



AGENDA
REGULAR BOARD MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, JANUARY 9, 2024, AT 6:00 P.M.
NASH RECREATION CENTER BOARD ROOM

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES OF DECEMBER 12, 2023
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - A. DIRECTORS REPORT
 - B. FINANCE COMMITTEE - JANUARY 17, 2024
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - FEBRUARY 7, 2024
 - F. PARKS & FACILITY REPORT
 - G. RECREATION REPORT
 - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS
 - A. RESOLUTION ADOPTING ENVISION FLEXIBLE BENEFITS PLAN
 - B. IPRA/IAPD CONFERENCE EXPENSES

C. LOCAL GOVERNMENT EFFICIENCY REPORT

D. ENTER EXECUTIVE SESSION

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. OPEN MEETINGS ACT PAR. 120/2. C(1).

C. EXIT EXECUTIVE SESSION

9) COMMISSIONERS COMMENTS

10) DIRECTORS COMMENTS

11) PRESIDENTS COMMENTS

12) ADJOURNMENT

NEXT REGULAR MEETING - FEBRUARY 13, 2024 @ 6 PM

Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
December 12, 2023

Brian Beckman, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Brian Beckman, Dan Engelkes, Josh Messenger

ABSENT: Mark Tremble, Maia Johnson

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Tina Ketter; Supt. of Recreation, Brent Suter, Supt. of Parks; Adam Metz, Treasurer; Haley Mizner, Board Secretary

VISITORS PRESENT: Beth Simeone, Amanda Zimmerman, Scott Zimmerman

RECOGNITION OF VISITORS:

Mr. Beckman asked if there were any visitors in attendance who would like to address the board. He then called upon visitor Amanda Zimmerman to address the board.

Mrs. Zimmerman Stated that she would like to believe that everyone on the board agrees that transparency and accountability are vital to the public's trust. She asked the commissioners if they agreed, to which they did. She stated that given everything brought to light the past few years, she would like to ask why or how they came to the decision to renew the Executive Director's contract.

Mr. Beckman stated that as a typical rule, they don't answer questions in open session like this. Mr. Beckman stated that he can't speak for the full board, but he would be more than willing to sit down and talk to her individually. He recommended that she do that with other board members as well.

Mrs. Zimmerman asked if there will be a public statement.

Mr. Beckman stated that they do not have one right now, but he thinks as a board that they would be able to come to an agreement on something.

Mrs. Zimmerman asked when and how that would come.

Mr. Beckman stated it would come from the typical way that they communicate with the community, and as far as when, he doesn't have a date on that.

Mrs. Zimmerman asked if they could expect something at the next board meeting to which Mr. Beckman stated that that would be their target.

Mrs. Zimmerman thanked the board for their time.

Mr. Beckman then called upon visitor Beth Simeone to address the board.

Mrs. Simeone stated that she doesn't believe that it is normal procedure for a public body to put out public statements as to why they have made decisions. She stated that she supports their conversation. She thanked the board for their time.

There were no other visitors in attendance who wished to address the board.

APPROVAL OF MINUTES

Mr. Beckman asked if there was a motion to approve the Regular Meeting Minutes, Executive Session Minutes, Finance Committee Meeting Minutes, Personnel & Policy Committee Meeting Minutes, & Special Meeting Minutes.

Motion by Dan Engelkes, seconded by Josh Messenger, the Regular Meeting Minutes of November 14, 2023, Executive Session Minutes of November 14, 2023- approval but not release, the Finance Committee Meeting Minutes of November 28, 2023, the Personnel & Policy Committee Meeting Minutes of November 28, 2023, & the Special Meeting Minutes of November 28, 2023, be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Treasurer's Report

Mr. Beckman stated that the November Treasurer's report has been submitted and released in the monthly board packet and posted at oregonpark.org.

Mr. Beckman asked Mr. Metz if there was anything that he wished to add.

Mr. Metz stated that the first payment of the 2023 General Obligation bond is posted and reflected in the statement. He stated that on the interest earned on the two issued General Obligation bonds, they have earned almost 99% of the interest payable back. He highlighted that that was very refreshing to see.

Motion by Josh Messenger, seconded by Dan Engelkes, the November Treasurer's Report be approved. Roll Call: Dan Engelkes, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Accounts Payable

Mr. Beckman asked Ms. Folk if there were any updates on the accounts payable that she wanted to provide.

Ms. Folk stated that everything was pretty much in line with what they would normally see each month.

Ms. Folk stated that Party Time Portables will begin to decrease because they have removed the Porta-Johns from the parks. She stated that Brent spoke with a gentleman that walks at Fairground Park which led to them adding a Porta-John at fairgrounds park for the winter months. She stated that this is a significantly used park by walkers in the wintertime.

Ms. Folk stated that they currently use Republic Services for all of their garbage and dumpster services. She stated that Brent did identify today that they are looking to change based on cost.

Ms. Folk welcomed any additional questions regarding the accounts payable.

There were no additional questions regarding the Accounts Payable.

Motion by Josh Messenger, seconded by Brian Beckman, the Accounts Payable for November of 2023 be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

REPORTS

Director's Report- Ms. Folk stated that they will be looking to schedule a Finance Committee meeting in January. She stated that as always, they will have the budget approved either February or March depending on how things start to come together. She stated that they will have the budget on public display for 30 days prior to approval. She stated that they will be looking for a Finance Committee meeting in early January just to give the commissioners a chance to digest it before they move too far with it. She stated that staff has really been doing a great job pulling the numbers together. She stated that year end expected fund balances are very strong. She stated that they do see an influx because the capital items that they had originally intended to complete, just because of timing, are not going to be occurring. She stated that the fund balances are going to look a little inflated, more than normal. She stated that those capital items will be occurring in 2024 instead of 2023.

Ms. Folk stated that she should have an update for everybody on the trail alignment from route 64 to Lowden State Park in the next week. She stated that they were revisiting that trail alignment from the east side of the road to the west side of the road for safety concerns. She stated that they will have something to take a look at here in the next few weeks.

Ms. Folk welcomed any other questions from commissioners.

There were no additional questions or comments for Ms. Folk

Committee Meetings

Mr. Beckman stated that both the Finance Committee and the Personnel & Policy Committee met and the minutes of each of those meetings were included in the packet.

Parks Report - Included in Board Packet. Mr. Suter stated that he had nothing to add to his reports but welcomed any questions.

There were no additional questions or comments for Mr. Suter.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that staff has been very busy with different activities. She stated that tonight they have their first sports night for pre K-1st grade. She stated that she talked to Lesley about 15 minutes ago and they already had 13 kids there out of the 46 that were registered. She stated that they are going to be announced in between the JV and Varsity games.

Mrs. Ketter stated that staff is very busy with all of their Christmas events. She stated that their Flannels and Flap Jacks event was increased to 144 participants over the 109 last year. She stated that they had their pairing last Friday night and that it was a hit at Cork & Tap. She stated that they have a lot of different Christmas things going on in the facility with pre-programmed events to try to keep the kids busy over Christmas break.

