



AGENDA
REGULAR BOARD MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 14, 2023, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES OF OCTOBER 17, 2023
 - B. EXECUTIVE SESSION MINUTES OF OCTOBER 17, 2023-
APPROVAL BUT NOT RELEASE
 - C. PARKS & FACILITY COMMITTEE MINUTES OF NOVEMBER 1, 2023
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - A. DIRECTORS REPORT
 - B. FINANCE COMMITTEE
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - MET NOVEMBER 1, 2023-
MINUTES INCLUDED
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT
 - G. RECREATION REPORT
 - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. RESOLUTION 23-11-14 (A) NAMING OREGON PARK WEST TENNIS
COURTS AFTER MR. BILL HINKLE
 - B. RESOLUTION 23-11-14 (B) NAMING LIONS PARK FIELD AFTER
MR. LARRY YOUNG

C. RESOLUTION 23-11-14 (C) AMENDS THE PREVIOUSLY APPROVED
PARK IMPROVEMENT FUND EXPENSES

D. STRATEGIC PLAN 2024-2027 APPROVAL

E. AIR HANDLER BID APPROVAL

F. EXECUTIVE SESSION

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE,
PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE
PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY,
INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED
AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST
LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS
VALIDITY. OPEN MEETINGS ACT PAR. 120/2. C(1).

9) COMMISSIONERS COMMENTS

10) DIRECTORS COMMENTS

11) PRESIDENTS COMMENTS

12) ADJOURNMENT

NEXT REGULAR MEETING - DECEMBER 12, 2023 @ 6 PM

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
October 17, 2023**

Brian Beckman, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Brian Beckman, Mark Tremble, Dan Engelkes, Josh Messenger, Maia Johnson

ABSENT: None.

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Tina Ketter; Supt. of Recreation, Brent Suter, Supt. of Parks; Adam Metz, Treasurer; Steve Adams, Attorney; Haley Mizner, Board Secretary

VISITORS PRESENT: Beth Simeone, Meredith Gelandner

RECOGNITION OF VISITORS:

There were no visitors in attendance who wished to address the board.

APPROVAL OF MINUTES

Regular Meeting Minutes, Executive Session Minutes, & Local Government Efficiency Committee Meeting Minutes

Motion by Josh Messenger, seconded by Mark Tremble, the Regular Meeting Minutes of September 12, 2023, Executive Session Minutes of September 12, 2023- approval but not release, and the Local Government Efficiency Committee Meeting Minutes of September 12, 2023, be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Mark Tremble, Maia Johnson, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

FINANCIAL

Treasurer's Report

Mr. Beckman stated that the September Treasurer's report has been submitted by Dan Griffin, released in the monthly board packet, and posted at oregonpark.org.

Mr. Beckman asked Mr. Griffin if there was anything that he wished to add.

Mr. Griffin stated that some of the balances on the return perspective are a little bit down due to not receiving all of the tax revenue they typically receive in the month of September. Mr. Griffin stated that with the tax agreement with Constellation, the Treasurers office along with the Collectors office is trying to figure out the best way to distribute those funds along with their accounting system. He stated that they are still working that out which caused the delay. He stated that their normal tax disbursement at the end of September, after the second installment of taxes that are due come in, got delayed and pushed to October. He stated that he knows they are working on it, but he has not heard any news on if it has been completed or not.

Mr. Tremble stated that from his understanding they were getting their interest as well. Mr. Griffin stated that he inquired about that and that he was told yes, but that it was a variable interest rate that they couldn't give an exact number on yet. He stated that he did make sure that they will be compensated for that.

Mr. Adams asked what the rate was to which Mr. Griffin stated that they were given a range of 2-5%.

There was no further discussion.

Motion by Dan Engelkes, seconded by Josh Messenger, the September Treasurer's Report be approved. Roll Call: Dan Engelkes, Mark Tremble, Maia Johnson, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Accounts Payable

Mr. Beckman asked Ms. Folk if there were any updates on the accounts payable that she wanted to add.

Ms. Folk stated that the \$120.00 payment to Byron Middle School was for cross country. She stated that OPD takes care of all the registration and fees for junior high cross country as part of their relationship with OCUSD to continue to offer 6th grade sports. She stated that the school acts as the schedule coordinator, we handle all the fees, revenue, and expense related to that. She highlighted that we are very fortunate with our relationship with the school.

She stated that she also wanted to touch on the invoice that they paid to Anderson Lock. She stated that it may seem like a significant amount of money for padlocks and cores. She stated that just so everyone does understand, they have a specific core that they use for every door and every lock within the park district boundaries that fits all of park district issued keys to staff. She stated that that issued check was \$751.00.

She stated that the last thing she wanted to touch on was a \$1,500 payment to Brandon's Tree Service. She stated that Brandon's Tree Service helped them out in a pinch. She stated that they had a very dangerous situation that popped up with two trees at Jack's Landing that was potentially going to be a danger to one of the homes next to it. She stated that they came in in an emergency situation and helped them out tremendously. She highlighted that it is hard to find tree services locally, so developing the relationship with Brandon's Tree Service is going to be very beneficial to them.

Mr. Suter stated that Brandon's Tree Service did a good job of showing up immediately. He stated that it was a pretty dangerous situation, and he wouldn't have felt comfortable staying in the house with the tree the way it was.

Mr. Engelkes asked why the NRPA charges weren't all the same. Ms. Folk stated that everyone had the opportunity to participate in an extra session on Monday and they didn't all cost the same. She stated that the additional fees on Monday were a little bit different depending on which session the employee attended.

Ms. Folk welcomed any additional questions regarding the accounts payable.

There were no additional questions regarding the Accounts Payable.

Motion by Mark Tremble, seconded by Brian Beckman, the Accounts Payable for September of 2023 be approved as presented. Roll Call: Mark Tremble, Maia Johnson, Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

REPORTS

Director's Report- Ms. Folk stated that she wanted to highlight Beth Simeone. She stated that she did a fantastic presentation on September 30, 2023, at the Oregon Depot Museum. Where the park district was the topic of discussion that day. She stated that Beth did a fantastic job presenting the historical relevance of the district as well as the importance of the Nuclear

Plant and their operations. She stated that Beth was a long-time commissioner in the 70's & 80's. She stated that she was one of the driving forces in getting Exelon within their boundaries. She stated that she was honored to be a part of that presentation and work along with Beth and Chris Martin to put that presentation together.

Ms. Folk stated that the Parks & Facilities Committee will be meeting on November 1, 2023, at 5:00pm followed by the Personnel Committee Meeting on the same day at 5:30pm. She stated that information will be sent out to each of them on October 27, 2023.

Ms. Folk stated that she was fortunate to attend NRPA with four employees last week in Dallas. She stated that it was a great opportunity for their employees. She stated that they had over 58 hours of continuing education credits between four of the employees.

Ms. Johnson asked who attended. Ms. Folk stated that Tina Ketter, Megan Wolfe, Caleb Jenks, Kelly Houston, and herself attended. She stated that the invitation to attend was extended to all department heads as well as the recreation department. She stated that four of the five individuals have their certifications, and they got over 58 hours of continuing education. She stated that she was very proud of that. She stated that the fifth employee is still new and not eligible to take her certification yet.

Ms. Folk welcomed any additional questions from commissioners.

There were no additional questions or comments for Ms. Folk.

Parks Report - Included in Board Packet. Mr. Suter stated 20/10 engineering was going to be releasing bid documents this Friday the 20th for the purchase of air handler one. He stated that that is in preparation for the November board meeting. He stated that this is just for the unit, and it is not any of the mechanical/structural work that needs to be done.

Mr. Suter welcomed any additional questions from commissioners.

Ms. Johnson asked if they sold the truck to which Mr. Suter confirmed that they did and stated that they got a fair price out of it.

There were no additional questions or comments for Mr. Suter.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that the recreation department has been very busy. She stated that the participation numbers have already hit what they did last year, and they are continuing to grow. She stated that they hosted a family fun night on October 5, 2023, in conjunction with Teagan Champley of the Senior class. She stated that it was a fundraiser and the senior class walked away with \$826.00 from admissions that night, and it was attended by 236 people. She stated that they impressively had 18 volunteers from the senior class who were helpful and engaged.

Mrs. Ketter stated that Lesley Sheffield has been nominated by Dr. Deininger for the ISBE Those who Excel Community Member of the year. She stated that it is a nomination process. She stated that Lesley is writing an essay, and they will be writing letters of recommendation for her as well as Dr. Deininger. She stated that she also has to submit her resume. She stated that there are a lot of things entailed with it, but they are excited. She stated that Lesley has done a great job with their athletics program and building that connection with OHS and athletics. She stated that Lesley continues to grow their camps.

Mrs. Ketter stated that their Halloween event is tomorrow where they have 216 participants registered. She stated that the Village of Progress is coming in the morning as well as OCEC. She stated that the 216 is up from 178 last year. She gave a kudos to the parks department for growing their pumpkins and assisting in set up.

Mrs. Ketter stated that they have a very busy November coming up. She stated that on November 11, 2023, the Annie production that they do with 3rd-6th graders is at the school that day at 2:00pm & 6:00pm. She stated that Kelly has been doing a great job heading that up with their directors. She stated that also on that day they are doing a Holiday Market in conjunction with River's Edge Experience, with a brunch pairing in the morning.

Mrs. Ketter stated that for the Halloween event they did get additional pumpkins from Dandelion Feathers Farms.

Mrs. Ketter welcomed any additional questions from commissioners.

There were no additional questions.

Administrative Report - Included in Board Packet. Mr. Griffin stated that the staff is well into the budget and evaluations

process that they kicked off a couple of weeks ago. He stated that staff has done a great job narrowing down some of their operational budgets, trying to get all the quotes and estimates that they need for the capital improvement plan. He stated that there will be a lot more information rolling out soon in regards to the tentative budget as well as the 2023 tax levy.

There were no additional questions for Mr. Griffin.

BUSINESS (unfinished)- None.

BUSINESS (new)-

Oath of Office- Treasurer

Mr. Beckman stated that the Board selected Adam Metz as the Treasurer on September 12, 2023. He asked Mr. Metz to please read the Oath of Office.

Mr. Metz read his Oath of Office as follows, "I, Adam Metz, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Park District Board Treasurer according to the best of my ability."

Mr. Metz signed his oath on October 17, 2023. Ms. Mizner, Board Secretary, also signed the oath as the administrator of the oath.

Enter Executive Session

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. OPEN MEETINGS ACT PAR. 120/2. C(1).

Motion by Dan Engelkes, seconded by Josh Messenger, the board to enter Executive Session at 6:15 P.M. Roll Call: Maia Johnson, Josh Messenger, Dan Engelkes, Mark Tremble, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Mr. Beckman asked only the District Attorney, Mr. Adams, to be present in the Executive Session.

Exit Executive Session

Motion by Dan Engelkes, seconded by Mark Tremble, the board to exit Executive Session at 7:22 P.M. All Commissioners signified by saying Aye to exit Executive Session. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Ms. Johnson had no additional comments.

