has begun a successful Women's Weight Lifting Club that meets for 8 weeks on Wednesday evenings. The first session had 6 participants and we have begun registration for her next session in

October. Kim has also increased her availability for personal training to four days a week. We are excited to offer the additional time slots to our patrons.



Preschool/Classes

Preschool kicked off on Monday, August 26 and Tuesday, August 27 for the school year with open houses. This is an additional week that was added to the school year. Previous years, school began after Labor Day. The additional week was added to align more closely with the OCUSD school year. Mrs. Caposey and Mrs. Teresa worked the week prior changing the classroom theme and rearranging to offer more of a center-based learning center. The change has been well received by students and offers structure in the different areas.

The 4-year-old a.m. class is full at 14 students. The p.m. class has 13 students.

The 3-year-old program experienced some last-minute changes prior to open house. The week prior, we lost several kids from both the morning and afternoon classes to the OCUSD free preschool program. The classes dropped to 6 in the 8:15-10:15 a.m. and 4 in the 10:45 a.m.-12:45 p.m. class. Mrs. Caposey, Ms. Teresa and I discussed our options and to give the students the best opportunity for both social and learning skills decided to combine the classes into one and extend the class from 8:15-10:45 a.m., adding an additional ½ hour of instruction. The additional time was something that had been discussed and is offered at surrounding preschools and this was an opportune time to see if it fit our program. All p.m. students were called, and one student choose to not move to our morning program. Currently our morning program has 9 students. Both Mrs. Caposey and Mrs. Teresa have enjoyed the extra time with the students and deem it to be beneficial. We believe the low numbers for the preschool program are due to a low-class size. No additional free OCUSD preschool classes were offered this year. I did reach out to everyone on the waiting list for OCUSD and offered our scholarship but all needed transportation, making the school program appealing.



Recreation Department

Staff is busy working on program masters for the Jan.-May guide. Program masters are due September 26 and the guide will be released in November. Danielle Volk has done a great job transitioning into the Aquatics Coordinator roll. Staff looks forward to working with her on our fall programming.

I have set up a meeting with Rock River Center director to see what we can jointly offer to increase our adult/senior offerings without over committing the Recreation staff. I look forward to exploring those options.

Respectfully Submitted,


A handwritten signature in cursive script that reads "Tina L. Ketter".

Tina Ketter
Superintendent of Recreation


MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10th, 2019


Environmental Services Report

 **Trane Guaranteed Energy Savings Program**

I have been working with a representative from Trane on their Guaranteed Energy Savings Program to see if our facility would qualify. The essential components of the program are that we would be able to complete a significant amount of capital work that would be funded through energy savings. Trane would pay for the upfront cost and we would reimburse them out of the energy savings over an agreed upon time period. We are still in the infancy stage of this and I will keep Mrs. Folk as well as the board apprised of any future developments.

 **Pool Shell**

I received the test results back from Dixon Paint Company and they did not reveal a significant amount of new information. The test did eliminate the possibility of the base layer being chlorinated rubber but did not specify a lot more information. They did provide instructions for the next application of a paint layer; however, these are not dissimilar to our current procedure. I am still working with Mitch Tucker from Dixon Paint to solidify a plan of action that we can budget for in the future that will provide us more longevity with the pool shell.

 **Fitness Center Flooring and ceiling**

The fitness center flooring was replaced during the past month. Boss Carpet was able to remove all the original flooring and glue residue. They applied a new urethane based adhesive and reapplied new rubber flooring. The only changes that we made involved the free weight area. In that area they installed ½" rubber flooring instead of the standard ¼". This will hopefully add longevity to an area that receives a significant amount of abuse. After the new flooring was laid, we prepared the entire area for Drozd painting to come in and paint the ceiling. We did not change the color, but they repaired areas where the paint was peeling and gave the ceiling a much more uniform look. I will continue to monitor the floor and ceiling, but I feel more confident in this application compared to the last.

Respectfully Submitted,



Brian Beckman
Superintendent of Environmental Services

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Business Administration Report



Financial Review

The August 2019 Treasurers Report is included in the Board Packet. Overall cash balances continue to healthy and are increased of prior years. The District will incur some large capital expenses over the last few months of the fiscal year related to the Park West Phase II improvements. Overall interest earnings were reduced due to fluctuating interest rates, which were down approximately 0.15%.

In summary, the total for all funds was \$2,655,461, a decrease of 14.96% from the month of July. There were two large payments processed for the new playground at Park West during August, as well as the Districts 2019 Blackhawk Center maintenance payment to the Oregon School District. The District will receive the second large tax distribution from the 2018 tax year at the end of September. The expected receipt is approximately \$1,250,000.



Perfect Mind Activity Registration Software Implementation

The District continues to refine use and scale of its new Recreation Software, Perfect Mind. While there are still some bugs to work out of the new system, the online experience for our community has been great. The administrative staff continues to hold weekly touch base meetings and additional training sessions with its implementation team. There are several high priority improvements and enhancements that the District is continuing to work towards and will not be released to general support until they are resolved.