Mrs. Ketter welcomed any additional questions from commissioners.

Mr. Engelkes asked how the Village of Progress Thanksgiving event was.

Mrs. Ketter stated that it was amazing. She stated that all staff were assisted and really enjoyed it. She highlighted that it was a great event. She stated that she thinks the Village appreciated it, and the staff all enjoyed it as well.

There were no additional questions or comments for Mrs. Ketter.

Administrative Report - Included in Board Packet. Mr. Griffin stated that they are getting close to releasing the tentative budget and capital improvements for the upcoming 2024 year.

Mr. Engelkes asked if the county had everything figured out yet to which Mr. Griffin stated that they did not. He stated that they will have some more conversations with them and follow up with them. He stated that with a little bit of pressure they can hopefully have that resolved.

There were no additional questions or comments for Mr. Griffin.

BUSINESS (unfinished)- None.

BUSINESS (new) -

Ordinance 23-12-12: 2023 Tax Levy Approval

Mr. Beckman asked Ms. Folk to please provide an update on Ordinance 23-12-12.

Ms. Folk stated that the Finance Committee met on November 28th to discuss the tentative levy. She stated that just as a refresher, they are required to have it filed with the county no later than the second to last Tuesday of the month. She stated that they call it the 2023 levy because it's the property taxes associated

with values in 2023. She stated that they will be looking to levy those in 2024 with the first payable not until June at the earliest. She stated that a quick recap from what they would have discussed with the Finance Committee meeting was that the EAV for the year was set at \$676,602,560. She stated that this did represent a little over a \$12 million increase from 2022. She stated that they continue to work with the parameters of the Constellation agreement, which they have updated them all on related to some of the difficulties they've had with the way they reduced the tax levy based on those credits issued to Constellation as part of that agreement. She stated the levy is structured so that the average homeowner is not going to see a tax increase from the Oregon Park district as long as their value remains the same. She stated that she is hearing throughout other taxing bodies that the values did increase, so most likely property owners are going to see an increase, but it's not going to be because they raised the taxes. She stated that it'll be purely based on an increase in the value of their home.

Ms. Folk welcomed any questions from commissioners regarding the Ordinance.

Motion by Dan Engelkes, seconded by Josh Messenger, Tax Levy Ordinance 23-12-12 be approved. Roll Call: Dan Engelkes, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Resolution 23-12-12 (A) Release of Executive Session Minutes

Mr. Beckman asked Ms. Folk to please provide an update on Resolution 23-12-12 (A).

Ms. Folk stated that the district goes through and reviews their executive session minutes every six months. She stated that staff does not review the minutes, the district attorney reviews them. She stated that when they go through the review process, they are looking for anything that is no longer considered as a need to remain confidential. She stated that as of right now, the attorney has recommended that they release the minutes from December 1st of 2021. She stated that it was a Personnel and Policy Committee meeting. She stated that they didn't see any issues with the release of those minutes with any confidential needs. She stated that they are recommending that as part of the resolution. She stated that the next review will occur in June. She stated that they review the minutes in June and December every year.

Motion by Dan Engelkes, seconded by Brian Beckman, Resolution 23-12-12 (A), the release of the Executive Session Minutes from

December 1, 2023 be approved. Roll Call: Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Resolution 23-12-12 (B): Permanent Fund Transfer

Mr. Beckman asked Ms. Folk to please provide an update on Resolution 23-12-12.

Ms. Folk stated that Resolution 23-12-12 (B) is the transfer of \$35,000 from the Corporate Fund to the Bond & Interest Fund. She stated that as they've noted and discussed a little bit previously, when they entered into the agreement with Constellation they agreed to a lower tax payment from Constellation than what they had originally been receiving. She stated that as part of that, when they issued their levy for 2022, the levy would have been issued prior to the Constellation agreement. The Constellation agreement provides tax credits on what they had originally levied for 2022. It was expected that the Treasurer would have reduced all funds, less the Debt Service, equally. She stated that the Bond & Interest fund, which is their debt service, should not have been reduced by the County Treasurer. She stated that unfortunately, it was reduced and the park district will need to transfer \$35,000 from Corporate to cover the shortfall in Bond & Interest. She stated that with their new levy they're hoping that this is going to be rectified. She stated that the county has assured them that this is a software malfunction that they're looking into and trying to address as they move forward. She stated that both Dan and herself have been in constant contact with the other taxing bodies that are impacted by Constellation. She stated that Dan has spent a great deal of time at the county trying to get this rectified but unfortunately in preparation for the end of the year, they need to make sure that the Bond & Interest fund is whole based on the amount that they had originally levied.

Mr. Engelkes asked if it happened to everybody to which Ms. Folk stated that it happened to all taxing bodies who collect property taxes from Constellation.

Mr. Beckman asked if the intent was to transfer these funds to cover the bond and interest fund and then recoup those next year to which Ms. Folk stated no. She stated that these funds should have originally been paid to the Bond & Interest fund as part of their levy. She stated that property tax code does not allow tax credits to be applied to any debt service, so the county should not have reduced their levy equally among every fund, but they did. She stated that in turn, they now need to transfer the

\$35,000 back to the Bond & Interest fund which is where it should have been originally. She stated that they are just doing it from the Corporate Fund because they have the ability to make those transfers for these purposes.

Motion by Josh Messenger, seconded by Dan Engelkes, Resolution 23-12-12 (B), the permanent transfer of \$35,000 from the Corporate Fund to the Bond & Interest Fund be approved. Roll Call: Dan Engelkes, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

John Deere Mower Bid Approval

Mr. Beckman stated that the park district had opened bids to purchase 4 John Deere Z997 mowers along with trade of the existing 4 Z997 mowers. He stated that the low bid was submitted by Prairie State Tractor in the amount of \$36,700. He stated that the expected payment and delivery is March 2024 and will be accounted for in the FY24 budget.

Motion by Dan Engelkes, seconded by Josh Messenger, the bid submitted by Prairie State Tractor in the amount of \$36,700 to purchase 4 John Deere Z997 mowers be approved.

Ms. Folk stated that the other bid that was received was \$30,000 higher. She stated that they also did not meet the bid specs because they bid mowers that were not included in the bid documents. She stated that because of this, even at the higher price they would have been disqualified.

Mr. Suter stated that they have two baggers systems that need to be transferred to the new mowers. He stated that if they went with different mowers, they would have also had to purchase new bagger systems.

Roll Call: Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Enter Executive Session

Mr. Beckman stated that they did not have a reason to enter Executive Session.

2024 Salary and Wage Approvals

Mr. Beckman asked Ms. Folk to please provide an update on the 2024 salary and wage recommendation.