Mr. Engelkes had no additional comments.

Mr. Tremble stated that he wanted to echo Lesley's nomination. He stated that it speaks well for her and them. He stated that it was listed as volunteer, so they consider a lot of the stuff she does, she doesn't have to do. He stated that he thinks she should be recognized officially.

Mr. Messenger stated that he has dealt with Lesley a lot with youth sports and coaching. He stated that she was at their softball game the other night freezing until 9:45pm, though she didn't have to be, because she wanted to present them with the trophy. He stated that she is very dedicated.

Mr. Tremble added to his comment and stated that Lesley being in charge of the volleyball camps with the district takes so much off their plate, where all they have to do is show up and coach the kids instead of managing the entire camp. He gave a kudos to Lesley and the entire OPD staff.

PRESIDENT'S COMMENTS

Mr. Beckman stated that Lesley is absolutely phenomenal at what she does. He stated that he plans on reaching out to see if there is a letter of recommendation that he can write on behalf of himself and the entire board.

ADJOURN

Motion by Dan Engelkes, seconded by Josh Messenger, the meeting adjourned at 7:25 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner
Board Secretary

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Parks & Facilities Committee Meeting Minutes
November 1, 2023**

Josh Messenger, Chairperson, called the Parks & Facilities Committee Meeting to order at 5:00 p.m.

COMMITTEE MEMBERS PRESENT: Josh Messenger, Mark Tremble, Dan Engelkes

ABSENT: None.

OTHERS PRESENT: Erin Folk, Executive Director; Haley Mizner, Board Secretary

VISITORS PRESENT: None.

RECOGNITION OF VISITORS:

There were no visitors in attendance.

Park Facility Naming Recommendations

Ms. Folk stated that each committee member had received a copy of the naming recommendations that she received. She stated that she also provided each commissioner with a copy of the board policy pertaining to the recommendations. She stated that the policy outlines that any recommendation they receive for naming any of the facilities or parks must come in front of the board for discussion. She stated that she chose to come to committee first and let them discuss and ask questions.

Ms. Folk welcomed any questions or concerns from the committee regarding the Park Facility Naming recommendations.

Mr. Engelkes stated that the only thing that he wanted to point out was that under categories of names for selection, one of them is not deceased. In addition, he asked if they considered Mr. Young retired, to which Ms. Folk confirmed that he is retired from umpiring.

Ms. Folk stated that both recommendations fit within the policy. She stated that from a park district standpoint, she doesn't see

any issues. She stated that both have had significant impacts on the community and are very well-respected individuals.

Mr. Engelkes clarified that Lions Park will remain Lions Park, but the field will become Larry Young Field at Lions Park to which Ms. Folk confirmed.

Ms. Folk stated that the tennis courts are at Park West. She stated that the tennis courts themselves will be called Bill Hinkle Tennis Courts.

Ms. Folk stated that they would put signage on both facilities. She stated that she has made it very clear that the park names do not change. She stated that it would be Bill Hinkle Tennis Courts at Park West and Larry Young Field at Lions Park. She stated that it is similar to what they did with the Joey Kerwin Score Booth.

Mr. Tremble stated that he wasn't aware of all the stuff Bill did with the park district, so it was neat to read about all of it. He stated that in regards to Larry, he can't think of anyone else in Oregon that has reached that pinnacle of an athletic career.

Mr. Tremble asked how they write it so that it can be revoked if there is an incident.

Ms. Folk stated that they do have language in the policy that they will have to put a resolution in front of the full board to name the facilities to start. She stated that within the policy they have the opportunity that the board can reverse that decision by resolution again. She stated that it would be at the board's discretion. She stated that once the naming rights are there, it falls to the board.

Mr. Tremble stated that this may also open the door for the opportunity to do more in the future. He stated that he doesn't see any negatives in doing this.

Ms. Folk stated that knowing Bill Hinkle, and with the number of conversations she had with him over the years, he would have loved to of been alive to have been a part of it. She stated that it is great to have two recommendations at the same time where they can honor two well respected individuals.

Motion by Mark Tremble, seconded by Dan Engelkes, the Parks & Facilities Committee in agreement to recommend the presented Park Facility Naming recommendations to the full board for approval.

ADJOURN

Motion by Dan Engelkes, seconded by Josh Messenger, the Parks & Facility Committee meeting adjourned at 5:10 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Haley M. Mizner".

Haley Mizner
Board Secretary



OREGON PARK DISTRICT

FISCAL YEAR
2023

MONTHLY FINANCIAL REPORT

October 2023

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

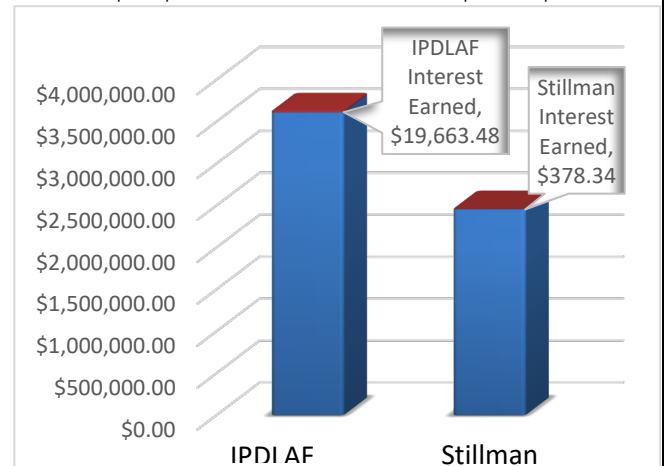
BANKING FUND BALANCES

FUND	OCT 2023	SEPT 2023	OCT 2022	-	% CH.	OCT 2021
General Checking	\$33,978.73	\$16,664.77	\$48,926.71	↓	-30.6%	\$56,055.65
Payroll Checking	\$75,890.46	\$73,490.49	\$75,441.66	↑	0.59%	\$61,365.00
Corporate Fund	\$328,195.10	\$234,588.87	\$790,406.79	↓	-58.5%	\$781,177.91
Recreation Fund	\$327,518.39	\$222,107.74	\$561,259.49	↓	-41.65%	\$584,994.13
Audit Fund	\$18,812.77	\$12,591.74	\$13,895.90	↑	35.38%	\$24,210.57
Liability Fund	\$142,916.76	\$108,549.60	\$167,559.31	↓	-14.71%	\$179,539.93
IMRF Fund	\$218,487.81	\$194,228.22	\$194,380.98	↑	12.40%	\$168,652.62
Scholarship Fund	\$63,366.32	\$63,871.92	\$64,189.31	↓	-1.28%	\$61,433.04
Social Security Fund	\$112,940.80	\$101,193.81	\$144,689.30	↓	-21.94%	\$179,314.74
Police Fund	\$39,242.09	\$37,467.81	\$37,918.35	↑	3.49%	\$37,256.48
Paving Fund	\$16,612.77	\$5,132.49	\$6,605.99	↑	151.48%	\$33,827.98
Long-Term Capital	\$290,800.76	\$290,800.76	\$278,839.05	↑	4.29%	\$206,513.84
Bond/Int Fund	\$1,564,674.60	\$990,909.13	\$1,494,452.31	↑	4.70%	\$1,507,171.67
Park Imp Fund	\$2,851,177.87	\$2,849,131.14	\$198,757.39	↑	1334.5%	\$229,589.77
TOTAL	\$6,084,615.23	\$5,200,728.49	\$4,077,322.54	↑	49.23%	\$4,111,103.33

Financial Notes:

Overall District fund balances will continue to trend above prior years as the District prepares for large capital improvement projects in 2024-25. The District received its fifth tax distribution of the tax year, totalling \$1,059,450.85 in October. The District has received approximately 99.82% of its expected 2022 tax distribution, while the final payment is expected to be received in mid-November. Bond & Interest funds were transferred from the IPDLAF Fund to Stillman Bank in preparation for the first principal and interest payment of the 2023 General Obligation Bond due on November 1st. The total payment will be \$1,553,002.99 (of which \$76,002.99 is interest payable). The payment will be reflected on the November Treasurers Report.

Stillman Banks interest rate during October varied between 0.10% - 1.30%, while Illinois Park District Liquid Asset Fund (IPDLAF) was 5.28%. The total Interest earned was \$20,041.82. The District has earned \$110,800.89 of interest in the Park Improvement Fund in 2023, representing 90.16% of the Bond Interest Payable for the 2023-24 General Obligation Bond Sales approved in December 2022.



Adam Metz, Treasurer

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	663,250.00	229,506.72	638,683.39	24,566.61	96
01-10-410200 Replacement Tax Current	55,000.00	11,748.72	97,479.19	-42,479.19	177
01-10-430100 Interest Savings	8,000.00	614.56	12,124.37	-4,124.37	152
01-10-460100 Misc Income	1,500.00	650.00	2,020.75	-520.75	135
01-10-470100 Grants	4,000.00	3,558.00	3,558.00	442.00	89
10 Administration Subtotal	\$731,750.00	\$246,078.00	\$753,865.70	-\$22,115.70	103
20 Parks					
01-20-460100 Misc. Income	50.00	0.00	0.00	50.00	0
20 Parks Subtotal	\$50.00	\$0.00	\$0.00	\$50.00	0
01 Corporate Fund Subtotal	\$731,800.00	\$246,078.00	\$753,865.70	-\$22,065.70	103
Revenue Subtotal	\$731,800.00	\$246,078.00	\$753,865.70	-\$22,065.70	103
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	223,775.00	16,914.14	182,098.96	41,676.04	81
01-10-513000 Wages Part-Time	63,500.00	5,755.10	56,480.36	7,019.64	89
01-10-515000 Health/Life Insurance	195,000.00	17,313.17	175,035.85	19,964.15	90
01-10-521000 Software/Website Maint	35,000.00	1,301.16	33,981.56	1,018.44	97
01-10-521200 Equipment Maintenance	5,750.00	432.62	4,458.99	1,291.01	78
01-10-522000 Printing / Publication	9,350.00	55.00	5,665.50	3,684.50	61
01-10-522100 Community Planning/Events	12,500.00	0.00	13,914.22	-1,414.22	111
01-10-523000 Legal Fees	40,000.00	635.00	18,899.70	21,100.30	47
01-10-524000 Other Professional Services	18,000.00	648.47	15,040.12	2,959.88	84
01-10-526000 Dues & Subscriptions	13,000.00	0.00	11,960.17	1,039.83	92
01-10-527000 Car/Phone Allowance	6,750.00	586.77	6,330.48	419.52	94
01-10-527100 Staff Training	9,000.00	1,363.85	6,991.36	2,008.64	78
01-10-527200 Travel Expenses	500.00	0.00	486.23	13.77	97
01-10-529000 Postage / Rental	1,250.00	22.06	788.97	461.03	63
01-10-531000 Office Supplies	1,250.00	19.43	1,183.96	66.04	95
01-10-533000 Tools / Equipment	250.00	0.00	455.62	-205.62	182
01-10-541000 Electric	51,000.00	7,109.24	53,622.03	-2,622.03	105
01-10-542000 Water & Sewer	20,000.00	2,134.66	16,328.56	3,671.44	82
01-10-543000 Natural Gas	22,000.00	1,388.10	15,358.50	6,641.50	70
01-10-544000 Telephone/Internet	5,750.00	372.15	4,514.08	1,235.92	79
01-10-587000 Sundry / Bank Exp	500.00	11.50	432.68	67.32	87
01-10-589000 Commissioners Expenses	1,000.00	0.00	1,136.85	-136.85	114

