



AGENDA
REGULAR MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, MARCH 14, 2023, AT 6:00 P.M.
ONSITE MEETING: BOARD ROOM

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
 - A. EMPLOYEE SERVICE RECOGNITION
 - B. FRIEND OF THE PARK AWARD
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES OF FEBRUARY 14, 2023
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - A. DIRECTOR'S REPORT
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT
 - G. RECREATION REPORT
 - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. RESOLUTION 23-03-14: BANK AUTHORIZATION
 - B. ENTER EXECUTIVE SESSION
 - The appointment, employment, compensation, discipline, performance, or dismissal of specific

employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Open Meetings Act Par. 120/2. C(1).

C. ENTER EXECUTIVE SESSION

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Open Meetings Act Par. 120/2. c(11).

8) COMMISSIONERS COMMENTS

9) DIRECTORS COMMENTS

10) PRESIDENTS COMMENTS

11) ADJOURNMENT

NEXT REGULAR MEETING - APRIL 11, 2023

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Public Hearing & Regular Meeting Minutes
February 14, 2023**

Steve Pennock, Vice President, called the Public Hearing to order at 6:00 p.m.

PRESENT: Steve Pennock, Dan Engelkes, Josh Messenger

ABSENT: Mark Tremble, Scott Stephens

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Andy Egyed, Supt. of Parks; Tina Ketter, Supt. of Recreation; Haley Mizner, Board Secretary

VISITORS PRESENT: None.

RECOGNITION OF VISITORS:

Public Hearing to recognize any visitors wishing to present testimony on the 2023 Budget and Appropriations Ordinance 23-02-14.

There were no visitor testimonies regarding the 2023 Budget and Appropriations Ordinance 23-02-14.

ADJOURN

Motion by Dan Engelkes, seconded by Josh Messenger, the meeting adjourn at 6:00 p.m. ALL WERE IN FAVOR.

REGULAR MEETING

Steve Pennock, Vice President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Steve Pennock, Dan Engelkes, Josh Messenger

ABSENT: Mark Tremble, Scott Stephens

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Andy Egyed, Supt. of Parks; Tina Ketter, Supt. of Recreation; Haley Mizner, Board Secretary

VISITORS PRESENT: None.

RECOGNITION OF VISITORS:

There were no visitors in attendance.

APPROVAL OF MINUTES

Regular, Committee, & Executive Session Meeting Minutes

Motion by Dan Engelkes, seconded by Josh Messenger, the Regular Meeting Minutes of January 10, 2023, the Finance Committee Meeting Minutes of January 10, 2023, and the Finance Committee Meeting Executive Session Minutes of January 10, 2023- Approval but not Release- be approved as presented. Roll Call: Dan Engelkes, Josh Messenger, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Mr. Pennock stated that the Treasurer's Report had been submitted by Mr. Hays and released online at oregonpark.org.

There were no questions regarding the Treasurer's Report.

Motion by Dan Engelkes, seconded by Josh Messenger, the Treasurer's Report be approved. Roll Call: Josh Messenger, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

Accounts Payable

Motion by Dan Engelkes, seconded by Steve Pennock, the Accounts Payable for January of 2023 be approved as presented. Roll Call: Dan Engelkes, Josh Messenger, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

REPORTS

Director's Report- Ms. Folk stated all full-time staff members will be participating in a half day training with HR Source on March 7, 2023. She stated that this time, the training is geared towards creating a strength based organization. She stated that all employees have received a specialized link from HR Source where they can complete a strengths based assessment which will then be utilized in their meeting on the 7th. She stated that this is to build off of the previous trainings that they have completed with HR Source. She stated that they do continue to have a good

working relationship with HR Source, and as a member of HR Source they do get a discount on all of the trainings.

Ms. Folk stated that in regards to program participation, COVID did take a hit on their numbers, but it is worth noting that now, Recreation Programming continues to exceed expectations. She stated that the pool use statistics for the month of January are higher than they have ever been. She stated that they were over 3,000 users in the pool for the month of January. She stated that she thinks that a big chunk of that is how they have facilitated the schedule and the improvement of their swim lesson program.

Mrs. Ketter stated that they fine-tuned all of the different things in the aquatics department. She stated that the pool schedule is really hitting when people can do lap swim. She stated that they continue to evaluate and build the scheduled swim times for when they are getting the most people in the pool. She stated that the lap swim numbers have helped as they have been down in water aerobics numbers because of the snowbirds. Ms. Folk also highlighted that open swim has been huge on the weekends. Mr. Griffin stated that they have also had quite a few private or after-hours rentals. Mrs. Folk highlighted that the pool numbers are higher than they have ever been.

Mr. Engelkes asked how they count those people. Ms. Folk stated that the pool staff counts those numbers for them. She stated that the pool staff has counts for every hour, specific to each class.

Mrs. Ketter stated that they were at 152 participants in swim lessons for this month, whereas last February they were at 120. She stated that normally the numbers drop in the winter, but they have kept them up this year.

Ms. Folk stated that they are also keeping the pool warmer than they normally have kept it. Mrs. Ketter stated that Andy's staff has done a great job at maintaining the temperatures in the pool, which has made a difference.

Mr. Messenger stated that he thinks the pool being warmer will make a difference because in the past, when his kid did it, the water was too cold.

Ms. Folk stated that they rarely get complaints regarding the temperature of the pool water, but they get a few complaints about the air temperature in the pool area. She stated that this

continues to be a difficult thing to regulate because of the air handlers and the things that they are having to deal with there.

Ms. Folk stated that Lesley Sheffield just completed her Certified Park and Rec Professional exam. She stated that they are very pleased with her willingness to pursue that. She stated that that is something that they do include in job descriptions, so it is nice to see the staff following through with that. She stated that right now they have three CPRPs, one CPRE, and one Certified Playground Safety Inspector. She stated that they are in the process of getting two more employees certified as CPRPs, and another employee certified as a playground safety inspector. She stated that that will be the highest percentage of employees that they have ever had certified on staff as long as she has been there. She stated that it is nice to see the employees taking that seriously and understanding the importance that that brings to the district.

Ms. Folk stated that the district will be receiving a grant donation next week from the Ogle Natural Areas Alliance Board. She stated that Trevor Hogan had reached out to her a few weeks ago wanting to identify some areas that they could work with them on. She stated that right now they didn't have any areas that they could designate as additional prairie, but they are focused on expanding the outdoor classroom that they have at Park West. She stated that Tina Ketter and Caleb Jenks will be working with her on identifying how they want to spend that money out there. She stated that Caleb is reenergizing their outdoor education. She stated that Caleb is very excited about it and full of ideas.

Ms. Folk stated that there was still no word from ITEP or OSLAD. She stated that she has reached out to both organizations and it looks as if they are waiting until late winter/early spring to make those announcements.

She stated that that was all she had for this evening. There were no additional questions for Ms. Folk.

Mr. Pennock stated that Ms. Folk had notified him that at this time she does not need to establish any committee meetings.

Parks Report - Included in Board Packet. Mr. Egyed stated that he had nothing to add but welcomed any questions.

Mr. Engelkes asked if any more of the pipes needed to be replaced. Mr. Egyed stated that some are showing signs of surface corrosion, but nothing has gone through yet.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that they had strong numbers in January and the numbers are continuing for February. She stated that looking back, the highest number they ever had for January previous to this year was in 2020, right before COVID. She stated that they have started the year out strong. She stated that they have already surpassed February's numbers, and they are only halfway through the month.

Mrs. Ketter stated that they had a great program out at Taft that Caleb coordinated which was a story with outdoor education and a meal. She stated that that was highly attended. She stated that Caleb is excited about the outdoor education and has a background coming from DNR and Horicon Marsh.

Mrs. Ketter stated that one of the big things that they had coming up was the dance. She stated that they had already surpassed last year's numbers and the deadline was Friday. She stated that the dance will take place at River's Edge Experience on Friday and Saturday night. She stated that they then have the Village of Progress and OCEC kids coming on Monday.

Mrs. Ketter stated that Easter is coming along, and they are looking for volunteers for both the dance and Easter events. She stated that they will have their first out of school event at Nash on Friday.

Mrs. Ketter stated that preschool registration opens on Saturday March 4, 2023. She stated that they did have pre-registration for everyone that was already in the program, and they only have one slot open in their four-year-old program, and they have already filled one in their three-year-old program. She stated that they will be having an open house on February 28, 2023. She highlighted that they have had a lot of interest so she looks for both programs to fill.

Mrs. Ketter stated that Caleb has hosted sledding and hot chocolate, stargazing, and some hikes. She stated that he is currently researching Jack's Landing as they have had some interest in the burial grounds that are there.

Mrs. Ketter welcomed any other questions.

Mr. Messenger asked what they were doing for Easter this year. Mrs. Ketter stated that there was an Easter Egg Hunt. She stated that they are doing it differently this year and instead of doing it on Saturday they are doing it the Thursday before Easter. She stated that there is no school on Friday and they are staggering the event. She stated that they are going to have the slots every 20 minutes. She stated that the last hunt will be the flashlight hunt for 5th & 6th graders. She highlighted that people do need to register for it.

Mr. Engelkes asked if the adjustment to the kids not being able to be in the facility by themselves when the facilities are not open has calmed down. Ms. Folk stated that yes, it had calmed down. She stated that she thinks that the majority of the parents were misreading it. She stated that they had quite a few parents that stopped in and questioned it and then realized that they misunderstood it. She stated that the staff seems more relaxed now, and there were only five behavior reports for the last month, which is huge for them. She stated that the fitness center is still a little rough in the evenings with kids misbehaving, but they are putting some parameters into place with that as well. She stated that they are seeing a lot of kids that are coming after they get out of school and staying until the facility closes.

Administrative Report - Included in Board Packet. Mr. Griffin stated that they are thankful to see interest rates continuing to increase. He stated that that will play a big role in developing their reinvestment plan in which they are working with both Mesirow Financial and PFM. He stated that a lot of that plan is contingent on what they hear about the grants.