Ms. Folk stated that the Personnel & Policy Committee met on November 28th to discuss the recommendation. She stated that the recommendation itself included a couple of different components as part of the salary increases for fiscal year 2024. She stated that first was the merit increase for each employee. She stated that the merit increase is based on the salary adjustment guide that was approved by the board in September of this year. She stated that that merit increase is strictly related to the employees performance rating on their evaluation as well as the location that they fall on the current salary scale. She stated that for example, if they fall in the lower 3rd and they exceed expectations, they would qualify for 3.5% increase. She stated that they utilize those board approved adjustments across the board for all full time employees. She stated that what they noticed, after taking a look at those merit increases, employees that were in the lower 3rd may remain in the lower third over the course of the next 5 years based on the adjusted scale approved by the Board. She stated that they don't want to get in the habit of keeping employees in the lower 3rd of a wage scale especially if they are a tenured employee. She stated that what she and Dan came up with was a pay grade equalization, and that pay grade equalization represents two different options. She stated that they are providing an additional 1% for any employee that falls in the lower third of their wage range after the merit increase. She stated that they also had to be with the district for 5 years. She stated that they would qualify for an additional 1% increase if they fell in that lower third and they were exceeding expectations. She highlighted that all employees could potentially qualify for an additional 2% above that merit increase. She stated that there was a 3rd option there because they realized there were two positions that fell below the minimum salary range with the adjusted salary guide approved with HR source this year. She stated that they are recommending that those two employees also received an additional 3% to get them out of the below the minimum and into that lower third.

Ms. Folk stated that the proposed wages for fiscal year 24 represent about \$844,741 in total full time wages. She stated that the budget impact actually ends up being a reduction of 4.18% for 2024.

Mr. Messenger stated that he was thankful that he attended the Personnel & Policy Committee meeting even though he isn't on the committee. He stated that it was a lot of information, but it was really well done.

Motion by Josh Messenger, seconded by Dan Engelkes, the 2024 salary and wage recommendation, as presented by staff and recommended by the Personnel & Policy Committee on November 28, 2023, be approved. Roll Call: Dan Engelkes, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Employee 2024 Health and Benefits Approval

Mr. Beckman asked Ms. Folk to please outline the 2024 Employee Health Benefits recommendation.

Ms. Folk stated that the health benefits recommendation was presented to the Personnel & Policy Committee on November 28, 2023. She stated that they were notified in early 2023 by Humana, who has been their group coverage provider for nine years, that they were no longer going to be providing group coverage. She stated that in preparation for 2024, they went back out to the marketplace to identify what options existed. She stated that the recommendation includes a Blue Cross Blue Shield plan, and the plan itself is Blue Options Platinum PPOS403. She stated that they do believe that this is a solid option for the district related to the way that in network deductibles work. She stated that the deductible itself will be \$250 for single coverage and \$750 for family. She stated that the employee is responsible for 20% of the premium, family coverage 25%, with the district picking up the other 80% and 75%. She stated that because the premiums were a little higher than what they are accustomed to because of their Go 365 plan with Humana, they did recommend that the district contribute an additional \$1,000 per employee towards the premium. She highlighted that that is not going to the employee, it's just coming off the premium that they would have to pay. She stated this ends up reducing the employee impact for employee coverage and ends up being less than the employees are currently paying. She stated that out of the 13 lives on their health insurance, 9 are employee only coverage. She highlighted that 9 of the 13 employees are going to see a reduction in the premiums. She stated that they are going to continue with the spousal carve out. She stated that the spousal carve out was enacted several years ago as an opportunity for the district to save money on those premiums. She stated that what that means is any employee who has a spouse that qualifies for coverage through their own employer is not eligible for park district insurance. She stated that the tobacco free reward program would remain intact.

Ms. Folk stated that this year they will look to partner with Envision. She stated Envision is a reimbursement management program that is going to cost them about \$1,012 a year. She stated

that it would remove the reimbursement process from Dan's hands and put it in the hands of Envision. She stated that they would handle the reimbursements directly with the employee. She stated that they currently reimburse three primary care visits, two specialist care visits, and one immediate care visit. She stated that in addition, they also do \$5 of every prescription cost to an employee.

Ms. Folk stated that the plan looks to be very solid. She stated that herself and Dan were playing around with some of the in-network providers, and it's a pretty good plan for their area. She highlighted that it has good coverage with the hospital networks and the doctor network. She stated that they were very pleased with it.

Mr. Engelkes asked if it would start January 1, 2024, to which Ms. Folk confirmed.

Mr. Beckman stated that for most, it will be nice to see employee health benefits reduced in cost. Ms. Folk agreed. She stated that they are reducing the cost for the employee, but they were also able to reduce the cost for the district. She stated that the savings for Fiscal Year 2024 are going to be a little over \$7,000 for the district. She stated that this is much different than what they had anticipated.

Motion by Dan Engelkes, seconded by Josh Messenger, the 2024 Employee Health Benefits package presented by staff and recommended by the Personnel & Policy Committee on November 28, 2023, be approved. Roll Call: Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Engelkes stated that he had nothing to add.

Mr. Messenger stated he thinks the health insurance plan is a fantastic plan. He stated that it is nice to give the employees a good benefits package that drives them to work for and stay with the district. He stated that the cost-of-living increase is hurting everybody, so it is good that the park district is able to help its employees and keep them on board. He stated that a lot of hard work went into this plan.

DIRECTOR'S COMMENTS

Ms. Folk stated the district will be rolling out their Caring, Creative, and Community-Focused strategic plan beginning on Monday. She stated that the staff has really jumped on board with this and is excited about the opportunity to roll out a strategic plan that they not only had a part in, but something that they are very proud of. She highlighted that they were looking forward to that process.

PRESIDENT'S COMMENTS

Mr. Beckman stated that he had nothing to add.

ADJOURN

Motion by Dan Engelkes, seconded by Brian Beckman, the meeting adjourned at 6:27 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Haley M. Mizner".