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$735,875.00	\$56,062.42	\$625,164.75	\$110,710.25	85
20 Parks					
01-20-511000 Salary Full-Time	222,700.00	28,026.92	198,364.80	24,335.20	89
01-20-513000 Wages Part-Time	41,700.00	4,983.13	26,850.03	14,849.97	64
01-20-514100 Wages Part-Time Seasonal	37,450.00	221.00	23,991.75	13,458.25	64
01-20-521100 Contractual Maintenance	16,000.00	3,295.00	11,933.00	4,067.00	75
01-20-527100 Staff Training/Dues	6,500.00	0.00	6,024.44	475.56	93
01-20-527200 Uniforms/Cell/Travel	2,750.00	180.01	3,584.49	-834.49	130
01-20-529200 Toilet Rental	7,800.00	1,011.00	6,713.00	1,087.00	86
01-20-533000 Tools / Equipment	11,000.00	0.00	13,013.89	-2,013.89	118
01-20-534000 Equip/Grounds Maint/Repair	24,000.00	1,871.30	22,260.47	1,739.53	93
01-20-534200 Athletics/Grounds Supplies	39,500.00	1,731.35	38,007.38	1,492.62	96
01-20-534500 Park Development/Construction	10,000.00	2,762.62	2,762.62	7,237.38	28
01-20-536000 Gas & Oil	20,000.00	1,851.52	13,593.16	6,406.84	68
01-20-545000 Garbage Disposal	7,500.00	487.00	5,247.08	2,252.92	70
20 Parks Subtotal	\$446,900.00	\$46,420.85	\$372,346.11	\$74,553.89	83
01 Corporate Fund Subtotal	\$1,182,775.00	\$102,483.27	\$997,510.86	\$185,264.14	84
Expenditure Subtotal	\$1,182,775.00	\$102,483.27	\$997,510.86	\$185,264.14	84
Before Transfers	Excess Of Revenue Subtotal	-\$450,975.00	\$143,594.73	-\$243,645.16	54
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	200,000.00	0.00	0.00	200,000.00	0
10 Administration Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
01 Corporate Fund Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
Other Financing Source Subtotal	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0
After Transfers	Excess Of Revenue Subtotal	-\$250,975.00	\$143,594.73	-\$243,645.16	97
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	497,250.00	172,130.04	479,012.49	18,237.51	96
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	25,000.00	2,975.10	30,414.67	-5,414.67	122
12-10-420111 Nash Non-Res Annual	8,000.00	963.08	8,913.91	-913.91	111
12-10-420112 Nash Resident Quarterly	10,000.00	1,103.17	11,895.68	-1,895.68	119
12-10-420113 Nash Non-Res Quarterly	3,500.00	440.00	3,143.50	356.50	90
12-10-420114 Nash Resident Daily	12,500.00	2,080.00	17,422.17	-4,922.17	139
12-10-420115 Nash Non-Res Daily	5,500.00	585.00	6,252.00	-752.00	114

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-10-420116 Nash Res Monthly	6,000.00	996.00	7,770.20	-1,770.20	130
12-10-420117 Nash Non-Res Monthly	3,000.00	142.00	1,652.00	1,348.00	55
12-10-420156 Nash Corporate	20,000.00	4,307.15	29,858.36	-9,858.36	149
12-10-420157 \$1 Day / 10 Punch	6,500.00	695.40	8,989.24	-2,489.24	138
12-10-430100 Interest Savings	6,000.00	573.17	6,526.39	-526.39	109
12-10-441110 Locker Rentals	200.00	74.00	1,168.00	-968.00	584
12-10-441150 Court Fees	300.00	95.00	498.00	-198.00	166
12-10-460000 Sponsorship Donations	5,000.00	0.00	5,000.00	0.00	100
12-10-460100 Miscellaneous Income	1,000.00	70.00	2,530.50	-1,530.50	253
10 Administration Subtotal	\$611,250.00	\$187,229.11	\$621,047.11	-\$9,797.11	102
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	9,500.00	1,534.01	10,160.66	-660.66	107
12-40-491331 Water Aerobics	14,000.00	1,765.00	18,707.24	-4,707.24	134
12-40-491512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
40 Aquatics Subtotal	\$24,700.00	\$3,299.01	\$28,867.90	-\$4,167.90	117
50 Athletics					
12-50-491210 Little Athletes	1,320.00	0.00	1,397.00	-77.00	106
12-50-491240 Soccer	30,000.00	1,366.20	33,236.65	-3,236.65	111
12-50-491241 1st-2nd Grade Basketball	2,800.00	100.00	2,874.00	-74.00	103
12-50-491243 Basketball 3-6 Boys	3,500.00	2,292.00	5,000.00	-1,500.00	143
12-50-491244 Basketball 3-6 Girls	3,000.00	2,167.00	3,968.50	-968.50	132
12-50-491245 T-Ball	3,200.00	0.00	3,007.50	192.50	94
12-50-491246 Little League	2,950.00	0.00	3,073.00	-123.00	104
12-50-491247 Jr. Girls Softball	4,000.00	0.00	3,814.50	185.50	95
12-50-491248 Intermediate Girls Softball	3,200.00	0.00	1,500.00	1,700.00	47
12-50-491250 Leon Gasmund	3,440.00	0.00	2,948.50	491.50	86
12-50-491251 Sandy Koufax	3,800.00	0.00	4,053.50	-253.50	107
12-50-491255 Coaches Pitch	3,700.00	0.00	4,532.00	-832.00	122
12-50-491258 Athletic Camps	12,000.00	147.00	13,272.50	-1,272.50	111
12-50-491265 Girls Minor League	3,200.00	0.00	3,040.00	160.00	95
12-50-491268 Jr High X Country	900.00	0.00	1,816.50	-916.50	202
12-50-491278 Youth Volleyball	1,500.00	0.00	1,713.50	-213.50	114
12-50-491350 Adult Recreation Leagues	8,500.00	1,150.00	6,845.00	1,655.00	81
12-50-491530 Sports Special Events	6,750.00	0.00	3,817.00	2,933.00	57
50 Athletics Subtotal	\$97,760.00	\$7,222.20	\$99,909.65	-\$2,149.65	102
60 General Recreation					
12-60-491100 Children's Center P.S.	29,000.00	3,194.50	25,454.01	3,545.99	88
12-60-491101 CC Summer Camp/Computer Class	1,500.00	0.00	313.00	1,187.00	21
12-60-491201 Extended Time	39,250.00	3,124.00	30,364.52	8,885.48	77
12-60-491214 No School Days	2,000.00	155.00	2,847.00	-847.00	142

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

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12-60-491215 Youth Tumbling	14,000.00	1,555.00	17,065.70	-3,065.70	122
12-60-491288 Youth Recreation	11,000.00	296.00	7,995.46	3,004.54	73
12-60-491376 Summer Camp	37,000.00	0.00	29,563.84	7,436.16	80
12-60-491388 Adult Recreation	26,000.00	5,595.20	32,807.40	-6,807.40	126
12-60-491414 General Bus Trips	3,000.00	0.00	428.00	2,572.00	14
12-60-491509 Events - For Your Pets	1,000.00	0.00	270.00	730.00	27
12-60-491510 Spl Events - Concerts	10,750.00	0.00	9,650.00	1,100.00	90
12-60-491511 Spl Events - Holiday	2,500.00	-26.00	-44.00	2,544.00	-2
12-60-491512 Spl Events - Spring/Summer	800.00	0.00	467.00	333.00	58
12-60-491513 Spl Events - Fall/Winter	4,500.00	826.00	6,438.00	-1,938.00	143
12-60-491521 Farm Market / Plant	1,500.00	0.00	236.00	1,264.00	16
60 General Recreation Subtotal	\$183,800.00	\$14,719.70	\$163,855.93	\$19,944.07	89
70 Concessions					
12-70-450100 Product Sales	100.00	0.00	261.09	-161.09	261
12-70-450130 Sales Commissions	100.00	0.00	0.00	100.00	0
70 Concessions Subtotal	\$200.00	\$0.00	\$261.09	-\$61.09	131
80 Rental					
12-80-441100 Nash Rental	6,000.00	2,028.00	12,515.50	-6,515.50	209
12-80-441110 Outside Rentals	3,500.00	90.00	4,679.00	-1,179.00	134
12-80-441130 Dog Park Fees	700.00	81.00	1,933.00	-1,233.00	276
80 Rental Subtotal	\$10,200.00	\$2,199.00	\$19,127.50	-\$8,927.50	188
90 Fitness					
12-90-491309 Personal Training	3,000.00	276.00	4,141.20	-1,141.20	138
12-90-491310 Early Morning Aerobics	5,000.00	582.00	8,883.36	-3,883.36	178
12-90-491323 Monthly Fitness Programming	1,500.00	0.00	0.00	1,500.00	0
12-90-491366 Misc PT/Fitness	1,500.00	0.00	0.00	1,500.00	0
90 Fitness Subtotal	\$11,000.00	\$858.00	\$13,024.56	-\$2,024.56	118
12 Recreation Fund Subtotal	\$938,910.00	\$215,527.02	\$946,093.74	-\$7,183.74	101
Revenue Subtotal	\$938,910.00	\$215,527.02	\$946,093.74	-\$7,183.74	101
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	0.00	250,000.00	0
10 Administration Subtotal	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
12 Recreation Fund Subtotal	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0
Expenditure					
12 Recreation Fund					
10 Administration					
12-10-511000 Salary Full-Time	65,550.00	4,791.26	54,509.26	11,040.74	83