Mr. Griffin thanked the staff for getting them as much information as they could in regards to the budget. He stated that it went fairly smoothly this year and they have quite a few Capital Improvement projects they are going to be able to accomplish.

Mr. Griffin highlighted that they have a good plan laid out.

BUSINESS (unfinished)- None.

BUSINESS (new)

Budget and Appropriations Ordinance 23-02-14

Mr. Pennock stated that the staff has submitted Budget and Appropriations Ordinance 23-02-14 for fiscal year 2023. He stated that the Budget and Appropriations Ordinance has been available

for public inspection since January 12, 2023, and a public hearing was held earlier this evening to hear testimony.

Motion by Dan Engelkes, seconded by Josh Messenger, Budget and Appropriations Ordinance 23-02-14 be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

2023 Nash Recreation Center Pool Gutter Improvements- BID Approval

Mr. Pennock asked Ms. Folk to update the board concerning the bids that they have received.

Ms. Folk stated that the bid opening occurred on February 9, 2023. She stated that the district received one bid from Rimflow Inc. She stated that Rimflow had done work for the district many years ago. She stated that they were involved in the original design of the pool as well. She stated that they did submit one bid in the amount of \$45,950.00. She stated that that is approximately \$950 away from what they had originally anticipated, so they were very pleased with the bid. She stated that Rimflow is considered to be a responsible bidder. She stated that they do anticipate that the improvements will occur in April following approval. She stated that hopefully the improvements will reduce the amount of water that they are losing, as well as return the coping stones back to a like new finish.

She welcomed any additional questions.

Motion by Dan Engelkes, seconded by Josh Messenger, the bid of \$45,950.00 submitted by Rimflow Inc. for the pool gutter improvements be approved as presented.

Mr. Engelkes asked what the interruption would be. Ms. Folk stated that they will have the pool closed probably for the month of April. She stated that the work itself will be about two weeks, but then they have to refill the pool, get chemicals back to the right levels, and temperature back to the right level- so they are anticipating probably the entire month of April. She stated that they selected April because they believe that hopefully the weather will be nice enough that people will be able to get outside to exercise if needed. She stated that it will also miss spring break as that ends the week prior. She stated that they are looking at April 3, 2023, for the first possible day of closure.

Roll Call: Dan Engelkes, Josh Messenger, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

2023 Mix Park Playground Installation- BID Approval

Mr. Pennock asked Ms. Folk to update the board regarding the bids received for Mix Park's playground installation.

Ms. Folk stated that they had originally estimated this to be about \$45,000-47,000 for installation. She stated that those numbers were derived directly from the installer that is typically utilized by Cunningham Recreation. She stated that those numbers would have been given to them back in October/November. She stated that the bid that they did receive was from Paul Herrera Construction in the amount of \$74,000. She stated that she did reach back out to Cunningham Recreation just to see where they were at in this market. She stated that they came back with a contractor that they could do through Cooperative Purchasing that was at \$78,000. She stated that they sat down and had a serious conversation with the parks department to gauge their interest in doing this.

Mr. Egyed stated that this year is a special year because they have an extra person in the parks department. He stated that if there was a year where they were ever going to have the manpower to do it, it would be this year. He stated that they did the one for the school. He stated that it did take them a long time to do that one, but they learned a lot from it including things that they should have done first. He stated that he thinks with that experience, and the extra guy, it can be done within a decent amount of time. He stated that he thinks that the only thing that would really hold them up is the weather.

Ms. Folk stated that they calculated what it would cost their staff to install it. She stated that they were at \$14,800. She stated that that's the additional plastic surround for the border, concrete, Benesh's cost to remove the existing footings, mulch, and temporary fencing. She stated that that was the cost they would incur.

Ms. Folk stated that it is their recommendation to reject the bid and pursue installation by Park District staff.

Mr. Messenger commented that he thinks the staff is fully capable of doing it with as much experience as they have.

Motion by Dan Engelkes, seconded by Josh Messenger, the bid from Paul Herrera Construction to be rejected. Roll Call: Josh Messenger, Dan Engelkes, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

District Strategic Plan Approval

Mr. Pennock asked Ms. Folk to update the board on the District Strategic Plan proposal that has been submitted.

Ms. Folk stated that they have talked a lot over the last few years about work culture and value-based organizations. She stated that she has been doing quite a bit of research on participating in another strategic plan. She stated that when they start talking about the planning the district has done, they have done a fantastic job with comprehensive planning focusing on Park development, Capital Improvement, and essentially how they are going to spend the funds that they have available to maintain the existing infrastructure. She stated that strategic planning is more focused on what they want to accomplish as an organization. She stated that she does believe that through the process that she has identified in the packet through Amber Johnson, it is going to be beneficial to them moving forward. She stated that they talked about the values, about embedding that in their daily decision making, about a five-year strategic plan, and updating the vision and mission statements. She stated that she thinks that the proposal that was put together is a solid proposal that would go a long way for the district. She stated that she did talk to organizations about the related work that they have done with Amber Johnson, and they had nothing but wonderful things to say. She stated that KSB identified that this is something they have been undergoing for multiple years and are still pursuing it. She stated that she thinks that five years would be a good approach for them. She stated that they would engage all full time staff, all part time staff, commissioners, and the community as that is important in this process. She stated that they would look to kick it off in May based on the timing that she has available. She stated that she has heard great things about Amber Johnson, and she is not the typical strategic planner. She stated that she has heard that she does a great job getting each level from the commissioners to the community involved.

Ms. Folk welcomed any additional questions.

Mr. Pennock stated that he thinks that they are ready for something like this.

Motion by Dan Engelkes, seconded by Josh Messenger, District Strategic Plan Contract with Amber Johnson in the amount of \$17,200.00 for the district to pursue an updated values based strategic plan, mission statement, and vision statement be

approved as presented. Roll Call: Dan Engelkes, Josh Messenger, Steve Pennock - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Messenger stated that it is refreshing to hear how busy Nash has been. He stated that he is hoping for big things and a busy year in 2023 with everyone being back out and COVID free. He highlighted that he really liked all the outdoor education programs that Caleb was doing.

Mr. Engelkes stated that he had nothing to add tonight.

DIRECTOR'S COMMENTS

Ms. Folk stated that she had no comments.

VICE PRESIDENT'S COMMENTS

Mr. Pennock stated that he had no comments.

ADJOURN

Motion by Dan Engelkes, seconded by Josh Messenger, the meeting adjourned at 6:30 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner
Board Secretary



OREGON PARK DISTRICT

FISCAL YEAR 2023

MONTHLY FINANCIAL REPORT

February 2023

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the Districts annual budget will be noted.

BANKING FUND BALANCES

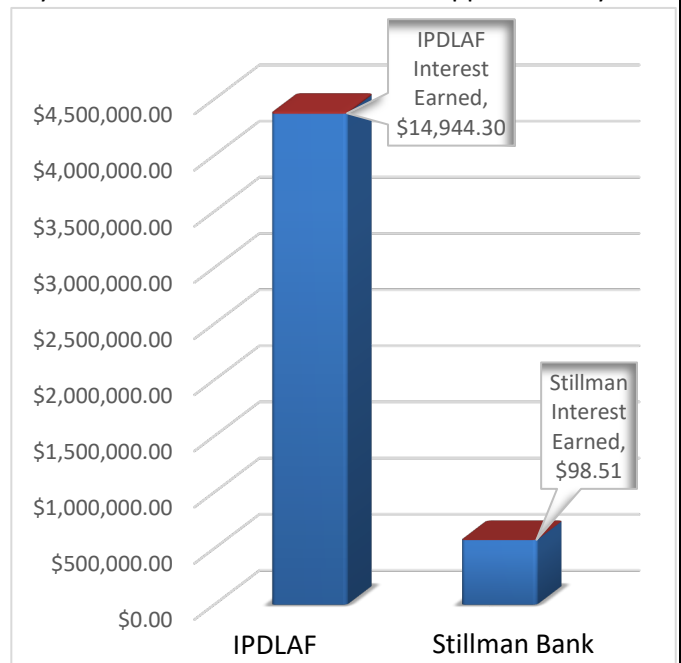
FUND	FEB 2023	JAN 2023	FEB 2022	-	% CH.	FEB 2021
General Checking	\$100,231.48	\$142,716.88	\$38,905.54	↑	266.83%	\$71,634.71
Payroll Checking	\$89,068.30	\$89,616.59	\$96,153.43	↓	-6.80%	\$52,883.69
Corporate Fund	\$542,649.66	\$605,632.16	\$554,819.36	↑	9.16%	\$515,133.89
Recreation Fund	\$344,747.11	\$382,731.34	\$414,428.22	↓	-7.65%	\$494,128.70
Audit Fund	\$14,034.27	\$14,028.72	\$14,259.75	↓	-1.62%	\$14,286.03
Liability Fund	\$131,050.46	\$138,785.18	\$152,959.19	↓	-9.27%	\$185,048.30
IMRF Fund	\$174,850.97	\$179,608.75	\$148,668.47	↑	20.81%	\$138,486.20
Scholarship Fund	\$64,651.04	\$64,792.08	\$62,132.72	↑	4.28%	\$52,284.66
Social Security Fund	\$115,484.91	\$121,446.12	\$158,231.40	↓	-23.25%	\$185,941.37
Police Fund	\$36,543.60	\$36,575.00	\$36,919.00	↓	-0.93%	\$36,401.82
Paving Fund	\$6,813.78	\$6,809.67	\$1,904.28	↑	257.60%	\$3,549.16
Long-Term Capital	\$282,536.49	\$281,578.06	\$206,527.14	↑	36.34%	\$136,484.41
Bond/Int Fund	\$14,071.39	\$14,058.74	\$8,914.19	↑	57.71%	\$9,462.42
Park Imp Fund	\$3,044,949.47	\$3,040,527.00	\$1,599,713.78	↑	90.07%	\$1,226,867.09
TOTAL	\$4,961,682.93	\$5,118,906.29	\$3,494,536.47	↑	46.48%	\$3,122,592.45

Financial Notes:

The District continues to have fund balances exceeding those of the prior year. Overall fund balances were approximately 47% greater than 2022. The primary reason for the increase in fund balance is due to the sale of 2023/2024 fiscal year General Obligation Bond. The District historically has issued single year roll-over bonds, while this year a two-year bond was issued to take advantage of current interest rate environments as well as prepare for future capital improvement projects.