Haley Mizner
Board Secretary



OREGON PARK DISTRICT

FISCAL YEAR
2023

MONTHLY FINANCIAL REPORT

December 2023

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

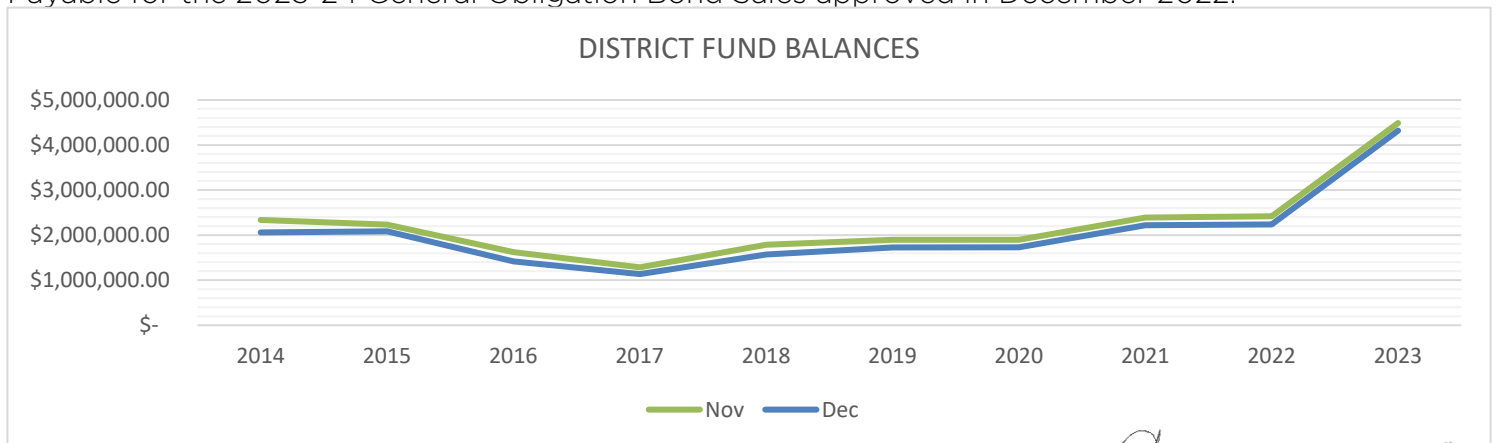
BANKING FUND BALANCES

FUND	DEC 2023	NOV 2023	DEC 2022	-	% CH.	DEC 2021
General Checking	\$416,239.66	\$50,862.93	\$150,206.63	↑	177.11%	\$100,930.70
Payroll Checking	\$49,748.44	\$83,372.64	\$49,809.82	↓	-0.12%	\$49,887.66
Corporate Fund	\$441,733.81	\$497,980.74	\$674,771.73	↓	-34.5%	\$656,850.53
Recreation Fund	\$457,031.81	\$514,601.19	\$439,145.77	↑	4.07%	\$472,248.86
Audit Fund	\$3,863.81	\$3,857.36	\$14,022.85	↓	-72.45%	\$14,258.62
Liability Fund	\$126,707.27	\$134,655.72	\$149,355.52	↓	-15.16%	\$160,677.34
IMRF Fund	\$210,741.28	\$215,213.84	\$184,408.21	↑	14.28%	\$154,857.48
Scholarship Fund	\$66,754.66	\$66,022.81	\$64,932.57	↑	2.81%	\$62,443.42
Social Security Fund	\$99,411.20	\$105,431.35	\$132,091.93	↓	-24.7%	\$166,961.15
Police Fund	\$36,211.88	\$39,249.38	\$36,611.07	↓	-1.09%	\$36,917.78
Paving Fund	\$6,682.32	\$6,676.83	\$6,805.32	↓	-1.81%	\$1,904.19
Long-Term Capital	\$365,156.86	\$363,537.13	\$280,572.71	↑	30.15%	\$206,522.33
Bond/Int Fund	\$24,556.43	\$14,488.07	\$14,045.42	↑	74.84%	\$8,913.74
Park Imp Fund	\$2,014,745.77	\$2,392,690.98	\$42,318.02	↑	4660%	\$124,950.97
TOTAL	\$4,319,585.20	\$4,488,640.97	\$2,239,097.57	↑	92.92%	\$2,218,324.77

Financial Notes:

The District concluded the 2023 Fiscal Year with fund balances 92.91% greater than the prior year. The District exceeded revenue projections in the Recreation Fund by over \$75,000 and expenses were \$26,000 under budget, creating a budget surplus of over \$124,000 in the Recreation Fund. The Park Improvement Fund balance will continue to exceed prior years in preparation for large grant projects proposed for fiscal year 2024 and 2025.

Stillman Banks interest rate during December varied between 0.10% - 1.09%, while Illinois Park District Liquid Asset Fund (IPDLAF) was 5.28 %. The total Interest earned was \$15,953.31. The District earned \$131,212 of interest in the Park Improvement Fund in 2023, representing 106.77% of the Bond Interest Payable for the 2023-24 General Obligation Bond Sales approved in December 2022.



Adam Metz, Treasurer

MONTHLY BUDGET REPORT

12/01/2023 To 12/31/2023

Oregon Park District

FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	663,250.00	0.00	647,896.81	15,353.19	98
01-10-410200 Replacement Tax Current	55,000.00	3,646.23	86,950.89	-31,950.89	158
01-10-430100 Interest Savings	8,000.00	1,538.81	14,836.94	-6,836.94	185
01-10-460100 Misc Income	1,500.00	0.00	1,960.75	-460.75	131
01-10-470100 Grants	4,000.00	0.00	5,058.00	-1,058.00	126
10 Administration Subtotal	\$731,750.00	\$5,185.04	\$756,703.39	-\$24,953.39	103
20 Parks					
01-20-460100 Misc. Income	50.00	118.40	118.40	-68.40	237
20 Parks Subtotal	\$50.00	\$118.40	\$118.40	-\$68.40	237
01 Corporate Fund Subtotal	\$731,800.00	\$5,303.44	\$756,821.79	-\$25,021.79	103
Revenue Subtotal	\$731,800.00	\$5,303.44	\$756,821.79	-\$25,021.79	103
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	223,775.00	16,914.14	220,830.94	2,944.06	99
01-10-513000 Wages Part-Time	63,500.00	5,938.15	67,398.72	-3,898.72	106
01-10-515000 Health/Life Insurance	195,000.00	-12,720.81	179,779.86	15,220.14	92
01-10-521000 Software/Website Maint	35,000.00	579.99	35,190.05	-190.05	101
01-10-521200 Equipment Maintenance	5,750.00	749.29	5,615.91	134.09	98
01-10-522000 Printing / Publication	9,350.00	396.49	6,630.64	2,719.36	71
01-10-522100 Community Planning/Events	12,500.00	304.97	14,219.19	-1,719.19	114
01-10-523000 Legal Fees	40,000.00	3,063.70	23,354.40	16,645.60	58
01-10-524000 Other Professional Services	18,000.00	472.17	15,862.98	2,137.02	88
01-10-526000 Dues & Subscriptions	13,000.00	0.00	12,840.17	159.83	99
01-10-527000 Car/Phone Allowance	6,750.00	586.85	7,504.10	-754.10	111
01-10-527100 Staff Training	9,000.00	1,005.00	9,677.46	-677.46	108
01-10-527200 Travel Expenses	500.00	0.00	486.23	13.77	97
01-10-529000 Postage / Rental	1,250.00	0.00	811.27	438.73	65
01-10-531000 Office Supplies	1,250.00	33.19	1,217.15	32.85	97
01-10-533000 Tools / Equipment	250.00	0.00	455.62	-205.62	182
01-10-541000 Electric	51,000.00	4,088.50	62,476.60	-11,476.60	123
01-10-542000 Water & Sewer	20,000.00	1,743.95	20,082.12	-82.12	100
01-10-543000 Natural Gas	22,000.00	2,660.29	19,949.32	2,050.68	91
01-10-544000 Telephone/Internet	5,750.00	447.75	5,333.98	416.02	93
01-10-587000 Sundry / Bank Exp	500.00	10.80	455.78	44.22	91
01-10-588000 Transfer to Other Funds	0.00	35,000.00	35,000.00	-35,000.00	*100