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

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12-10-512000 Rec Wages Part Time	5,000.00	59.50	4,654.00	346.00	93
12-10-513300 Wages Building Supervisor	32,400.00	2,828.27	33,985.78	-1,585.78	105
12-10-522100 Advertising/Promotional/Volunteer	16,550.00	2,032.09	14,692.31	1,857.69	89
12-10-524100 Credit Card/Bank Charges	17,000.00	1,250.24	15,127.66	1,872.34	89
12-10-526000 Dues & Subscriptions	2,250.00	140.00	680.00	1,570.00	30
12-10-527000 Car/Phone Allowance	4,750.00	394.88	3,943.01	806.99	83
12-10-527100 Staff Training	4,000.00	607.00	3,084.49	915.51	77
12-10-527200 Travel Expenses	300.00	0.00	160.32	139.68	53
12-10-531000 Office Supplies	2,000.00	211.98	668.25	1,331.75	33
12-10-532000 Community Outreach Programs	5,000.00	81.99	2,206.44	2,793.56	44
12-10-535000 First Aid Supplies	5,100.00	1,340.13	2,860.75	2,239.25	56
12-10-538000 Recreation Supplies	2,500.00	0.00	1,403.69	1,096.31	56
12-10-540000 Rec Activities & Engagement	6,000.00	13.98	2,869.31	3,130.69	48
12-10-541000 Electric	51,000.00	7,109.26	53,223.61	-2,223.61	104
12-10-542000 Water & Sewer	20,000.00	2,134.67	16,328.59	3,671.41	82
12-10-543000 Natural Gas	22,000.00	1,388.11	15,357.93	6,642.07	70
12-10-544000 Telephone/Internet	5,750.00	372.15	4,096.58	1,653.42	71
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	2,500.00	0.00	1,751.84	748.16	70
10 Administration Subtotal	\$269,750.00	\$24,755.51	\$231,603.82	\$38,146.18	86
30 Maintenance					
12-30-511000 Salary Full-Time	205,425.00	27,911.86	172,492.97	32,932.03	84
12-30-513000 Wages Part-Time	24,000.00	2,173.52	19,275.54	4,724.46	80
12-30-521000 Software Maintenance	2,850.00	0.00	2,837.00	13.00	100
12-30-521100 Building Maintenance	30,000.00	-1,772.29	26,820.15	3,179.85	89
12-30-521200 Equipment Maintenance	12,000.00	-898.78	9,799.76	2,200.24	82
12-30-521300 Chiller Maint Startup	7,000.00	-2,732.59	6,182.30	817.70	88
12-30-521400 Maintenance Agreements	35,500.00	2,987.52	19,602.71	15,897.29	55
12-30-527000 Car/Phone Allowance	1,000.00	149.10	1,106.02	-106.02	111
12-30-527100 Staff Training	1,200.00	0.00	1,400.14	-200.14	117
12-30-533000 Tools / Equipment	1,500.00	0.00	1,323.66	176.34	88
12-30-533100 Custodial Equipment	4,000.00	-524.27	117.88	3,882.12	3
12-30-534000 Building Supplies	15,000.00	4,960.82	12,492.15	2,507.85	83
12-30-534400 Equipment Supplies	6,000.00	-1,682.34	3,145.10	2,854.90	52
12-30-534500 Custodial Supplies	15,000.00	920.12	7,874.98	7,125.02	52
30 Maintenance Subtotal	\$360,475.00	\$31,492.67	\$284,470.36	\$76,004.64	79
40 Aquatics					
12-40-513200 Aquatic Management Fees	37,375.00	3,250.00	28,053.00	9,322.00	75
12-40-513500 Aquatic Operation Fees	117,500.00	9,496.45	93,680.19	23,819.81	80
12-40-527100 Staff Training	750.00	0.00	550.00	200.00	73

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-40-533200 Aquatic Equip/Maint	8,000.00	1,470.05	11,138.50	-3,138.50	139
12-40-534600 Aquatic Supplies	18,000.00	135.39	14,635.11	3,364.89	81
12-40-591512 Pool Special Events	1,200.00	0.00	335.00	865.00	28
40 Aquatics Subtotal	\$182,825.00	\$14,351.89	\$148,391.80	\$34,433.20	81
50 Athletics					
12-50-511000 Salary Full-Time	50,735.00	3,709.20	42,199.20	8,535.80	83
12-50-513000 Wages Part-Time	5,000.00	0.00	4,592.25	407.75	92
12-50-513300 Wages Field Supervisor	500.00	26.00	432.25	67.75	86
12-50-527100 Staff Training	4,000.00	0.00	1,155.74	2,844.26	29
12-50-538000 Recreation Supplies	250.00	0.00	88.96	161.04	36
12-50-591210 Little Athletes	1,320.00	0.00	1,326.00	-6.00	100
12-50-591240 Soccer	20,000.00	3,304.02	20,661.50	-661.50	103
12-50-591241 1st & 2nd Co-Ed Basketball	1,300.00	1,121.20	1,121.20	178.80	86
12-50-591243 Basketball 3-6 Boys	3,300.00	352.00	2,170.25	1,129.75	66
12-50-591244 Basketball 3-6 Girls	2,600.00	0.00	2,269.71	330.29	87
12-50-591245 T-Ball	1,300.00	0.00	1,434.94	-134.94	110
12-50-591246 Little League	3,000.00	0.00	2,712.97	287.03	90
12-50-591247 Jr. Girls Softball	3,775.00	0.00	3,064.53	710.47	81
12-50-591248 Intermediate Girls Softball	2,600.00	0.00	613.45	1,986.55	24
12-50-591250 Leon Gasmund	3,300.00	0.00	2,614.86	685.14	79
12-50-591251 Sandy Koufax League	3,500.00	0.00	4,110.10	-610.10	117
12-50-591255 Coaches Pitch	2,700.00	0.00	2,758.54	-58.54	102
12-50-591258 Athletic Camps	11,750.00	199.00	13,012.16	-1,262.16	111
12-50-591265 Girls Minor League	2,600.00	0.00	2,186.18	413.82	84
12-50-591268 Jr High X Country	1,350.00	297.00	1,389.50	-39.50	103
12-50-591278 Youth Volleyball	1,000.00	0.00	603.00	397.00	60
12-50-591350 Adult Recreation Leagues	6,800.00	983.85	4,035.36	2,764.64	59
12-50-591530 Sports Special Events	5,000.00	0.00	2,904.87	2,095.13	58
12-50-596240 Other Program Equipment	1,000.00	0.00	322.00	678.00	32
12-50-596250 Baseball Program Equipment	500.00	0.00	441.77	58.23	88
50 Athletics Subtotal	\$139,180.00	\$9,992.27	\$118,221.29	\$20,958.71	85
60 General Recreation					
12-60-511000 Salary Full Time	93,575.00	6,979.68	77,512.48	16,062.52	83
12-60-513000 Wages Part Time	5,100.00	0.00	4,387.50	712.50	86
12-60-527100 Staff Training	9,500.00	1,590.00	6,280.33	3,219.67	66
12-60-538000 Recreation Supplies	500.00	70.97	127.57	372.43	26
12-60-591100 Children's Center P.S	41,100.00	4,134.92	32,621.01	8,478.99	79
12-60-591101 CC Summer Camp/Computer Class	1,000.00	0.00	52.61	947.39	5
12-60-591201 Extended Time	23,750.00	2,352.92	15,827.73	7,922.27	67
12-60-591214 No School Days	1,800.00	472.50	1,704.42	95.58	95

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

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12-60-591215 Youth Tumbling	12,000.00	3,237.30	15,201.90	-3,201.90	127
12-60-591288 Youth Recreation	8,000.00	1,292.60	5,685.82	2,314.18	71
12-60-591376 Summer Camp	25,500.00	0.00	20,094.16	5,405.84	79
12-60-591388 Adult Recreation	20,000.00	3,418.08	21,674.95	-1,674.95	108
12-60-591414 General Bus Trips	2,400.00	0.00	672.97	1,727.03	28
12-60-591509 Events - For Your Pets	750.00	0.00	260.00	490.00	35
12-60-591510 Spl Events - Concerts	10,750.00	0.00	8,650.00	2,100.00	80
12-60-591511 Spl Events - Holiday	2,250.00	475.34	886.35	1,363.65	39
12-60-591512 Spl Events - Spring/Summer	2,000.00	0.00	1,432.86	567.14	72
12-60-591513 Spl Events - Fall/Winter	4,000.00	1,294.21	4,578.16	-578.16	114
12-60-591521 Farm Market/Plant/Misc	1,500.00	0.00	123.35	1,376.65	8
60 General Recreation Subtotal	\$265,475.00	\$25,318.52	\$217,774.17	\$47,700.83	82
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	0.00	0.00	4.00	-4.00	*100
70 Concessions Subtotal	\$25.00	\$0.00	\$4.00	\$21.00	16
80 Rental					
12-80-521200 Equipment Maintenance	800.00	0.00	0.00	800.00	0
12-80-538000 Recreation Supplies	1,850.00	0.00	1,166.50	683.50	63
80 Rental Subtotal	\$2,650.00	\$0.00	\$1,166.50	\$1,483.50	44
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	40,500.00	2,759.75	33,882.52	6,617.48	84
12-90-534600 Fitness Maintenance	4,000.00	33.98	801.45	3,198.55	20
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	2,520.00	480.00	84
12-90-538000 Recreation Supplies	200.00	0.00	171.23	28.77	86
12-90-591309 Personal Training	2,700.00	225.00	3,532.50	-832.50	131
12-90-591310 Early Morning Aerobics	3,500.00	291.00	3,929.00	-429.00	112
12-90-591323 Monthly Fitness Programming	1,300.00	0.00	0.00	1,300.00	0
12-90-591366 Misc. P.T. Challenges/Classes	1,500.00	0.00	0.00	1,500.00	0
12-90-599300 Aerobics Materials	200.00	0.00	19.90	180.10	10
90 Fitness Subtotal	\$56,900.00	\$3,309.73	\$44,856.60	\$12,043.40	79
12 Recreation Fund Subtotal	\$1,277,280.00	\$109,220.59	\$1,046,488.54	\$230,791.46	82
Expenditure Subtotal	\$1,277,280.00	\$109,220.59	\$1,046,488.54	\$230,791.46	82
Before Transfers	Excess Of Revenue Subtotal	-\$588,370.00	\$106,306.43	-\$100,394.80	17
After Transfers	Excess Of Revenue Subtotal	-\$588,370.00	\$106,306.43	-\$100,394.80	17
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					
13-10-410100 Real Estate Taxes	18,000.00	6,220.04	17,309.44	690.56	96

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

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13-10-430100 Interest Savings	250.00	7.18	61.67	188.33	25
10 Administration Subtotal	\$18,250.00	\$6,227.22	\$17,371.11	\$878.89	95
13 Audit Fund Subtotal	\$18,250.00	\$6,227.22	\$17,371.11	\$878.89	95
Revenue Subtotal	\$18,250.00	\$6,227.22	\$17,371.11	\$878.89	95
Expenditure					
13 Audit Fund					
10 Administration					
13-10-524000 Other Professional Services	1,800.00	0.00	1,800.00	0.00	100
13-10-528000 Audit	20,000.00	0.00	25,775.00	-5,775.00	129
10 Administration Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
13 Audit Fund Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
Expenditure Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
Before Transfers	Excess Of Revenue Subtotal	-\$3,550.00	\$6,227.22	-\$10,203.89	287
After Transfers	Excess Of Revenue Subtotal	-\$3,550.00	\$6,227.22	-\$10,203.89	287
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	130,000.00	44,914.37	124,990.04	5,009.96	96
14-10-430100 Interest Savings	2,000.00	253.76	3,218.00	-1,218.00	161
10 Administration Subtotal	\$132,000.00	\$45,168.13	\$128,208.04	\$3,791.96	97
14 Liability Fund Subtotal	\$132,000.00	\$45,168.13	\$128,208.04	\$3,791.96	97
Revenue Subtotal	\$132,000.00	\$45,168.13	\$128,208.04	\$3,791.96	97
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	85,240.00	9,242.22	63,999.73	21,240.27	75
14-10-552000 Park/Facility Inspection Software M	2,500.00	0.00	2,570.00	-70.00	103
14-10-553000 Building/Contents Insurance	26,000.00	0.00	27,084.50	-1,084.50	104
14-10-554000 General Liability	13,500.00	0.00	12,189.00	1,311.00	90
14-10-555000 Public Official Insurance	1,000.00	0.00	719.00	281.00	72
14-10-556000 Automobile Insurance	3,250.00	0.00	3,837.00	-587.00	118
14-10-557000 Workers Comp Insurance.	23,500.00	0.00	20,129.00	3,371.00	86
14-10-558000 Unemployment Insurance	8,000.00	1,558.75	7,227.83	772.17	90
10 Administration Subtotal	\$162,990.00	\$10,800.97	\$137,756.06	\$25,233.94	85
14 Liability Fund Subtotal	\$162,990.00	\$10,800.97	\$137,756.06	\$25,233.94	85
Expenditure Subtotal	\$162,990.00	\$10,800.97	\$137,756.06	\$25,233.94	85
Before Transfers	Excess Of Revenue Subtotal	-\$30,990.00	\$34,367.16	-\$9,548.02	31
After Transfers	Excess Of Revenue Subtotal	-\$30,990.00	\$34,367.16	-\$9,548.02	31