The District closed the month of February with unaudited fund balances \$157,223.36 (3.07%) less than the prior month. The District will not have any additional large revenue receipts until late June when the annual tax proceeds disbursements begin.

Stillman Banks rate during January varied between 0.10% - 0.65%, while Illinois Park District Liquid Asset Fund was 4.46%. The total Interest earned was \$15,042.81. Additional Income or expense breakdowns and associated charts will be included with the monthly treasurer's report as necessary.



Randy Hays
 Randy Hays, Treasurer

MONTHLY BUDGET REPORT
02/01/2023 To 02/28/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	663,250.00	0.00	0.00	663,250.00	0
01-10-410200 Replacement Tax Current	55,000.00	0.00	13,730.69	41,269.31	25
01-10-430100 Interest Savings	8,000.00	1,624.72	3,364.14	4,635.86	42
01-10-460100 Misc Income	1,500.00	0.00	0.00	1,500.00	0
01-10-470100 Grants	4,000.00	0.00	0.00	4,000.00	0
10 Administration Subtotal	\$731,750.00	\$1,624.72	\$17,094.83	\$714,655.17	2
20 Parks					
01-20-460100 Misc. Income	50.00	0.00	0.00	50.00	0
20 Parks Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
01 Corporate Fund Subtotal	\$731,800.00	\$1,624.72	\$17,094.83	\$714,705.17	2
Revenue Subtotal	\$731,800.00	\$1,624.72	\$17,094.83	\$714,705.17	2
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	223,775.00	13,606.44	39,155.70	184,619.30	17
01-10-513000 Wages Part-Time	63,500.00	5,534.64	13,252.79	50,247.21	21
01-10-515000 Health/Life Insurance	195,000.00	15,787.95	32,233.60	162,766.40	17
01-10-521000 Software/Website Maint	35,000.00	1,496.00	1,852.00	33,148.00	5
01-10-521200 Equipment Maintenance	5,750.00	404.82	850.12	4,899.88	15
01-10-522000 Printing / Publication	9,350.00	326.91	449.68	8,900.32	5
01-10-522100 Community Planning/Events	12,500.00	0.00	900.00	11,600.00	7
01-10-523000 Legal Fees	40,000.00	-2,305.46	1,026.00	38,974.00	3
01-10-524000 Other Professional Services	18,000.00	1,099.86	2,214.77	15,785.23	12
01-10-526000 Dues & Subscriptions	13,000.00	705.00	2,007.00	10,993.00	15
01-10-527000 Car/Phone Allowance	6,750.00	491.58	983.37	5,766.63	15
01-10-527100 Staff Training	9,000.00	101.28	1,361.28	7,638.72	15
01-10-527200 Travel Expenses	500.00	0.00	443.00	57.00	89
01-10-529000 Postage / Rental	1,250.00	22.59	146.02	1,103.98	12
01-10-531000 Office Supplies	1,250.00	29.88	236.40	1,013.60	19
01-10-533000 Tools / Equipment	250.00	0.00	455.62	-205.62	182
01-10-541000 Electric	51,000.00	0.00	2,730.97	48,269.03	5
01-10-542000 Water & Sewer	20,000.00	1,165.01	2,250.44	17,749.56	11
01-10-543000 Natural Gas	22,000.00	435.42	2,650.43	19,349.57	12
01-10-544000 Telephone/Internet	5,750.00	461.35	910.20	4,839.80	16
01-10-587000 Sundry / Bank Exp	500.00	10.60	27.40	472.60	5
01-10-589000 Commissioners Expenses	1,000.00	0.00	0.00	1,000.00	0

MONTHLY BUDGET REPORT
02/01/2023 To 02/28/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$735,875.00	\$39,373.87	\$106,136.79	\$629,738.21	14
20 Parks					
01-20-511000 Salary Full-Time	222,700.00	16,790.54	47,143.63	175,556.37	21
01-20-513000 Wages Part-Time	41,700.00	0.00	0.00	41,700.00	0
01-20-514100 Wages Part-Time Seasonal	37,450.00	0.00	0.00	37,450.00	0
01-20-521100 Contractual Maintenance	16,000.00	100.00	1,700.00	14,300.00	11
01-20-527100 Staff Training/Dues	6,500.00	1,801.50	4,243.50	2,256.50	65
01-20-527200 Uniforms/Cell/Travel	2,750.00	233.41	458.42	2,291.58	17
01-20-529200 Toilet Rental	7,800.00	458.00	521.00	7,279.00	7
01-20-533000 Tools / Equipment	11,000.00	288.48	303.77	10,696.23	3
01-20-534000 Equip/Grounds Maint/Repair	24,000.00	3,258.09	3,936.53	20,063.47	16
01-20-534200 Athletics/Grounds Supplies	39,500.00	793.63	2,970.45	36,529.55	8
01-20-534500 Park Development/Construction	10,000.00	0.00	0.00	10,000.00	0
01-20-536000 Gas & Oil	20,000.00	0.00	0.00	20,000.00	0
01-20-545000 Garbage Disposal	7,500.00	538.50	1,683.58	5,816.42	22
20 Parks Subtotal	\$446,900.00	\$24,262.15	\$62,960.88	\$383,939.12	14
01 Corporate Fund Subtotal	\$1,182,775.00	\$63,636.02	\$169,097.67	\$1,013,677.33	14
Expenditure Subtotal	\$1,182,775.00	\$63,636.02	\$169,097.67	\$1,013,677.33	14
Before Transfers	Deficiency Of Revenue Subtotal	-\$450,975.00	-\$62,011.30	-\$152,002.84	34
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	200,000.00	0.00	0.00	200,000.00	0
10 Administration Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
01 Corporate Fund Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
Other Financing Source Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$250,975.00	-\$62,011.30	-\$152,002.84	61
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	497,250.00	0.00	0.00	497,250.00	0
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	25,000.00	1,631.01	5,590.62	19,409.38	22
12-10-420111 Nash Non-Res Annual	8,000.00	467.58	2,626.78	5,373.22	33
12-10-420112 Nash Resident Quarterly	10,000.00	1,258.00	3,430.77	6,569.23	34
12-10-420113 Nash Non-Res Quarterly	3,500.00	333.00	674.00	2,826.00	19
12-10-420114 Nash Resident Daily	12,500.00	2,230.00	5,664.00	6,836.00	45
12-10-420115 Nash Non-Res Daily	5,500.00	853.00	1,809.00	3,691.00	33

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12-10-420116 Nash Res Monthly	6,000.00	1,032.00	2,058.20	3,941.80	34
12-10-420117 Nash Non-Res Monthly	3,000.00	416.00	632.00	2,368.00	21
12-10-420156 Nash Corporate	20,000.00	3,689.50	9,437.03	10,562.97	47
12-10-420157 \$1 Day / 10 Punch	6,500.00	1,106.25	2,920.74	3,579.26	45
12-10-430100 Interest Savings	6,000.00	934.75	1,975.40	4,024.60	33
12-10-441110 Locker Rentals	200.00	64.00	128.00	72.00	64
12-10-441150 Court Fees	300.00	54.00	182.00	118.00	61
12-10-460000 Sponsorship Donations	5,000.00	0.00	0.00	5,000.00	0
12-10-460100 Miscellaneous Income	1,000.00	25.00	30.00	970.00	3
10 Administration Subtotal	\$611,250.00	\$14,094.09	\$37,158.54	\$574,091.46	6
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	9,500.00	1,088.29	2,061.65	7,438.35	22
12-40-491331 Water Aerobics	14,000.00	1,039.00	4,466.00	9,534.00	32
12-40-491512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
40 Aquatics Subtotal	\$24,700.00	\$2,127.29	\$6,527.65	\$18,172.35	26
50 Athletics					
12-50-491210 Little Athletes	1,320.00	200.00	642.00	678.00	49
12-50-491240 Soccer	30,000.00	6,937.40	11,171.80	18,828.20	37
12-50-491241 1st-2nd Grade Basketball	2,800.00	0.00	0.00	2,800.00	0
12-50-491243 Basketball 3-6 Boys	3,500.00	420.00	420.00	3,080.00	12
12-50-491244 Basketball 3-6 Girls	3,000.00	0.00	0.00	3,000.00	0
12-50-491245 T-Ball	3,200.00	328.50	778.50	2,421.50	24
12-50-491246 Little League	2,950.00	261.00	531.00	2,419.00	18
12-50-491247 Jr. Girls Softball	4,000.00	0.00	0.00	4,000.00	0
12-50-491248 Intermediate Girls Softball	3,200.00	0.00	0.00	3,200.00	0
12-50-491250 Leon Gasmund	3,440.00	449.50	859.00	2,581.00	25
12-50-491251 Sandy Koufax	3,800.00	759.00	979.00	2,821.00	26
12-50-491255 Coaches Pitch	3,700.00	360.00	540.00	3,160.00	15
12-50-491258 Athletic Camps	12,000.00	90.00	216.00	11,784.00	2
12-50-491265 Girls Minor League	3,200.00	90.00	198.00	3,002.00	6
12-50-491268 Jr High X Country	900.00	0.00	0.00	900.00	0
12-50-491278 Youth Volleyball	1,500.00	0.00	0.00	1,500.00	0
12-50-491350 Adult Recreation Leagues	8,500.00	1,130.00	1,370.00	7,130.00	16
12-50-491530 Sports Special Events	6,750.00	30.00	54.00	6,696.00	1
50 Athletics Subtotal	\$97,760.00	\$11,055.40	\$17,759.30	\$80,000.70	18
60 General Recreation					
12-60-491100 Children's Center P.S.	29,000.00	5,720.00	9,205.51	19,794.49	32
12-60-491101 CC Summer Camp/Computer Class	1,500.00	0.00	0.00	1,500.00	0
12-60-491201 Extended Time	39,250.00	1,484.50	4,485.00	34,765.00	11
12-60-491214 No School Days	2,000.00	910.00	1,254.00	746.00	63