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01-10-589000 Commissioners Expenses	1,000.00	0.00	1,136.85	-136.85	114
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$735,875.00	\$61,274.42	\$746,309.34	-\$10,434.34	101
20 Parks					
01-20-511000 Salary Full-Time	222,700.00	14,223.36	231,078.54	-8,378.54	104
01-20-513000 Wages Part-Time	41,700.00	0.00	30,048.17	11,651.83	72
01-20-514100 Wages Part-Time Seasonal	37,450.00	0.00	23,991.75	13,458.25	64
01-20-521100 Contractual Maintenance	16,000.00	845.00	12,878.00	3,122.00	80
01-20-527100 Staff Training/Dues	6,500.00	555.00	6,579.44	-79.44	101
01-20-527200 Uniforms/Cell/Travel	2,750.00	180.01	3,944.51	-1,194.51	143
01-20-529200 Toilet Rental	7,800.00	303.00	7,697.00	103.00	99
01-20-533000 Tools / Equipment	11,000.00	0.00	13,013.89	-2,013.89	118
01-20-534000 Equip/Grounds Maint/Repair	24,000.00	295.14	23,567.29	432.71	98
01-20-534200 Athletics/Grounds Supplies	39,500.00	434.74	39,223.12	276.88	99
01-20-534500 Park Development/Construction	10,000.00	7,237.38	10,000.00	0.00	100
01-20-536000 Gas & Oil	20,000.00	4,322.72	19,837.20	162.80	99
01-20-545000 Garbage Disposal	7,500.00	487.00	6,221.08	1,278.92	83
20 Parks Subtotal	\$446,900.00	\$28,883.35	\$428,079.99	\$18,820.01	96
01 Corporate Fund Subtotal	\$1,182,775.00	\$90,157.77	\$1,174,389.33	\$8,385.67	99
Expenditure Subtotal	\$1,182,775.00	\$90,157.77	\$1,174,389.33	\$8,385.67	99
Before Transfers	Deficiency Of Revenue Subtotal	-\$450,975.00	-\$84,854.33	-\$417,567.54	93
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	200,000.00	0.00	200,000.00	0.00	100
10 Administration Subtotal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100
01 Corporate Fund Subtotal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100
Other Financing Source Subtotal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$250,975.00	-\$84,854.33	-\$217,567.54	87
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	497,250.00	0.00	479,888.50	17,361.50	97
12-10-410700 Gift Certificates Sold	1,500.00	3,488.00	3,488.00	-1,988.00	233
12-10-420110 Nash Resident Annual	25,000.00	4,225.75	38,446.35	-13,446.35	154
12-10-420111 Nash Non-Res Annual	8,000.00	705.25	10,484.58	-2,484.58	131
12-10-420112 Nash Resident Quarterly	10,000.00	1,385.00	14,351.68	-4,351.68	144
12-10-420113 Nash Non-Res Quarterly	3,500.00	390.00	3,854.50	-354.50	110
12-10-420114 Nash Resident Daily	12,500.00	1,784.00	20,748.17	-8,248.17	166

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12-10-420115 Nash Non-Res Daily	5,500.00	849.00	7,598.00	-2,098.00	138
12-10-420116 Nash Res Monthly	6,000.00	643.00	9,068.20	-3,068.20	151
12-10-420117 Nash Non-Res Monthly	3,000.00	247.50	2,099.50	900.50	70
12-10-420156 Nash Corporate	20,000.00	4,131.96	35,121.89	-15,121.89	176
12-10-420157 \$1 Day / 10 Punch	6,500.00	956.00	10,768.24	-4,268.24	166
12-10-430100 Interest Savings	6,000.00	1,717.54	10,206.25	-4,206.25	170
12-10-441110 Locker Rentals	200.00	84.00	1,288.00	-1,088.00	644
12-10-441150 Court Fees	300.00	33.00	555.00	-255.00	185
12-10-460000 Sponsorship Donations	5,000.00	0.00	5,000.00	0.00	100
12-10-460100 Miscellaneous Income	1,000.00	10.00	2,555.50	-1,555.50	256
10 Administration Subtotal	\$611,250.00	\$20,650.00	\$655,522.36	-\$44,272.36	107
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	9,500.00	63.30	10,223.96	-723.96	108
12-40-491331 Water Aerobics	14,000.00	1,625.00	22,735.24	-8,735.24	162
12-40-491512 Pool Special Events	1,200.00	0.00	0.00	1,200.00	0
40 Aquatics Subtotal	\$24,700.00	\$1,688.30	\$32,959.20	-\$8,259.20	133
50 Athletics					
12-50-491210 Little Athletes	1,320.00	0.00	1,397.00	-77.00	106
12-50-491240 Soccer	30,000.00	400.00	34,402.65	-4,402.65	115
12-50-491241 K - 1st Grade Basketball	2,800.00	0.00	2,874.00	-74.00	103
12-50-491243 Basketball 2-6 Boys	3,500.00	56.00	5,561.00	-2,061.00	159
12-50-491244 Basketball 2-6 Girls	3,000.00	253.00	4,371.50	-1,371.50	146
12-50-491245 T-Ball	3,200.00	0.00	3,007.50	192.50	94
12-50-491246 Little League	2,950.00	0.00	3,073.00	-123.00	104
12-50-491247 Jr. Girls Softball	4,000.00	0.00	3,814.50	185.50	95
12-50-491248 Intermediate Girls Softball	3,200.00	0.00	1,500.00	1,700.00	47
12-50-491250 Leon Gasmund	3,440.00	0.00	2,948.50	491.50	86
12-50-491251 Sandy Koufax	3,800.00	0.00	4,053.50	-253.50	107
12-50-491255 Coaches Pitch	3,700.00	0.00	4,532.00	-832.00	122
12-50-491258 Athletic Camps	12,000.00	3.00	13,175.50	-1,175.50	110
12-50-491265 Girls Minor League	3,200.00	0.00	3,040.00	160.00	95
12-50-491268 Jr High X Country	900.00	0.00	1,816.50	-916.50	202
12-50-491278 Youth Volleyball	1,500.00	0.00	1,713.50	-213.50	114
12-50-491350 Adult Recreation Leagues	8,500.00	-80.00	6,815.00	1,685.00	80
12-50-491530 Sports Special Events	6,750.00	220.00	4,067.00	2,683.00	60
50 Athletics Subtotal	\$97,760.00	\$852.00	\$102,162.65	-\$4,402.65	105
60 General Recreation					
12-60-491100 Children's Center P.S.	29,000.00	3,182.50	31,794.01	-2,794.01	110
12-60-491101 CC Summer Camp/Computer Class	1,500.00	0.00	313.00	1,187.00	21
12-60-491201 Extended Time	39,250.00	3,476.00	34,370.86	4,879.14	88