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	80,000.00	28,230.86	81,506.01	-1,506.01	102
15-10-430100 Interest Savings	1,800.00	5.39	610.13	1,189.87	34
10 Administration Subtotal	\$81,800.00	\$28,236.25	\$82,116.14	-\$316.14	100
15 Imrf Fund Subtotal	\$81,800.00	\$28,236.25	\$82,116.14	-\$316.14	100
Revenue Subtotal	\$81,800.00	\$28,236.25	\$82,116.14	-\$316.14	100
Expenditure					
15 Imrf Fund					
10 Administration					
15-10-518000 IMRF	60,000.00	3,976.66	43,670.78	16,329.22	73
10 Administration Subtotal	\$60,000.00	\$3,976.66	\$43,670.78	\$16,329.22	73
15 Imrf Fund Subtotal	\$60,000.00	\$3,976.66	\$43,670.78	\$16,329.22	73
Expenditure Subtotal	\$60,000.00	\$3,976.66	\$43,670.78	\$16,329.22	73
Before Transfers	Excess Of Revenue Subtotal	\$21,800.00	\$24,259.59	\$38,445.36	176
After Transfers	Excess Of Revenue Subtotal	\$21,800.00	\$24,259.59	\$38,445.36	176
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	125.00	5.40	53.50	71.50	43
16-10-470110 Scholarship Donations	1,000.00	0.00	710.00	290.00	71
16-10-470300 Memorial Donations	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$1,875.00	\$5.40	\$763.50	\$1,111.50	41
16 Scholarship Fund Subtotal	\$1,875.00	\$5.40	\$763.50	\$1,111.50	41
Revenue Subtotal	\$1,875.00	\$5.40	\$763.50	\$1,111.50	41
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	2,000.00	0.00	1,260.25	739.75	63
16-10-570300 Memorial Donations	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$2,750.00	\$0.00	\$1,260.25	\$1,489.75	46
16 Scholarship Fund Subtotal	\$2,750.00	\$0.00	\$1,260.25	\$1,489.75	46
Expenditure Subtotal	\$2,750.00	\$0.00	\$1,260.25	\$1,489.75	46
Before Transfers	Excess Of Revenue Subtotal	-\$875.00	\$5.40	-\$496.75	57
After Transfers	Excess Of Revenue Subtotal	-\$875.00	\$5.40	-\$496.75	57
18 Fica Fund					
Revenue					

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	60,000.00	20,724.98	57,674.57	2,325.43	96
18-10-430100 Interest Savings	2,200.00	372.50	3,529.69	-1,329.69	160
10 Administration Subtotal	\$62,200.00	\$21,097.48	\$61,204.26	\$995.74	98
18 Fica Fund Subtotal	\$62,200.00	\$21,097.48	\$61,204.26	\$995.74	98
Revenue Subtotal	\$62,200.00	\$21,097.48	\$61,204.26	\$995.74	98
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	82,500.00	7,578.17	65,124.62	17,375.38	79
18-10-519100 Medicare	20,000.00	1,772.32	15,230.83	4,769.17	76
10 Administration Subtotal	\$102,500.00	\$9,350.49	\$80,355.45	\$22,144.55	78
18 Fica Fund Subtotal	\$102,500.00	\$9,350.49	\$80,355.45	\$22,144.55	78
Expenditure Subtotal	\$102,500.00	\$9,350.49	\$80,355.45	\$22,144.55	78
Before Transfers	Excess Of Revenue Subtotal	-\$40,300.00	\$11,746.99	-\$19,151.19	48
After Transfers	Excess Of Revenue Subtotal	-\$40,300.00	\$11,746.99	-\$19,151.19	48
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	5,000.00	1,721.60	4,790.96	209.04	96
19-10-430100 Interest Savings	500.00	146.60	1,303.48	-803.48	261
10 Administration Subtotal	\$5,500.00	\$1,868.20	\$6,094.44	-\$594.44	111
19 Police Fund Subtotal	\$5,500.00	\$1,868.20	\$6,094.44	-\$594.44	111
Revenue Subtotal	\$5,500.00	\$1,868.20	\$6,094.44	-\$594.44	111
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,500.00	0.00	880.00	620.00	59
19-10-524000 Other Prof Services	1,750.00	93.92	1,305.72	444.28	75
19-10-590000 Captial Expenditures	5,000.00	0.00	1,277.70	3,722.30	26
10 Administration Subtotal	\$8,250.00	\$93.92	\$3,463.42	\$4,786.58	42
19 Police Fund Subtotal	\$8,250.00	\$93.92	\$3,463.42	\$4,786.58	42
Expenditure Subtotal	\$8,250.00	\$93.92	\$3,463.42	\$4,786.58	42
Before Transfers	Excess Of Revenue Subtotal	-\$2,750.00	\$1,774.28	\$2,631.02	-96
After Transfers	Excess Of Revenue Subtotal	-\$2,750.00	\$1,774.28	\$2,631.02	-96
20 Paving/Lighting Fund					
Revenue					
20 Paving/Lighting Fund					

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10 Administration					
20-10-410100 Real Estate Taxes	33,000.00	11,474.90	31,932.97	1,067.03	97
20-10-430100 Interest Savings	150.00	5.38	50.98	99.02	34
10 Administration Subtotal	\$33,150.00	\$11,480.28	\$31,983.95	\$1,166.05	96
20 Paving/Lighting Fund Subtotal	\$33,150.00	\$11,480.28	\$31,983.95	\$1,166.05	96
Revenue Subtotal	\$33,150.00	\$11,480.28	\$31,983.95	\$1,166.05	96
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	37,000.00	0.00	32,176.50	4,823.50	87
10 Administration Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
20 Paving/Lighting Fund Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
Expenditure Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
Before Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$11,480.28	-\$192.55	5
After Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$11,480.28	-\$192.55	5
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	7,000.00	0.00	7,761.41	-761.41	111
10 Administration Subtotal	\$7,000.00	\$0.00	\$7,761.41	-\$761.41	111
35 Long Term Capital Replacement Subtotal	\$7,000.00	\$0.00	\$7,761.41	-\$761.41	111
Revenue Subtotal	\$7,000.00	\$0.00	\$7,761.41	-\$761.41	111
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	0.00	70,000.00	0
10 Administration Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
35 Long Term Capital Replacement Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
Revenue Subtotal	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$63,000.00	\$0.00	\$7,761.41	-12
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,577,250.00	545,102.29	1,516,939.26	60,310.74	96
37-10-430100 Interest Savings	11,000.00	3,663.18	8,689.92	2,310.08	79
10 Administration Subtotal	\$1,588,250.00	\$548,765.47	\$1,525,629.18	\$62,620.82	96
37 Bond & Int Fund Subtotal	\$1,588,250.00	\$548,765.47	\$1,525,629.18	\$62,620.82	96
Revenue Subtotal	\$1,588,250.00	\$548,765.47	\$1,525,629.18	\$62,620.82	96

MONTHLY BUDGET REPORT
10/01/2023 To 10/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,477,000.00	0.00	0.00	1,477,000.00	0
37-10-588100 Interest	76,003.00	0.00	0.00	76,003.00	0
10 Administration Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
37 Bond & Int Fund Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
Expenditure Subtotal	\$1,553,033.00	\$0.00	\$0.00	\$1,553,033.00	0
Before Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$548,765.47	\$1,525,629.18	4,332
After Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$548,765.47	\$1,525,629.18	4,332
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	74,000.00	12,523.15	110,768.74	-36,768.74	150
46-10-470100 Grants	511,200.00	0.00	0.00	511,200.00	0
46-10-470120 Bond Proceeds	3,029,000.00	0.00	3,029,000.00	0.00	100
10 Administration Subtotal	\$3,614,200.00	\$12,523.15	\$3,139,768.74	\$474,431.26	87
46 Park Improvement Fund Subtotal	\$3,614,200.00	\$12,523.15	\$3,139,768.74	\$474,431.26	87
Revenue Subtotal	\$3,614,200.00	\$12,523.15	\$3,139,768.74	\$474,431.26	87
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-524000 Other Professional Services	28,500.00	0.00	28,343.00	157.00	99
46-10-525000 Engineering	438,000.00	0.00	21,167.97	416,832.03	5
46-10-560000 Computer Upgrades	75,000.00	0.00	74,933.86	66.14	100
46-10-564000 Park/Building Improvements	1,040,330.00	10,476.42	202,672.79	837,657.21	19
46-10-567700 Vehicles Equipment	24,000.00	0.00	22,526.00	1,474.00	94
10 Administration Subtotal	\$1,605,830.00	\$10,476.42	\$349,643.62	\$1,256,186.38	22
46 Park Improvement Fund Subtotal	\$1,605,830.00	\$10,476.42	\$349,643.62	\$1,256,186.38	22
Expenditure Subtotal	\$1,605,830.00	\$10,476.42	\$349,643.62	\$1,256,186.38	22
Before Transfers	Excess Of Revenue Subtotal	\$2,008,370.00	\$2,046.73	\$2,790,125.12	139
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	520,000.00	0.00	0.00	520,000.00	0
10 Administration Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0
46 Park Improvement Fund Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0
Other Financing Use Subtotal	\$520,000.00	\$0.00	\$0.00	\$520,000.00	0