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12-60-491215 Youth Tumbling	14,000.00	1,700.60	5,611.00	8,389.00	40
12-60-491288 Youth Recreation	11,000.00	281.00	781.00	10,219.00	7
12-60-491376 Summer Camp	37,000.00	2,852.00	6,095.00	30,905.00	16
12-60-491388 Adult Recreation	26,000.00	1,804.90	7,369.60	18,630.40	28
12-60-491414 General Bus Trips	3,000.00	0.00	136.00	2,864.00	5
12-60-491509 Events - For Your Pets	1,000.00	260.00	260.00	740.00	26
12-60-491510 Spl Events - Concerts	10,750.00	0.00	0.00	10,750.00	0
12-60-491511 Spl Events - Holiday	2,500.00	69.00	216.00	2,284.00	9
12-60-491512 Spl Events - Spring/Summer	800.00	0.00	0.00	800.00	0
12-60-491513 Spl Events - Fall/Winter	4,500.00	2,342.00	5,114.40	-614.40	114
12-60-491521 Farm Market / Plant	1,500.00	23.00	43.00	1,457.00	3
60 General Recreation Subtotal	\$183,800.00	\$17,447.00	\$40,570.51	\$143,229.49	22
70 Concessions					
12-70-450100 Product Sales	100.00	113.19	113.19	-13.19	113
12-70-450130 Sales Commissions	100.00	0.00	0.00	100.00	0
70 Concessions Subtotal	\$200.00	\$113.19	\$113.19	\$86.81	57
80 Rental					
12-80-441100 Nash Rental	6,000.00	2,347.00	4,878.00	1,122.00	81
12-80-441110 Outside Rentals	3,500.00	298.00	655.00	2,845.00	19
12-80-441130 Dog Park Fees	700.00	28.00	67.00	633.00	10
80 Rental Subtotal	\$10,200.00	\$2,673.00	\$5,600.00	\$4,600.00	55
90 Fitness					
12-90-491309 Personal Training	3,000.00	614.00	1,386.00	1,614.00	46
12-90-491310 Early Morning Aerobics	5,000.00	780.00	2,586.00	2,414.00	52
12-90-491323 Monthly Fitness Programming	1,500.00	0.00	0.00	1,500.00	0
12-90-491366 Misc PT/Fitness	1,500.00	0.00	0.00	1,500.00	0
90 Fitness Subtotal	\$11,000.00	\$1,394.00	\$3,972.00	\$7,028.00	36
12 Recreation Fund Subtotal	\$938,910.00	\$48,903.97	\$111,701.19	\$827,208.81	12
Revenue Subtotal	\$938,910.00	\$48,903.97	\$111,701.19	\$827,208.81	12
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	0.00	250,000.00	0
10 Administration Subtotal	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
12 Recreation Fund Subtotal	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
Expenditure					
12 Recreation Fund					
10 Administration					
12-10-511000 Salary Full-Time	65,550.00	4,791.26	13,783.55	51,766.45	21

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12-10-512000 Rec Wages Part Time	5,000.00	563.25	886.25	4,113.75	18
12-10-513300 Wages Building Supervisor	32,400.00	3,290.65	7,833.42	24,566.58	24
12-10-522100 Advertising/Promotional/Volunteer	16,550.00	1,800.00	5,743.50	10,806.50	35
12-10-524100 Credit Card/Bank Charges	17,000.00	1,932.47	3,436.10	13,563.90	20
12-10-526000 Dues & Subscriptions	2,250.00	310.00	310.00	1,940.00	14
12-10-527000 Car/Phone Allowance	4,750.00	438.73	785.69	3,964.31	17
12-10-527100 Staff Training	4,000.00	0.00	532.00	3,468.00	13
12-10-527200 Travel Expenses	300.00	75.17	75.17	224.83	25
12-10-531000 Office Supplies	2,000.00	0.00	88.39	1,911.61	4
12-10-532000 Community Outreach Programs	5,000.00	0.00	0.00	5,000.00	0
12-10-535000 First Aid Supplies	5,100.00	522.07	522.07	4,577.93	10
12-10-538000 Recreation Supplies	2,500.00	0.00	0.00	2,500.00	0
12-10-540000 Rec Activities & Engagement	6,000.00	167.11	657.73	5,342.27	11
12-10-541000 Electric	51,000.00	0.00	2,730.97	48,269.03	5
12-10-542000 Water & Sewer	20,000.00	1,165.01	2,250.43	17,749.57	11
12-10-543000 Natural Gas	22,000.00	435.43	2,650.42	19,349.58	12
12-10-544000 Telephone/Internet	5,750.00	347.06	820.90	4,929.10	14
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	2,500.00	0.00	0.00	2,500.00	0
10 Administration Subtotal	\$269,750.00	\$15,838.21	\$43,106.59	\$226,643.41	16
30 Maintenance					
12-30-511000 Salary Full-Time	205,425.00	12,637.02	36,384.42	169,040.58	18
12-30-513000 Wages Part-Time	24,000.00	1,815.76	5,714.71	18,285.29	24
12-30-521000 Software Maintenance	2,850.00	0.00	0.00	2,850.00	0
12-30-521100 Building Maintenance	30,000.00	7,622.05	11,908.59	18,091.41	40
12-30-521200 Equipment Maintenance	12,000.00	-67.75	95.42	11,904.58	1
12-30-521300 Chiller Maint Startup	7,000.00	0.00	0.00	7,000.00	0
12-30-521400 Maintenance Agreements	35,500.00	1,290.00	2,857.91	32,642.09	8
12-30-527000 Car/Phone Allowance	1,000.00	50.00	100.00	900.00	10
12-30-527100 Staff Training	1,200.00	0.00	0.00	1,200.00	0
12-30-533000 Tools / Equipment	1,500.00	580.54	1,088.14	411.86	73
12-30-533100 Custodial Equipment	4,000.00	0.00	21.28	3,978.72	1
12-30-534000 Building Supplies	15,000.00	50.34	402.21	14,597.79	3
12-30-534400 Equipment Supplies	6,000.00	0.00	0.00	6,000.00	0
12-30-534500 Custodial Supplies	15,000.00	26.21	1,733.98	13,266.02	12
30 Maintenance Subtotal	\$360,475.00	\$24,004.17	\$60,306.66	\$300,168.34	17
40 Aquatics					
12-40-513200 Aquatic Management Fees	37,375.00	3,250.00	6,000.00	31,375.00	16
12-40-513500 Aquatic Operation Fees	117,500.00	10,421.77	19,859.65	97,640.35	17
12-40-527100 Staff Training	750.00	500.00	500.00	250.00	67

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12-40-533200 Aquatic Equip/Maint	8,000.00	103.55	362.52	7,637.48	5
12-40-534600 Aquatic Supplies	18,000.00	0.00	2,354.49	15,645.51	13
12-40-591512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
40 Aquatics Subtotal	\$182,825.00	\$14,275.32	\$29,076.66	\$153,748.34	16
50 Athletics					
12-50-511000 Salary Full-Time	50,735.00	3,709.20	10,671.00	40,064.00	21
12-50-513000 Wages Part-Time	5,000.00	0.00	0.00	5,000.00	0
12-50-513300 Wages Field Supervisor	500.00	0.00	0.00	500.00	0
12-50-527100 Staff Training	4,000.00	0.00	292.00	3,708.00	7
12-50-538000 Recreation Supplies	250.00	0.00	0.00	250.00	0
12-50-591210 Little Athletes	1,320.00	0.00	0.00	1,320.00	0
12-50-591240 Soccer	20,000.00	631.80	739.76	19,260.24	4
12-50-591241 1st & 2nd Co-Ed Basketball	1,300.00	0.00	0.00	1,300.00	0
12-50-591243 Basketball 3-6 Boys	3,300.00	514.00	1,818.25	1,481.75	55
12-50-591244 Basketball 3-6 Girls	2,600.00	858.21	1,922.71	677.29	74
12-50-591245 T-Ball	1,300.00	0.00	0.00	1,300.00	0
12-50-591246 Little League	3,000.00	0.00	0.00	3,000.00	0
12-50-591247 Jr. Girls Softball	3,775.00	0.00	0.00	3,775.00	0
12-50-591248 Intermediate Girls Softball	2,600.00	0.00	0.00	2,600.00	0
12-50-591250 Leon Gasmund	3,300.00	0.00	0.00	3,300.00	0
12-50-591251 Sandy Koufax League	3,500.00	0.00	0.00	3,500.00	0
12-50-591255 Coaches Pitch	2,700.00	0.00	0.00	2,700.00	0
12-50-591258 Athletic Camps	11,750.00	0.00	0.00	11,750.00	0
12-50-591265 Girls Minor League	2,600.00	0.00	0.00	2,600.00	0
12-50-591268 Jr High X Country	1,350.00	0.00	0.00	1,350.00	0
12-50-591278 Youth Volleyball	1,000.00	0.00	0.00	1,000.00	0
12-50-591344 Competitive Volleyball	0.00	65.00	65.00	-65.00	*100
12-50-591350 Adult Recreation Leagues	6,800.00	140.00	401.71	6,398.29	6
12-50-591530 Sports Special Events	5,000.00	0.00	18.90	4,981.10	0
12-50-596240 Other Program Equipment	1,000.00	26.22	26.22	973.78	3
12-50-596250 Baseball Program Equipment	500.00	0.00	-36.20	536.20	-7
50 Athletics Subtotal	\$139,180.00	\$5,944.43	\$15,919.35	\$123,260.65	11
60 General Recreation					
12-60-511000 Salary Full Time	93,575.00	6,979.68	18,185.20	75,389.80	19
12-60-513000 Wages Part Time	5,100.00	0.00	0.00	5,100.00	0
12-60-527100 Staff Training	9,500.00	396.61	1,111.61	8,388.39	12
12-60-538000 Recreation Supplies	500.00	0.00	0.00	500.00	0
12-60-591100 Children's Center P.S	41,100.00	3,670.82	9,540.53	31,559.47	23
12-60-591101 CC Summer Camp/Computer Class	1,000.00	0.00	0.00	1,000.00	0
12-60-591201 Extended Time	23,750.00	2,156.66	4,399.80	19,350.20	19

