



AGENDA  
REGULAR BOARD MEETING OF THE  
OREGON PARK DISTRICT BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 8, 2023, AT 5:00 P.M.  
ONSITE MEETING: BOARD ROOM

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
  - A. REGULAR MEETING MINUTES OF JULY 11, 2023
  - B. EXECUTIVE SESSION MINUTES OF JULY 11, 2023- APPROVAL BUT NOT RELEASE
  - C. LOCAL GOVERNMENT EFFICIENCY COMMITTEE MEETING MINUTES OF JULY 11, 2023
  - D. SPECIAL MEETING MINUTES OF JULY 13, 2023
- 5) FINANCIAL
  - A. TREASURER'S REPORT
  - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
  - A. DIRECTORS REPORT
  - B. FINANCE COMMITTEE
  - C. PERSONNEL & POLICY COMMITTEE - MEETING AUGUST 9, 2023, AT 5:00 P.M.
  - D. PARKS & FACILITIES COMMITTEE - NO REPORT
  - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
  - F. PARKS & FACILITY REPORT
  - G. RECREATION REPORT
  - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
- 9) COMMISSIONERS COMMENTS
- 10) DIRECTORS COMMENTS
- 11) PRESIDENTS COMMENTS

12) ADJOURNMENT

NEXT REGULAR MEETING - SEPTEMBER 12, 2023

**Oregon Park District Board of Commissioners  
Nash Recreation Center ~ Board Room  
304 So. Fifth Street  
Oregon, Illinois  
Regular Meeting Minutes  
July 11, 2023**

Brian Beckman, President, called the Regular Meeting to order at 5:01 p.m.

PRESENT: Brian Beckman, Mark Tremble, Josh Messenger, Maia Johnson

ABSENT: Dan Engelkes

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Andy Egyed, Supt. of Parks; Tina Ketter, Supt. of Recreation; Randy Hays, Treasurer; Haley Mizner, Board Secretary

VISITORS PRESENT: Amanda Zimmerman, Scott Zimmerman, Ronda Himert, Gus Himert

RECOGNITION OF VISITORS:

There were no visitors in attendance who wished to address the board.

APPROVAL OF MINUTES

Regular Meeting Minutes

Motion by Josh Messenger, seconded by Maia Johnson, the Regular Meeting Minutes of June 13, 2023, be approved as presented. Roll Call: Josh Messenger, Mark Tremble, Maia Johnson, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Mr. Beckman stated that the June Treasurer's report was submitted by Randy Hays, released in the monthly board packet, and posted at oregonpark.org.

Motion by Mark Tremble, seconded by Josh Messenger, the June Treasurer's Report be approved.

Mr. Hays stated that he wanted to note that they received the first half of the tax levy for 2022. He stated that it was close

to \$1.6 million. He stated that there will be one more large one and then a few small ones throughout the year. He highlighted that at the end of June they will see a spike in the financials for that reason.

Mr. Hays welcomed any other questions. There were no additional questions from commissioners.

Roll Call: Mark Tremble, Maia Johnson, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

#### Accounts Payable

Motion by Mark Tremble, seconded by Maia Johnson, the Claims Payable and Checks Drawn for June of 2023 be approved as presented.

Ms. Folk stated that she wanted to point out that the ComEd bill was elevated this last month. She stated that when they checked into it, they realized that a payment that they had made in December, ComEd had never cashed. She highlighted that that was why that bill was significantly higher. She stated that they have since cancelled that check and reissued it.

Ms. Folk stated that she wanted to point out one other bill and that was Hagemann Horticulture. She stated that just as a reminder for new board members, they spent \$12,322 for downtown plantings. She stated that those downtown plantings are part of an intergovernmental agreement that they have with the city where they purchase and install the plant materials, and the city then maintains the plant materials, and in return they get free water at the Splash Pad. She highlighted that it was a nice intergovernmental agreement that they have where they can share resources. She stated that it ends up being a benefit for all involved.

Ms. Johnson asked if the \$12,322 was seasonal or annual to which Ms. Folk stated that it was annual.

Roll Call: Maia Johnson, Josh Messenger, Mark Tremble, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

#### REPORTS

Director's Report- Ms. Folk stated that she wanted to point out the annual report that they released. She stated that Dan did a great job pulling that information together and working with all of the department heads. She stated that this is one of those things that they have been wanting to do for a couple of years. She stated that as they scroll through it, they will see a lot of

amazing things that happened in 2022. She stated that when they talk about the good things that have happened at the district, it is because of all of the people that work there. She stated that from part-time to full-time staff, they have a great group of individuals who give a lot of their time and energy to the district to provide services to the community. She highlighted that she likes that they have been able to reflect on that through numbers and visuals. She stated that they as the board, and her as director, should be very pleased with what they have been able to achieve.

Committee Meetings- Ms. Folk stated that she wanted to talk about setting up committee appointments. She stated that they will be having a Personnel & Policy Committee meeting, and she will reach out to them individually to set that up. She stated that they will be talking about the salary survey that they just completed with HR Source. She stated that they received the final results from that and will be presenting that to the Personnel & Policy Committee. She stated that they will need to reapprove the wage recommendations and salary range for each position, both part-time and full-time, in preparation for evaluations and wage increases at the end of the year. She stated that the wage ranges are going to be different than what they currently have based on the cost of living.

Ms. Folk stated that she also wants to reach out on a Finance Committee meeting. She stated that both meetings are pending but will take place very soon.

Parks Report - Included in Board Packet. Mr. Egyed stated that SDM Solutions was currently working on the gym curtain. He stated that they had a slow start as they brought a lift that was too heavy for the floors, so they had to rent another lift. He stated that that lift then wasn't working properly so they had to go rent a different one. He stated that they are now in their third day, but talking to them this afternoon, they said they are hoping to have it completed by tomorrow afternoon.

Mr. Egyed welcomed any questions from commissioners.

There were no additional questions or comments for Mr. Egyed.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that tonight they have the check presentation from E.D. Etnyre for \$5,000 to use for their free programming. She stated that the Arc Trainer that they purchased in July of 2022 was going to be delivered tomorrow. She stated that this was a piece that

was on the floor that went bad. She stated that they ordered it with an anticipation of 8 weeks. She highlighted that that check was cut last year so it was out of last year's budget. She stated that they have a camp-out at Park West on Friday night. She stated that they have 10 families that will be participating, about 42 people total. She stated that the police department has been notified that that's why there will be cars in the upper parking lot and activities going on later.

Mrs. Ketter welcomed any questions from commissioners.

There were no additional questions or comments for Mrs. Ketter.

Administrative Report - Included in Board Packet. Mr. Griffin stated that the interest rates continue to climb a little more, just shy of 5% with their liquid asset fund. He stated that they have actually exceeded their budgeted interest earnings for the year in the corporate fund.

Mr. Griffin welcomed any questions from commissioners.

There were no additional questions or comments for Mr. Griffin.

BUSINESS (unfinished)- None.

BUSINESS (new)

#### Oregon Park District Strategic Plan- Values Statement Approval

Mr. Beckman asked Ms. Folk to please update the Board on the Values Statements that were presented to the Board of Commissioners.

Ms. Folk stated that they embarked on a new strategic plan in May. She stated that on May 16, 2023, they held a series of community stakeholders with onsite interviews with them. She stated that the interviews were conducted by Amber Johnson. She stated that Amber has done strategic planning for many park districts, and locally she has done it for KSB Hospital. She stated that one of the components of the strategic plan was the values statement. She stated that values statements are a culmination of the interviews with stakeholders as well as the staff summit that took place on June 1, 2023. She stated that they talked about what reflects them and what reflects what they want to be in the future. She stated that the stakeholders and the staff came up with the three C's. She stated that they identified the Oregon Park District as Caring, Creative, and Community Focused. She stated that she was very pleased with the outcome that they came up with.

She stated that it was great to hear the ideas that staff had and the way that they felt about the Oregon Park District. She stated that the statement for Caring was that they show responsibility for resources and care for people, and they take pride in all they do. She stated that it did say that they take pride in what they do, but Brent Suter wanted to change it to they take pride in all they do. She stated that he wanted it to say all they do because they really do take pride in all they do. She stated that she was happy to hear that input from him. She stated that the statement for Creative was that they bring imagination, innovation, and fun to their work. And the statement for Community Focused was that they build a healthier community where everyone belongs. She stated that there was a big emphasis on inclusion. She stated that when they talk about inclusion, it's not just of individuals that might have a different ability level, but instead it is inclusion of all people regardless of race, demographics, etc. She stated that it was inclusion of the entire community and what they offer as a community and as a park district.

Ms. Folk stated that she would like to have the board approve the values statements as presented. She stated that on July 13<sup>th</sup> they will be having more focus groups and they will be talking to these groups about the values and how they can start to embed them in their daily lives. She stated that they have already started doing that as a department. She stated that they discussed in the department head meeting how they can not only create a marketing campaign around this, but also have it at the forefront of everything they do.

Ms. Folk stated that they have the focus group scheduled with the board on July 13, 2023, at 9:00 A.M. and 10:00 A.M. for community members, followed by staff interviews with Amber Johnson. She stated that following that, on July 27, 2023, they will have another staff summit to talk about strategies.

Ms. Folk stated that she wanted to share some quotes with the board from community meetings that took place. She stated that they were direct from the individuals interviewed by Amber Johnson.

"Park District is very important to the overall feel of the city. Livability, good place to live, work, and play."

"I remember bragging to family members, sending pictures and videos, our town is much cooler than their town."

"I went away for school, a big reason my husband and I came back is because of the park district."

"I am so happy with the park district and how they contribute to the community."

"I had a quadruple bypass ten years ago and got pretty serious about having a personal relationship with the exercise center. Many people had warning shots like I did, were here at 5:00 A.M. and provided me motivation, still part of my community today. A reason to come every day and give me a chance of living a long life. I have a feeling of belonging."

"Concerts in the park really enjoy being around people. The music is secondary, great for the whole family and brings everybody outside instead of just getting their entertainment at home. Free community activities like that are great for getting outside and socializing."

Ms. Folk stated that she thought those were great quotes that came from the community stakeholders that were interviewed as part of that process.

Ms. Folk welcomed any questions on the Values Statement.

Ms. Johnson asked if they were going to be having groups reviewing the statements, should they be approved after. Ms. Folk stated that they need the values approved before their next group meeting so that they can talk about embedding them.

Ms. Folk highlighted that they have been vetted by all full-time staff and the values team which included both part-time and full-time employees. She stated that they have circled this around the staff, and they truly feel that this represents who they are and who they want to be.

Visitor, Scott Zimmerman, asked why they picked community focused versus just community. Ms. Folk stated that that was what the staff had asked for. She stated that she thinks that their intent is that they're focused on the community. Mr. Zimmerman stated that he saw the description and it makes sense, he was just curious if community was considered.

There were no further questions.

Motion by Josh Messenger, seconded by Mark Tremble, Oregon Park District Strategic Plan- Values Statement be approved as presented. Roll Call: Josh Messenger, Mark Tremble, Maia Johnson, Brian Beckman - yes. MOTION PASSED UNANIMOUS.



Air Handler 1 Engineering Services Proposal- 20/10 Engineering Group

Mr. Beckman stated that the district had received an Engineering Services Proposal from 20/10 Engineering for replacement of Air Handler 1 in the amount of \$31,500.

Mr. Beckman asked Ms. Folk if she had any additional information to provide.

Ms. Folk stated that they had done a facility assessment in 2018. She stated that 20/10 Engineering had done that assessment for them. She stated that one of the things that was identified in that assessment was Air Handler 1. She stated that Air Handler 1 operates the pool system. She stated that it is now currently 23 years old, with typical life expectancy being 25 years max. She stated that it does require a little more attention from staff. She stated that they had been looking at what their options are moving forward. She stated that that is a unit currently that is tied into their chiller system. She stated that they are looking to replace the chiller system in 2025 at the earliest. She stated that one of the things they want to get away from is having to tie that air handler into the chiller system. She stated that this would be the design and mechanical engineering for a stand-alone unit. She stated that it will be larger and have a larger footprint, but she thinks that it will be much more efficient moving forward. She stated that right now the engineering service contract for \$31,500 is the base fee. She stated that there would potentially be additional services on top of that as they get through the process. She highlighted that the base fee for the contract is \$31,500.

Mr. Egyed stated that he thought it was better to go this route instead of tying it in with the chiller that they are going to end up replacing anyway. He stated that it will also help with the humidity level in the pool area.

Mr. Messenger stated that it seems they are always battling with either the air handler or the chiller.

There was no additional discussion.

Motion by Josh Messenger, seconded by Maia Johnson, Engineering Services Proposal for Air Handler 1 with 20/10 Engineering Group be approved. Roll Call: Mark Tremble, Maia Johnson, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

### National Recreation and Park Association Conference Travel Rates

Mr. Beckman stated that the Board has been presented with the updated Per Diem and Lodging rates for travel to the NRPA Conference the week of October 9<sup>th</sup>. He stated that the Per Diem and Lodging rates align with requirements identified in Oregon Park District Ordinance 22.01.10 using the current rates established by the U.S. General Services Administration site.

Motion by Mark Tremble, seconded by Josh Messenger, the Per Diem and Lodging Rates for the NRPA Conference be approved as presented. Roll Call: Maia Johnson, Josh Messenger, Mark Tremble, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

### Electric Supply BID Approval

Mr. Beckman stated that the district's electric contract will expire on July 31, 2023, and the Board has been provided with updated pricing.

Mr. Beckman asked Ms. Folk to provide additional information pertaining to the rates received today.

Ms. Folk stated that they had sent out sample rates on Thursday with the board packet. She stated that the bid rates are only good for 24 hours, so they had them rebid today. She stated that she sent the bids out this afternoon. She stated that they work with Rock River Energy Services, and they do the bidding for them. She stated that they go out and find the bids, collect them, and identify what the recommendation is. She stated that the current contract rate that they have that expires at the end of the month is \$.04223/kwh. She stated that they are going to be moving into a recommended three-year contract with Dynegy Energy for \$.05818/kwh. She stated that that is still significantly lower than the current ComEd rate if they did not have it contracted and locked in. She stated that it ends up being about \$500.00 a year that they save by doing it with a contracted rate. She stated that staff met with Mike Mudge from Rock River Energy earlier today to go over the rates, and he said that he feels strongly about the three-year contract not knowing what the rates are going to do moving forward.

There was no additional discussion.

Motion by Josh Messenger, seconded by Brian Beckman, DYNEGY Energy as the electric supplier for the six small accounts for 36 months

at a rate of \$0.05818/kwh be approved as presented. Roll Call: Josh Messenger, Mark Tremble, Maia Johnson, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

OSLAD Resolution of Authorization and Support- Park East Phase 1 Development

Mr. Beckman stated that the district intends to submit an OSLAD application prior to the August 31<sup>st</sup> deadline in the amount of \$600,000. He stated that the district intends to use the grant funds to improve the existing infrastructure at Oregon Park East. He stated that the resolution identifies the district's intent to commit \$600,000 to the project if the grant is awarded.

Motion by Mark Tremble, seconded by Josh Messenger, OSLAD Resolution- Park East Phase 1 Development be approved. Roll Call: Mark Tremble, Maia Johnson, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Enter Executive Session

The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Open Meetings Act. Par. 120/2. C(5).

Motion by Josh Messenger, seconded by Mark Tremble, the board to enter executive session at 5:22 p.m. Roll Call Vote: Maia Johnson, Josh Messenger, Mark Tremble, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Return to Regular Session

Motion by Josh Messenger, seconded by Brian Beckman, the board to return to regular session at 5:48 p.m. Roll Call: Josh Messenger, Mark Tremble, Maia Johnson, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Messenger stated that going back to the Values Statement, it is obvious that they do have a great park district. He stated that he hears it all the time being a commissioner. He gave a kudos to the entire staff and stated that it fits right in with what they strive to be.

Mr. Tremble stated that he lives by Park West and sees all the activity there, and it is refreshing to see it used so much.

Ms. Johnson had no additional comments.

#### DIRECTOR'S COMMENTS

Ms. Folk stated that she had no additional comments.

#### PRESIDENT'S COMMENTS

Mr. Beckman stated that the Values Statements seem very well thought out and well prepared. He gave a kudos to everyone on that.

Mr. Beckman stated that at last month's meeting there was a request to release more of the financial data and accounts payable. He stated that they have engaged their legal counsel and they have given them some advice. He stated that there is a meeting later this week with Dan, Erin, and himself. He highlighted that they are discussing it and looking into it and hopefully by next month they will have a little more information.