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12-60-491214 No School Days	2,000.00	-768.00	2,847.00	-847.00	142
12-60-491215 Youth Tumbling	14,000.00	1,058.00	18,434.70	-4,434.70	132
12-60-491288 Youth Recreation	11,000.00	280.00	10,873.06	126.94	99
12-60-491376 Summer Camp	37,000.00	0.00	29,563.84	7,436.16	80
12-60-491388 Adult Recreation	26,000.00	2,146.40	39,506.60	-13,506.60	152
12-60-491414 General Bus Trips	3,000.00	0.00	383.00	2,617.00	13
12-60-491509 Events - For Your Pets	1,000.00	0.00	270.00	730.00	27
12-60-491510 Spl Events - Concerts	10,750.00	0.00	9,650.00	1,100.00	90
12-60-491511 Spl Events - Holiday	2,500.00	44.00	0.00	2,500.00	0
12-60-491512 Spl Events - Spring/Summer	800.00	-44.00	429.00	371.00	54
12-60-491513 Spl Events - Fall/Winter	4,500.00	0.00	6,438.00	-1,938.00	143
12-60-491521 Farm Market / Plant	1,500.00	0.00	236.00	1,264.00	16
60 General Recreation Subtotal	\$183,800.00	\$9,374.90	\$185,109.07	-\$1,309.07	101
70 Concessions					
12-70-450100 Product Sales	100.00	0.00	261.09	-161.09	261
12-70-450130 Sales Commissions	100.00	0.00	54.87	45.13	55
70 Concessions Subtotal	\$200.00	\$0.00	\$315.96	-\$115.96	158
80 Rental					
12-80-441100 Nash Rental	6,000.00	1,251.00	15,104.00	-9,104.00	252
12-80-441110 Outside Rentals	3,500.00	0.00	4,679.00	-1,179.00	134
12-80-441130 Dog Park Fees	700.00	67.00	2,055.00	-1,355.00	294
80 Rental Subtotal	\$10,200.00	\$1,318.00	\$21,838.00	-\$11,638.00	214
90 Fitness					
12-90-491309 Personal Training	3,000.00	1,381.00	5,798.20	-2,798.20	193
12-90-491310 Early Morning Aerobics	5,000.00	738.00	10,534.36	-5,534.36	211
12-90-491323 Monthly Fitness Programming	1,500.00	0.00	0.00	1,500.00	0
12-90-491366 Misc PT/Fitness	1,500.00	0.00	0.00	1,500.00	0
90 Fitness Subtotal	\$11,000.00	\$2,119.00	\$16,332.56	-\$5,332.56	148
12 Recreation Fund Subtotal	\$938,910.00	\$36,002.20	\$1,014,239.80	-\$75,329.80	108
Revenue Subtotal	\$938,910.00	\$36,002.20	\$1,014,239.80	-\$75,329.80	108
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	250,000.00	0.00	100
10 Administration Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
12 Recreation Fund Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
Expenditure					
12 Recreation Fund					
10 Administration					

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12-10-511000 Salary Full-Time	65,550.00	4,791.26	65,529.16	20.84	100
12-10-512000 Rec Wages Part Time	5,000.00	436.63	5,556.88	-556.88	111
12-10-513300 Wages Building Supervisor	32,400.00	3,219.78	40,577.20	-8,177.20	125
12-10-522100 Advertising/Promotional/Volunteer	16,550.00	1,680.14	16,399.71	150.29	99
12-10-524100 Credit Card/Bank Charges	17,000.00	1,206.42	17,721.15	-721.15	104
12-10-526000 Dues & Subscriptions	2,250.00	258.98	938.98	1,311.02	42
12-10-527000 Car/Phone Allowance	4,750.00	394.86	4,732.75	17.25	100
12-10-527100 Staff Training	4,000.00	450.00	4,036.69	-36.69	101
12-10-527200 Travel Expenses	300.00	0.00	160.32	139.68	53
12-10-531000 Office Supplies	2,000.00	180.30	977.99	1,022.01	49
12-10-532000 Community Outreach Programs	5,000.00	378.25	2,584.69	2,415.31	52
12-10-535000 First Aid Supplies	5,100.00	2,565.63	5,426.38	-326.38	106
12-10-538000 Recreation Supplies	2,500.00	1,687.53	3,091.22	-591.22	124
12-10-540000 Rec Activities & Engagement	6,000.00	1,999.92	5,142.22	857.78	86
12-10-541000 Electric	51,000.00	4,088.49	62,078.13	-11,078.13	122
12-10-542000 Water & Sewer	20,000.00	1,743.94	20,082.14	-82.14	100
12-10-543000 Natural Gas	22,000.00	2,660.30	19,948.75	2,051.25	91
12-10-544000 Telephone/Internet	5,750.00	447.74	4,916.47	833.53	86
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	2,500.00	0.00	2,135.36	364.64	85
10 Administration Subtotal	\$269,750.00	\$28,190.17	\$282,036.19	-\$12,286.19	105
30 Maintenance					
12-30-511000 Salary Full-Time	205,425.00	14,108.30	204,424.63	1,000.37	100
12-30-513000 Wages Part-Time	24,000.00	2,101.51	23,297.44	702.56	97
12-30-521000 Software Maintenance	2,850.00	709.25	3,546.25	-696.25	124
12-30-521100 Building Maintenance	30,000.00	1,089.10	29,735.56	264.44	99
12-30-521200 Equipment Maintenance	12,000.00	0.00	9,879.26	2,120.74	82
12-30-521300 Chiller Maint Startup	7,000.00	0.00	6,182.30	817.70	88
12-30-521400 Maintenance Agreements	35,500.00	1,196.25	26,577.93	8,922.07	75
12-30-527000 Car/Phone Allowance	1,000.00	149.33	1,404.64	-404.64	140
12-30-527100 Staff Training	1,200.00	555.00	1,955.14	-755.14	163
12-30-533000 Tools / Equipment	1,500.00	0.00	1,323.66	176.34	88
12-30-533100 Custodial Equipment	4,000.00	3,556.49	3,703.36	296.64	93
12-30-534000 Building Supplies	15,000.00	232.15	13,121.89	1,878.11	87
12-30-534400 Equipment Supplies	6,000.00	0.00	3,201.71	2,798.29	53
12-30-534500 Custodial Supplies	15,000.00	2,529.01	10,403.99	4,596.01	69
30 Maintenance Subtotal	\$360,475.00	\$26,226.39	\$338,757.76	\$21,717.24	94
40 Aquatics					
12-40-513200 Aquatic Management Fees	37,375.00	3,250.00	34,553.00	2,822.00	92
12-40-513500 Aquatic Operation Fees	117,500.00	10,933.76	116,081.49	1,418.51	99