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12-60-591214 No School Days	1,800.00	0.00	0.00	1,800.00	0
12-60-591215 Youth Tumbling	12,000.00	4,104.00	5,428.80	6,571.20	45
12-60-591288 Youth Recreation	8,000.00	287.24	1,203.74	6,796.26	15
12-60-591376 Summer Camp	25,500.00	0.00	0.00	25,500.00	0
12-60-591388 Adult Recreation	20,000.00	3,011.80	5,799.22	14,200.78	29
12-60-591414 General Bus Trips	2,400.00	0.00	0.00	2,400.00	0
12-60-591509 Events - For Your Pets	750.00	260.00	260.00	490.00	35
12-60-591510 Spl Events - Concerts	10,750.00	0.00	0.00	10,750.00	0
12-60-591511 Spl Events - Holiday	2,250.00	186.25	271.00	1,979.00	12
12-60-591512 Spl Events - Spring/Summer	2,000.00	0.00	0.00	2,000.00	0
12-60-591513 Spl Events - Fall/Winter	4,000.00	1,190.57	2,199.67	1,800.33	55
12-60-591521 Farm Market/Plant/Misc	1,500.00	0.00	0.00	1,500.00	0
60 General Recreation Subtotal	\$265,475.00	\$22,243.63	\$48,399.57	\$217,075.43	18
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	0.00	4.00	4.00	-4.00	*100
70 Concessions Subtotal	\$25.00	\$4.00	\$4.00	\$21.00	16
80 Rental					
12-80-521200 Equipment Maintenance	800.00	0.00	0.00	800.00	0
12-80-538000 Recreation Supplies	1,850.00	89.50	89.50	1,760.50	5
80 Rental Subtotal	\$2,650.00	\$89.50	\$89.50	\$2,560.50	3
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	40,500.00	2,889.14	7,476.66	33,023.34	18
12-90-534600 Fitness Maintenance	4,000.00	0.00	0.00	4,000.00	0
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	0.00	3,000.00	0
12-90-538000 Recreation Supplies	200.00	0.00	0.00	200.00	0
12-90-591309 Personal Training	2,700.00	360.00	1,005.00	1,695.00	37
12-90-591310 Early Morning Aerobics	3,500.00	700.00	1,597.00	1,903.00	46
12-90-591323 Monthly Fitness Programming	1,300.00	0.00	0.00	1,300.00	0
12-90-591366 Misc. P.T. Challenges/Classes	1,500.00	0.00	0.00	1,500.00	0
12-90-599300 Aerobics Materials	200.00	0.00	0.00	200.00	0
90 Fitness Subtotal	\$56,900.00	\$3,949.14	\$10,078.66	\$46,821.34	18
12 Recreation Fund Subtotal	\$1,277,280.00	\$86,348.40	\$206,980.99	\$1,070,299.01	16
Expenditure Subtotal	\$1,277,280.00	\$86,348.40	\$206,980.99	\$1,070,299.01	16
Before Transfers	Deficiency Of Revenue Subtotal	-\$588,370.00	-\$37,444.43	-\$95,279.80	16
After Transfers	Deficiency Of Revenue Subtotal	-\$588,370.00	-\$37,444.43	-\$95,279.80	16
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					

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13-10-410100 Real Estate Taxes	18,000.00	0.00	0.00	18,000.00	0
13-10-430100 Interest Savings	250.00	5.55	11.42	238.58	5
10 Administration Subtotal	\$18,250.00	\$5.55	\$11.42	\$18,238.58	0
13 Audit Fund Subtotal	\$18,250.00	\$5.55	\$11.42	\$18,238.58	0
Revenue Subtotal	\$18,250.00	\$5.55	\$11.42	\$18,238.58	0
Expenditure					
13 Audit Fund					
10 Administration					
13-10-528000 Audit	20,000.00	0.00	0.00	20,000.00	0
10 Administration Subtotal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0
13 Audit Fund Subtotal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0
Expenditure Subtotal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0
Before Transfers	Excess Of Revenue Subtotal	-\$1,750.00	\$5.55	\$11.42	-1
After Transfers	Excess Of Revenue Subtotal	-\$1,750.00	\$5.55	\$11.42	-1
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	130,000.00	0.00	0.00	130,000.00	0
14-10-430100 Interest Savings	2,000.00	354.50	727.10	1,272.90	36
10 Administration Subtotal	\$132,000.00	\$354.50	\$727.10	\$131,272.90	1
14 Liability Fund Subtotal	\$132,000.00	\$354.50	\$727.10	\$131,272.90	1
Revenue Subtotal	\$132,000.00	\$354.50	\$727.10	\$131,272.90	1
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	85,240.00	5,384.22	15,495.40	69,744.60	18
14-10-552000 Park/Facility Inspection Software M	2,500.00	0.00	0.00	2,500.00	0
14-10-553000 Building/Contents Insurance	26,000.00	0.00	159.50	25,840.50	1
14-10-554000 General Liability	13,500.00	0.00	0.00	13,500.00	0
14-10-555000 Public Official Insurance	1,000.00	0.00	0.00	1,000.00	0
14-10-556000 Automobile Insurance	3,250.00	0.00	0.00	3,250.00	0
14-10-557000 Workers Comp Insurance.	23,500.00	2,705.00	2,705.00	20,795.00	12
14-10-558000 Unemployment Insurance	8,000.00	0.00	672.26	7,327.74	8
10 Administration Subtotal	\$162,990.00	\$8,089.22	\$19,032.16	\$143,957.84	12
14 Liability Fund Subtotal	\$162,990.00	\$8,089.22	\$19,032.16	\$143,957.84	12
Expenditure Subtotal	\$162,990.00	\$8,089.22	\$19,032.16	\$143,957.84	12
Before Transfers	Deficiency Of Revenue Subtotal	-\$30,990.00	-\$7,734.72	-\$18,305.06	59
After Transfers	Deficiency Of Revenue Subtotal	-\$30,990.00	-\$7,734.72	-\$18,305.06	59

MONTHLY BUDGET REPORT
02/01/2023 To 02/28/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	80,000.00	424.99	870.80	79,129.20	1
15-10-430100 Interest Savings	1,800.00	3.87	8.55	1,791.45	0
10 Administration Subtotal	\$81,800.00	\$428.86	\$879.35	\$80,920.65	1
15 Imrf Fund Subtotal	\$81,800.00	\$428.86	\$879.35	\$80,920.65	1
Revenue Subtotal	\$81,800.00	\$428.86	\$879.35	\$80,920.65	1
Expenditure					
15 Imrf Fund					
10 Administration					
15-10-518000 IMRF	60,000.00	5,186.64	10,436.59	49,563.41	17
10 Administration Subtotal	\$60,000.00	\$5,186.64	\$10,436.59	\$49,563.41	17
15 Imrf Fund Subtotal	\$60,000.00	\$5,186.64	\$10,436.59	\$49,563.41	17
Expenditure Subtotal	\$60,000.00	\$5,186.64	\$10,436.59	\$49,563.41	17
Before Transfers	Deficiency Of Revenue Subtotal	\$21,800.00	-\$4,757.78	-\$9,557.24	-44
After Transfers	Deficiency Of Revenue Subtotal	\$21,800.00	-\$4,757.78	-\$9,557.24	-44
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	125.00	4.96	10.47	114.53	8
16-10-470110 Scholarship Donations	1,000.00	0.00	0.00	1,000.00	0
16-10-470300 Memorial Donations	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$1,875.00	\$4.96	\$10.47	\$1,864.53	1
16 Scholarship Fund Subtotal	\$1,875.00	\$4.96	\$10.47	\$1,864.53	1
Revenue Subtotal	\$1,875.00	\$4.96	\$10.47	\$1,864.53	1
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	2,000.00	0.00	0.00	2,000.00	0
16-10-570300 Memorial Donations	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0
16 Scholarship Fund Subtotal	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0
Expenditure Subtotal	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0
Before Transfers	Excess Of Revenue Subtotal	-\$875.00	\$4.96	\$10.47	-1
After Transfers	Excess Of Revenue Subtotal	-\$875.00	\$4.96	\$10.47	-1
18 Fica Fund					
Revenue					