#### ADJOURN

Motion by Josh Messenger, seconded by Maia Johnson, the meeting adjourned at 5:50 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner  
Board Secretary

**Oregon Park District Board of Commissioners  
Nash Recreation Center ~ Board Room  
304 So. Fifth Street  
Oregon, Illinois  
Local Government Efficiency Committee Meeting Minutes  
July 11, 2023**

Erin Folk, Chairperson, called the Local Government Efficiency Committee Meeting to order at 4:01 p.m.

PRESENT: Brian Beckman, Mark Tremble, Maia Johnson, Erin Folk, Julie Cain

ABSENT: Josh Messenger, Dan Engelkes, Adam Larson

OTHERS PRESENT: Haley Mizner, Board Secretary

VISITORS PRESENT: Unknown/Unidentified Visitor

RECOGNITION OF VISITORS:

There were no visitors in attendance who wished to address the Local Government Efficiency Committee.

APPROVAL OF MINUTES

Regular Meeting Minutes

There were no minutes to approve as this was the first Local Government Efficiency Committee Meeting.

BUSINESS (unfinished)- None.

BUSINESS (new)

Committee Purpose & Membership

Ms. Folk stated that they have nothing formal that they need to approve yet. She stated that as they move through this process, they will end up having a report, and that report will be what they approve and send to the full board where it will then be approved and filed with the county board. She stated that every taxing body in the state of Illinois has to go through this process except for library districts and municipalities. She stated that it is a state mandate that they all will have to fall in line with.

She stated that they have until November 9<sup>th</sup> to file their report, and they are required to have a minimum of three meetings.

Ms. Folk stated that the Local Government Efficiency Committee is required by the State of Illinois. She stated that all of the meetings are required to follow the Open Meetings Act. She stated that Haley- Board Secretary- will serve as the Secretary for the Committee. She stated that Dan Griffin will serve as the FOIA officer, as all of this will be available via FOIA as well. She stated that she has talked to the county, and they are still unsure on how they are going to be accepting these, so she does not have a point person yet. She stated that she thinks it is one of the new mandates that not everyone is familiar with at this point.

Ms. Folk stated that this was a committee that was formed by resolution of the board. She stated that the membership consists of the five board members, as well as two residents- Julie Cain and Adam Larson, and herself as Executive Director. She stated that she will serve as the Chairperson, per the resolution.

Committee Dates- September 12, 2023, November 14, 2023, & January 9, 2024

Ms. Folk stated that she has proposed September 12, 2023, November 14, 2023, and January 9, 2024, for committee meetings. She stated that today's meeting was held at 4:00 P.M. as it was scheduled to occur right before the Regular Board Meeting at 5:00 P.M. She stated that the rest of the Local Government Efficiency Committee Meetings will be held at 5:00 P.M. She stated that they are always going to have the meetings coincide with the Regular Board Meetings. She stated that she is going to have Dan Griffin publish the committee dates on their website. She stated that the meetings can be adjusted if anyone has any issues.

Review Governing Statutes and Ordinances

Ms. Folk stated that she did send the committee members quite a bit of information. She stated that they are operated by an elected board. She stated that all five board members are non-compensated. She stated that they go through the process of being elected every four years.

Ms. Folk stated that the Administrative Policy Manual outlines the information that they need to have available. She stated that it outlines the role of each respective individual that makes up the board. She stated that the policies are the items that govern the district. She stated that they outline the administrative

procedures internally. She stated that they take the policies and build procedure off of that. She stated that they have several procedure manuals that the district updates frequently. She stated that as part of the policy manual, they have the section for board of park commissioners. She stated that it outlines the role of the board, the executive director, and the staff and how they intertwine with one another to operate as a district. She stated that the first section of the manual focuses on the board. She stated that it talks about the authority of the board of commissioners, the powers and duties, the different offices that they have, how they are structured, the standing committees, the orientations that they go through, and the memberships that they have as a district.

Ms. Folk asked the members if there were things in that section of it that they think that they can improve upon for not only board members but also an efficiency standpoint for operations. She asked the new board members if there was something that they could add in that would help them better understand their role when coming in.

Mr. Beckman stated that starting off having a meeting with Ms. Folk and Mr. Tremble set the tone for everything. He stated that the mandatory orientation was beneficial. He stated that coming on to the board and it being only the third meeting he already feels comfortable. He stated that it is streamlined and organized.

Ms. Folk asked Mrs. Cain, from the private sector, are there things that they incorporate into a policy manual that she didn't see in theirs.

Mrs. Cain stated that from the perspective of who has signing authority, what those limits are, how they are reviewed, who has decision making, and who is the backup are critical whether they are public or private sector because they have to have oversight.

Ms. Folk stated that she agrees, and they do have that within the policy manual. She stated that they have always operated on one signature. She stated that it is typically the Treasurer, and if they are unavailable, she would then sign for it. She stated that they have signing authority up to a certain dollar amount based on state statute. She stated that the state statute has moved to \$30,000. She stated that they don't do anything of that magnitude that wouldn't require board approval. She stated that if it less than \$30,000 it is typically a budgeted item that they have already approved as part of their annual budget. She stated that anything over \$30,000 they are required to bid. She stated that when they

go through the public bid process, they have to provide the bid to the lowest responsible bidder. She stated that however, the lowest bid is not always a responsible bidder. She stated that there are companies that they have had bad experiences with and they have made sure to document that and the process with their attorney so that way if it does come up again, they won't find themselves in the same situation.

Mr. Tremble stated that he thinks it is laid out well in the policy manual. He stated that with the financial end of it, they have an administrative section that prepares the information, executive director has to sign the checks, and they have a treasurer that goes through everything. He stated that they have found it difficult at times to find a treasurer, so then their administrative person becomes the treasurer. He stated that the auditors don't like this, but there's nothing they can do. He stated that they don't compensate them very much so it is sometimes difficult to find that person. Mr. Tremble stated that one area that they talked about at length was who has access to the blank checks.

Mrs. Cain stated from a purchase order authority, that is a contract. She stated that if an employee places a purchase order that doesn't have clearance for that level, then that is also an open gate.

Mrs. Cain stated that another thing that is interesting is to take another park district of a comparable size and look at their policies and see how they have evolved over the years.

Mr. Tremble stated that they are so funded by one separate thing, versus the amount of people that they have, that it is hard to find a comparable to the number of people and budget.

Ms. Folk stated that when they talk about comparables, it is the Byron Forest Preserve for them. She stated that the unfortunate side of that comparable is that forest preserves are structured much different than park districts. She stated that when looking for comparables, they have to go into the smaller suburbs. She stated that they have great resources with the other park districts that are comparable in size, budget, and space wise. She stated that they have a considerable amount of infrastructure that they are required to take care of. She stated that she thinks they have done a great job with that with the resources that they have available. She stated that the policy manual is one of the things that they are looking at updating in the next 12-18 months. She stated that the board reapproves it on an annual basis. She



highlighted that there can be a more significant focus on the policy manual. She stated that they have put in place a lot of checks and balances. She stated that Megan Wolfe, Administrative Services Coordinator, is accounts payable. She stated that Dan Griffin is finance and does payroll. She stated that any bills that come through, if it is the employee that is actually authorizing it, they have to get the signature from their supervisor, then it is signed by her before the check is even cut. She stated that the checks and balances are there, and they have improved it along the way. She stated that there is always room for improvement.

Ms. Folk asked if there were any other questions about the policy manual, or things that they think they should be focusing on with regard to that.

Ms. Folk stated that they rely pretty heavily on the personnel policies from an HR perspective from the minute someone steps into their employment with them. She stated that there is quite a bit of new hire training that goes into it. She stated that there is also quite a bit from an employment condition standpoint. She stated that from a policy standpoint, one of the things they are getting ready is salary standards. She stated that over the last couple of years there has been a significant increase in the cost of living. She stated that when they start discussing cost of living, that is something that is handled by the board on an annual basis. She stated that they also go out and do a lot of survey information. She stated that they just finished another salary survey with HR Source. She stated that HR Source takes comparables from the public, private, and not for profit world, and they balance those out and provide the district with wage ranges for every one of the positions that they have available. She stated that they want to remain competitive, but they also want to make sure they are paying their employees a competitive wage that is reflective of the area they live in. She stated that when they start seeing close to 10% in the cost of living on an annual basis the last couple of years, they don't want to be the organization that falls behind.

Ms. Folk stated that the district does have an investment policy that they follow. She stated that when they collect taxes there are very specific funds that the taxes are collected for. She stated that those funds are laid out with corporate, recreation, audit, liability, and IMRF. She stated that scholarship is not a fund that they collect tax on, and working cash fund is not something they collect on now but that is something that they can do every 10 years after the working cash fund is expired. She

stated that theirs has expired so that is something that they are looking at adding back in. She stated that they continue to levy a police fund because they can use that for security measures. She stated that at Tuesday night concerts they will see an officer there from the sheriff's department. She stated that they pay them to be there to assist with parking, ordinance violations, or anything that may come up. She stated that in addition to that, at some of the parks and NASH, they have security cameras and are able to continue to maintain security with the taxes they levy from the police fund. She stated that they are fortunate with the taxes that they are able to collect from the Nuclear Plant and will now continue to collect with the new agreement. She stated that when she took over as director 10 years ago, they were carrying over a little less than a million dollars on an annual basis in fund balances. She stated that the fund balances are carried over and used to start the next year as they gear up for their bond payment, tax disbursements, and any additional revenue they collect throughout the year. She stated that they are now carrying over a little over two million dollars in fund balances every year. She stated that a lot of that is attributed to the work of the board and the work of the staff. She stated that they have been very conservative over the years in trying to find a way to make sure they have the cash designated that they need.

Ms. Johnson asked in regards to ongoing trainings, does staff have to go through trainings on an annual basis. Ms. Folk stated that First Aid and CPR trainings are every two years. She stated that they have a rolling cycle of trainings. She stated that Daniel Welle, who used to be a lifeguard for them, is now a full-time fireman for the Oregon Fire Department. She stated that he does all of their first aid, AED, and CPR training. She stated that they contract with him on an as needed basis. She highlighted that he has done a fantastic job in doing their trainings. Ms. Johnson asked if both full-time and part-time staff have to go through these trainings to which Ms. Folk stated that all employees have to do these trainings. She stated that that is part of their policy. Ms. Folk stated that if Mr. Welle was ever in a position where he wasn't able to do the trainings, the Fire Department has offered to do them. Ms. Folk stated that they pay Mr. Welle as he is a contracted service.

Ms. Folk stated that they have specific investments that they are willing to make that are all approved by their auditors and the state of Illinois. She stated that right now, all of their funding is sitting with the Illinois Park District Liquid Asset Fund. She stated that they have been very fortunate with that. She stated that they issued a two-year bond in December to try and stay ahead

of what was going to happen with interest rates. She stated that they did a two-year bond instead of their annual rollover bond. She stated that they are already making back the interest on the investments that they would have to pay. She stated that by the time the two years is up, they are hoping that they will have accumulated enough investment that it is a wash. She stated that so far they are doing well with that. She stated that in the Treasurer's report this month they had over \$60,000 in interest gained just since January. She stated that they always take a look at the local markets. She stated that they just can't give them the rates that the Liquid Asset Fund can give them. She stated that with the liquid asset fund they can pull that money at any time. Ms. Folk stated that every year they use Mesirow Financial to evaluate what their bond options are. She stated that they put the bonds out to bid for them. She stated that they have been very fortunate because Stillman bank has given them a fantastic rate on the bonds for several years. She stated that they know they have a rolling capital plan and know expenses that are coming, so Mesirow suggests what they should do to be preparing for that. She stated that they have not done a long-term bond since 2012.

Ms. Folk welcomed any additional questions regarding the investment policy.

Ms. Folk stated that when looking at the boundary map, they go pretty far to the south. She stated that it is about 102 square miles that they cover. She stated that their district goes out past Chana, and almost to Mt. Morris. She stated that when looking to the North, they go all the way up to Midtown Road. She stated that they have a school district with Mt. Morris, but they are outside of their taxing district. She stated that that is a point of contention on many fronts with individuals that live in Mt. Morris, understandably so. She stated that they understand that they are in their school district, so they have reached out to the Mt. Morris Village, and they have an agreement with them where anyone that lives within the Village of Mt. Morris, they don't have to pay non-resident rates. She stated that they pay resident rates at the time of registration, they track that, and then they send an invoice to the Village of Mt. Morris every month, and the Village then picks up the difference between resident and non-resident rates. She stated that the Village of Mt. Morris has a recreation fund. She stated that when it comes to an individual who is an Oregon School District student, they pay resident rates for athletics.

Ms. Folk welcomed any questions regarding the boundary map.

Mr. Tremble and Mr. Beckman asked if the map could ever be expanded or redrawn. Ms. Folk stated that they tried to bring Mt. Morris into the park district before she was Director. She stated that there was one property owner that stood in the way. She stated that if they don't have everybody on board, they can't do it. She stated that they have to be contiguous. She stated that it can be redrawn, but they have to have all of the approvals. She stated that Mt. Morris doesn't have a park district that they pay taxes to, but with the other areas- they can't cross over into other park districts. She stated that the Nuclear Plant was built on property lines between Oregon and Byron, so they filed paperwork to have them included in their boundaries, Byron filed it as well, and because of a mistake in Byron's paperwork, Oregon got it. She stated that otherwise, that could have easily been included in the boundaries for Byron. She stated that if someone already has it within their contiguous boundaries, it can't be overlapped. She stated that for that reason, it is very difficult to expand the map.

Ms. Folk stated that the last topic that she wanted to discuss was the Park Use Ordinances. She stated that the Park Use Ordinances were approved last year. She stated that they did a complete overhaul of them. Ms. Folk stated that Mr. Beckman had asked if their Policy Manual was available on the website. She stated that the Policy Manual is how they operate internally, so they don't put that out there. She stated that it is available for public inspection at any time, and anyone can FOIA it. She stated that the Park Use Ordinances is how people use their parks, so they do put that on the website because it is imperative for the community to know what is available and what is acceptable. She stated that they went through and did a complete overhaul. She stated that the last Park Use Ordinance document was about 10 pages long, and the new one is 41 pages. She stated that their attorney did go through it last year and revised it. She stated that they drafted it, and the attorney then went through it and added in anything that they were missing from a park district standpoint. She stated that chapter 2 goes into what restrictions they have and what conduct and behaviors they expect. She stated that one of the things they get the most questions about is dogs on leashes. She stated that dogs have to be on leashes at the parks mostly for safety reasons for all users. She stated that drones in the park is another question that they get a lot. She stated that they do not allow anyone to be flying drones in the park. She stated that once the drone is in the sky, they can't control if it should fall and hit someone. She stated that the state of Illinois just came out with some additional guidelines for drones on public park

property as well. She stated that another question they get is camping overnight. She stated that they do not allow public camping in the park. She stated that they are offering as an event their first campout in the park. She stated that they are doing this to try and provide that opportunity to anyone that would like to do that. She stated that the other question they get is the sale of goods on park property. She stated that recently there was a gentleman that called and asked about selling lemonade at the splash pad. She stated that the process that has to be gone through for that is providing them with a certificate of insurance listing them as additionally insured, the health department permit saying that they are licensed to sell, and the dates and time. She stated that they don't want to invite people into the park to randomly sell things at their leisure. She stated that those items would then be presented to the board and the board requires approval of that. She stated that they sometimes have issues with parking that pop up. She stated that in the fall, they can easily have soccer, volleyball, and cross-country going on at the same time and parking at Park West can be out of control. She stated that they do not allow alcohol on park property. She stated that one of the things they have implemented as part of their policy is they will allow alcohol with a permit, but that permit is only approved by the board. She stated that those are in special use circumstances. She stated that that started when the Chamber of Commerce was doing their wine tasting and they had asked them to host a wine tasting and at that time they had no provisions to allow it. She stated that they have made it where it can be an option, they would just have to go through the permitting process to make sure that they can do that on park property.

Ms. Folk welcomed any questions on Park Use Ordinances or anything they have seen over the years that could be addressed or better addressed.

Mr. Tremble stated that the police department is involved in most of the actions when it comes down to it. He stated that they try to get the proper authority involved in handling these issues instead of staff. Ms. Folk stated that they have told staff that if they do not feel comfortable, do not address it. She stated that the police department has a copy of their Park Use Ordinances, and they understand what their expectations are, and they have given them full rain to do what they need to do. She stated that they just call the nonemergency number, and they will send someone. She stated that they have come to rely on the police department because the staff has been screamed at and it is just not worth putting the staff through that.