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12-40-527100 Staff Training	750.00	0.00	550.00	200.00	73
12-40-533200 Aquatic Equip/Maint	8,000.00	0.00	12,095.18	-4,095.18	151
12-40-534600 Aquatic Supplies	18,000.00	104.30	18,168.60	-168.60	101
12-40-591512 Pool Special Events	1,200.00	0.00	354.44	845.56	30
40 Aquatics Subtotal	\$182,825.00	\$14,288.06	\$181,802.71	\$1,022.29	99
50 Athletics					
12-50-511000 Salary Full-Time	50,735.00	3,709.20	50,730.36	4.64	100
12-50-513000 Wages Part-Time	5,000.00	0.00	4,592.25	407.75	92
12-50-513300 Wages Field Supervisor	500.00	0.00	432.25	67.75	86
12-50-527100 Staff Training	4,000.00	480.00	1,635.74	2,364.26	41
12-50-538000 Recreation Supplies	250.00	0.00	88.96	161.04	36
12-50-591210 Little Athletes	1,320.00	0.00	1,326.00	-6.00	100
12-50-591240 Soccer	20,000.00	0.00	20,752.50	-752.50	104
12-50-591241 K - 1st Co-Ed Basketball	1,300.00	43.00	1,450.60	-150.60	112
12-50-591243 Basketball 2-6 Boys	3,300.00	1,508.00	5,803.81	-2,503.81	176
12-50-591244 Basketball 2-6 Girls	2,600.00	1,173.50	4,401.27	-1,801.27	169
12-50-591245 T-Ball	1,300.00	61.75	1,496.69	-196.69	115
12-50-591246 Little League	3,000.00	0.00	2,712.97	287.03	90
12-50-591247 Jr. Girls Softball	3,775.00	0.00	3,064.53	710.47	81
12-50-591248 Intermediate Girls Softball	2,600.00	0.00	613.45	1,986.55	24
12-50-591250 Leon Gasmund	3,300.00	0.00	2,614.86	685.14	79
12-50-591251 Sandy Koufax League	3,500.00	0.00	4,110.10	-610.10	117
12-50-591255 Coaches Pitch	2,700.00	0.00	2,758.54	-58.54	102
12-50-591258 Athletic Camps	11,750.00	0.00	13,012.16	-1,262.16	111
12-50-591265 Girls Minor League	2,600.00	0.00	2,186.18	413.82	84
12-50-591268 Jr High X Country	1,350.00	0.00	1,389.50	-39.50	103
12-50-591278 Youth Volleyball	1,000.00	0.00	603.00	397.00	60
12-50-591350 Adult Recreation Leagues	6,800.00	509.48	4,754.84	2,045.16	70
12-50-591530 Sports Special Events	5,000.00	0.00	2,904.87	2,095.13	58
12-50-596240 Other Program Equipment	1,000.00	254.99	576.99	423.01	58
12-50-596250 Baseball Program Equipment	500.00	0.00	441.77	58.23	88
50 Athletics Subtotal	\$139,180.00	\$7,739.92	\$134,454.19	\$4,725.81	97
60 General Recreation					
12-60-511000 Salary Full Time	93,575.00	6,979.68	92,909.77	665.23	99
12-60-513000 Wages Part Time	5,100.00	0.00	4,387.50	712.50	86
12-60-527100 Staff Training	9,500.00	620.00	8,824.48	675.52	93
12-60-538000 Recreation Supplies	500.00	14.39	141.96	358.04	28
12-60-591100 Children's Center P.S	41,100.00	3,756.11	40,330.97	769.03	98
12-60-591101 CC Summer Camp/Computer Class	1,000.00	0.00	52.61	947.39	5
12-60-591201 Extended Time	23,750.00	1,504.55	19,058.35	4,691.65	80

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12-60-591214 No School Days	1,800.00	0.00	1,768.69	31.31	98
12-60-591215 Youth Tumbling	12,000.00	0.00	15,249.60	-3,249.60	127
12-60-591288 Youth Recreation	8,000.00	549.46	7,595.31	404.69	95
12-60-591376 Summer Camp	25,500.00	0.00	20,094.16	5,405.84	79
12-60-591388 Adult Recreation	20,000.00	2,685.64	31,077.00	-11,077.00	155
12-60-591414 General Bus Trips	2,400.00	0.00	672.97	1,727.03	28
12-60-591509 Events - For Your Pets	750.00	0.00	260.00	490.00	35
12-60-591510 Spl Events - Concerts	10,750.00	0.00	8,650.00	2,100.00	80
12-60-591511 Spl Events - Holiday	2,250.00	1,818.00	2,736.55	-486.55	122
12-60-591512 Spl Events - Spring/Summer	2,000.00	0.00	1,432.86	567.14	72
12-60-591513 Spl Events - Fall/Winter	4,000.00	32.28	4,717.68	-717.68	118
12-60-591521 Farm Market/Plant/Misc	1,500.00	0.00	123.35	1,376.65	8
60 General Recreation Subtotal	\$265,475.00	\$17,960.11	\$260,083.81	\$5,391.19	98
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	0.00	0.00	4.00	-4.00	*100
70 Concessions Subtotal	\$25.00	\$0.00	\$4.00	\$21.00	16
80 Rental					
12-80-521200 Equipment Maintenance	800.00	0.00	0.00	800.00	0
12-80-538000 Recreation Supplies	1,850.00	0.00	1,166.50	683.50	63
80 Rental Subtotal	\$2,650.00	\$0.00	\$1,166.50	\$1,483.50	44
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	40,500.00	3,132.01	39,944.22	555.78	99
12-90-534600 Fitness Maintenance	4,000.00	230.00	1,031.45	2,968.55	26
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	2,520.00	480.00	84
12-90-538000 Recreation Supplies	200.00	0.00	171.23	28.77	86
12-90-591309 Personal Training	2,700.00	495.00	4,222.50	-1,522.50	156
12-90-591310 Early Morning Aerobics	3,500.00	424.00	4,657.00	-1,157.00	133
12-90-591323 Monthly Fitness Programming	1,300.00	0.00	0.00	1,300.00	0
12-90-591366 Misc. P.T. Challenges/Classes	1,500.00	0.00	0.00	1,500.00	0
12-90-599300 Aerobics Materials	200.00	0.00	19.90	180.10	10
90 Fitness Subtotal	\$56,900.00	\$4,281.01	\$52,566.30	\$4,333.70	92
12 Recreation Fund Subtotal	\$1,277,280.00	\$98,685.66	\$1,250,871.46	\$26,408.54	98
Expenditure Subtotal	\$1,277,280.00	\$98,685.66	\$1,250,871.46	\$26,408.54	98
Before Transfers	Deficiency Of Revenue Subtotal	-\$588,370.00	-\$62,683.46	\$13,368.34	-2
After Transfers	Deficiency Of Revenue Subtotal	-\$588,370.00	-\$62,683.46	\$13,368.34	-2
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					