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	60,000.00	0.00	0.00	60,000.00	0
18-10-430100 Interest Savings	2,200.00	310.11	636.12	1,563.88	29
10 Administration Subtotal	\$62,200.00	\$310.11	\$636.12	\$61,563.88	1
18 Fica Fund Subtotal	\$62,200.00	\$310.11	\$636.12	\$61,563.88	1
Revenue Subtotal	\$62,200.00	\$310.11	\$636.12	\$61,563.88	1
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	82,500.00	5,080.21	13,972.40	68,527.60	17
18-10-519100 Medicare	20,000.00	1,191.11	3,270.74	16,729.26	16
10 Administration Subtotal	\$102,500.00	\$6,271.32	\$17,243.14	\$85,256.86	17
18 Fica Fund Subtotal	\$102,500.00	\$6,271.32	\$17,243.14	\$85,256.86	17
Expenditure Subtotal	\$102,500.00	\$6,271.32	\$17,243.14	\$85,256.86	17
Before Transfers	Deficiency Of Revenue Subtotal	-\$40,300.00	-\$5,961.21	-\$16,607.02	41
After Transfers	Deficiency Of Revenue Subtotal	-\$40,300.00	-\$5,961.21	-\$16,607.02	41
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	5,000.00	0.00	0.00	5,000.00	0
19-10-430100 Interest Savings	500.00	108.45	222.23	277.77	44
10 Administration Subtotal	\$5,500.00	\$108.45	\$222.23	\$5,277.77	4
19 Police Fund Subtotal	\$5,500.00	\$108.45	\$222.23	\$5,277.77	4
Revenue Subtotal	\$5,500.00	\$108.45	\$222.23	\$5,277.77	4
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,500.00	0.00	0.00	1,500.00	0
19-10-524000 Other Prof Services	1,750.00	139.85	289.70	1,460.30	17
19-10-590000 Captial Expenditures	5,000.00	0.00	0.00	5,000.00	0
10 Administration Subtotal	\$8,250.00	\$139.85	\$289.70	\$7,960.30	4
19 Police Fund Subtotal	\$8,250.00	\$139.85	\$289.70	\$7,960.30	4
Expenditure Subtotal	\$8,250.00	\$139.85	\$289.70	\$7,960.30	4
Before Transfers	Deficiency Of Revenue Subtotal	-\$2,750.00	-\$31.40	-\$67.47	2
After Transfers	Deficiency Of Revenue Subtotal	-\$2,750.00	-\$31.40	-\$67.47	2
20 Paving/Lighting Fund					
Revenue					
20 Paving/Lighting Fund					

MONTHLY BUDGET REPORT
02/01/2023 To 02/28/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10 Administration					
20-10-410100 Real Estate Taxes	33,000.00	0.00	0.00	33,000.00	0
20-10-430100 Interest Savings	150.00	4.11	8.46	141.54	6
10 Administration Subtotal	\$33,150.00	\$4.11	\$8.46	\$33,141.54	0
20 Paving/Lighting Fund Subtotal	\$33,150.00	\$4.11	\$8.46	\$33,141.54	0
Revenue Subtotal	\$33,150.00	\$4.11	\$8.46	\$33,141.54	0
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	37,000.00	0.00	0.00	37,000.00	0
10 Administration Subtotal	\$37,000.00	\$0.00	\$0.00	\$37,000.00	0
20 Paving/Lighting Fund Subtotal	\$37,000.00	\$0.00	\$0.00	\$37,000.00	0
Expenditure Subtotal	\$37,000.00	\$0.00	\$0.00	\$37,000.00	0
Before Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$4.11	\$8.46	0
After Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$4.11	\$8.46	0
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	7,000.00	958.43	1,963.78	5,036.22	28
10 Administration Subtotal	\$7,000.00	\$958.43	\$1,963.78	\$5,036.22	28
35 Long Term Capital Replacement Subtotal	\$7,000.00	\$958.43	\$1,963.78	\$5,036.22	28
Revenue Subtotal	\$7,000.00	\$958.43	\$1,963.78	\$5,036.22	28
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	0.00	70,000.00	0
10 Administration Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
35 Long Term Capital Replacement Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
Revenue Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
After Transfers	Excess Of Revenue Subtotal	-\$63,000.00	\$958.43	\$1,963.78	-3
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,577,250.00	0.00	0.00	1,577,250.00	0
37-10-430100 Interest Savings	11,000.00	12.65	25.97	10,974.03	0
10 Administration Subtotal	\$1,588,250.00	\$12.65	\$25.97	\$1,588,224.03	0
37 Bond & Int Fund Subtotal	\$1,588,250.00	\$12.65	\$25.97	\$1,588,224.03	0
Revenue Subtotal	\$1,588,250.00	\$12.65	\$25.97	\$1,588,224.03	0

MONTHLY BUDGET REPORT
02/01/2023 To 02/28/2023

Oregon Park District
FY 2023

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,477,000.00	0.00	0.00	1,477,000.00	0
37-10-588100 Interest	76,003.00	0.00	0.00	76,003.00	0
10 Administration Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
37 Bond & Int Fund Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
Expenditure Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
Before Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$12.65	\$25.97	0
After Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$12.65	\$25.97	0
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	74,000.00	10,295.72	15,287.00	58,713.00	21
46-10-470100 Grants	511,200.00	0.00	0.00	511,200.00	0
46-10-470120 Bond Proceeds	3,029,000.00	0.00	3,029,000.00	0.00	100
10 Administration Subtotal	\$3,614,200.00	\$10,295.72	\$3,044,287.00	\$569,913.00	84
46 Park Improvement Fund Subtotal	\$3,614,200.00	\$10,295.72	\$3,044,287.00	\$569,913.00	84
Revenue Subtotal	\$3,614,200.00	\$10,295.72	\$3,044,287.00	\$569,913.00	84
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-524000 Other Professional Services	28,500.00	0.00	28,343.00	157.00	99
46-10-525000 Engineering	438,000.00	7,186.17	14,625.47	423,374.53	3
46-10-560000 Computer Upgrades	72,500.00	0.00	0.00	72,500.00	0
46-10-564000 Park/Building Improvements	1,025,000.00	5,873.25	5,873.25	1,019,126.75	1
46-10-567700 Vehicles Equipment	24,000.00	0.00	0.00	24,000.00	0
10 Administration Subtotal	\$1,588,000.00	\$13,059.42	\$48,841.72	\$1,539,158.28	3
46 Park Improvement Fund Subtotal	\$1,588,000.00	\$13,059.42	\$48,841.72	\$1,539,158.28	3
Expenditure Subtotal	\$1,588,000.00	\$13,059.42	\$48,841.72	\$1,539,158.28	3
Before Transfers	Deficiency Of Revenue Subtotal	\$2,026,200.00	-\$2,763.70	\$2,995,445.28	148
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	520,000.00	0.00	0.00	520,000.00	0
10 Administration Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0
46 Park Improvement Fund Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0
Other Financing Use Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0

MONTHLY BUDGET REPORT

02/01/2023 To 02/28/2023

Oregon Park District

FY 2023

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
After Transfers	Deficiency Of Revenue Subtotal	\$1,506,200.00	-\$2,763.70	\$2,995,445.28	199

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Parks Report



Maintenance

The parks department has been busy with spring cleanup due to the unseasonably warm temperatures we have been experiencing. Duties include sod pickup, cleaning up all leaves in fences, and picking up all fallen tree branches. The ice storm we had brought lots of limbs down.

As soon as the ground dries up, we will be mowing Hawk Prairie that surrounds the boardwalk. We left this one stand for habitat and protection of wildlife over the winter months. All other prairies were mowed in the fall.

Parks staff will also be installing all the shade structures throughout our parks. We will be keeping an eye on nighttime temperatures and will open all our restroom facilities as soon as we feel we will be safe from freezing.



Sports

High school spring sports have started practicing already, They utilize our soccer fields and ball diamonds at Park West. Staff was able to get soccer goals in place, benches, and garbage cans out at soccer area. Portable restrooms have also been placed out at the soccer area. Staff was able to get ball diamonds groomed and are in the process of cleaning up immediate area around and inside ball fields. They will blow all leaves out of fences and then mow and bag the outfield areas.

Parks staff was able to install batting cage net, tennis nets, and sand volleyball nets at Park west. Pickleball nets at Mix Park.



General

Parks department has received the new playground for installation at Mix Park. We are hoping to start installing it the first week of April. Kids around the world will be coming the last two weeks of March to take down the old playground equipment. They will refurbish equipment and reinstall in poverty-stricken communities.

Nick Mcphail and Ethan Drew attended The Great Lakes Training Institute Feb. 27th to March 2nd in Angola Indiana. The training is more park related at this conference.

Staff will be taking pesticide training to obtain a spraying license so they will be legal to spray chemicals in our parks.

Respectfully submitted,

A handwritten signature in black ink that reads 'Brent Suter'.

Brent Suter

Assistant Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Nash Facilities Report

Nash Facility

On April 1st we will start draining the pool for the April shutdown to address the leak issues with the pool. As you know the pool is experiencing leaks thru the gutter system. The scope of the project would include removal of all coping stones, repair the leak at the edge of the gutter, clean out and waterproof the entire gutter system, clean and seal the coping stones and re-install the coping stones. The bid was awarded to Rimflow Inc. out of New York. The work should be completed by April 23rd which will give staff time to fill the pool, regulate chemicals and obtain correct water temperature. During the project improvements to the pool, staff will be conducting a thorough cleaning of the locker rooms and then the pool area. Touch up painting will also take place at this time. The reason we are draining the pool completely is the concrete dust and debris will get in the water and make its way to the filters. We feel draining the pool and filling it with clean water would be more efficient than trying to filter out the concrete particles through the filter system. Also, if we drain the pool halfway and the contractor decides they have to get into the pool to work this would force us to drain the pool any way and will delay the project.

We are currently looking into having new lighting installed in the TRX room. This room is small but the lighting that exists is not sufficient for the ceiling height. We should have quotes in soon. With the Com-ed rebates and incentives this cost will be minimal to no cost at all.

Last month I advised the board of Alpha Controls doing a cost proposal on a maintenance agreement for preventative maintenance as well as a proposal for a comprehensive agreement to cover preventative maintenance. We received the estimates and had a meeting with Mike Williams from Alpha. The meeting was to clarify what all maintenance and products were covered in the cost of the agreement. We have asked if this cost could be reduced to better fit our budget and they have agreed to looking into the cost and will be sending us a new agreement soon. The Maintenance agreement would cover the labor and products used during the maintenance and would be performed twice a year on all HVAC components.

General

Staff is doing a great job keeping the building clean and safe for patrons. Set ups are going well and staff work as a team to be sure all events are setup on time and accurately.

Respectfully Submitted,


Andy Egyed

Andy Egyed
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Superintendent of Recreation Report

 **Recreation Department**


February continued with increased participation. The significant increase over 2022 is attributed to Taft Brunch, Galentine’s Day, additional fitness opportunities and the addition of a pop up and play and drop in and play.