Ms. Johnson asked if there was still park security like there was when her kids were in Extended Time. Ms. Folk stated that the park district formed a police department in 2010/2011. She stated that it worked out okay, but when she became Executive Director, they as a board disbanded that. She stated that they decided then that they were going to rely on the local police department, and they have been working great with them. Ms. Johnson asked if they met with the police department and told them that they were going to rely more on them. Mr. Tremble stated that they used to pay the police department a yearly stipend. Ms. Folk stated that they worked it out with them now where they established that they are within their city boundaries. She stated that the only park that is not within the boundaries is Jack's Landing, but that falls to the Sheriff's department. She stated that they offered the city the opportunity to send officers to the concerts in the park and any other events that they need officers at, and they declined. She stated that they pay the sheriff's department to do it, and they just pay those individual officers. She stated that they are off county duty, but the sheriff has said that they are welcome to serve as deputies from the sheriff's department. Ms. Johnson asked if they were still in uniform, to which Ms. Folk confirmed that they are.

Ms. Folk highlighted that they have Park Use Ordinances so that they can control what type of activity they think is acceptable versus unacceptable. She stated that it also limits their liability. She stated that they continue to add things, and they have made accommodations for certain organizations in the community when they see that it is worthwhile. Mr. Tremble highlighted that the biggest thing is people have to come and ask permission before doing things.

Ms. Folk welcomed any additional questions regarding the Park Use Ordinances.

#### Committee Comments

Ms. Folk welcomed any comments from any committee members that they would like to share.

Ms. Johnson asked how they handle someone who is very angry. She asked if anyone had filed any lawsuits. Ms. Folk stated that they have had incidents where someone would have an injury in the park and then that person's insurance gets kicked to them. She stated that they then kick it to their insurance, and they deal with it. She stated that in her ten years, they have never had a lawsuit.

Mr. Tremble stated that if they have the policies in place like they do, then they have a leg to stand on.

Mrs. Cain stated that she was glad to see the privacy regarding credit cards was addressed. She stated that technological changes are going to continue to evolve. She stated that from a business standpoint, she was glad to see that that was addressed. Ms. Johnson asked if she was talking about the credits being visible to the community. Ms. Folk stated that she was talking about the privacy act that they have in place to keep their information private when someone comes in to use their credit card. Ms. Cain stated that if someone comes in to use their credit card, it does not leave the customer's view. Ms. Cain stated that there are policies in place that show that there is protection.

#### Public Input

Ms. Folk stated that one of the things that they have to do after every meeting is provide an opportunity for community input from people who are in attendance.

Ms. Folk asked the gentleman in attendance if he had any comments on anything that he listened to today.

The gentleman asked how the agreement works at concerts in the park when they are paying individual off duty sheriff deputies to supervise, especially when they are in their Ogle County Sheriff uniform, even though they aren't representing the Ogle County Sheriff's Department at that time. Ms. Folk stated that they are actually representing the Ogle County Sheriff's Department. She stated that even though they are off duty, they are still Ogle County Sheriff deputies. She stated that they are deputized to still carry out the exact same authority as if they were on duty. Mr. Tremble stated that they are authorized by their superior- the Sheriff to do off duty services.

Ms. Folk stated that if he had any more comments to please email them to her by Friday at [erin@oregonpark.org](mailto:erin@oregonpark.org).

#### ADJOURN

Motion by Mark Tremble, seconded by Brian Beckman, the meeting adjourned at 4:56 P.M. Roll Call: Julie Cain, Erin Folk, Maia Johnson, Mark Tremble, Brian Beckman- yes. ALL WERE IN FAVOR.

Respectfully Submitted,

*Haley M. Mizner*

Haley Mizner  
Board Secretary



**Oregon Park District Board of Commissioners  
Nash Recreation Center ~ Board Room  
304 So. Fifth Street  
Oregon, Illinois  
Special Meeting Minutes  
July 13, 2023**

Brian Beckman, President, called the Special meeting to order at 9:02 a.m.

COMMISSIONERS PRESENT: Brian Beckman, Josh Messenger, Mark Tremble

ABSENT: Dan Engelkes, Maia Johnson

OTHERS PRESENT: Erin Folk, Executive Director; Amber Johnson, Consultant; Haley Mizner, Board Secretary

VISITORS PRESENT: None

RECOGNITION OF VISITORS:

There were no visitors present who wished to address the board.

Mrs. Johnson thanked all in attendance for their support and for being present at the meeting, and for their service to the community. She stated that already this morning she has heard stories of staff living out their values of caring, creative, and community focused. She stated that how they live out their values doesn't have to be fancy, it can be simple but incredibly important. She stated that in addition to the simple and daily ways, they also try to integrate their values into the strategic work as well. She stated that that is what this session is really about- asking themselves what they most want for the future of the Park District in Oregon. She highlighted that they are going to get as many ideas out as they can, and then over the next month they will refine them into a strategic plan.

Mrs. Johnson stated that she first wanted to start with introductions from commissioners and have them highlight a high point experience with the Park District. She stated that then they will discuss the most ideal future for the Park District, what it would involve, and what the things are that they are currently doing that they need to stay true to. She stated that from there they will identify what their biggest priorities are.

Ms. Johnson stated that every organization has its ups and downs, every town has its ups and downs, but today they were going to focus on a high point experience with the Oregon Park District. She stated that this was a time when they felt really proud of the district and the impact it was having on the community. She stated that this could be an experience where they felt connected or engaged, a time where they felt cared for, when they appreciated the creativity of the Park District, or gave them an opportunity to connect with the community.

Mrs. Johnson asked the commissioners to introduce themselves and share a high point experience.

Mr. Tremble stated that his perception of the Park District was more for young people in the past. He stated that when you get involved, you see that that is not true. He stated that it is very integrated throughout all of their facilities and programs. He stated that it was an eye-opening experience. He stated that another high point for him is the Village of Progress and the programs with them, along with the collaboration with the school system. He stated that he enjoyed providing the youth with the Blackhawk center and the activity opportunities it gave for the entire community.

Mr. Messenger stated that he grew up in Oregon and that he was a Financial Advisor. He stated that he is always trying to stay involved in the community. He stated that he has three kids, and every year their lives revolve around the Park District with athletics. He stated that however, as he has gotten older, he has realized that the district is much more than just athletics. He stated that the Park District puts on events that him and his wife enjoy. He stated that Oregon is such a small community, and if they didn't have the Park District there would be none of these activities going on as there isn't much else besides the Park District in town. He stated that his high point experience is all of the great reviews that they receive on all levels with the district. He stated that he enjoys the pairings that the Park District puts on for adults for socialization with his friends. He stated that his family is very active on all levels with all the different programs that the Park District puts together.

Mr. Beckman stated that he has lived in Oregon for five years now, originally from Dixon. He stated that he is currently a maintenance manager, and formerly worked at the Park District for four years. He stated that coming from Dixon that has a Park District and a much larger population, their Park District is pennies to what Oregon has. He stated that he always knew a Park

District as having an old run-down house and soccer fields. He stated that he then came to Oregon and was blown away. He stated that the town of Oregon is a quarter of the size of the town that he grew up in, yet they have so much more including the recreation facility, basketball courts, swimming pool, splash pad, and 10 parks. He stated that the parks are absolutely beautiful, along with the facility. He stated that he was blown away by the variety in the facility, parks, and programming in a small community with not a huge staff. He highlighted that the staff is doing a great job. He stated that the staff has to care deeply about what they're doing and be proud of what they're doing to upkeep everything that they do and have the programming that they do. He stated that it shows a level of care and appreciation on their part for what they are doing.

Ms. Johnson thanked the commissioners for their feedback and input of their high point experiences. She stated that now they were going to turn their attention to the future. She stated that the strategic plan that they create will be about a three-year plan. She stated that she wanted them to imagine that it was about three years from now and the Oregon Park District is delivering even more creative and community focused programs and the services and facilities are improving community life while caring for the members and employees. She asked if this were the case, what would be new and different about the Oregon Park District.

Mr. Tremble stated that he thinks that some of the things that have recently happened to improve the district are the things at Park West, for example the Toro Courts, the mini pitch system, and the arch. He stated that those were things that they didn't know about but saw at conventions. He stated that the arch is an IT based playground that can talk, dance, and be interacted with. He stated that something like that was unheard of, but technological things like that are going to continue to be integrated. He stated that they will have more opportunities to integrate that stuff in the future. He stated that he doesn't see them expanding their parks to a level beyond their control. He highlighted that what they have now is phenomenal and they need to focus on maintaining that. He stated that there will be improvements facility wise. He stated that he doesn't see the staff getting much bigger in the next three years. He stated that he sees the collaboration with the school still playing a major role. He stated that he sees all of the surrounding schools collaborating and them being a part of that. Ms. Johnson stated that what she is hearing is that he sees the Park District continuing to be innovative.

Mr. Beckman stated that in this day and age, it is a 24/7 world. He stated that the Park District does a phenomenal job when it is open during those hours, but he is hearing from people in the community that it would be awesome if they were able to utilize the facility during off hours as they work different shifts. He stated that he thinks they should look into having the Park District available on a more 24/7 basis. He stated that he understands the complications of this, but he has heard this comment multiple times about having the facility be more available during all hours. He stated that he also agrees with Mark on maintaining what they have. He stated that as a former employee, they integrated that into their master plan a while ago. He stated that this facility and the parks they have are more than what the community needs, and upkeeping everything that they have should be one of their biggest priorities.

Ms. Johnson asked if there was anything maintenance wise in the next three years that they were planning on tackling. Ms. Folk stated that the big items are the air handler and the chiller and those are planned for the next 2-3 years.

Mr. Tremble stated that they have been very forward thinking in their mechanicals. He stated that they have identified the life expectancy of the things in the building. He stated that they stay ahead of the curve in that aspect, and they need to continue doing so.

Mr. Messenger stated that they are on a good trajectory, and every year they are integrating more and more new programs in the guides. He stated that every year he is impressed with the new activities. He stated that he thinks they are already on a good path. He stated that he and Erin have talked before about a dream being to expand NASH in the future. He stated that they have talked about the idea of expanding the gyms to allow more space and participation. He stated that a good compromise for now is they are hoping to get lights at one of the baseball fields so more teams are able to practice. He stated that they now know what they are going to be getting from Constellation for the next five years, which is helpful.

Mrs. Johnson asked, as members of the community, do they sense that the community needs anything right now that they should be focusing on for their mission of care.

Mr. Tremble stated that they have a senior center that he thinks is active and allows the seniors to participate. He stated that he thinks that they have a wide economic diversity in the community.

He stated that he thinks that is an area that needs to be addressed, not only by the Park District but everyone. He stated that they have scholarship funds, payment plans, and they try to keep their programming available to all levels. He stated that they have the scholarship fund and assistance available. He stated that he would be in favor of expanding that if necessary. Ms. Folk stated that what they are noticing with the scholarship program is the funding exists, but there is a lack of use. She stated that they continue to work with the schools to get the exposure. She stated that she thinks it can be a pride issue where they don't want to come in and utilize the program. She stated that they are trying to find better ways of making that available, possibly online, so there is no face-to-face contact.

Mr. Messenger stated that he has only been a commissioner for two years, and he has come to realize that the community members are not shy about reaching out if they want/need something. He stated that the Park District does a great job handling the kids that come to NASH right after they get out of school and stay until the facility closes.

Ms. Folk stated that fees wise, the Oregon Park District's fees for all programs are significantly lower.

Mr. Beckman stated that he is a commander of the VFW in town, and he doesn't know of much that the district does with/for Veterans. He stated that he was just throwing it out there as an opportunity. He stated that they have a very large community of Veterans in Oregon. He stated that he doesn't know what the park district could do for/with Veterans, but there are people who come out of the military and have difficulties/struggles. He stated that to him, the Veteran community is very important. Ms. Folk asked if there were any programs that he had in mind or had seen. Mr. Beckman stated that he is unsure, he just had the idea of doing something for them.

Mrs. Johnson asked the commissioners if there was anything needed for staff or the ways of working.

Mr. Messenger stated that there isn't anything that he is aware of as they aren't really involved in the day-to-day operations.

Ms. Folk stated that online registration used to be a big issue with the previous system. She stated that the new system is much more straightforward and easier to use. She stated that from a staff perspective, she has recently started scheduling meetings with staff that have been there for less than a year. She stated

that she wants to have these employee check-ins to see how the staff thinks that the district is doing. She stated that one of the things that the employees have been talking about is the flexibility. She stated that the staff know what programs they have and what they need to get done. She stated that the staff is finding that work/life balance. She stated that they understand that staff have a life at home, and they appreciate the flexibility. She stated that it is nice to be giving staff that flexibility while responsibilities are continuing to be taken care of and expectations are still being met. She stated that she had an employee say to her that this is the first job in over a decade that she hasn't wanted to quit. She stated that she thinks this says a lot. She stated that she thinks they live in a world where employees want to feel that they have control of their schedule, not their schedule being controlled by their employer. She stated that she thinks staff is appreciative of the flexibility.

Mr. Beckman stated that when he hires people at his job, they first ask about the hours before asking about their pay. He highlighted that people want to know what they can do outside of work.

Ms. Folk stated that she thinks their staff understands that they still have to operate when they are not here. She stated that she thinks the staff does a great job of preparing for everything. She highlighted that they have a great staff that works together to help each other.

Ms. Johnson asked if there was anything as a board that needed to be worked on in the next three years.

Mr. Tremble stated that the bylaw area is already being addressed. He stated that the policies are kept up on.

Mr. Beckman stated that he thinks they can improve on engaging with the community members and finding out what they want. He stated that they report to the community, so finding out what they want is important. He stated that investing time in talking to the community is something he personally wants to improve upon.

Ms. Johnson asked the commissioners what the main areas of focus were for the next three years.

Mr. Beckman stated that one of the most important things is financial stability. He highlighted that they now have an agreement with Constellation in which they are stable.

Mr. Messenger stated that they needed to keep coming up with new and fresh ideas as that is what the community wants. He highlighted that they needed to keep going on the path that they are going.

Mr. Beckman stated that it was important to keep up with technology. He stated that the Park District already does a great job with this, and keeping up with that is important.

Mr. Tremble stated that he agreed with the other commissioner's focuses. He stated that the programs are constantly changing and evolving and that is going to continue. He stated that they need to stay on top of the technological advances.

Mrs. Johnson welcomed any other comments/ideas/discussion from commissioners.

Mrs. Johnson stated that it is very clear that they are satisfied with the way things are now, which is wonderful. She stated that they want to sustain what they have and help it thrive.