2020 Fiscal Year Budget & Evaluation Schedule

Included in this month's board report is the 2020 budget and evaluation schedule. This year will mark the first year that the District undergoes the Budget, Evaluation, Levy and General Obligation Bond process in one season. The administration and recreation staff will begin planning in late September/early October and plan to present the tentative budget in early November. The District will approve the annual budget and appropriations ordinance at the December regular meeting.

The District will also approve the 2019 tax levy at the regular meeting in December. The Ogle County tax assessor should release the District 2018 Equalized Assessed Value (EAV) in early October. The annual tax levy packet and estimate will be prepared and presented to the finance committee and board of commissioners in concert with the Budget and Appropriations Ordinance. The District will also undergo the annual personnel evaluations. The District will present wage recommendations and a procedure with how to handle the changes to minimum wage that will occur in 2020.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Griffin".

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Administrative Services Report



Front Counter

The front counter staff has done a great job at adapting to the new recreation software, Perfect Mind, and the processes that we have changed with the software. I will continue to have Perfect Mind training at our monthly meetings to stay updated on new features and open conversation for any questions.

Please join me in welcoming Haley Mizner to the front counter staff. Haley will be working many daytime hours and will help fill in for weekends, days-off, etc. Her flexibility allows her to fill in for all shifts, which will be a great asset to the front counter.



Facility Tours/Memberships

Three facility tours were given this month; two memberships were purchased.

Silver Sneakers members are at 269. Six members joined during the month of August. Four members were new to OPD.

E.D. Etnyre's Corporate Membership Drive was completed on August 31. 47 passes were sold to employees and their families for 2019-20. In 2018-19, 43 passes were sold.

A proposal was sent to Ogle County Government for their 2019-20 Corporate Membership Drive. Their next Insurance Committee meeting is scheduled for September 18 and will be discussed then to run their Membership Drive September 23-October 11.



Marketing

I have continued to send out bi-monthly email blasts promoting upcoming events and programs. I also include any important closure dates, such as our pool and fitness center shutdowns in August. Our email marketing blasts have consistently been opened by 20% of the email subscribers, which currently totals 2,047 subscribers.



Software Implementation

The District has been utilizing Perfect Mind as it's recreation software for approximately 7 weeks. During this time, the District's full time and front counter staff were able to utilize the software for registrations, facility bookings, reporting, and more. Overall, the software is operating as expected. However, many custom software needs were discovered to better meet the District's overall goals. Dan Griffin and I have continued to have weekly phone conferences with the software provider to make software adjustments and build custom reports.

Respectfully Submitted,

A handwritten signature in black ink that reads "Alyssa M Fischer".

Alyssa Fischer
Administrative Services Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Aquatics Coordinator Report



New Hire

Danielle Volk has joined the Oregon Park District team as the new Aquatics Coordinator. With about a decade in aquatics over four facilities, I am excited to join the staff at OPD. Current accomplishments include: Member of the American Association of Aquatics Professionals, Starguard Elite Auditor, Starguard Elite Level 4 Instructor, Starfish Aquatic Institute Level 3 Instructor Trainer, Water Safety Instructor and Lifeguard Instructor with the American Red Cross and am a Certified Pool Operator. I have had the pleasure of launching both the ARC and SAI swim programs with different facilities, in addition to teaching private lessons for all age demographics.



Fall Swim Lessons

While registration has not yet been actively pushed on marketing platforms (email, message board, social media, etc.) there are currently 82 participants enrolled. There are inquiries about what level for registration, private lessons, and inclusion lessons. The registration deadline is Saturday, September 21.



Inclusion

Currently have one inquiry for Angelfish Swim Lessons due to the desire for a specific instructor.



Staffing

Currently seeking more staff for all positions, with most need for day time lifeguards and managers. Additionally, currently working on meeting the staff and scheduling meetings with Managers, Lifeguards, and Swim Instructors in individual groups to get a handle on what has been done, what the staff want, and where there might be opportunities for improvement.

Respectfully Submitted,

A handwritten signature in black ink that reads 'DVolk'.

Danielle Volk, MAOL, LGI-4, SSI, CPO
Aquatics Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10th, 2019

Athletic Coordinator Report



Youth Athletics- Fall Soccer

The Fall season is off to a great start. Soccer games began Saturday, August 24th. Oregon will be hosting three dates: September 14, September 28 and October 5. Season concludes on October 12 with tournaments for the oldest 3 age groups, U11, U13 and U15. All team and individual photos were taken within a week timeframe at the beginning of practices.



Youth Basketball Camp

We are excited to be partnering with the Oregon High School girls basketball team and Head Coach Wendy Lambrigsten for our Fall Basketball camps. Participants are divided into 2 age groups and will meet on 4 consecutive Monday evenings beginning September 9 at the Blackhawk Center. They will be working on skill development in a fun environment. All kids will receive a specially designed camp t-shirt that has been very generously been bid at cost from local company, Principle Graphics. The High School program will receive 100% of the proceeds of the program, netting them approximately \$900. This year we have 40 participants in comparison to 31 in 2018.