	2022	2023		Change
January	445	900	102%	455.00
February	505	865	71%	360.00

Much of staff February meetings focused on planning for the dances and prep for program masters for Summer 2023 which were completed on March 10. Currently program masters are being proofed and the summer calendar coordinated to be entered into Perfect Mind.

Staff came together to support Caleb Jenks in his first set of dances. With the change of venue from Nash Recreation Center to River’s Edge Experience, many discussions and brainstorming sessions were held. The dances were a success! Everyone was excited for the new venue and it brought a new energy to the dances. The Recreation Staff as well as Erin Folk, Teresa Nehrkorn, Lynn Baylor Zies, Liz Brooks and Robin Champlain devoted their weekend to pulling off a great production. All agreed the change of venue provided an opportunity for an improved experience. Thank you again to everyone for the weekend hours.


With two months down, March will focus heavily on budget training to review expenses and revenue before the busy summer months are here.

 **Aquatics**

Swimming lessons numbers are 164 for March, compared to 138 in 2022. Lessons are currently full until more spots open in the summer. The highest number we have had is 172 during July 2022. We look to eclipse that this summer. The pool will be shutdown April 1-30 for repairs. With the pool closure, two 4 hour training and development sessions will be held for guards to drill their dry skills and be ready to resume work in May. Water Yoga has been added in March with two sessions on Wednesdays with Kara Schabacker. Feedback from the survey indicated a desire for a variety of water aerobics.

 **Fitness Center**

Behavior issues in the fitness center have decreased in February. Supervisors are on duty when school isn’t in session and will be monitoring the fitness center during Spring Break. A free weight bench is ordered to add to the TRX room. This was requested by a patron utilizing the room for therapy and has been well received. Personal Training continues to build in numbers. Tai Chi class filled with 12 in February and an additional class was added for March. Currently 18 people are enrolled. Aerobics with Aimee has 9 participants for March. Adult Yoga with Kara was cancelled due to low numbers in March.

 **Village of Progress/OCEC**

Our partnership with the Village of Progress and OCEC continues to build. OCEC joins us for swimming on Mondays usually once per month as a PE class. OCEC also joined us for the dance on Monday, March 6. With both the VOP and OCEC in attendance we had 96 join us at River’s Edge Experience. Both organizations were very complimentary of the coop and can’t wait for next year. Caleb Jenks lead the way in dancing for our

friends and we enjoyed offering games and dancing from 9-11 a.m. that morning.

The VOP Winter Games will conclude with a Medal Ceremony on Thursday, March 23 from 9:30-10:30 am. Neil Trainor is working to secure a speaker and the OHS band has been invited to attend and play. The participants have been competing each week on Thursday mornings and we look forward to honoring them. The Recreation Department would like to invite the board to join us that morning. This will be the second year and something staff is really looking forward to.



Marketing/Surveys

The Summer/Fall 2022 Survey Results are included in the board packet. All survey concerns have been addressed via email or by phone.

As the guide begins to develop we will be working on a summer marketing plan.

We added Facebook Live during the dances to showcase how much fun everyone was having and received many views.

Marketing continues via facebook and newspapers. A marketing campaign is underway to launch with the Summer Guide that we hope will excite staff and patrons alike.



Children's Center

We had 18 visit our Children's Center Open House on February 28. Classes are currently full for 2023-24 school year with a small waiting list.

The 4 Year old program visited Dr. DeForest on a field trip in February and Mrs. Erin Sellers visited the 3 year old program to promote Dental Hygiene Month.

Students will be on Spring Break the week of March 27 and we hope weather cooperates and the return on April 3.



Blood Drive

A successful Blood Drive was held on February 27 with 37 donors. A full breakdown is included in the board packet. The next drive is scheduled for April 24. Special thank you to Robin Champlain for assisting with the drive by calling patrons to donate. February was the highest number on record of donors.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter".

Tina Ketter, CPRP
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

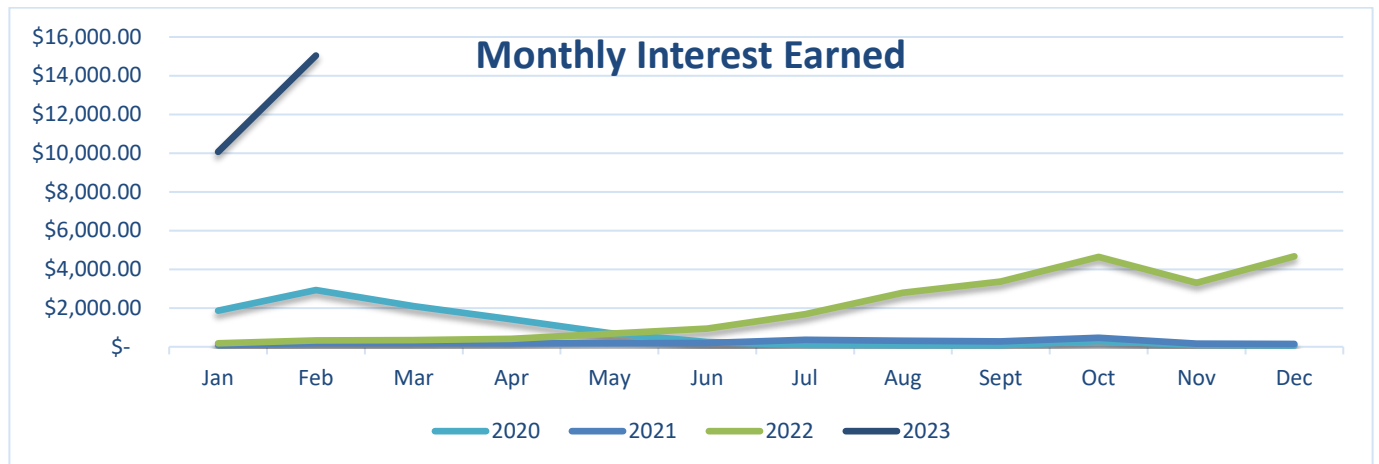
Business Administration Report



Financial Review

The February 2023 Treasurers Report is included in the Board Packet. The District finished the month of February with a fund balance of \$4,961,682.93, which represents a reduction of \$157,223.36 (3.07%) from January.

The District continues to see increased interest earned per month. The Illinois Park District Liquid Asset Fund (IPDLAF) earned an interest yield of 4.46% in February. The overall interest earned in February was \$15,042.81, surpassing interest earned in January and again setting the highest single month of interest earned in over 5 years.



Financial Operations Status

➤ 2022 Financial Audit

The 2022 Financial Audit is substantially completed. The District's auditor, Wipfli LLP, will have the final report released in Mid-March. Wipfli LLP will present the audit to the full board at the April regular meeting.

➤ District Reinvestment Plan

The District is still in the process of developing a reinvestment plan for its Park Improvement funds. Interest rates continue to improve allowing the District to take advantage of liquid rates. The District is working with its Bond Placement Agent, Mesirow Financial, and its IPDLAF manager PFM Asset Management to develop the reinvestment plan. The plan will be presented to the board this Spring.



Administrative Services Coordinator

The District is excited to have Megan Wolfe join our staff. Megan began her employment with the District on March 6th. Megan previously worked with Compeer Financial as a Client Service Representative.

Respectfully Submitted,

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Adult Program and Events Coordinator Report



Special Events- Current and Future

The 2023 Mother-Son Date Night and Daddy-Daughter Dance took place Friday and Saturday March 3rd and 4th at River's Edge Experience. The two dances combined for a total of 200 registered children, adding in parent attendance put the two dances at roughly 150 and 200 each night. This year was the first year hosting the dances in a location other than the Nash Recreation Center, and staff and community feedback concerning the location change has been positive. Both nights featured a professional DJ, balloons from Mr. Steve Family entertainment, carnival-style games for children to win prizes, and non-alcoholic mocktails prepared by Cork N Tap staff.

We also hosted a scaled-back dance event for Village of Progress consumers and Ogle County Education Coop Members on Monday March 6th. Total Attendance between program participants and parent chaperones was 96.

The Easter Egg hunt will take place on Thursday April 6th in Park West. The event will feature traditional egg hunts for children in preschool through fourth grade and a flashlight egg hunt for children in fifth and sixth grade. Over 170 children are currently registered, and registration is still open for multiple weeks.



Adult Programs and Classes

Nine people attended a presentation from Victor Zaderej, Author of "Grow Lettuce In Your Living Room". Victor spoke about his system of using passive hydroponics and grow-lights to grow his own herbs and vegetables year round. Participants left with their own small set of plants ready to grow at home.



Additional News

The Oregon Park District has been awarded a \$1500 grant from Ogle Natural Areas Alliance to be used for Educational Purposes. I am in the process of acquiring materials such as field guides and binoculars for use in future outdoor themed programming.

Respectfully submitted.

A handwritten signature in black ink, appearing to read "Caleb Jenks".

Caleb Jenks
Events & Adult Programming Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Athletic Coordinator Report



6th Grade Girls Basketball

The season for our 6th Grade Girls Competitive Basketball team ended on Thursday March 2nd. It was a great season for the full team of 16, as their skills and game results continued to improve all season, under the direction of Coaches Lynn Kalnins and Diana Holland.



Indoor Soccer

The last meeting of our Indoor Soccer program will be Saturday March 11th. The players have really enjoyed practicing their skills in the warmth of Nash, before our Spring Soccer season starts. We had a total of 56 participants and this program is only possible due to our fantastic volunteer coaches! The players come for an hour on Saturday mornings, with the first 30 minutes being practice time, and the next 30 mins being game time.



Spring Soccer

Plans for our Spring Soccer program are well underway with 222 participants this year, in comparison to 230 last year. Teams are in the process of being formed, with team skills assessments and drafts being scheduled. Practices are scheduled to begin the week of March 20th with games starting on Saturday April 1st. The season will run through May 6th, and the league features teams from Byron, Stillman Valley, Pecatonica, Polo and Winnebago.