ADJOURN

Motion by Josh Messenger, seconded by Mark Tremble, the meeting adjourned at 9:46 a.m. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner  
Board Secretary



# OREGON PARK DISTRICT

FISCAL YEAR  
2023

## MONTHLY FINANCIAL REPORT

July 2023

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

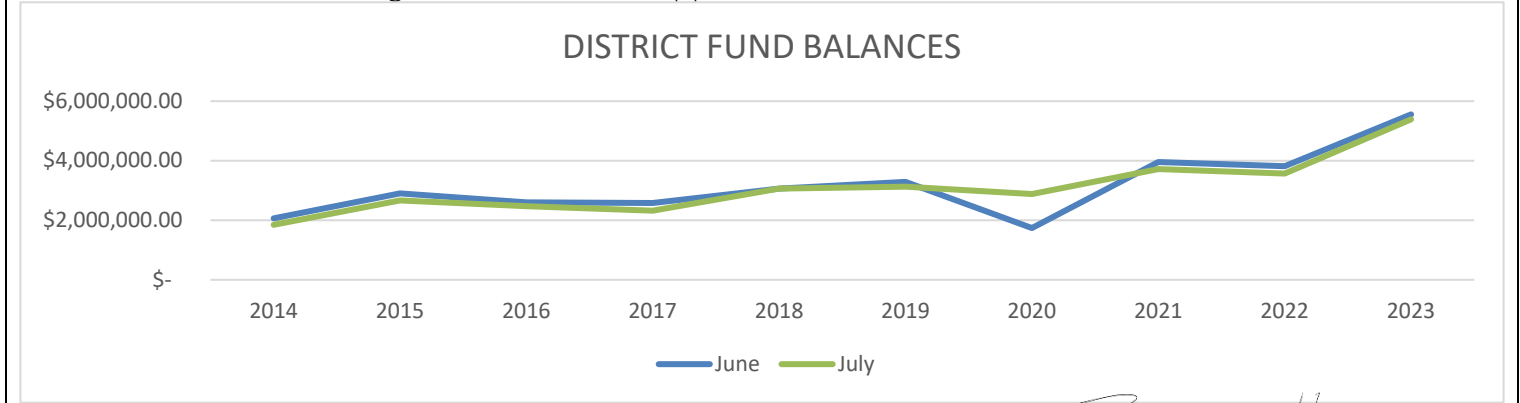
**BANKING FUND BALANCES**

FUND	JULY 2023	JUNE 2023	JULY 2022	-	% CH.	JULY 2021
General Checking	\$56,851.22	\$23,294.78	\$34,212.31	↑	66.17%	\$84,054.70
Payroll Checking	\$122,894.13	\$62,445.59	\$67,475.53	↑	82.13%	\$52,507.97
Corporate Fund	\$374,172.74	\$529,116.75	\$779,342.78	↓	-51.99%	\$724,542.87
Recreation Fund	\$297,281.56	\$387,253.07	\$516,751.70	↓	-42.5%	\$496,716.29
Audit Fund	\$10,912.30	\$10,841.97	\$14,383.34	↓	-24.13%	\$14,626.63
Liability Fund	\$118,402.02	\$127,175.93	\$130,530.14	↓	-9.29%	\$156,065.00
IMRF Fund	\$196,524.57	\$199,980.33	\$165,271.04	↑	18.91%	\$145,325.88
Scholarship Fund	\$63,749.72	\$63,945.04	\$61,285.07	↑	4.02%	\$55,969.52
Social Security Fund	\$109,139.88	\$120,310.89	\$145,128.75	↓	-24.8%	\$174,524.79
Police Fund	\$38,476.92	\$38,826.02	\$36,880.11	↑	4.33%	\$35,093.42
Paving Fund	\$22,047.47	\$21,923.49	\$15,964.90	↑	38.10%	\$19,210.55
Long-Term Capital	\$288,276.54	\$287,056.29	\$277,200.03	↑	4.00%	\$206,504.20
Bond/Int Fund	\$840,977.89	\$834,462.88	\$781,917.85	↑	7.55%	\$782,722.51
Park Imp Fund	\$2,849,899.58	\$2,849,177.98	\$546,718.96	↑	421.27%	\$669,320.10
<b>TOTAL</b>	<b>\$5,389,606.54</b>	<b>\$5,555,811.01</b>	<b>\$3,573,062.51</b>	<b>↑</b>	<b>50.84%</b>	<b>\$3,617,184.43</b>

**Financial Notes:**

District fund balances were approximately 50.84% greater than the same period in 2022. Fund balances will continue to trend above normal as the District prepares for large capital improvements in 2024-25. The District received its second tax distribution of the 2022 tax year, totalling \$10,849.69. The distribution represents 53.97% of the current taxes expected to be received this fiscal year. The final 2022 tax receipt will be revised following the Byron Power Station Real Property Tax Assessment Settlement Agreement approved by the Board of Commissioners in June 2023.

Stillman Banks interest rate during July varied between 0.10% - 1.18%, while Illinois Park District Liquid Asset Fund was 5.13%. The total Interest earned was \$17,134.29. The District has earned \$73,596.97 of interest in the Park Improvement Fund in 2023, representing 59.88% of the Bond Interest Payable for the 2023-24 General Obligation Bond Sales approved in December 2022.



*Randy Hays*  
Randy Hays, Treasurer



**MONTHLY BUDGET REPORT**  
07/01/2023 To 07/31/2023

Oregon Park District  
FY 2023

\*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
<b>01 Corporate Fund</b>					
<b>Revenue</b>					
<b>01 Corporate Fund</b>					
<b>10 Administration</b>					
01-10-410100 Real Estate Taxes	663,250.00	2,350.35	347,713.18	315,536.82	52
01-10-410200 Replacement Tax Current	55,000.00	28,349.06	70,418.78	-15,418.78	128
01-10-430100 Interest Savings	8,000.00	1,043.17	9,608.37	-1,608.37	120
01-10-460100 Misc Income	1,500.00	120.00	170.75	1,329.25	11
01-10-470100 Grants	4,000.00	0.00	0.00	4,000.00	0
<b>10 Administration Subtotal</b>	<b>\$731,750.00</b>	<b>\$31,862.58</b>	<b>\$427,911.08</b>	<b>\$303,838.92</b>	<b>58</b>
<b>20 Parks</b>					
01-20-460100 Misc. Income	50.00	0.00	0.00	50.00	0
<b>20 Parks Subtotal</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>0</b>
<b>01 Corporate Fund Subtotal</b>	<b>\$731,800.00</b>	<b>\$31,862.58</b>	<b>\$427,911.08</b>	<b>\$303,888.92</b>	<b>58</b>
<b>Revenue Subtotal</b>	<b>\$731,800.00</b>	<b>\$31,862.58</b>	<b>\$427,911.08</b>	<b>\$303,888.92</b>	<b>58</b>
<b>Expenditure</b>					
<b>01 Corporate Fund</b>					
<b>10 Administration</b>					
01-10-511000 Salary Full-Time	223,775.00	25,371.21	131,356.54	92,418.46	59
01-10-513000 Wages Part-Time	63,500.00	6,989.46	40,778.67	22,721.33	64
01-10-515000 Health/Life Insurance	195,000.00	17,564.13	106,894.10	88,105.90	55
01-10-521000 Software/Website Maint	35,000.00	574.98	7,803.69	27,196.31	22
01-10-521200 Equipment Maintenance	5,750.00	432.62	3,136.14	2,613.86	55
01-10-522000 Printing / Publication	9,350.00	281.19	3,412.80	5,937.20	37
01-10-522100 Community Planning/Events	12,500.00	0.00	14,475.51	-1,975.51	116
01-10-523000 Legal Fees	40,000.00	1,113.00	14,865.00	25,135.00	37
01-10-524000 Other Professional Services	18,000.00	5,818.46	13,144.22	4,855.78	73
01-10-526000 Dues & Subscriptions	13,000.00	60.00	10,830.17	2,169.83	83
01-10-527000 Car/Phone Allowance	6,750.00	631.58	4,001.55	2,748.45	59
01-10-527100 Staff Training	9,000.00	44.15	3,197.75	5,802.25	36
01-10-527200 Travel Expenses	500.00	43.23	486.23	13.77	97
01-10-529000 Postage / Rental	1,250.00	94.99	621.92	628.08	50
01-10-531000 Office Supplies	1,250.00	59.75	695.14	554.86	56
01-10-533000 Tools / Equipment	250.00	0.00	455.62	-205.62	182
01-10-541000 Electric	51,000.00	5,747.15	30,753.76	20,246.24	60
01-10-542000 Water & Sewer	20,000.00	5,379.14	12,210.54	7,789.46	61
01-10-543000 Natural Gas	22,000.00	4,846.92	12,991.47	9,008.53	59
01-10-544000 Telephone/Internet	5,750.00	471.69	3,641.29	2,108.71	63
01-10-587000 Sundry / Bank Exp	500.00	15.40	338.38	161.62	68
01-10-589000 Commissioners Expenses	1,000.00	14.94	1,136.85	-136.85	114

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
<b>10 Administration Subtotal</b>	<b>\$735,875.00</b>	<b>\$75,553.99</b>	<b>\$417,227.34</b>	<b>\$318,647.66</b>	<b>57</b>
<b>20 Parks</b>					
01-20-511000 Salary Full-Time	222,700.00	25,185.81	139,749.60	82,950.40	63
01-20-513000 Wages Part-Time	41,700.00	4,698.01	15,106.52	26,593.48	36
01-20-514100 Wages Part-Time Seasonal	37,450.00	11,561.25	18,439.00	19,011.00	49
01-20-521100 Contractual Maintenance	16,000.00	2,225.00	6,425.00	9,575.00	40
01-20-527100 Staff Training/Dues	6,500.00	0.00	5,824.44	675.56	90
01-20-527200 Uniforms/Cell/Travel	2,750.00	420.01	2,838.46	-88.46	103
01-20-529200 Toilet Rental	7,800.00	1,176.00	3,390.00	4,410.00	43
01-20-533000 Tools / Equipment	11,000.00	528.84	13,013.89	-2,013.89	118
01-20-534000 Equip/Grounds Maint/Repair	24,000.00	4,753.64	15,345.58	8,654.42	64
01-20-534200 Athletics/Grounds Supplies	39,500.00	6,754.31	32,260.96	7,239.04	82
01-20-534500 Park Development/Construction	10,000.00	0.00	2,500.00	7,500.00	25
01-20-536000 Gas & Oil	20,000.00	2,898.93	6,998.44	13,001.56	35
01-20-545000 Garbage Disposal	7,500.00	487.00	3,786.08	3,713.92	50
<b>20 Parks Subtotal</b>	<b>\$446,900.00</b>	<b>\$60,688.80</b>	<b>\$265,677.97</b>	<b>\$181,222.03</b>	<b>59</b>
<b>01 Corporate Fund Subtotal</b>	<b>\$1,182,775.00</b>	<b>\$136,242.79</b>	<b>\$682,905.31</b>	<b>\$499,869.69</b>	<b>58</b>
<b>Expenditure Subtotal</b>	<b>\$1,182,775.00</b>	<b>\$136,242.79</b>	<b>\$682,905.31</b>	<b>\$499,869.69</b>	<b>58</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$450,975.00</b>	<b>-\$104,380.21</b>	<b>-\$254,994.23</b>	<b>57</b>
<b>Other Financing Source</b>					
<b>01 Corporate Fund</b>					
<b>10 Administration</b>					
01-10-480100 Transfer From Other Funds	200,000.00	0.00	0.00	200,000.00	0
<b>10 Administration Subtotal</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>0</b>
<b>01 Corporate Fund Subtotal</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>0</b>
<b>Other Financing Source Subtotal</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>0</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$250,975.00</b>	<b>-\$104,380.21</b>	<b>-\$254,994.23</b>	<b>102</b>
<b>12 Recreation Fund</b>					
<b>Revenue</b>					
<b>12 Recreation Fund</b>					
<b>10 Administration</b>					
12-10-410100 Real Estate Taxes	497,250.00	1,762.76	260,784.87	236,465.13	52
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	25,000.00	3,984.55	18,197.43	6,802.57	73
12-10-420111 Nash Non-Res Annual	8,000.00	2,108.56	6,716.25	1,283.75	84
12-10-420112 Nash Resident Quarterly	10,000.00	1,103.77	8,050.01	1,949.99	81
12-10-420113 Nash Non-Res Quarterly	3,500.00	454.50	1,843.50	1,656.50	53
12-10-420114 Nash Resident Daily	12,500.00	1,842.00	12,387.75	112.25	99
12-10-420115 Nash Non-Res Daily	5,500.00	766.00	4,553.00	947.00	83

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12-10-420116 Nash Res Monthly	6,000.00	513.00	5,185.20	814.80	86
12-10-420117 Nash Non-Res Monthly	3,000.00	186.00	1,236.00	1,764.00	41
12-10-420156 Nash Corporate	20,000.00	980.00	20,504.42	-504.42	103
12-10-420157 \$1 Day / 10 Punch	6,500.00	767.00	6,431.08	68.92	99
12-10-430100 Interest Savings	6,000.00	-69.81	4,712.67	1,287.33	79
12-10-441110 Locker Rentals	200.00	120.00	430.00	-230.00	215
12-10-441150 Court Fees	300.00	36.00	268.00	32.00	89
12-10-460000 Sponsorship Donations	5,000.00	0.00	5,000.00	0.00	100
12-10-460100 Miscellaneous Income	1,000.00	192.30	2,043.30	-1,043.30	204
<b>10 Administration Subtotal</b>	<b>\$611,250.00</b>	<b>\$14,746.63</b>	<b>\$358,343.48</b>	<b>\$252,906.52</b>	<b>59</b>
<b>40 Aquatics</b>					
12-40-491230 Swim Lessons Level I thru VI	9,500.00	843.82	5,618.82	3,881.18	59
12-40-491331 Water Aerobics	14,000.00	2,993.00	11,367.24	2,632.76	81
12-40-491512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
<b>40 Aquatics Subtotal</b>	<b>\$24,700.00</b>	<b>\$3,836.82</b>	<b>\$16,986.06</b>	<b>\$7,713.94</b>	<b>69</b>
<b>50 Athletics</b>					
12-50-491210 Little Athletes	1,320.00	0.00	1,377.00	-57.00	104
12-50-491240 Soccer	30,000.00	8,077.50	28,710.05	1,289.95	96
12-50-491241 1st-2nd Grade Basketball	2,800.00	0.00	0.00	2,800.00	0
12-50-491243 Basketball 3-6 Boys	3,500.00	0.00	250.00	3,250.00	7
12-50-491244 Basketball 3-6 Girls	3,000.00	0.00	844.50	2,155.50	28
12-50-491245 T-Ball	3,200.00	0.00	3,093.00	107.00	97
12-50-491246 Little League	2,950.00	0.00	3,146.00	-196.00	107
12-50-491247 Jr. Girls Softball	4,000.00	0.00	3,814.50	185.50	95
12-50-491248 Intermediate Girls Softball	3,200.00	0.00	1,632.00	1,568.00	51
12-50-491250 Leon Gasmund	3,440.00	0.00	2,948.50	491.50	86
12-50-491251 Sandy Koufax	3,800.00	0.00	4,053.50	-253.50	107
12-50-491255 Coaches Pitch	3,700.00	0.00	4,592.00	-892.00	124
12-50-491258 Athletic Camps	12,000.00	2,244.00	10,328.50	1,671.50	86
12-50-491265 Girls Minor League	3,200.00	0.00	2,947.00	253.00	92
12-50-491268 Jr High X Country	900.00	300.00	954.00	-54.00	106
12-50-491278 Youth Volleyball	1,500.00	337.50	637.50	862.50	43
12-50-491350 Adult Recreation Leagues	8,500.00	0.00	2,945.00	5,555.00	35
12-50-491530 Sports Special Events	6,750.00	1,932.00	2,803.00	3,947.00	42
<b>50 Athletics Subtotal</b>	<b>\$97,760.00</b>	<b>\$12,891.00</b>	<b>\$75,076.05</b>	<b>\$22,683.95</b>	<b>77</b>
<b>60 General Recreation</b>					
12-60-491100 Children's Center P.S.	29,000.00	0.00	19,784.51	9,215.49	68
12-60-491101 CC Summer Camp/Computer Class	1,500.00	0.00	298.00	1,202.00	20
12-60-491201 Extended Time	39,250.00	8,064.00	15,332.52	23,917.48	39
12-60-491214 No School Days	2,000.00	0.00	1,852.00	148.00	93

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12-60-491215 Youth Tumbling	14,000.00	511.00	11,231.70	2,768.30	80
12-60-491288 Youth Recreation	11,000.00	425.16	4,465.96	6,534.04	41
12-60-491376 Summer Camp	37,000.00	4,452.74	28,432.74	8,567.26	77
12-60-491388 Adult Recreation	26,000.00	1,560.40	13,461.40	12,538.60	52
12-60-491414 General Bus Trips	3,000.00	90.00	584.00	2,416.00	19
12-60-491509 Events - For Your Pets	1,000.00	0.00	270.00	730.00	27
12-60-491510 Spl Events - Concerts	10,750.00	0.00	9,350.00	1,400.00	87
12-60-491511 Spl Events - Holiday	2,500.00	0.00	-44.00	2,544.00	-2
12-60-491512 Spl Events - Spring/Summer	800.00	393.00	636.00	164.00	80
12-60-491513 Spl Events - Fall/Winter	4,500.00	0.00	5,287.40	-787.40	117
12-60-491521 Farm Market / Plant	1,500.00	0.00	231.00	1,269.00	15
<b>60 General Recreation Subtotal</b>	<b>\$183,800.00</b>	<b>\$15,496.30</b>	<b>\$111,173.23</b>	<b>\$72,626.77</b>	<b>60</b>
<b>70 Concessions</b>					
12-70-450100 Product Sales	100.00	22.62	261.09	-161.09	261
12-70-450130 Sales Commissions	100.00	0.00	0.00	100.00	0
<b>70 Concessions Subtotal</b>	<b>\$200.00</b>	<b>\$22.62</b>	<b>\$261.09</b>	<b>-\$61.09</b>	<b>131</b>
<b>80 Rental</b>					
12-80-441100 Nash Rental	6,000.00	437.50	8,218.50	-2,218.50	137
12-80-441110 Outside Rentals	3,500.00	827.00	2,974.00	526.00	85
12-80-441130 Dog Park Fees	700.00	209.00	1,611.00	-911.00	230
<b>80 Rental Subtotal</b>	<b>\$10,200.00</b>	<b>\$1,473.50</b>	<b>\$12,803.50</b>	<b>-\$2,603.50</b>	<b>126</b>
<b>90 Fitness</b>					
12-90-491309 Personal Training	3,000.00	324.00	3,538.20	-538.20	118
12-90-491310 Early Morning Aerobics	5,000.00	696.00	5,647.25	-647.25	113
12-90-491323 Monthly Fitness Programming	1,500.00	0.00	0.00	1,500.00	0
12-90-491366 Misc PT/Fitness	1,500.00	0.00	0.00	1,500.00	0
<b>90 Fitness Subtotal</b>	<b>\$11,000.00</b>	<b>\$1,020.00</b>	<b>\$9,185.45</b>	<b>\$1,814.55</b>	<b>84</b>
<b>12 Recreation Fund Subtotal</b>	<b>\$938,910.00</b>	<b>\$49,486.87</b>	<b>\$583,828.86</b>	<b>\$355,081.14</b>	<b>62</b>
<b>Revenue Subtotal</b>	<b>\$938,910.00</b>	<b>\$49,486.87</b>	<b>\$583,828.86</b>	<b>\$355,081.14</b>	<b>62</b>
<b>Revenue</b>					
<b>12 Recreation Fund</b>					
<b>10 Administration</b>					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	0.00	250,000.00	0
<b>10 Administration Subtotal</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>0</b>
<b>12 Recreation Fund Subtotal</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>0</b>
	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>0</b>
<b>Expenditure</b>					
<b>12 Recreation Fund</b>					
<b>10 Administration</b>					
12-10-511000 Salary Full-Time	65,550.00	7,186.89	40,135.48	25,414.52	61