MONTHLY BUDGET REPORT

10/01/2023 To 10/31/2023

Oregon Park District

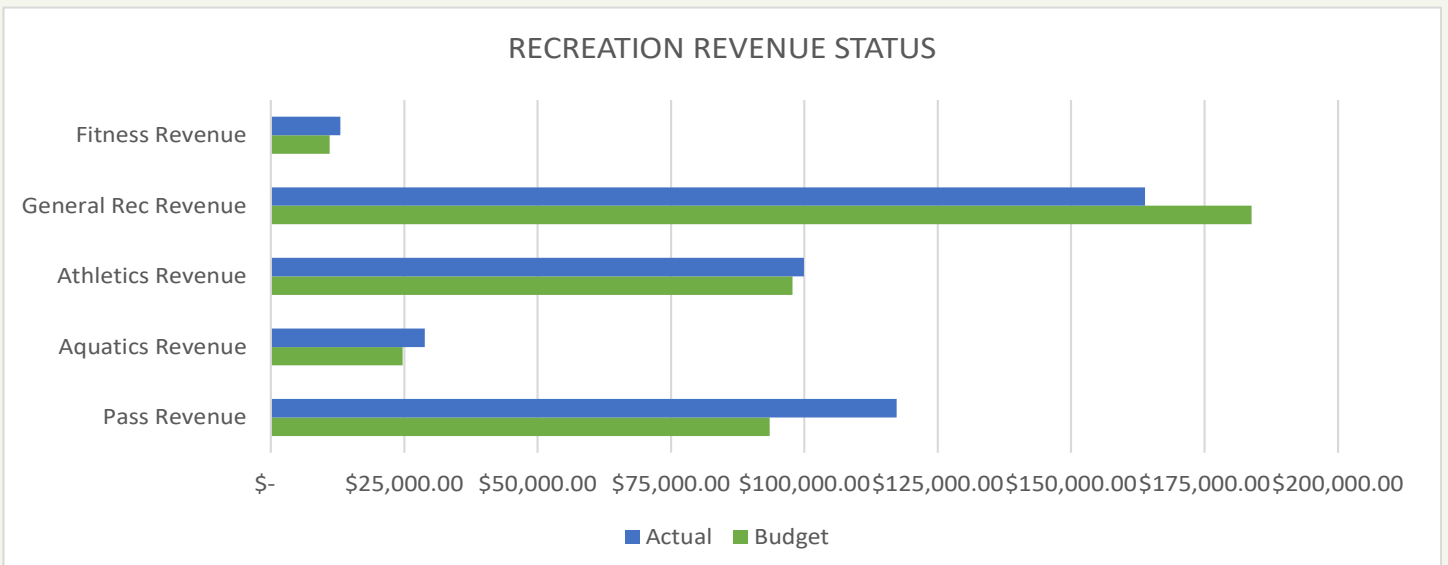
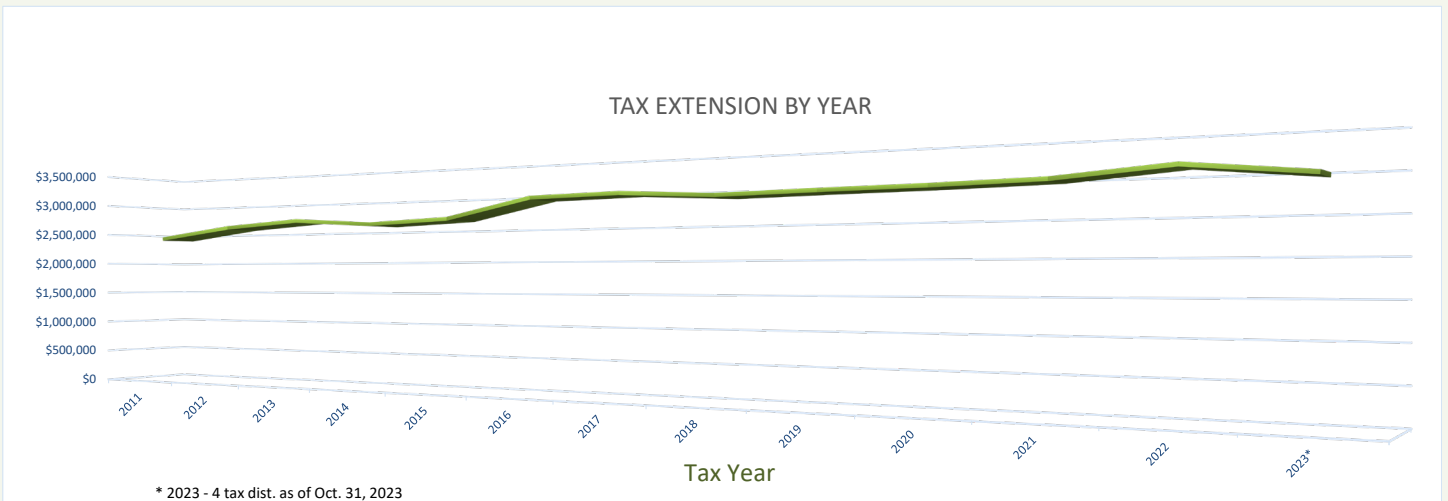
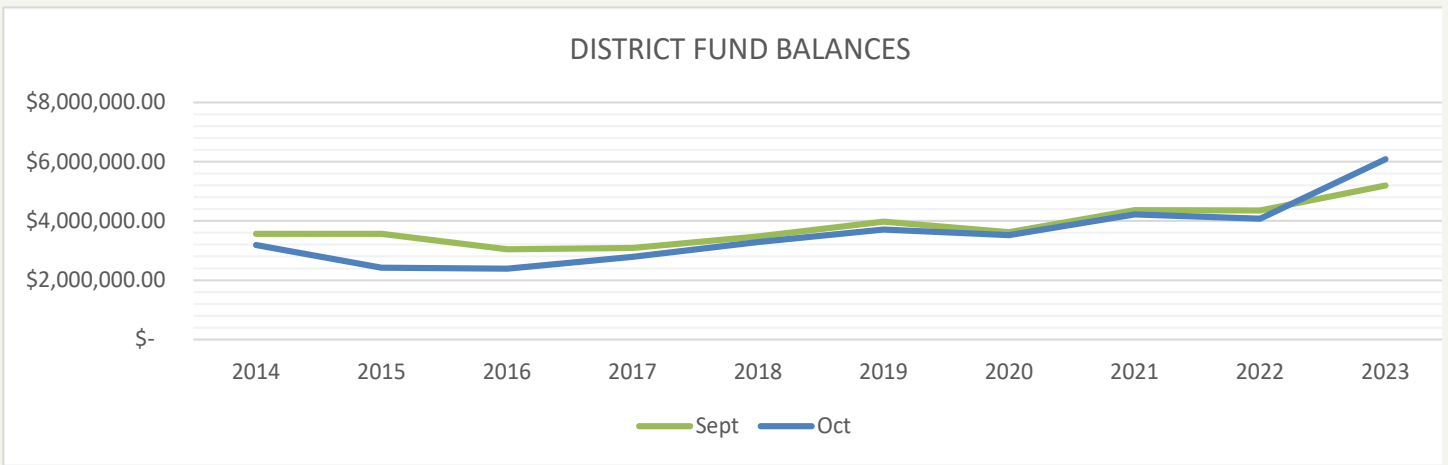
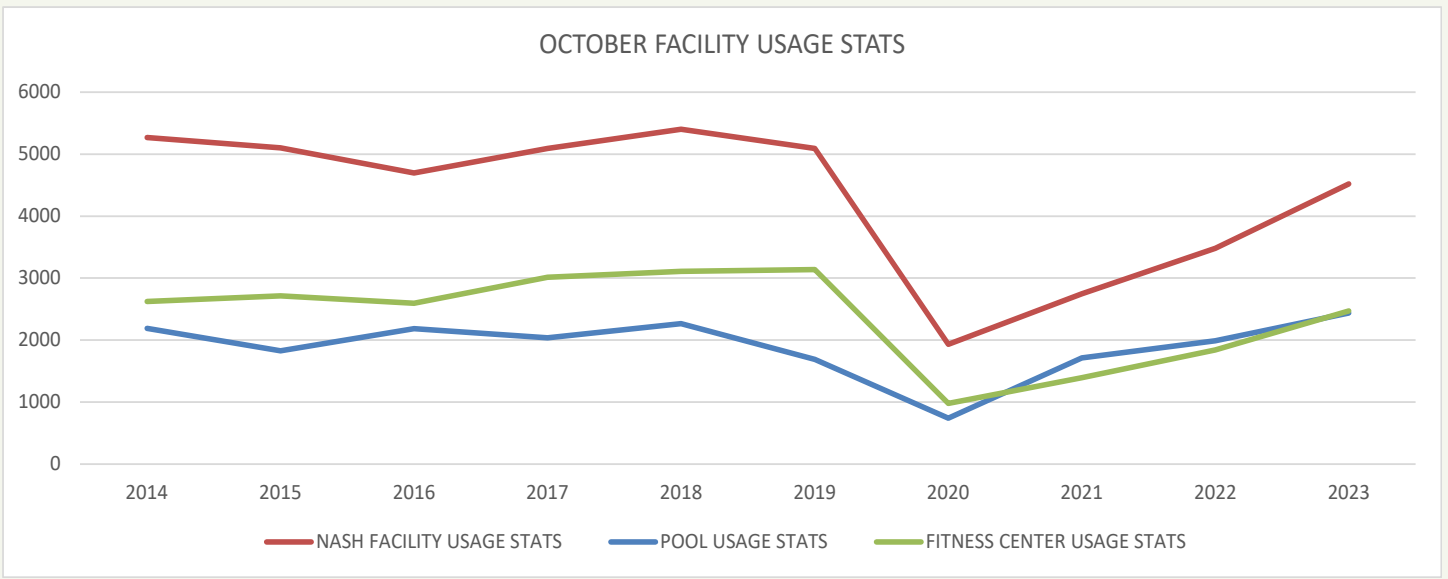
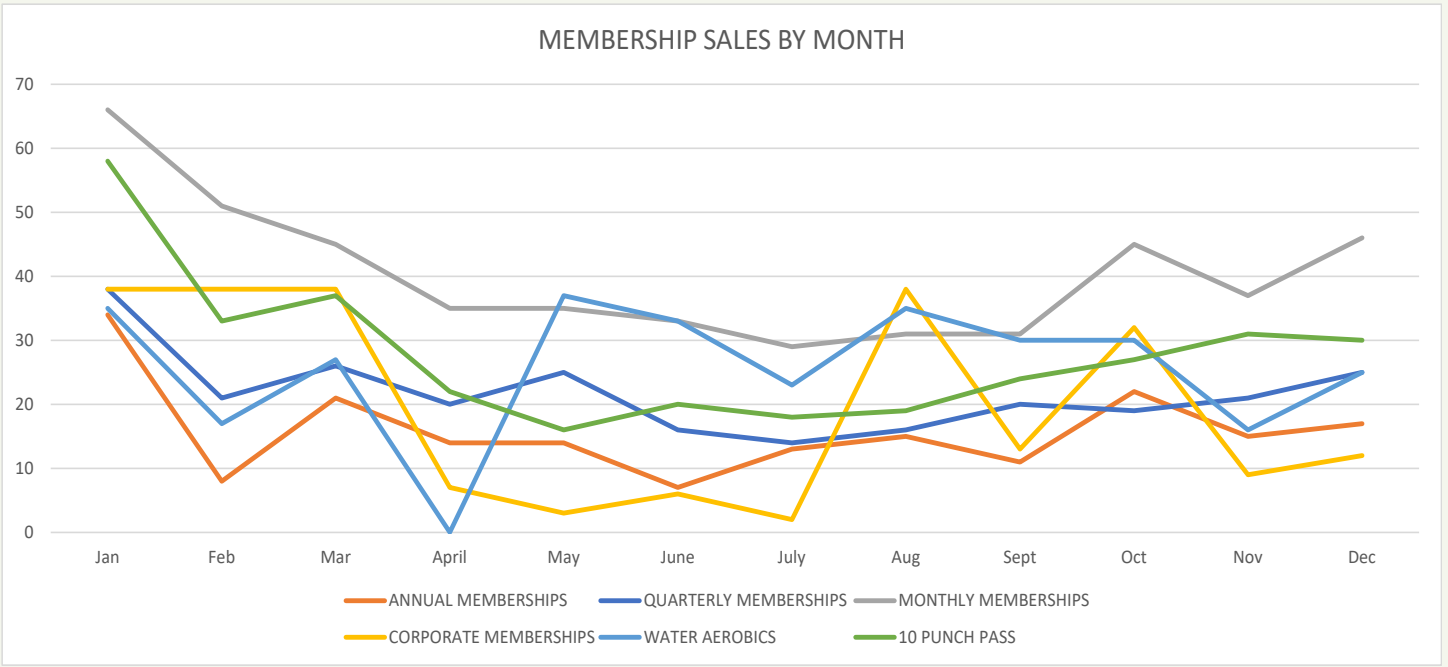
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
After Transfers	Excess Of Revenue Subtotal	\$1,488,370.00	\$2,046.73	\$2,790,125.12	187