Adult Leagues

In February, we introduced a new doubles pickleball league on Tuesday mornings. This 6 week season has been very well received, and I am planning another in the Spring before the players move outdoors. Our Co-Ed volleyball league is also well underway, and will continue through the end of April. Registration is open for our next Pickleball Tournament and also our Women's 3v3 Basketball League.



OHS Athletics Action Plan

The district involvement in the OHS Athletics Action Plan was strengthened on Tuesday March 7th. A meeting was held at the High School library that included OHS administration, HS Coaches, parents, athletes, myself, Erin Folk and Tina Ketter. A review of the action plan that developed in 2019 was followed by small group sessions, evaluating the benchmarks set in 2019. Involvement will continue with an April 26th meeting. We look forward to continuing to build on accomplishments and work towards improving our feeder programs.

Lesley Sheffield

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

March 14, 2023

Recreation Program Coordinator Report



Extended Time

Choosing the obscure holidays for the activities has worked well. The high school staff as well as the elementary students have enjoyed learning about the different holidays that occur.

The weather has provided some challenges this month. ET follows the school's closing plan and on days when the school closes early parents are asked to pick their children up by 2. I cover these events so that the high school kids can get home safely as well.



Drop in Playtime

Drop in Playtime is still a favorite activity. Parents like meeting with each other while their children have a safe space to play. We average 19 kids and 16 parents each week with some of the families being regulars who come every week. Some grandparents even come to join the fun.

Drop in Playtime information is also being provided by Stateline Kids. They provide information about our playtime via their Facebook page and during the host's time on Good Day Stateline on Fox39.



Valentine's Day Fun

February 8 was our second monthly crafting day. Seventeen kids between the ages of 5-12 made yarn pompom lovebugs, heart shaped bath bombs, decorated cookies and played the "Game of Caleb." March's crafting day will be on March 8 and will be themed around the color green.



Toddler Gym with Nancy

This program was very well received and will be picked up again in the fall. The children all enjoyed the games and activities that Nancy Crandall planned for them each week.



Upcoming Programs

The fifth and sixth grade lock in is March 10 from 8-10. I anticipate lots of fun with the inflatables, swimming, and basketball.

A night of Nerf fun is planned for March 17. This night will feature games around Nerf guns including target shooting and capture the flag and is for kids aged 6-11.

Planning for Camp OPD is almost complete. I will be putting the finishing touches on the schedules in the next week or two and preparing my list of needs for the summer. We will be returning to Nash using the Prairie Room

as our home base. Field trips have been planned locally as well as to Rockford to Midway Village and to the Discovery Center. Stay tuned for more information about Camp OPD Summer 2023: The Literary Times.

Respectively submitted,

A handwritten signature in cursive script that reads "Kelley Huston". The signature is written in a dark ink and is positioned above the typed name.

Kelley Huston
Recreation Program Coordinator

RESOLUTION 23-03-14

**A RESOLUTION AUTHORIZING THE CORPORATE FINANCIAL AUTHORITY
OF COMMISSIONERS AND STAFF**

WHEREAS, the Oregon Park District Board of Park Commissioners (the "Board") utilizes financial services with Stillman Bancorp N.A.; and

WHEREAS, the Board wishes to grant powers to authorized individuals to perform transactions on the Districts behalf:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Oregon Park District, Ogle County, Illinois, as follows:

SECTION ONE: The following individuals may open any deposit or share account(s) in the name of the Corporation: Erin Folk, Mark Tremble

SECTION TWO: The following individuals may endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Stillman Bancorp N.A.: Erin Folk, Mark Tremble, Randy Hays

SECTION THREE: The following individuals may process transfers, deposits, ACH's etc. using Stillman Bancorp N.A. online products: Daniel Griffin, Megan Wolfe

PASSED by the Oregon Park District Board of Commissioners, Ogle County, Illinois, and approved this 14th day of March, 2023.

Ayes 3

Nays 0

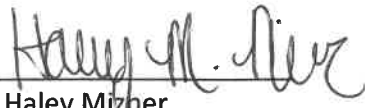
Absent 2

Approved



Mark Tremble
President

Attest



Haley Mizner
Board Secretary

**Oregon Park District
Board of Commissioners
Public Statement
March 14, 2023**

In the fall of 2021, complaints and allegations about the workplace environment at Oregon Park District were raised. The Park Board took these complaints seriously. The Board moved to conduct a workplace climate investigation and found there was a need for management coaching and training, which has since been successfully completed. In addition, the Board instituted certain policy changes designed to ensure that all employee concerns about the workplace could be raised and addressed. The Board has also continued to closely monitor the workplace environment.

Most recently, the Board engaged legal counsel to have one-on-one conversations with all full-time staff concerning the workplace climate and culture. We encouraged candor and employees spoke openly with our investigator. The overwhelming majority of staff shared that significant improvement has occurred since the fall of 2021, and they are satisfied with the workplace environment. The Board thanks the staff for their willing participation in our assessments. Staff's candor and management's willingness to embrace change have brought about a genuine improvement in the workplace climate and employee morale. We are grateful for everyone's commitment to making the Park District a great place to work. We are confident that moving forward workplace challenges will be addressed promptly and professionally and when necessary, with Board assistance.

The Board has always been committed to maintaining a safe, respectful, rewarding, and enjoyable workplace. The Board will remain active and involved in ensuring that the workplace is exemplary.

It should be noted that over the last year the Park District has continued to operate at the highest level. A summary of the Park District's recent accomplishments is attached to this Statement.

The Board is very proud of the Park District's staff for these considerable achievements over the past year and a half. They occurred because the Park District's management and staff remained fully engaged and committed to the Park District's mission—delivering the highest quality park and recreational services and facilities to our residents—while at the same time honestly and constructively doing the real work of improving the quality and collegiality of the Park District's workplace environment.

Our investigator has concluded that no further investigation is required at this time. But the Board of Park Commissioners will continue to partner with our exemplary staff to provide the very best in park and recreational services and facilities to the residents and users of the Oregon Park District.

###

Oregon Park District Highlights November 2021-March 2023

November 2021

- Expanded our partnership with the Village of Progress to provide inclusive recreation opportunities to their adult consumers. Programming now includes swimming once per week and a specialized sport once per week.

January 2022

- District concluded the fiscal year with \$2,112,382 in fund balance reserves. End of year fund balance was \$232,857 higher than budgeted.
- Reduction in recreation fund expenses combined with increased recreation fund revenues resulted in an increase in recreation fund balance of \$141,027.
- All funds met their annual fund balance goals with the exception of the paving and lighting fund in which the funds were used to complete paving improvements at Park West.
- Membership revenue was \$46,216 greater than budgeted.
- The district completed \$986,891 in capital improvement projects during fiscal year 2021.
- The district improved the monthly board reporting to include a visual dashboard that displays the district financial and usage status.
- Implemented a new website calendar to visually display all district program offerings.

March 2022

- Wipfli presented the districts 2021 audit. All financial statements presented fairly and in accordance with the modified cash basis of accounting. The district's net position increased by \$192,012 from the prior year.

March 2022

- Completed the Extended Time classroom transition from Blackhawk Center to the elementary school. The transition provides improved program access for participants, expanded play space and increased safety measures.

May 2022

- Completed ADA improvements identified in the capital improvement plan and ADA audit at Park West and Lions Park.
- Revamped and approved Park Use Ordinances.

June 2022

- Installed a mini-pitch at Park West. This is only the 2nd location in the state of Illinois.

July 2022

- Swim lesson participation hit an all time high at 172 registered participants for the month.

August 2022

- Installed two new pickleball courts at Mix Park.

September 2022

- Completed a Board Self Evaluation led by Peter Murphy, IAPD.

September 2022

- Two full-time employees attended the NRPA conference.

October 2022

- District received the Robert Stouffer Special Recognition Award at the Village of Progress Annual Dinner.

November 2022

- District full-time staff completed two training courses. The Totally Responsible Person/Organization and the 5 Behaviors of a Cohesive Team. Both with HR Source.

November 2022

- District secured \$4,750 in athletic sponsorship funds to assist in controlling program expenses and maintaining program fees to provide reasonably priced athletic programs.

November 2022

- The District received a playground grant in the amount of \$43,726.

December 2022

- District concluded the fiscal year with \$2,079,975 in fund balance reserves. The end of year fund balance was \$124,067 higher than budgeted.

December 2022

- District's partnership with Oregon High School athletics to provide athletic camps for youth participants continued to be successful and the district utilized the net proceeds and donated \$10,908 to OHS athletics.

January 2023

- The District continued to achieve its annual fund balance goals. The primary operation funds, the corporate fund and recreation fund, both exceeded their fund balance goals as well as their budgeted year ending fund balances.
- The district conservatively budgeted for a rebound in facility usage and program participation for the 2022 fiscal year. Both facility usage and program participation exceeded expectations. Primary pass revenue and general recreations exceeded their budgets by \$105,265.
- Overall activity fees revenue increased 23% in 2022.
- Program participation hit an all time high in 2022 with 13,555 program participants. This was 9% higher than 2021.
- The district completed \$1,064,758 in capital improvement projects during fiscal year 2022.

- The district continues to contribute to the Long-Term Capital Replacement Fund created in 2019. The district contributes approximately 5% of annual capital expense/year. The estimated FY 23-year end balance is \$357,570.

January 2023

- Athletic Coordinator passed the CPRP exam. Three employees are now classified as CPRP, one employee is a CPRE, and one employee is a CPSI. 38% of the staff is now certified by the National Recreation and Park Association.

January 2023

- Nine full-time employees attended the IAPD/IPRA Soaring to New Heights Conference. Staff attended 61 hours of continuing education over the course of 3 days.

January 2023

- IPRA Exceptional Workplace Award Winner

January 2023

- Aquatic facility users exceeded 10,000 participants for the month of January. The single highest monthly total in District history.

February 2023

- Approved contract for an updated Values Based Strategic Plan

February 2023

- Received a \$1500 grant from Ogle Natural Alliance for outdoor education programs.

March 2023

- Two full-time employees attended the Great Lakes Training Institute