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12-10-512000 Rec Wages Part Time	5,000.00	1,649.00	3,984.75	1,015.25	80
12-10-513300 Wages Building Supervisor	32,400.00	4,778.39	25,271.48	7,128.52	78
12-10-522100 Advertising/Promotional/Volunteer	16,550.00	1,809.89	9,786.68	6,763.32	59
12-10-524100 Credit Card/Bank Charges	17,000.00	1,153.21	10,898.20	6,101.80	64
12-10-526000 Dues & Subscriptions	2,250.00	0.00	425.00	1,825.00	19
12-10-527000 Car/Phone Allowance	4,750.00	439.27	2,802.46	1,947.54	59
12-10-527100 Staff Training	4,000.00	37.35	1,485.28	2,514.72	37
12-10-527200 Travel Expenses	300.00	0.00	160.32	139.68	53
12-10-531000 Office Supplies	2,000.00	28.29	429.25	1,570.75	21
12-10-532000 Community Outreach Programs	5,000.00	1,004.10	1,667.93	3,332.07	33
12-10-535000 First Aid Supplies	5,100.00	0.00	967.64	4,132.36	19
12-10-538000 Recreation Supplies	2,500.00	0.00	1,333.94	1,166.06	53
12-10-540000 Rec Activities & Engagement	6,000.00	1,148.01	2,759.17	3,240.83	46
12-10-541000 Electric	51,000.00	5,747.14	30,753.76	20,246.24	60
12-10-542000 Water & Sewer	20,000.00	5,379.16	12,210.56	7,789.44	61
12-10-543000 Natural Gas	22,000.00	4,846.34	12,990.88	9,009.12	59
12-10-544000 Telephone/Internet	5,750.00	471.70	2,825.34	2,924.66	49
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	2,500.00	0.00	0.00	2,500.00	0
<b>10 Administration Subtotal</b>	<b>\$269,750.00</b>	<b>\$35,678.74</b>	<b>\$160,888.12</b>	<b>\$108,861.88</b>	<b>60</b>
<b>30 Maintenance</b>					
12-30-511000 Salary Full-Time	205,425.00	25,013.22	113,964.95	91,460.05	55
12-30-513000 Wages Part-Time	24,000.00	1,950.75	14,118.50	9,881.50	59
12-30-521000 Software Maintenance	2,850.00	0.00	0.00	2,850.00	0
12-30-521100 Building Maintenance	30,000.00	854.08	31,980.28	-1,980.28	107
12-30-521200 Equipment Maintenance	12,000.00	2,966.88	6,617.65	5,382.35	55
12-30-521300 Chiller Maint Startup	7,000.00	0.00	8,914.89	-1,914.89	127
12-30-521400 Maintenance Agreements	35,500.00	1,603.56	11,460.93	24,039.07	32
12-30-527000 Car/Phone Allowance	1,000.00	195.00	745.00	255.00	75
12-30-527100 Staff Training	1,200.00	0.00	711.14	488.86	59
12-30-533000 Tools / Equipment	1,500.00	52.35	1,140.49	359.51	76
12-30-533100 Custodial Equipment	4,000.00	0.00	262.21	3,737.79	7
12-30-534000 Building Supplies	15,000.00	505.06	2,176.19	12,823.81	15
12-30-534400 Equipment Supplies	6,000.00	2,453.09	2,844.46	3,155.54	47
12-30-534500 Custodial Supplies	15,000.00	0.00	5,864.41	9,135.59	39
<b>30 Maintenance Subtotal</b>	<b>\$360,475.00</b>	<b>\$35,593.99</b>	<b>\$200,801.10</b>	<b>\$159,673.90</b>	<b>56</b>
<b>40 Aquatics</b>					
12-40-513200 Aquatic Management Fees	37,375.00	3,250.00	18,303.00	19,072.00	49
12-40-513500 Aquatic Operation Fees	117,500.00	11,789.09	61,286.31	56,213.69	52
12-40-527100 Staff Training	750.00	0.00	550.00	200.00	73

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12-40-533200 Aquatic Equip/Maint	8,000.00	2,525.73	7,869.91	130.09	98
12-40-534600 Aquatic Supplies	18,000.00	0.00	11,851.59	6,148.41	66
12-40-591512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
<b>40 Aquatics Subtotal</b>	<b>\$182,825.00</b>	<b>\$17,564.82</b>	<b>\$99,860.81</b>	<b>\$82,964.19</b>	<b>55</b>
<b>50 Athletics</b>					
12-50-511000 Salary Full-Time	50,735.00	5,563.80	31,071.60	19,663.40	61
12-50-513000 Wages Part-Time	5,000.00	1,423.50	3,874.00	1,126.00	77
12-50-513300 Wages Field Supervisor	500.00	1,020.50	377.00	123.00	75
12-50-527100 Staff Training	4,000.00	0.00	1,130.74	2,869.26	28
12-50-538000 Recreation Supplies	250.00	0.00	0.00	250.00	0
12-50-591210 Little Athletes	1,320.00	247.25	247.25	1,072.75	19
12-50-591240 Soccer	20,000.00	0.00	10,640.13	9,359.87	53
12-50-591241 1st & 2nd Co-Ed Basketball	1,300.00	0.00	0.00	1,300.00	0
12-50-591243 Basketball 3-6 Boys	3,300.00	0.00	1,818.25	1,481.75	55
12-50-591244 Basketball 3-6 Girls	2,600.00	0.00	2,269.71	330.29	87
12-50-591245 T-Ball	1,300.00	25.00	1,214.91	85.09	93
12-50-591246 Little League	3,000.00	270.00	2,537.97	462.03	85
12-50-591247 Jr. Girls Softball	3,775.00	630.00	2,642.31	1,132.69	70
12-50-591248 Intermediate Girls Softball	2,600.00	8.00	441.23	2,158.77	17
12-50-591250 Leon Gasmund	3,300.00	280.00	2,614.86	685.14	79
12-50-591251 Sandy Koufax League	3,500.00	1,176.00	4,110.10	-610.10	117
12-50-591255 Coaches Pitch	2,700.00	56.50	2,758.54	-58.54	102
12-50-591258 Athletic Camps	11,750.00	7,064.22	9,376.32	2,373.68	80
12-50-591265 Girls Minor League	2,600.00	580.00	2,013.97	586.03	77
12-50-591268 Jr High X Country	1,350.00	91.00	91.00	1,259.00	7
12-50-591278 Youth Volleyball	1,000.00	0.00	0.00	1,000.00	0
12-50-591350 Adult Recreation Leagues	6,800.00	62.50	1,753.59	5,046.41	26
12-50-591530 Sports Special Events	5,000.00	0.00	1,540.62	3,459.38	31
12-50-596240 Other Program Equipment	1,000.00	0.00	170.16	829.84	17
12-50-596250 Baseball Program Equipment	500.00	0.00	-36.20	536.20	-7
<b>50 Athletics Subtotal</b>	<b>\$139,180.00</b>	<b>\$18,498.27</b>	<b>\$82,658.06</b>	<b>\$56,521.94</b>	<b>59</b>
<b>60 General Recreation</b>					
12-60-511000 Salary Full Time	93,575.00	10,469.52	56,573.44	37,001.56	60
12-60-513000 Wages Part Time	5,100.00	1,368.25	3,051.75	2,048.25	60
12-60-527100 Staff Training	9,500.00	0.00	2,646.91	6,853.09	28
12-60-538000 Recreation Supplies	500.00	23.79	23.79	476.21	5
12-60-591100 Children's Center P.S	41,100.00	236.99	22,601.25	18,498.75	55
12-60-591101 CC Summer Camp/Computer Class	1,000.00	34.96	34.96	965.04	3
12-60-591201 Extended Time	23,750.00	0.00	10,395.86	13,354.14	44
12-60-591214 No School Days	1,800.00	0.00	1,231.92	568.08	68

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12-60-591215 Youth Tumbling	12,000.00	0.00	9,633.60	2,366.40	80
12-60-591288 Youth Recreation	8,000.00	571.17	3,030.66	4,969.34	38
12-60-591376 Summer Camp	25,500.00	8,682.67	16,790.84	8,709.16	66
12-60-591388 Adult Recreation	20,000.00	1,491.41	13,324.73	6,675.27	67
12-60-591414 General Bus Trips	2,400.00	0.00	672.97	1,727.03	28
12-60-591509 Events - For Your Pets	750.00	0.00	260.00	490.00	35
12-60-591510 Spl Events - Concerts	10,750.00	0.00	8,650.00	2,100.00	80
12-60-591511 Spl Events - Holiday	2,250.00	0.00	393.94	1,856.06	18
12-60-591512 Spl Events - Spring/Summer	2,000.00	112.59	1,063.85	936.15	53
12-60-591513 Spl Events - Fall/Winter	4,000.00	0.00	3,240.84	759.16	81
12-60-591521 Farm Market/Plant/Misc	1,500.00	0.00	123.35	1,376.65	8
<b>60 General Recreation Subtotal</b>	<b>\$265,475.00</b>	<b>\$22,991.35</b>	<b>\$153,744.66</b>	<b>\$111,730.34</b>	<b>58</b>
<b>70 Concessions</b>					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	0.00	0.00	4.00	-4.00	*100
<b>70 Concessions Subtotal</b>	<b>\$25.00</b>	<b>\$0.00</b>	<b>\$4.00</b>	<b>\$21.00</b>	<b>16</b>
<b>80 Rental</b>					
12-80-521200 Equipment Maintenance	800.00	0.00	0.00	800.00	0
12-80-538000 Recreation Supplies	1,850.00	0.00	1,166.50	683.50	63
<b>80 Rental Subtotal</b>	<b>\$2,650.00</b>	<b>\$0.00</b>	<b>\$1,166.50</b>	<b>\$1,483.50</b>	<b>44</b>
<b>90 Fitness</b>					
12-90-513400 Wages Fitness Center Suprs	40,500.00	5,610.26	25,108.76	15,391.24	62
12-90-534600 Fitness Maintenance	4,000.00	184.07	291.47	3,708.53	7
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	2,520.00	480.00	84
12-90-538000 Recreation Supplies	200.00	0.00	57.98	142.02	29
12-90-591309 Personal Training	2,700.00	330.00	3,007.50	-307.50	111
12-90-591310 Early Morning Aerobics	3,500.00	204.00	3,085.00	415.00	88
12-90-591323 Monthly Fitness Programming	1,300.00	0.00	0.00	1,300.00	0
12-90-591366 Misc. P.T. Challenges/Classes	1,500.00	0.00	0.00	1,500.00	0
12-90-599300 Aerobics Materials	200.00	0.00	19.90	180.10	10
<b>90 Fitness Subtotal</b>	<b>\$56,900.00</b>	<b>\$6,328.33</b>	<b>\$34,090.61</b>	<b>\$22,809.39</b>	<b>60</b>
<b>12 Recreation Fund Subtotal</b>	<b>\$1,277,280.00</b>	<b>\$136,655.50</b>	<b>\$733,213.86</b>	<b>\$544,066.14</b>	<b>57</b>
<b>Expenditure Subtotal</b>	<b>\$1,277,280.00</b>	<b>\$136,655.50</b>	<b>\$733,213.86</b>	<b>\$544,066.14</b>	<b>57</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$588,370.00</b>	<b>-\$87,168.63</b>	<b>-\$149,385.00</b>	<b>25</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$588,370.00</b>	<b>-\$87,168.63</b>	<b>-\$149,385.00</b>	<b>25</b>
<b>13 Audit Fund</b>					
<b>Revenue</b>					
<b>13 Audit Fund</b>					
<b>10 Administration</b>					
13-10-410100 Real Estate Taxes	18,000.00	63.70	9,423.63	8,576.37	52

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13-10-430100 Interest Savings	250.00	6.63	40.82	209.18	16
<b>10 Administration Subtotal</b>	<b>\$18,250.00</b>	<b>\$70.33</b>	<b>\$9,464.45</b>	<b>\$8,785.55</b>	<b>52</b>
<b>13 Audit Fund Subtotal</b>	<b>\$18,250.00</b>	<b>\$70.33</b>	<b>\$9,464.45</b>	<b>\$8,785.55</b>	<b>52</b>
<b>Revenue Subtotal</b>	<b>\$18,250.00</b>	<b>\$70.33</b>	<b>\$9,464.45</b>	<b>\$8,785.55</b>	<b>52</b>
<b>Expenditure</b>					
<b>13 Audit Fund</b>					
<b>10 Administration</b>					
13-10-524000 Other Professional Services	1,800.00	0.00	1,800.00	0.00	100
13-10-528000 Audit	20,000.00	0.00	25,775.00	-5,775.00	129
<b>10 Administration Subtotal</b>	<b>\$21,800.00</b>	<b>\$0.00</b>	<b>\$27,575.00</b>	<b>-\$5,775.00</b>	<b>126</b>
<b>13 Audit Fund Subtotal</b>	<b>\$21,800.00</b>	<b>\$0.00</b>	<b>\$27,575.00</b>	<b>-\$5,775.00</b>	<b>126</b>
<b>Expenditure Subtotal</b>	<b>\$21,800.00</b>	<b>\$0.00</b>	<b>\$27,575.00</b>	<b>-\$5,775.00</b>	<b>126</b>
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>-\$3,550.00</b>	<b>\$70.33</b>	<b>-\$18,110.55</b>	<b>510</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>-\$3,550.00</b>	<b>\$70.33</b>	<b>-\$18,110.55</b>	<b>510</b>
<b>14 Liability Fund</b>					
<b>Revenue</b>					
<b>14 Liability Fund</b>					
<b>10 Administration</b>					
14-10-410100 Real Estate Taxes	130,000.00	459.96	68,047.31	61,952.69	52
14-10-430100 Interest Savings	2,000.00	240.60	2,469.12	-469.12	123
<b>10 Administration Subtotal</b>	<b>\$132,000.00</b>	<b>\$700.56</b>	<b>\$70,516.43</b>	<b>\$61,483.57</b>	<b>53</b>
<b>14 Liability Fund Subtotal</b>	<b>\$132,000.00</b>	<b>\$700.56</b>	<b>\$70,516.43</b>	<b>\$61,483.57</b>	<b>53</b>
<b>Revenue Subtotal</b>	<b>\$132,000.00</b>	<b>\$700.56</b>	<b>\$70,516.43</b>	<b>\$61,483.57</b>	<b>53</b>
<b>Expenditure</b>					
<b>14 Liability Fund</b>					
<b>10 Administration</b>					
14-10-511000 Salary Full-Time	85,240.00	8,076.33	45,108.61	40,131.39	53
14-10-552000 Park/Facility Inspection Software M	2,500.00	0.00	2,570.00	-70.00	103
14-10-553000 Building/Contents Insurance	26,000.00	0.00	27,084.50	-1,084.50	104
14-10-554000 General Liability	13,500.00	0.00	11,939.00	1,561.00	88
14-10-555000 Public Official Insurance	1,000.00	0.00	719.00	281.00	72
14-10-556000 Automobile Insurance	3,250.00	0.00	2,976.00	274.00	92
14-10-557000 Workers Comp Insurance.	23,500.00	0.00	8,513.00	14,987.00	36
14-10-558000 Unemployment Insurance	8,000.00	1,398.14	5,618.72	2,381.28	70
<b>10 Administration Subtotal</b>	<b>\$162,990.00</b>	<b>\$9,474.47</b>	<b>\$104,528.83</b>	<b>\$58,461.17</b>	<b>64</b>
<b>14 Liability Fund Subtotal</b>	<b>\$162,990.00</b>	<b>\$9,474.47</b>	<b>\$104,528.83</b>	<b>\$58,461.17</b>	<b>64</b>
<b>Expenditure Subtotal</b>	<b>\$162,990.00</b>	<b>\$9,474.47</b>	<b>\$104,528.83</b>	<b>\$58,461.17</b>	<b>64</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$30,990.00</b>	<b>-\$8,773.91</b>	<b>-\$34,012.40</b>	<b>110</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$30,990.00</b>	<b>-\$8,773.91</b>	<b>-\$34,012.40</b>	<b>110</b>