MONTHLY BOARD REPORT DASHBOARD

Report Period: October 2023



MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14, 2023

Parks Report



Sports

Sporting events have ended for the year at park west with the conclusion of high school cross country sectionals hosted on Saturday October 28th. Park staff have put away all soccer goals, benches, and bleachers on the main fields for the winter. We will leave the far south practice goals in place for patrons to use over the winter.



Projects

The Mix Park tree replacement project has been completed. Over the last several years, the emerald ash borer has significantly affected or killed all the ash trees in the park. Park staff cut down all the existing ash trees that remained in the park, ground the stumps, cleaned up debris, filled in holes with dirt and reseeded with grass seed. Park staff replanted, mulched, and staked up a total of twenty trees to replace the original number of trees in the park. We chose a variety of different species of trees to prevent future loss due to disease or bug infestations to a certain species of tree.

Staff have been busy preparing for winter, they have pulled all annual flowers out in all parks and uptown flowers beds, cut back all perennials and grasses, trimmed back bushes, and continue with leaf cleanup as they fall. All shade structures at the dog park and soccer fields have been taken down. Sand volleyball and batting cage nets have been taken down. With temperatures at nights getting down to mid twenty degrees, all outside drinking fountains have been turned off and drained.

Park bathrooms remain open for now until temperatures consistently get to low twenty degrees at night. At that point we will close and drain them for winter.



General

Staff have been working on getting all the Christmas décor out in the parks, coliseum, and at Nash. OPD will be providing picnic tables, garbage cans, fire pits, and the cocoa hut for this year's Candlelight Walk. Staff will be preparing equipment and vehicles for the upcoming snowplowing season.

Respectfully submitted,


A handwritten signature in black ink that reads 'Brent Suter'.

Brent Suter

Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14th, 2023
Nash Facilities Report

 **Nash Facility**

On Monday October 23rd, Jeremy Spratt, from Travelers Insurance was onsite to inspect the boilers. The week prior all annual maintenance was completed on both units, and we passed inspection with no needed improvements. We are now in good standing with the State Fire Marshall for two years on the boilers.

We have developed a new process for re-filling the spa after maintenance. In addition to using fresh water, we are utilizing a sump pump to also fill it with pool water that has been heated and treated with chemicals. Our first time putting this into practice was Friday October 27th, after maintenance was complete, we were able to have the spa filled and the water within acceptable ranges within two hours. Typically for the half drain maintenance we performed it took six hours to re-open.

On Friday, October 20th the bid documents were released for Air Handler One pre-purchase and submitted bids were opened on Friday November 3rd. Two bids were received, one from Imbert International and one from Windy City Reps. These bids were forwarded to Jeff Chamberlain from 20/10 Engineering, the mechanical engineer on this project, for recommendation. His recommendation along with the results are included in the board packet.

 **General**

On November 9th and 10th I will be taking a Certified Pool Operator course and receiving certification. I look forward to learning more about pool best practices and seeing if there is anything new that can be implemented in our facility.

Respectfully Submitted,


Matthew Downing

Deputy Superintendent of Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14, 2023

Superintendent of Recreation Report

 **Recreation Department**

October participation numbers increased by 49% with a jump of 654 participants. As you can see below, we are currently 13% over last year's overall numbers and two months left of programming. Staff continues to bring fun, engaging programs for all ages and the participation, comments from registrants and the overall increase shows that.

New programming added in October that created the increase included the Owl-O-Ween hike at LOMC that brought in 67 participants. Caleb worked with LOMC and was able to add an additional night due to the popularity. The Taft fall luncheon returned after a hiatus due to COVID and the addition of the Family Fun Night brought in the majority of the increase. OCEC also joined us for the Halloween StoryWalk this year adding additional numbers.

As the recreation staff continues to build programming we continue to meet to find new partnerships, ways to build and include more participants and offer a wide range of programming for the community.

	2022	2023		Change
January	445	900	102%	455.00
February	505	890	76%	385.00
March	1042	1642	58%	600.00
April	805	993	23%	188.00
May	819	868	6%	49.00
June	3035	3357	11%	322.00
July	2515	2272	-10%	(243.00)
August	1069	2136	100%	1067.00
September	523	753	44%	230.00
October	955	1420	49%	465.00
November	1190		-100%	(1190.00)
December	566		-100%	(566.00)
Total	13469	15231	13%	1762.00

The program masters for the Winter-Spring guide have been completed and offer many new opportunities for programming as well as returning favorites.

The nomination for Lesley Sheffield for Community Volunteer of the Year has been submitted. The recommendation letter I sent is attached in the board packet. Lesley is well-deserving of this honor and we look forward to hearing the results in the spring.

 **Aquatics**

Swimming lesson numbers for November are 129.

Fall Fun with Rosann was well attended with our biggest group since it began 14 years ago with 81 participants. Rosann Costello, water aerobics

instructor, puts a on a great morning full of a workout, breakfast, program, games and giveaways from local businesses. This morning is always a highlight of the year for our water aerobics patrons. Thank you to Rosann for the time and energy she puts into this each year. Breakfast was provided by Jen's Artisan Breads and Sam's Club.

Water Aerobics numbers continue to rise with many classes filling at the 25 maximum each week. We are working to add additional opportunities in the upcoming months.

Private parties continue to increase and the staff at Catch the Wave always meets the challenges of finding guards for the after hours events. Congratulations to guard Chase Clark. Chase will be leaving us this month after working in high school, college breaks and upon college graduation and was hired by the Oregon Fire Department. Chase will be assisting with lifeguard training in the future as his schedule permits.

The diving board has been closed until further notice. The grit surface has worn off in several spots making it slippery in areas. It will remain closed while Matthew Downing works to find a solution to fix the board.

Children's Center

It has been a busy month in the Children's Center. Mrs. Crandall and Mrs. Teresa have introduced digital show and tell into the curriculum. Digital show and tell builds confidence with the students as they speak in front of their peers. A special thank you to our substitute teacher Mrs. Arin Oliver. We have had illnesses, appointments and vacations that have occurred this fall and Arin is always excited to join the Children's Center for the day. The students and teachers enjoy the consistency she brings and we are very fortunate she makes it a priority to help us out!

Blood Drive and Safety

The October Drive results are included in the board packet. We had a great turnout and hit our goal of 25 units. We also had 4 first time donors. In addition, two staff members also donated. Thank you to Robin Champlain for making our calls to donors. Our next drive is scheduled for Monday, December 11.

A meeting was held with Cintas to review their safety plan and what they could offer us with AED's and First Aid Safety. I am currently reviewing the plans and what the options look like versus purchasing. Current models offer a longer battery life than our current 12 year old models making it cost effective to replace the units.

Programming

Bingo, Brownies, and Booze was held at Cork and Tap in November and brought in 56 people. The next Bingo event will be held in January.

The Holiday Brunch and Market was held on November 11 at River's Edge Experience. A holiday market was held in addition to the brunch. We had 85 people register for brunch and numbers have not been counted yet for the market. In addition, 8 local businesses offered coupons to our brunch

participants to make for a great day of shopping local in Oregon. This program was a collaboration of Teresa Nehkorn, Caleb Jenks and myself. We appreciate the businesses that joined us for the event. Businesses that participated include Merlin's, M Mongan Décor, Bundles + Brand, Little Blue Cottage, Cork & Tap, The Noble Cakery, White Pine Mercantile, A&M Floral, Painted by Chloe, Bonded by Babes + Bros, Amber + Smoke, J. Byrd Creations, Hometown Local, Jen's Artisan Breads, CheeseKake Ko., Caramels, Cards and Jelly Oh My! We look forward to building on this for our spring market, brunch and plant sale.



Fitness Center

We are excited to announce Kim Henry will be returning to Nash Recreation Center after a three year hiatus. Kim will be returning from Florida and is excited to jump back in with personal training and classes beginning in December. She will also be introducing new fitness opportunities for our Silver Sneakers clientele in January. Kim has been missed and we are glad she is returning to Illinois.

Jason Donegan continues to train current clients. Due to his work schedule he had backed off on training and will be working with Kim to build her clientele.

Classes currently offered include Tai Chi and Early Rise by Aimee. We are excited with the new opportunities Kim plans to offer. New programs will be introduced in the Winter-Spring Guide.



Marketing

I have been working with Stahr Media on new logos to introduce our values of caring, creative and community focused. These new logos will be introduced in December with shirts, business cards, signage and in our marketing flyers and promotions.

Our Facebook presence continues to increase hitting 7400 users this month. Post reach for October was 40,263. Our staff does a great job of taking photos at events and these are by far our most popular posts.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter". The signature is written in a cursive, flowing style.

Tina Ketter, CPRP
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14, 2023

Business Administration Report



Financial Review

The October 2023 Treasurers Report is included in the Board Packet. The Districts overall fund balances continue to be extremely healthy and will remain greater than our recent trend as the District prepares for large park improvement projects. The District closed the month of October with unaudited fund balances of \$6,084,615.23 (16.99% greater than the prior month).