Co-Ed Softball League

Our Co-Ed season is off to a fantastic start, with all the teams enjoying this year's larger league. With 9 teams, they will play every other team once during the 8 week regular season, and the season will conclude on Oct 17 with a 2-week tournament.



Junior High Cross Country

We are working with Coach Matt Hussung and OCUSD again this year for the Junior High Cross Country team with 9 participants. Their season started with a meet at Genoa Kingston and will run through October 9th.



Sports of All Sorts

This year we have 6 participants in the after school sports camp Sports of All Sorts. This is a program that was cancelled last year due to lack of registrations. We are excited for the program, featuring Wiffle Ball, Pickleball and Basketball at the Nash gym. However, I will revisit the timing of this event for next year as we seem to be competing with our own soccer and fall musical programs for participants.

Respectfully Submitted,

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Events Report



Brown Bag Concerts

The 3rd and final Brown Bag Concert for summer 2019 was held Friday, August 9. Our sponsors this summer were again Circle G Farms, The Harvard State Bank, and Country Financial. There were two regular food vendors this year.



Wiggly Wag & Walk

This year the event will be on September 11, 2019 rather than in July in hopes of cooler weather for the safety of the dogs and people. Final plans are being made and vendors locked in as well as demonstrations planned for our guests. The 7th Annual Wiggly Event will be held at Wiggly Field from 4:30-7:30 p.m. Humans and their hounds can also register for the Hound Hike which is a 1 mile walk with your dog(s) with treats and games along the way and a chance to win a prize. Dogs registered for the Hound Hike will each receive a goodie bag.



Halloween

October brings the Howl'oween Canine Costume Contest and the Annual Halloween Carnivals. Preparation and coordination has begun for both. We have had success moving canine events inside Nash which means Nash can be an alternate site for the Howl'oween Canine Costume Contest if the weather is poor. Again, this year we will have the afternoon Halloween Carnival from 12:45-1:45 p.m. designed specifically for OCEC and VOP and any others with special needs. The Preschool Carnival time is shortened by 30 minutes and will be from 10:00-11:00 a.m. The after-school carnival will remain at 3:30-5:00 p.m.



Day Trips

The Anderson Japanese Gardens and Concert trip on August 6 was enjoyed by a small group of 6. Registration is underway for the upcoming shopping in Dubuque and Luncheon Cruise on the *American Lady* October 12.



Other

Currently I am also working on Event, adult programming and trip planning for spring 2020.

September craft classes include: Fall Porch Basket, Sept 12; Timber & Tribe Painted Pillow, Sept 25; and Paint & Sip Scarecrow, Sept 26.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Debbie Leffelman".

Debbie Leffelman, CPRP
Event Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2019

Recreation Program Manager Report



Summer Camp

Camp concluded on 8/21 with a trip to Lake LaDonna. Daily participation increased in 2019 on most occasions, but a reduction in camp by 1.5 weeks accounts for an overall participation loss due to the changes in the 2018/19 school calendar. The camp program netted a profit this season for the first in many years. An end of year analysis will be provided to the board in October.



Extended Time

100% of ET/Camp staff were retained for the 19/20 SY. We had a staff refresh meeting the evening of 8/14 and ET began the morning of 8/15. Staff did a great job working throughout the day on 8/15 to clean out and change over our classroom from camp to ET. An informational booth was staged at the First Day of School Assembly on 8/15 where a handful of families asked questions. The year is off to a great start and the District has netted an additional \$3,702 through the August fee collections as a result of transitioning to a daily fee structure.



Fall Musical

The Fall Musical has 44 actors enrolled which remains consistent with the enrollment from 2018. Rehearsals began 8/26 and will run every M, T and Th until mid-November. This year's production is Aladdin Kids!



Programs in August/September

The new intermediate dog training session is in full swing with 9 participants. We had a strong survey response with all excellent reviews. We have netted approximately \$1,200 since the inception of our new trainer, Bree. Bree will be taking over a few new dog training opportunities and I am hopeful funds can be utilized to expand upon our dog park equipment and/or training resources.

We had our second trip out to Timber Lake Playhouse on 8/28 with a full van of 11 passengers. The adult day trip was to see a live performance of Steel Magnolias. Trips to live performances have proven to be of interest to our community members.

Our first Pack Walk occurred on 9/5 and was led by Bree Pazera. This program was an evening hike at White Pines State Park. Owners and their dogs were able to take a leisure hike while socializing in a safe environment under the guidance of an experienced dog trainer. We had 12 registered for this event and I look for this to grow.

Our Grandparents Day event was held on 9/6 with 24 participants. Participants enjoyed music, food, bingo, prizes and more alongside their grandparents. Everyone was also welcomed to enjoy our open swim following the event. Thank you to Tina Ketter and Erin Folk for running this program while I was on vacation.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Amanda Zimmermann".

Amanda Zimmermann, MBA, CPRP
Recreation Program Manager