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<b>15 Imrf Fund</b>					
<b>Revenue</b>					
<b>15 Imrf Fund</b>					
<b>10 Administration</b>					
15-10-410100 Real Estate Taxes	80,000.00	824.31	45,316.04	34,683.96	57
15-10-430100 Interest Savings	1,800.00	5.87	27.57	1,772.43	2
<b>10 Administration Subtotal</b>	<b>\$81,800.00</b>	<b>\$830.18</b>	<b>\$45,343.61</b>	<b>\$36,456.39</b>	<b>55</b>
<b>15 Imrf Fund Subtotal</b>	<b>\$81,800.00</b>	<b>\$830.18</b>	<b>\$45,343.61</b>	<b>\$36,456.39</b>	<b>55</b>
<b>Revenue Subtotal</b>	<b>\$81,800.00</b>	<b>\$830.18</b>	<b>\$45,343.61</b>	<b>\$36,456.39</b>	<b>55</b>
<b>Expenditure</b>					
<b>15 Imrf Fund</b>					
<b>10 Administration</b>					
15-10-518000 IMRF	60,000.00	4,285.94	33,227.25	26,772.75	55
<b>10 Administration Subtotal</b>	<b>\$60,000.00</b>	<b>\$4,285.94</b>	<b>\$33,227.25</b>	<b>\$26,772.75</b>	<b>55</b>
<b>15 Imrf Fund Subtotal</b>	<b>\$60,000.00</b>	<b>\$4,285.94</b>	<b>\$33,227.25</b>	<b>\$26,772.75</b>	<b>55</b>
<b>Expenditure Subtotal</b>	<b>\$60,000.00</b>	<b>\$4,285.94</b>	<b>\$33,227.25</b>	<b>\$26,772.75</b>	<b>55</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$21,800.00</b>	<b>-\$3,455.76</b>	<b>\$12,116.36</b>	<b>56</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$21,800.00</b>	<b>-\$3,455.76</b>	<b>\$12,116.36</b>	<b>56</b>
<b>16 Scholarship Fund</b>					
<b>Revenue</b>					
<b>16 Scholarship Fund</b>					
<b>10 Administration</b>					
16-10-430100 Interest Savings	125.00	5.43	37.40	87.60	30
16-10-470110 Scholarship Donations	1,000.00	0.00	50.00	950.00	5
16-10-470300 Memorial Donations	750.00	0.00	0.00	750.00	0
<b>10 Administration Subtotal</b>	<b>\$1,875.00</b>	<b>\$5.43</b>	<b>\$87.40</b>	<b>\$1,787.60</b>	<b>5</b>
<b>16 Scholarship Fund Subtotal</b>	<b>\$1,875.00</b>	<b>\$5.43</b>	<b>\$87.40</b>	<b>\$1,787.60</b>	<b>5</b>
<b>Revenue Subtotal</b>	<b>\$1,875.00</b>	<b>\$5.43</b>	<b>\$87.40</b>	<b>\$1,787.60</b>	<b>5</b>
<b>Expenditure</b>					
<b>16 Scholarship Fund</b>					
<b>10 Administration</b>					
16-10-570110 Scholarship Donations	2,000.00	200.75	680.75	1,319.25	34
16-10-570300 Memorial Donations	750.00	0.00	0.00	750.00	0
<b>10 Administration Subtotal</b>	<b>\$2,750.00</b>	<b>\$200.75</b>	<b>\$680.75</b>	<b>\$2,069.25</b>	<b>25</b>
<b>16 Scholarship Fund Subtotal</b>	<b>\$2,750.00</b>	<b>\$200.75</b>	<b>\$680.75</b>	<b>\$2,069.25</b>	<b>25</b>
<b>Expenditure Subtotal</b>	<b>\$2,750.00</b>	<b>\$200.75</b>	<b>\$680.75</b>	<b>\$2,069.25</b>	<b>25</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$875.00</b>	<b>-\$195.32</b>	<b>-\$593.35</b>	<b>68</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$875.00</b>	<b>-\$195.32</b>	<b>-\$593.35</b>	<b>68</b>
<b>18 Fica Fund</b>					
<b>Revenue</b>					

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<b>18 Fica Fund</b>					
<b>10 Administration</b>					
18-10-410100 Real Estate Taxes	60,000.00	212.24	31,399.29	28,600.71	52
18-10-430100 Interest Savings	2,200.00	352.18	2,430.90	-230.90	110
<b>10 Administration Subtotal</b>	<b>\$62,200.00</b>	<b>\$564.42</b>	<b>\$33,830.19</b>	<b>\$28,369.81</b>	<b>54</b>
<b>18 Fica Fund Subtotal</b>	<b>\$62,200.00</b>	<b>\$564.42</b>	<b>\$33,830.19</b>	<b>\$28,369.81</b>	<b>54</b>
<b>Revenue Subtotal</b>	<b>\$62,200.00</b>	<b>\$564.42</b>	<b>\$33,830.19</b>	<b>\$28,369.81</b>	<b>54</b>
<b>Expenditure</b>					
<b>18 Fica Fund</b>					
<b>10 Administration</b>					
18-10-519000 FICA	82,500.00	6,317.02	42,825.55	39,674.45	52
18-10-519100 Medicare	20,000.00	1,477.37	10,015.71	9,984.29	50
<b>10 Administration Subtotal</b>	<b>\$102,500.00</b>	<b>\$7,794.39</b>	<b>\$52,841.26</b>	<b>\$49,658.74</b>	<b>52</b>
<b>18 Fica Fund Subtotal</b>	<b>\$102,500.00</b>	<b>\$7,794.39</b>	<b>\$52,841.26</b>	<b>\$49,658.74</b>	<b>52</b>
<b>Expenditure Subtotal</b>	<b>\$102,500.00</b>	<b>\$7,794.39</b>	<b>\$52,841.26</b>	<b>\$49,658.74</b>	<b>52</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$40,300.00</b>	<b>-\$7,229.97</b>	<b>-\$19,011.07</b>	<b>47</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$40,300.00</b>	<b>-\$7,229.97</b>	<b>-\$19,011.07</b>	<b>47</b>
<b>19 Police Fund</b>					
<b>Revenue</b>					
<b>19 Police Fund</b>					
<b>10 Administration</b>					
19-10-410100 Real Estate Taxes	5,000.00	17.63	2,608.31	2,391.69	52
19-10-430100 Interest Savings	500.00	138.12	871.49	-371.49	174
<b>10 Administration Subtotal</b>	<b>\$5,500.00</b>	<b>\$155.75</b>	<b>\$3,479.80</b>	<b>\$2,020.20</b>	<b>63</b>
<b>19 Police Fund Subtotal</b>	<b>\$5,500.00</b>	<b>\$155.75</b>	<b>\$3,479.80</b>	<b>\$2,020.20</b>	<b>63</b>
<b>Revenue Subtotal</b>	<b>\$5,500.00</b>	<b>\$155.75</b>	<b>\$3,479.80</b>	<b>\$2,020.20</b>	<b>63</b>
<b>Expenditure</b>					
<b>19 Police Fund</b>					
<b>10 Administration</b>					
19-10-512000 Safety Event Expense	1,500.00	360.00	600.00	900.00	40
19-10-524000 Other Prof Services	1,750.00	144.85	1,013.95	736.05	58
19-10-590000 Captial Expenditures	5,000.00	0.00	0.00	5,000.00	0
<b>10 Administration Subtotal</b>	<b>\$8,250.00</b>	<b>\$504.85</b>	<b>\$1,613.95</b>	<b>\$6,636.05</b>	<b>20</b>
<b>19 Police Fund Subtotal</b>	<b>\$8,250.00</b>	<b>\$504.85</b>	<b>\$1,613.95</b>	<b>\$6,636.05</b>	<b>20</b>
<b>Expenditure Subtotal</b>	<b>\$8,250.00</b>	<b>\$504.85</b>	<b>\$1,613.95</b>	<b>\$6,636.05</b>	<b>20</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$2,750.00</b>	<b>-\$349.10</b>	<b>\$1,865.85</b>	<b>-68</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$2,750.00</b>	<b>-\$349.10</b>	<b>\$1,865.85</b>	<b>-68</b>
<b>20 Paving/Lighting Fund</b>					
<b>Revenue</b>					
<b>20 Paving/Lighting Fund</b>					

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<b>10 Administration</b>					
20-10-410100 Real Estate Taxes	33,000.00	117.52	17,385.02	15,614.98	53
20-10-430100 Interest Savings	150.00	6.46	33.63	116.37	22
<b>10 Administration Subtotal</b>	<b>\$33,150.00</b>	<b>\$123.98</b>	<b>\$17,418.65</b>	<b>\$15,731.35</b>	<b>53</b>
<b>20 Paving/Lighting Fund Subtotal</b>	<b>\$33,150.00</b>	<b>\$123.98</b>	<b>\$17,418.65</b>	<b>\$15,731.35</b>	<b>53</b>
<b>Revenue Subtotal</b>	<b>\$33,150.00</b>	<b>\$123.98</b>	<b>\$17,418.65</b>	<b>\$15,731.35</b>	<b>53</b>
<b>Expenditure</b>					
<b>20 Paving/Lighting Fund</b>					
<b>10 Administration</b>					
20-10-564000 Park Improvements	37,000.00	0.00	2,176.50	34,823.50	6
<b>10 Administration Subtotal</b>	<b>\$37,000.00</b>	<b>\$0.00</b>	<b>\$2,176.50</b>	<b>\$34,823.50</b>	<b>6</b>
<b>20 Paving/Lighting Fund Subtotal</b>	<b>\$37,000.00</b>	<b>\$0.00</b>	<b>\$2,176.50</b>	<b>\$34,823.50</b>	<b>6</b>
<b>Expenditure Subtotal</b>	<b>\$37,000.00</b>	<b>\$0.00</b>	<b>\$2,176.50</b>	<b>\$34,823.50</b>	<b>6</b>
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>-\$3,850.00</b>	<b>\$123.98</b>	<b>\$15,242.15</b>	<b>-396</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>-\$3,850.00</b>	<b>\$123.98</b>	<b>\$15,242.15</b>	<b>-396</b>
<b>35 Long Term Capital Replacement</b>					
<b>Revenue</b>					
<b>35 Long Term Capital Replacement</b>					
<b>10 Administration</b>					
35-10-430100 Interest Savings	7,000.00	0.00	5,396.64	1,603.36	77
<b>10 Administration Subtotal</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$5,396.64</b>	<b>\$1,603.36</b>	<b>77</b>
<b>35 Long Term Capital Replacement Subtotal</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$5,396.64</b>	<b>\$1,603.36</b>	<b>77</b>
<b>Revenue Subtotal</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$5,396.64</b>	<b>\$1,603.36</b>	<b>77</b>
<b>Revenue</b>					
<b>35 Long Term Capital Replacement</b>					
<b>10 Administration</b>					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	0.00	70,000.00	0
<b>10 Administration Subtotal</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>	<b>0</b>
<b>35 Long Term Capital Replacement Subtotal</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>	<b>0</b>
<b>Deficiency Of Revenue Subtotal</b>	<b>-\$63,000.00</b>	<b>\$0.00</b>	<b>\$5,396.64</b>	<b>\$70,000.00</b>	<b>0</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$63,000.00</b>	<b>\$0.00</b>	<b>\$5,396.64</b>	<b>-9</b>
<b>37 Bond &amp; Int Fund</b>					
<b>Revenue</b>					
<b>37 Bond &amp; Int Fund</b>					
<b>10 Administration</b>					
37-10-410100 Real Estate Taxes	1,577,250.00	5,582.31	825,854.89	751,395.11	52
37-10-430100 Interest Savings	11,000.00	932.70	1,077.58	9,922.42	10
<b>10 Administration Subtotal</b>	<b>\$1,588,250.00</b>	<b>\$6,515.01</b>	<b>\$826,932.47</b>	<b>\$761,317.53</b>	<b>52</b>
<b>37 Bond &amp; Int Fund Subtotal</b>	<b>\$1,588,250.00</b>	<b>\$6,515.01</b>	<b>\$826,932.47</b>	<b>\$761,317.53</b>	<b>52</b>
<b>Revenue Subtotal</b>	<b>\$1,588,250.00</b>	<b>\$6,515.01</b>	<b>\$826,932.47</b>	<b>\$761,317.53</b>	<b>52</b>

**MONTHLY BUDGET REPORT**  
07/01/2023 To 07/31/2023

Oregon Park District  
FY 2023

\*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
<b>Expenditure</b>					
<b>37 Bond &amp; Int Fund</b>					
<b>10 Administration</b>					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,477,000.00	0.00	0.00	1,477,000.00	0
37-10-588100 Interest	76,003.00	0.00	0.00	76,003.00	0
<b>10 Administration Subtotal</b>	<b>\$1,553,033.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,553,033.00</b>	<b>0</b>
<b>37 Bond &amp; Int Fund Subtotal</b>	<b>\$1,553,033.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,553,033.00</b>	<b>0</b>
<b>Expenditure Subtotal</b>	<b>\$1,553,033.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,553,033.00</b>	<b>0</b>
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$35,217.00</b>	<b>\$6,515.01</b>	<b>\$826,932.47</b>	<b>2,348</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$35,217.00</b>	<b>\$6,515.01</b>	<b>\$826,932.47</b>	<b>2,348</b>
<b>46 Park Improvement Fund</b>					
<b>Revenue</b>					
<b>46 Park Improvement Fund</b>					
<b>10 Administration</b>					
46-10-430100 Interest Savings	74,000.00	12,054.26	73,564.82	435.18	99
46-10-470100 Grants	511,200.00	0.00	0.00	511,200.00	0
46-10-470120 Bond Proceeds	3,029,000.00	0.00	3,029,000.00	0.00	100
<b>10 Administration Subtotal</b>	<b>\$3,614,200.00</b>	<b>\$12,054.26</b>	<b>\$3,102,564.82</b>	<b>\$511,635.18</b>	<b>86</b>
<b>46 Park Improvement Fund Subtotal</b>	<b>\$3,614,200.00</b>	<b>\$12,054.26</b>	<b>\$3,102,564.82</b>	<b>\$511,635.18</b>	<b>86</b>
<b>Revenue Subtotal</b>	<b>\$3,614,200.00</b>	<b>\$12,054.26</b>	<b>\$3,102,564.82</b>	<b>\$511,635.18</b>	<b>86</b>
<b>Expenditure</b>					
<b>46 Park Improvement Fund</b>					
<b>10 Administration</b>					
46-10-524000 Other Professional Services	28,500.00	0.00	28,343.00	157.00	99
46-10-525000 Engineering	438,000.00	2,800.00	19,675.47	418,324.53	4
46-10-560000 Computer Upgrades	75,000.00	0.00	76,787.50	-1,787.50	102
46-10-564000 Park/Building Improvements	1,040,330.00	27,267.33	188,912.02	851,417.98	18
46-10-567700 Vehicles Equipment	24,000.00	0.00	0.00	24,000.00	0
<b>10 Administration Subtotal</b>	<b>\$1,605,830.00</b>	<b>\$30,067.33</b>	<b>\$313,717.99</b>	<b>\$1,292,112.01</b>	<b>20</b>
<b>46 Park Improvement Fund Subtotal</b>	<b>\$1,605,830.00</b>	<b>\$30,067.33</b>	<b>\$313,717.99</b>	<b>\$1,292,112.01</b>	<b>20</b>
<b>Expenditure Subtotal</b>	<b>\$1,605,830.00</b>	<b>\$30,067.33</b>	<b>\$313,717.99</b>	<b>\$1,292,112.01</b>	<b>20</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$2,008,370.00</b>	<b>-\$18,013.07</b>	<b>\$2,788,846.83</b>	<b>139</b>
<b>Other Financing Use</b>					
<b>46 Park Improvement Fund</b>					
<b>10 Administration</b>					
46-10-588000 Transfers to Other Funds	520,000.00	0.00	0.00	520,000.00	0
<b>10 Administration Subtotal</b>	<b>\$520,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$520,000.00</b>	<b>0</b>
<b>46 Park Improvement Fund Subtotal</b>	<b>\$520,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$520,000.00</b>	<b>0</b>
<b>Other Financing Use Subtotal</b>	<b>\$520,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$520,000.00</b>	<b>0</b>