The District received the 5th tax disbursement of the 2022 tax year on October 27th. The total receipt was \$1,059,450.85. The District has received \$2,948,295.42 in total, equaling approximately 99.82% of the total expected receipt. The District will recognize reduced budgeted tax receipts in most funds due to the Byron Power Station Real Property Tax Assessment Settlement Agreement approved in June 2023. The overall reduction will be approximately \$111,358. The District is currently working with the Treasurer of Ogle County to resolve the tax distribution for the 2022 tax year to appropriately fund the entirety of the Principal and Interest payments for the 2023 G.O. Bond payments as required by the Bond Ordinance filed with the County. If the County Treasurer cannot correct the tax levy distribution the District may be required to complete a permanent funds transfer resolution from the Corporate Fund to the Bond & Interest Fund. The District has been in contact with the Wipfli LLP, the Districts auditors, regarding the appropriate accounting measurements that must be taken to resolve the levy discrepancy.

The District repaid the first installment of the 2023 General Obligation Bond on November 1st. The total debt service payment of \$1,553,002.99 will be comprised of the principal payment of \$1,477,000 as well as the interest payment of \$76,002.99 (at an interest rate of 3.1%). The payment will be reflected on the November Treasurers Report.



Financial Operations and Schedule

The following operational functions will be thoroughly prepared, presented to the board and completed in the next few months.

- **Maintenance Transfers and Fund Repayments**

The District will complete the annual park and facility maintenance transfers as approved in the Fiscal Year 2023 budget in November. All temporary transfers in the Audit Fund and Paving & Lighting Fund will be repaid as well. The temporary transfers were completed to fund expense obligations in those funds prior to the receipt of the annual tax receipts received in June and September/October.
- **Tax Levy:** The District is in the process of determining the 2023 tax levy. The levy will be prepared and presented to the Finance Committee, followed by full approval by the Board of Commissioners in December. The early estimate was received in late-September. The District's Equalized Assessed Value (EAV) increased 1.5% to \$676,602,560. The Tax Levy will be prepared with special consideration given to the Byron Power Station Real Property Tax Assessment Settlement Agreement and the impact to our taxpayers. The District will not be required to complete the Truth in Taxation proceedings for the 2023 levy. The tax levy is required to be filed

with the Ogle County Clerk by the last Tuesday of December.

- Capital Improvement Plan: The multi-year capital improvement plan is currently being updated for 2024 fiscal year. The planned execution of two substantial grants will take thoughtful planning and considerable budget flexibility over the next couple of years. The District will continue to focus on taking care of the assets we have and improving our existing infrastructure. The District will also undergo a significant Air Handler Replacement in the pool area in 2024.
- Evaluations: The District is currently completing employee evaluations. All full-time employment evaluations will be presented to the personnel committee and the full board. Administrative staff will recommend wage increases to the Board of Commissioners, who will then approve defined increases. The Illinois minimum wage will again increase by \$1 in 2024 to \$14.00/hour. The District is continuing to examine its operations and staffing in an effort to operate as efficiently as possible.
- Health Insurance: The District will approve the annual health insurance package at the December regular meeting. The District was notified that its current provider, Humana, will no longer be participating in the small group health insurance field in Illinois. The District has been with Humana for almost 10 years. The District hopes to receive competitive quotes prior to the Personnel Committee Meeting in late November / early December.
- Budget & Appropriations Ordinance: The full Budget and Appropriations Packet will be prepared for Finance Committee discussion in early January. The budget will then be released for public inspection prior to passage at the February regular meeting. District staff have been preparing the 2024 budget over the last couple of months. The District will present a budget that thoughtfully estimates annual expenditures while still accomplishing our annual fund balance goals.

Respectfully Submitted,



Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14th, 2023

Administrative Services Report



Front Counter and Fall Registration

Part-time employee evaluations will be completed this month. The front counter has been extremely helpful in my transition to this role earlier this year and each of us continue to work well as a team assisting whenever necessary.



Community Outreach

We are in the process of working with the 7th and 8th grade for an end of season day offered by their teachers. We look forward to hosting them and combining efforts as a community with the school and Village of Progress on that day.



Corporate Memberships

We have concluded most of our corporate membership enrollment periods. With that said, we received another potential business request and are working on proposed possibilities for corporate membership rates with them.



Website Updates and Marketing

Like the website section of Halloween events, we will be compiling the Christmas and holiday events in one category for easy marketing and registration. Our vision and mission statements have been updated on the website. When a new logo is approved, we will be making changes to the website to showcase this update.



Winter/Spring Guide Preparation

The 2024 Winter/Spring Guide program masters have been created and are in the process of being submitted to me. I am working on entering the programs into the new season. The export of this will be sent to Stahr Media on November 17th. The first proof of the guide is due on December 8th and the final proof is due on December 20th. The guide is to be released in late December. Registration will start on January 8th for pass holders, and public registration opens January 9th.



PerfectMind Training

On November 6th, I participated in another refresher course for PerfectMind/Xplor Recreation. This time was productive in resolving some issues to implement the single sign-up courses for water aerobics. Additionally, we reviewed what is shown on the external version of this for patrons at home and revised to make registration areas more accessible as well as renaming sections to make more sense. Additional training will be planned.

Sincerely,

A handwritten signature in cursive script that reads "Megan Wolfe".

Megan Wolfe
Administrative Services Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14th, 2023

Event and Adult Recreation Coordinator Report



Special Events- Holiday

The Halloween Storywalk on October 18th had 318 people attend during the general session, plus 72 more attendees for an adaptive session for Village of Progress and OCEC consumers. Although registrations were higher than last year, unexpected rain showers in the afternoon resulted in many families choosing to remain at home. The high school cross country team supplied an excellent crew of volunteers, and many full and part time staff also volunteered extra time to make the event possible. Owl-O-Ween Nightwalk was so successful with registrations that LOMC allowed us to add a second session. The two sessions combined for a total of 61 participants. I led an educational program on the owls of Northern Illinois, and led a short hike in which participants encountered wild eastern screech owls.

The next major holiday event is the Flannel, Flapjacks, and Santa Christmas program at the Lorado Taft Field Campus. As of this report, 47 people are registered, and registrations will remain open until December 8th.



Adult Programs and Outdoor Education

Our first ever homeschool field trip is scheduled for November 15th at Park East. Our upcoming brochure will feature advertisements for groups to schedule educational programs at our parks by appointment.

Christmas and Social Programs remain extremely popular for adults. Both the Christmas sweets and Holiday Brunch pairings will have over 80 attendees. Familiar favorites such as the ceramic Christmas tree and winter porch pot with Hagemann Horticulture are steadily filling.



Misc.

I have submitted my winter/spring 2024 program masters for review, and am looking forward to launching another busy program season once the Holiday's have passed.

As a result of the continuing education sessions attended during last Month's NRPA conference, I have obtained well over half of the credits needed to maintain my CPRP certification each two-year cycle.

Respectfully submitted.

A handwritten signature in black ink, appearing to read 'Caleb Jenks'.

Caleb Jenks
Events & Adult Programming Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14th, 2023

Athletic Coordinator Report



Youth Basketball - Pre K- 1st

Pre K through 1st grade basketball program is well underway with our last session on November 11th. We have 8 teams of kids with 55 kids total and fantastic volunteer coaches. This is in comparison to 61 last year. The players meet for an hour on Saturday mornings with a 30 min practice followed by a 30 min game scrimmage. This is definitely one of the most fun programs that we put on, as the little kids really show the joy of playing youth athletics!



Youth Basketball 2-5th Grade

Player's skills assessments and drafts were held in October for both our Boys and Girls, 2-5th grade basketball teams and practices started this past week. There are 95 kids total in these age groups, up from 90 last year. Practices are starting the week of November 7th. The first game of the season will be on December 2nd and the season will run through January 20th, with games being played at Nash or at BPD.



6th Grade Boys Basketball

The Season is well underway for our 6th Grade Boys Basketball Team. Volunteer coaches, Hope Hitchcock and Tom Izer are doing a fantastic job with the boys and their skills are improving through practices and games. This program mirrors the Junior High basketball schedule, and the season will run through November 30th.



OHS Basketball Clinic 2-5th Grade

The OHS boys basketball coaches also offered a one night clinic for 2-5th graders on Monday October 30th, at Nash, to help them prepare for their upcoming season. We had 32 participants in this intensive skills clinic, increasing from 20 in 2022, and proceeds are donated to the program.



Fall Pickleball League and Womens Volleyball League

Our Daytime fall Pickleball league is underway on Tuesday mornings with a full roster of 8 teams. Teams play for a total of 6 weeks with prizes awarded to the top league finishers. Our Women's Volleyball League also started on November 2nd with 4 teams participating. Robin Keene will be our main official again this year and does a fantastic job working with the teams.

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

November 14, 2023

Recreation Program Coordinator Report



Day Off from School Events

On October 6, the Oregon School District had a day off school for parent teacher conferences, so we had a mini day camp at Nash. Eleven campers joined us for a day of fun. The day was spent making Indigenous People crafts, playing games and swimming in the pool. A lunch from McDonalds was part of the day as well. All the campers reported having fun.

On October 9, the Oregon School District had a day off for Indigenous People day. Twenty one youth spent the day playing games while learning all about the migratory habits of butterflies and hummingbirds. A delicious lunch was served by the Lorado Taft staff as well. One of my ET staff spent the day with them as I was at the NPRA conference and he reported that he loved the day.



Toddler Drop in and Play

This popular program began again. It is offered Friday mornings from 9-12. We are currently averaging 15 people a week but as the weather continues to cool I'm confident the numbers will rise.



Annie Kids

The fall musical for the OES theatre group will be presented on November 11 at 2 pm and 6 pm. Twenty-five third through sixth graders have been learning lines, music and choreography. I have attended a couple of rehearsals and the kids are doing a great job under the leadership of Justine Davis and Kristy Crosby.



Pumpkin Crafting for Kids

On October 25, Twenty youth joined us for an afternoon of crafts around the theme of pumpkins. They painted mini pumpkins to look like donuts and made popsicle stick pumpkin magnets. We finished the hour with a game of Bingo.

After the public session, the thirty kids from ET came over to Nash to paint pumpkins as well. Their pumpkin paintings ranged from cupcakes to smily faces to monsters. All the campers enjoy walking over to Nash once a month as a change of pace.



Extended Time

October was another busy month. We continue to celebrate obscure holidays. Highlights this month included celebrating world space week by

making moon sand and celebrating candy corn day by taste testing four types of candy corn.



Nerf Night for Kids

On Thursday, October 26, Forty-four young Nerf enthusiasts came to Nash to play Nerf. We started the evening with half the youth target shooting while the other half had a war. They then switched. One of the youth shot 17 targets in one minute. We followed this evening with a game of capture the flag with teams of werewolves and vampires. The youth love this evening so this is an event that will be continually repeated.



NPRA Annual Conference

Thank you for giving me the opportunity to attend this conference. I enjoyed all the sessions I attended and came back with more ideas for outdoor programming and programming for teens. I look forward to implementing these activities in the future.



Looking ahead

Our monthly crafting for November will be our annual Gingerbread House decorating event. This is a popular event with both the public and the ET campers.

Toddler Gym with Nancy will begin again in November as well. This activity gives 1-3 year olds an idea of what preschool can be like through songs, activities and games.

Respectively submitted,

A handwritten signature in cursive script that reads "Kelley Huston".

Kelley Huston
Recreation Program Coordinator