**MONTHLY BUDGET REPORT**

07/01/2023 To 07/31/2023

Oregon Park District

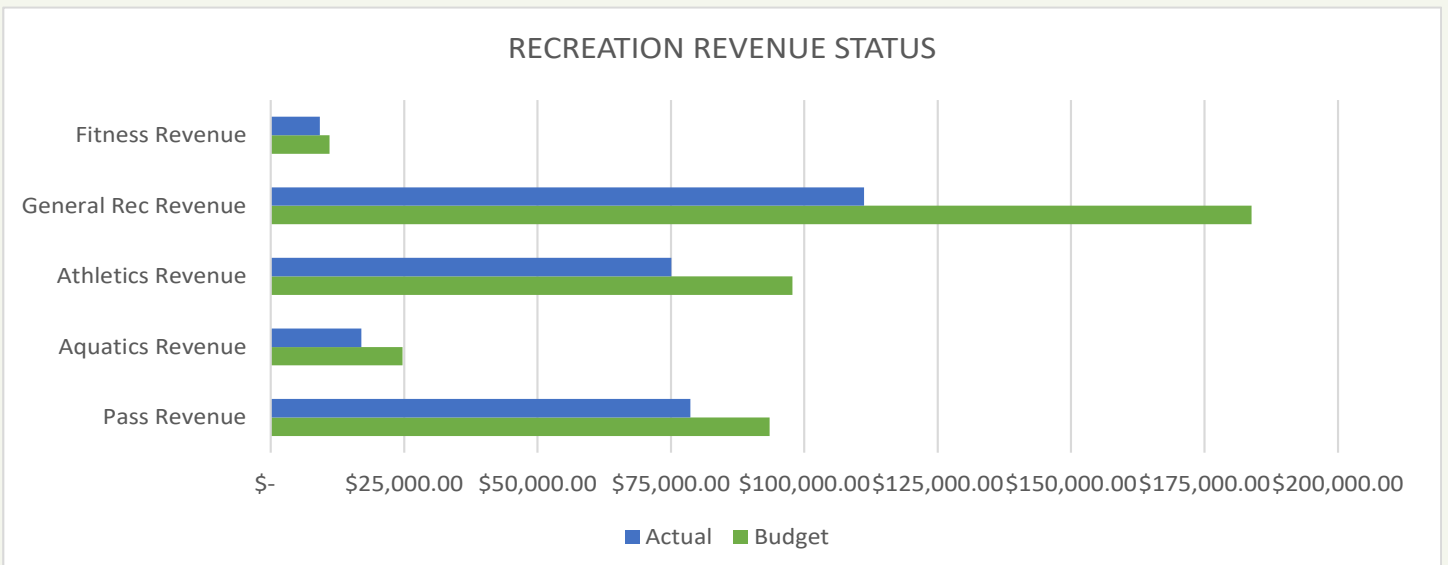
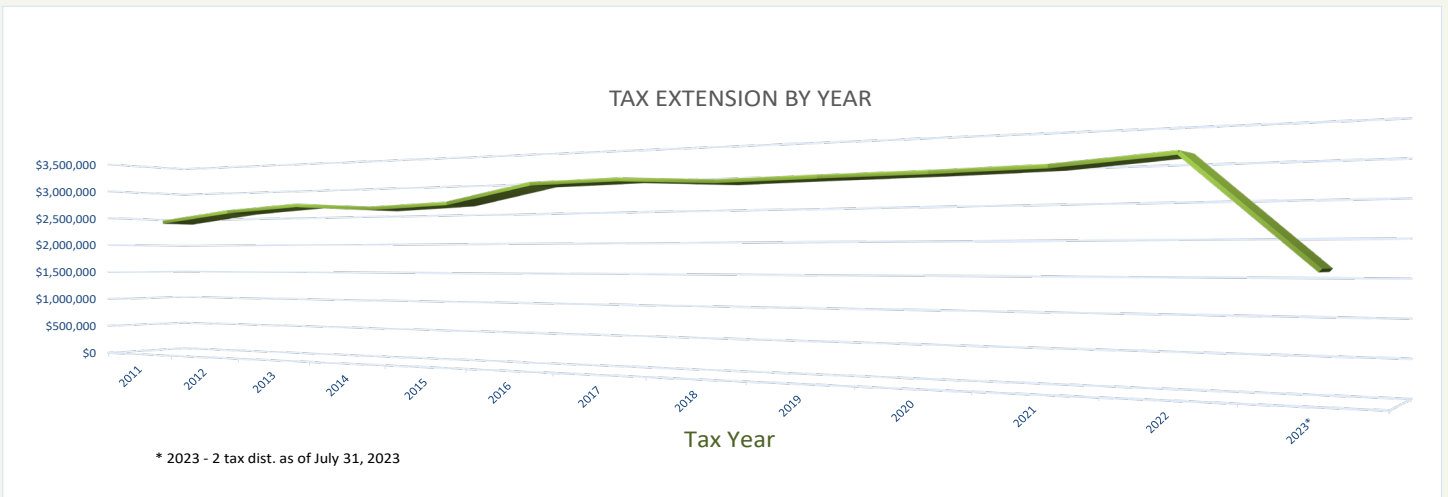
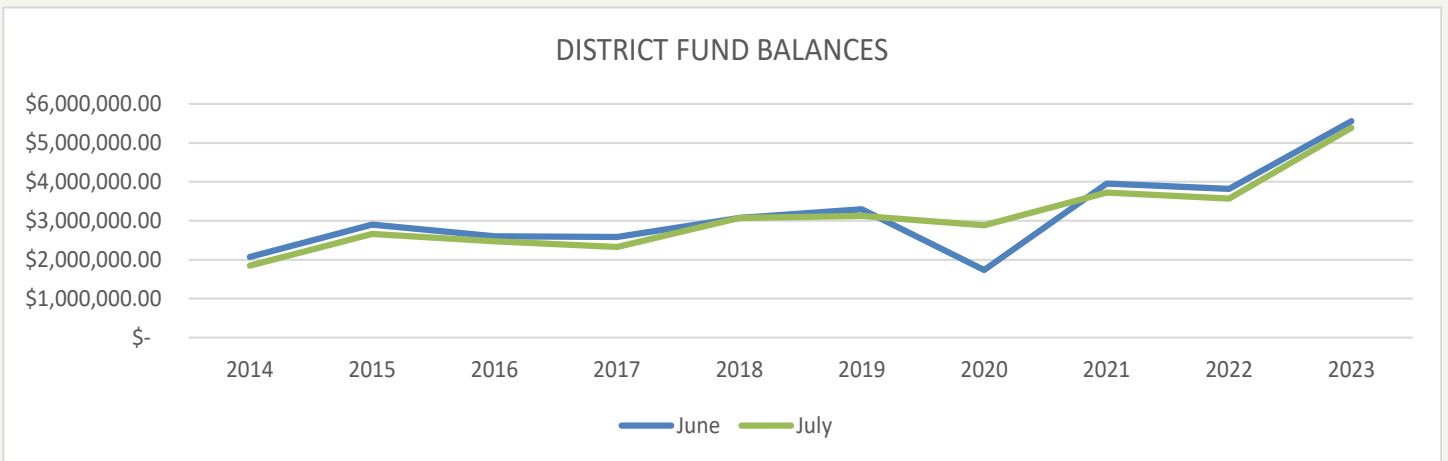
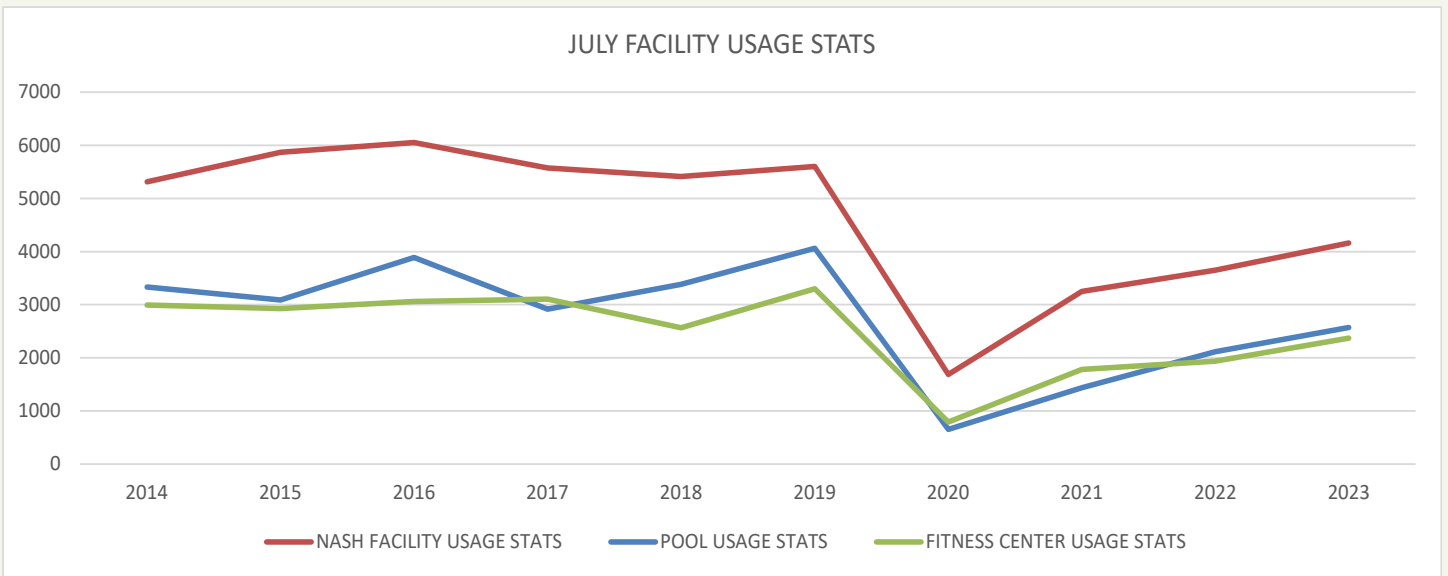
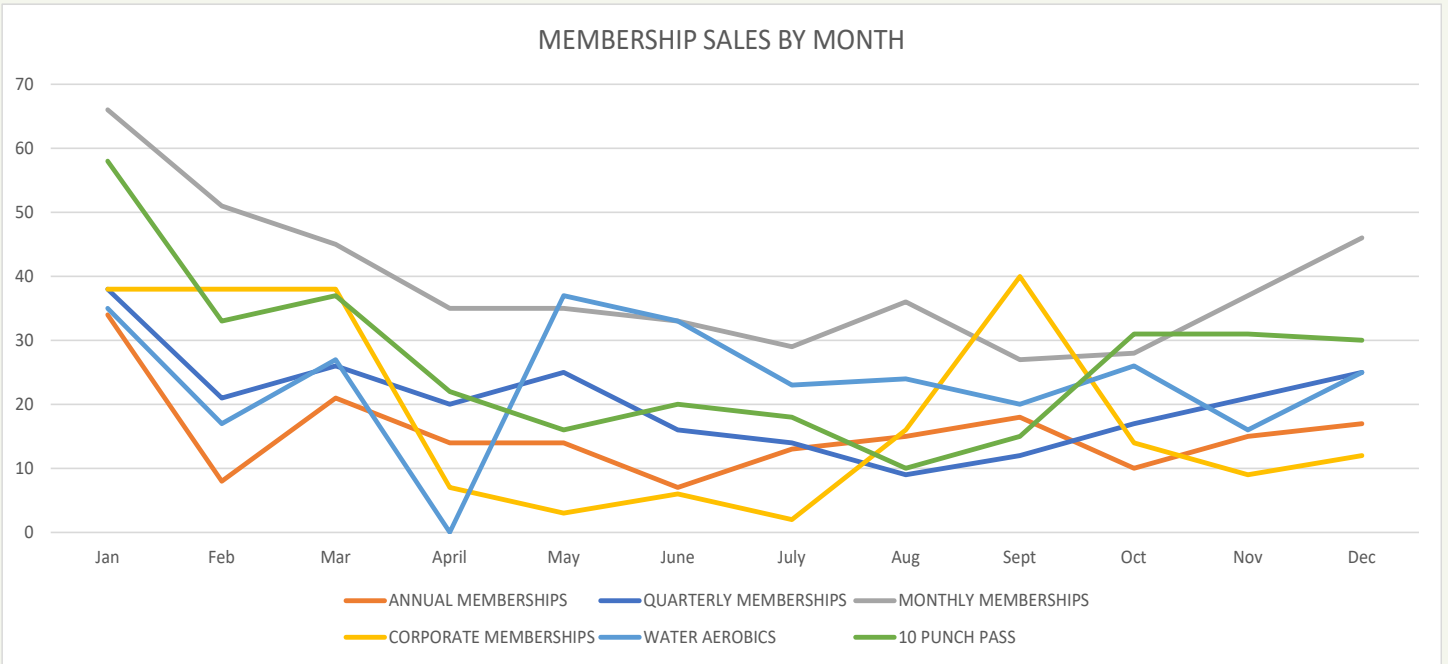
FY 2023

\*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$1,488,370.00</b>	<b>-\$18,013.07</b>	<b>\$2,788,846.83</b>	<b>187</b>

# MONTHLY BOARD REPORT DASHBOARD

Report Period: July 2023



## MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 8, 2023

Parks Report



### Maintenance

Parks staff had to temporarily remove the fishing pier at Jack's Landing due to a safety hazard. There was a large dead tree along the riverbank to the south of the fishing pier that dropped a large branch that landed on a section of the pier causing extensive damage. We have contacted the company we purchased it from and ordered all new parts that were damaged. Once we receive the parts they will be installed, and the pier will be placed back into the river.

Staff also trimmed back all the overhanging branches on all the walking paths, cored out path down to fishing pier to widen it up and make it more accessible for our mowers to get up and down, and added gravel to steep part of path for traction and erosion purposes.



### Projects

The joint effort with the City of Oregon on changing existing signage for the community bike path went great! All signs along the old route have been taken down and reinstalled on the new route.

Parks staff has completed mulching all our playgrounds and play pod areas with certified playground safety mulch. They have been busy working on several different staining projects, so far, they have completed staining the handrail on both walking bridges at Park West, the split-rail fence at Fairgrounds Park. They will be working on the photo decks at Park West diamond #2, all signposts throughout our parks, and the guardrail along hawk drive.



### Sports

OPD softball and baseball leagues have come to an end for the season. We had another very successful year! Co-ed softball will be starting later this month. They will utilize both diamonds at Park West.

OPD fall soccer will be kicking off this month along with OHS soccer which will be starting to practice on our fields August 7<sup>th</sup>. OHS cross country will also be utilizing Park West for practices and meets.

Respectfully Submitted,

A handwritten signature in black ink that reads 'Brent Suter'. The signature is written in a cursive style with a large 'B' and 'S'.


Brent Suter

Assistant Superintendent of Parks and Facilities

**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

August 8th, 2023

Nash Facilities Report

 **Nash Facility**

We have noticed ballast failure in the lighting in the TRX room and the racquetball court. It is believed all these fixtures had their ballasts replaced at the same time six to seven years ago and have begun to meet their life expectancy. This may be the time to upgrade the lighting in these areas to LED. There are two ballasts per fixture that cost \$50 a piece and four bulbs that cost \$14 a piece, totaling \$2184 to repair our current fixtures as they inevitably fail. I have been in contact with Thayer Energy Solutions, a company that specializes in lighting design, and they have quoted us a price of \$2309.88 to upgrade to LED panel fixtures in these areas after rebates. I will be securing additional quotes to be sure we receive the most competitive pricing available.

The week of July 24<sup>th</sup> through the 28<sup>th</sup>, the heat wave proved to be an exceptional challenge for our cooling system and chiller. With the help of Alpha Controls and Bill's innovativeness, we were able to identify multiple adjustments to reduce some of the load on the chiller and make it through the week. We now have a list of these adjustments for future reference but is not considered a long-term solution. I have reviewed the recommendations from 20/20 engineering and the assessment completed by Williams Architects in 2018 and will begin to formulate a plan for our chiller system in preparation for replacement in 2024/2025.

The new ceiling and light have been installed in the Children's Center, this completes the skylight removal project.

 **General**

After attending my first strategy summit I must report how excited I am. I really enjoyed the fact that staff were able to present ideas for improvement without fear and be a part of the process. I was also excited to hear so much willingness to work across departments to achieve these goals and welcome the opportunity to serve the community outside of just a facilities role!

Respectfully Submitted,

*Matthew Downing*


Deputy Superintendent of Facilities



**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

August 8, 2023

Superintendent of Recreation Report

 **Recreation Department**

July saw our first dip in participation in 2023. The increase is a direct result of the Color Run date change. In 2022, the Color Run was held on July 12 with 416 participations. In 2023 the numbers will be reflected in August due to the move to August 1. Staff worked many late nights, offered new programming, and continued to provide for the community in July. A significant increase will be seen in August with the Color Run move and additional programming opportunities.

Staff wrapped up Fall planning and the guide offers a large variety of programming for the community. Planning has begun for Winter/Spring, and we plan to take many suggestions from the Strategic Planning as we develop this programming. A brainstorming session will be held, and we are also planning a wrap up session with all departments to review Summer 2023 and get feedback on set-ups, clean-ups, programming dates, etc.

Programming for Summer 2023 is a direct result of the recreation staff's willingness to flex schedules to offer more to the community. Staff work together, assisting each other and working as a team. I appreciate each of their efforts in pulling off a busy summer.

We were very fortunate to have our summer intern, Heather Braden join us to assist with programming.

	2022	2023		Change
January	445	900	102%	455.00
February	505	890	76%	385.00
March	1042	1642	58%	600.00
April	805	993	23%	188.00
May	819	868	6%	49.00
June	3035	3357	11%	322.00
July	2515	2270	-10%	(245.00)

 **Aquatics**

Swimming lesson numbers for August are 150. We will move to the fall pool schedule on Monday, August 21. Swimming lessons will be offered to our Children's Center students after class on Mondays and Tuesdays and we have 13 of the 28 students that will taking advantage of this.

A family fun/pool night is being planned with the OHS Senior class as a fundraiser for Prom.

Aquatic lifeguards are fully staffed and have taken advantage of summer days to do several team in-services. This has been very beneficial for team building moving into the fall.

 **Fitness Center**

Early Rise with Aimee is back in August with 11 participants. Tai Chi is also continuing Saturday mornings with 7 attending each week.

Jason Donegan will be ending personal training due to his full time employment hours changing and kids scheduling. He has agreed to remain to do weight orientation and fulfill outstanding personal training sessions. Currently evaluating what the needs are for personal training in the fitness center as we move forward.

TRX Room continues to see increased usage and patrons continue to comment on the convenience of the Echelon Mirror.

Thank you to Bill Helfrick for repairing several pieces of Cybex equipment that had tears. Cybex sent us the pieces and Bill was able to replace the torn pieces without bringing in an upholsterer.

We will transition to our fall supervisor schedule on August 17 and the fitness center will have staff from 5:30-9 am and 3-7 pm, eliminating the daytime shift.



## **Marketing**

The Fall Guide will introduce our second Chloe Metz painting featuring Fall in Oregon Park West. We will have a third in the series and once completed the three-painting series of Park West will be on display at Nash Recreation Center.

Thank you to all staff that continue to provide photos of programming. With the increased programming, staff have done a great job of documenting and sharing their photos so we can promote them on Facebook. A meeting was held with Stahr Media to discuss implementing our values, the guide, Facebook, logos, and other marketing materials.

Lifeworks Imaging took updated parks and staff photos in July. We look forward to utilizing these photos in marketing and updating the website and guide.



## **Programming**

Art in the Park ended on August 2, and we served 1476 children. Numbers were consistent with 2022. Of the eight dates, three were moved indoors due to weather. We always see a slight decrease in participation when moved indoors.

The Children's Center classes are both full with waiting lists. Letters and open house information have been sent to enrolled students. The teachers will be prepping the classroom the week of August 14. Individual open houses will be held the week of August 21. Class will begin on Monday, August 28.



## **Blood Drive/CPR/First Aid**

Our next drive will be held on Monday, August 21. Thank you to Robin Camplain for calling perspective donors. The RRVBB coordinator met with me and did a site visit in July and was very complimentary of our processes and the increased donations.

A CPR/First Aid class will be held for 7 staff members on Wednesday, August 9 by Daniel Welle. This will bring all staff and new hires current through the remainder of 2023. No additional classes will be held until we have added staff.



### **Concerts & Family Fun Night**

Concerts in the Park ended on August 1 with Burn N Bush and record attendance. We estimated over 1200 people joined us that evening. A full report on our musical offerings will be presented in the September board report. The staff is busy preparing for our final Music and More at the Market and our new Family Fun Night.

A new event this summer will be our Family Fun Night and Volunteer Appreciation Event on Tuesday, August 8. We are excited to work with River's Edge Experience to offer a fun night out for families. We will have the assistance of full-time employees to minimize using additional volunteers. We have hired the services for face-painting and fairy hair. GG's Ice Cream and Kona Ice will be on hand to provide treats for sale for the public and complimentary for volunteers. Well Strung will be performing on the patio from 6:30-8 p.m. We will also offer bingo and yard games. Over 150 invitations have been sent to volunteers and we hope the board will join us for this event. Fifth Alarm Fireworks Co. has generously donated a fireworks show that will be set off at Park East for the community at dusk.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter". The signature is written in a cursive, flowing style.

Tina Ketter, CPRP  
Superintendent of Recreation

# MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 8, 2023

## Business Administration Report

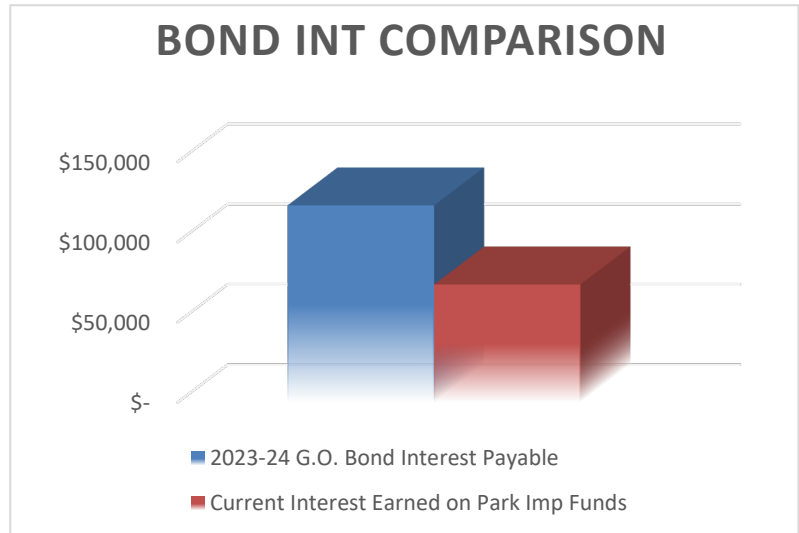


### Financial Review

The July 2023 Treasurers Report is included in the Board Packet. The District finished the month of July with a fund balance of \$5,389,606.54, which represents a reduction of \$166,204.47 (2.99%) from the month of June.

The District again realized an increased interest rate earned in July. The Illinois Park District Liquid Asset Fund (IPDLAF) earned an interest yield of 5.13% in July, up from 4.97% in June.

The Districts G.O. Bond funds sold in January of this year at a rate 3.15% are receiving a great return on investment. The District earned \$12,053.65 in Park Imp. Funds in July. The total interest earned in the Park Imp. Fund since the bond sale is \$73,596.97.



### 2022 Property Tax Status

The District received its second tax distribution of the 2022 tax year, totaling \$10,849.69. The distribution represents 53.97% of the current taxes expected to be received this fiscal year. The final 2022 tax receipt will be revised following the Byron Power Station Real Property Tax Assessment Settlement Agreement approved by the Board of Commissioners in June 2023. The next large tax disbursement will be received in late September, following the second installment due date of Friday, September 8<sup>th</sup>.



### Administrative Updates

- The District has currently completed 18.21% of the annual Park Improvements approved for the 2023 fiscal year. The majority of physical capital improvements have been completed for the fiscal year. The primary remaining budget funds include engineering and planning fees that will be carried into 2024 if not completed in 2023.
- The District has almost completed the claim settlement process from the April 4<sup>th</sup> hailstorm loss. The District is working with IPARKS on the final reimbursable losses following the submitted claims from the Claim Pro Adjustor.
- The District has completed the 2024 Market Benchmarking Analysis & Structure Development with HR Source. The last full pay structure was completed in 2019. The updated structure and report will be presented to the Personnel & Policy Committee on August 9<sup>th</sup>.

Respectfully Submitted,

Dan Griffin,  
Finance & Technology Administrator

**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

August 8, 2023

Administrative Services Report



**Front Counter/Registrations**

The front counter is back to the full team following some extended leave. Registrations are slowing as the summer comes to an end and we are gearing up for the rush of fall registrations. This past month, we celebrated 30 years of Robin Camplain working with the park district. As time allows, I am updating training material for the front counter.



**Corporate Memberships**

The registration period has just opened for our Corporate Membership with OCUSD 220, this will be held through the Month of August. The Ogle County Educational Co-Op is slated to start registrations on August 15<sup>th</sup> through September 12<sup>th</sup>. We recently partnered with Woods/Oregon Tool to offer a new corporate membership.

The village of Mt. Morris has signed another Memorandum of Understanding. This allows residents within the village of Mt. Morris our in-district rates as it is stipend by the village.



**Fall Guide Preparation**

The 2023 Fall Guide activities have been entered and are prepared to be visible when the guide is released on August 18<sup>th</sup>. We are waiting for the first proof from Stahr Media and will review any questions that may arise. The final proof is due on August 16<sup>th</sup>. Registration will start on August 21<sup>st</sup> for pass holders, and public registration opens August 22<sup>nd</sup>.



**Website Updates**

We are utilizing our event calendar and will create easier access to view the multitude of events by listing them on this website calendar outside of the registration area. Internally, we are utilizing an email calendar to list events including other community activities. This is a great help for the front counter to know what is going on where we can expect to find people as calls and questions arise.

Additional website updates are being reviewed so that all of our information is listed in the same fashion whether in the guide or online.

Respectfully Submitted,

A handwritten signature in black ink that reads "Megan Wolfe". The signature is written in a cursive style.

Megan Wolfe  
Administrative Services Coordinator

**MEMORANDUM TO THE BOARD OF COMMISSIONERS**

August 8th, 2023

Event and Adult Recreation Coordinator Report



**Special Events- Summer**

The family campout was postponed by 24 hours due to severe thunderstorms on the originally scheduled evening. This rescheduling caused a significant drop in attendance. Fortunately, the event was very well received by the families who were able to attend on the backup date. Participant meals were provided, and the campout featured a combination of several themed activities and free play options. Multiple participants and community members have told me that they are hoping to see the event offered again in the future. I am especially grateful to Tina and Erin for taking care of the meals for all participants.



**Summer Programs and Classes**

The Wisconsin Brew-ology trip drew 12 participants. Attendees were able to tour both the New Glarus and Minhas breweries in Green County, WI. This trip drew many senior attendees, and I have received requests for more trips of this nature.

The July Bingo, Brownies and Booze closed registration with 88 attendees. This is the largest Attendance for any park district bingo so far and our first time hosting bingo at Rivers Edge Experience.

Our introductory ceramics class at Happily Handmade Studio drew 11 participants. This is our first time partnering with Happily Handmade for a program, and I am pleased to see it be well received by our community.

Backyard safari continues to be very popular, with the most recent session being the best attended. Pop Up and Play has had a decline in attendance due to weather, but several sessions remain and it only takes one good day to draw a large group.



**Misc.**

This report was prepared early in anticipation of my absence during the first week of August to complete a wilderness trek. Registration for most of my August Programs was still open at the time of this writing, and they are left out of the report.

Respectfully submitted.

A handwritten signature in black ink, appearing to read 'Caleb Jenks'.

Caleb Jenks  
Events & Adult Programming Coordinator

## MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 2nd, 2023

### Athletic Coordinator Report



#### **Baseball and Softball**

Our 2023 season concluded on July 25th. OPD hosted Minor and Junior Girls Softball and Sandy Koufax Baseball tournaments and BPD hosted the Minor Boys and Leon Gasmund baseball and Senior Girls Softball tournaments. A huge thank you to our Park Department and ball crew for doing such a fantastic job with all our fields this summer and to all of our players, coaches and umpires.



#### **Fall Soccer**

Preparation for our fall soccer season is well underway, with practices starting next week. We have 133 kids registered for our program with age divisions from U6 through U15. In 2022 we had 131 players. Games will start on August 19th and run through October 8<sup>th</sup>. This league is jointly run and administered with OPD and BPD.

In addition to our summer OHS Soccer camp that was offered in June, the OHS Soccer coaches are also offering a preseason skills clinic for our players immediately before the games start.



#### **Adult Sand Volleyball**

The Adult Co-Ed sand volleyball league concluded with an exciting tournament on Thursday July 27th. Thank you to all our teams that participated and congratulations to Team Chile Pepper that took the victory.



#### **Color Run 2023**

I was excited to take over the annual Color Run this year. We had 205 runners participate this year and everyone had a great experience. Thank you to the OHS Wrestling and Soccer teams for providing volunteers for our Color throwing stations and to all of our staff who helped with setup, registration, photos, clean up and everything else. I look forward to continuing this event next year.



#### **6<sup>th</sup> Grade Girls Competitive Volleyball**

Practices for girls 6th grade volleyball are scheduled to start next week, with their first game on August 28<sup>th</sup>. We have been lucky to secure Rachel Nelson as the 6<sup>th</sup> Grade Volleyball Coach. Coach Nelson is joining OES as a physical education teacher this year, and is excited to work with our girls.

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield  
Athletic Coordinator

## MEMORANDUM TO THE BOARD OF COMMISSIONERS

August 2, 2023

### Recreation Program Coordinator Report



#### **Camp OPD—The Literary Times**

Camp continues to be enjoyed by staff and campers. We have done lots of crafts, visited the library every week, learned to play games, and had lots of fun. Listed below are highlights from the weeks so far.

Week Six (July 10-14) was *Dragon Masters* week. This week featured all things dragons. Our field trip took us to Lake LaDonna where all the campers had a great time swimming, sliding, playing in the sand and enjoying the sunshine.

Week Seven (July 17-21) was *Magic School Bus* week. This week featured many stem activities. The campers visited the Discovery Center and all had a great time.

Week Eight (July 24-28) was *Mr. Lemoncello's Library* week. This week featured puzzles and inventors. The campers were given recyclables and created items to use in various ways. This week featured a visit to the John Deere Home in Grand Detour where we watched the Blacksmith make a nail and learned all about John's plows and other implements.



#### **Summer of STEM**

On June 17 two groups of campers met at Fairgrounds park and made catapults with popsicle sticks and plastic spoons. They then participated in three challenges: accuracy (hit the bullseye), distance and strength. The campers shot aluminum foil balls, pompoms and marshmallows. All reported having fun. One parent was heard to say that people from the suburbs don't know what they are missing with our kid programming and our numerous beautiful parks.

On June 27 two groups of campers met at the lower shelter in Park West and learned a little about coding using Legos. The campers were given a maze, a lego person and had to determine how to use the provided commands ("go forward", "turn") to get their lego person through the maze. We then moved on to the second step which included using loops rather than long lists of commands. The campers all reported enjoying themselves.



#### **Harry Potter Escape Room**

On Harry Potter's 42<sup>nd</sup> birthday, the board room at Nash was transformed into an escape room for all ages. A dark wizard, Kellen Kensington, hid two magical artifacts in the room and the participants had to work together to solve a series of puzzles to find the artifacts in 30 minutes or less. An Auror from the office of magical investigations was in house to assist the groups finding the artifacts. Six groups of participants ranging in age from 6 to 68 worked together and solved all the puzzles and found the artifacts. Everyone reported enjoying the experience a great deal.





### **Art with Kara**

Kara Schabacker came in on July 20 and taught the campers how to paint a Watermelon slice. The kids all had fun and their slices turned out well. Kara will be back on August 10 to paint a butterfly with the kids. And we are discussing continuing programming with her into the fall and beyond.



### **Looking ahead towards fall**

ET: I have had interviews with a couple of potential ET staff for the fall. It should be a great school year and registrations are consistent with the beginning of the year last year.

Monthly crafting: The popular monthly crafting classes will continue into the fall with one Wednesday a month set aside for kids to come after early dismissal and do themed crafts.

Other programming: Nerf Nights will return for both kids and families as well as our very popular Gingerbread house building event for all ages.

Respectively submitted,

A handwritten signature in cursive script that reads "Kelley Huston".

Kelley Huston  
Recreation Program Coordinator