MONTHLY BUDGET REPORT
12/01/2023 To 12/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
13-10-410100 Real Estate Taxes	18,000.00	0.00	17,341.10	658.90	96
13-10-430100 Interest Savings	250.00	6.45	74.86	175.14	30
10 Administration Subtotal	\$18,250.00	\$6.45	\$17,415.96	\$834.04	95
13 Audit Fund Subtotal	\$18,250.00	\$6.45	\$17,415.96	\$834.04	95
Revenue Subtotal	\$18,250.00	\$6.45	\$17,415.96	\$834.04	95
Expenditure					
13 Audit Fund					
10 Administration					
13-10-524000 Other Professional Services	1,800.00	0.00	1,800.00	0.00	100
13-10-528000 Audit	20,000.00	0.00	25,775.00	-5,775.00	129
10 Administration Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
13 Audit Fund Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
Expenditure Subtotal	\$21,800.00	\$0.00	\$27,575.00	-\$5,775.00	126
Before Transfers	Excess Of Revenue Subtotal	-\$3,550.00	\$6.45	-\$10,159.04	286
After Transfers	Excess Of Revenue Subtotal	-\$3,550.00	\$6.45	-\$10,159.04	286
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	130,000.00	0.00	125,218.62	4,781.38	96
14-10-430100 Interest Savings	2,000.00	257.85	3,726.52	-1,726.52	186
10 Administration Subtotal	\$132,000.00	\$257.85	\$128,945.14	\$3,054.86	98
14 Liability Fund Subtotal	\$132,000.00	\$257.85	\$128,945.14	\$3,054.86	98
Revenue Subtotal	\$132,000.00	\$257.85	\$128,945.14	\$3,054.86	98
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	85,240.00	4,370.30	74,051.42	11,188.58	87
14-10-552000 Park/Facility Inspection Software M	2,500.00	0.00	2,570.00	-70.00	103
14-10-553000 Building/Contents Insurance	26,000.00	0.00	27,084.50	-1,084.50	104
14-10-554000 General Liability	13,500.00	0.00	12,189.00	1,311.00	90
14-10-555000 Public Official Insurance	1,000.00	0.00	719.00	281.00	72
14-10-556000 Automobile Insurance	3,250.00	0.00	3,837.00	-587.00	118
14-10-557000 Workers Comp Insurance.	23,500.00	3,836.00	23,965.00	-465.00	102
14-10-558000 Unemployment Insurance	8,000.00	0.00	7,227.83	772.17	90
10 Administration Subtotal	\$162,990.00	\$8,206.30	\$151,643.75	\$11,346.25	93
14 Liability Fund Subtotal	\$162,990.00	\$8,206.30	\$151,643.75	\$11,346.25	93
Expenditure Subtotal	\$162,990.00	\$8,206.30	\$151,643.75	\$11,346.25	93
Before Transfers	Deficiency Of Revenue Subtotal	-\$30,990.00	-\$7,948.45	-\$22,698.61	73

MONTHLY BUDGET REPORT

12/01/2023 To 12/31/2023

Oregon Park District

FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
After Transfers	Deficiency Of Revenue Subtotal	-\$30,990.00	-\$7,948.45	-\$22,698.61	73
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	80,000.00	0.00	77,103.05	2,896.95	96
15-10-430100 Interest Savings	1,800.00	586.46	6,309.21	-4,509.21	351
10 Administration Subtotal	\$81,800.00	\$586.46	\$83,412.26	-\$1,612.26	102
15 Imrf Fund Subtotal	\$81,800.00	\$586.46	\$83,412.26	-\$1,612.26	102
Revenue Subtotal	\$81,800.00	\$586.46	\$83,412.26	-\$1,612.26	102
Expenditure					
15 Imrf Fund					
10 Administration					
15-10-518000 IMRF	60,000.00	5,059.02	52,713.43	7,286.57	88
10 Administration Subtotal	\$60,000.00	\$5,059.02	\$52,713.43	\$7,286.57	88
15 Imrf Fund Subtotal	\$60,000.00	\$5,059.02	\$52,713.43	\$7,286.57	88
Expenditure Subtotal	\$60,000.00	\$5,059.02	\$52,713.43	\$7,286.57	88
Before Transfers	Deficiency Of Revenue Subtotal	\$21,800.00	-\$4,472.56	\$30,698.83	141
After Transfers	Deficiency Of Revenue Subtotal	\$21,800.00	-\$4,472.56	\$30,698.83	141
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	125.00	5.60	64.37	60.63	51
16-10-470110 Scholarship Donations	1,000.00	1,000.00	2,710.00	-1,710.00	271
16-10-470300 Memorial Donations	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$1,875.00	\$1,005.60	\$2,774.37	-\$899.37	148
16 Scholarship Fund Subtotal	\$1,875.00	\$1,005.60	\$2,774.37	-\$899.37	148
Revenue Subtotal	\$1,875.00	\$1,005.60	\$2,774.37	-\$899.37	148
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	2,000.00	0.00	1,270.25	729.75	64
16-10-570300 Memorial Donations	750.00	2,121.22	2,121.22	-1,371.22	283
10 Administration Subtotal	\$2,750.00	\$2,121.22	\$3,391.47	-\$641.47	123
16 Scholarship Fund Subtotal	\$2,750.00	\$2,121.22	\$3,391.47	-\$641.47	123
Expenditure Subtotal	\$2,750.00	\$2,121.22	\$3,391.47	-\$641.47	123
Before Transfers	Deficiency Of Revenue Subtotal	-\$875.00	-\$1,115.62	-\$617.10	71
After Transfers	Deficiency Of Revenue Subtotal	-\$875.00	-\$1,115.62	-\$617.10	71

MONTHLY BUDGET REPORT

12/01/2023 To 12/31/2023

Oregon Park District

FY 2023

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
18 Fica Fund					
Revenue					
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	60,000.00	0.00	57,780.03	2,219.97	96
18-10-430100 Interest Savings	2,200.00	375.74	4,270.37	-2,070.37	194
10 Administration Subtotal	\$62,200.00	\$375.74	\$62,050.40	\$149.60	100
18 Fica Fund Subtotal	\$62,200.00	\$375.74	\$62,050.40	\$149.60	100
Revenue Subtotal	\$62,200.00	\$375.74	\$62,050.40	\$149.60	100
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	82,500.00	5,183.63	72,978.75	9,521.25	88
18-10-519100 Medicare	20,000.00	1,212.26	17,067.58	2,932.42	85
10 Administration Subtotal	\$102,500.00	\$6,395.89	\$90,046.33	\$12,453.67	88
18 Fica Fund Subtotal	\$102,500.00	\$6,395.89	\$90,046.33	\$12,453.67	88
Expenditure Subtotal	\$102,500.00	\$6,395.89	\$90,046.33	\$12,453.67	88
Before Transfers	Deficiency Of Revenue Subtotal	-\$40,300.00	-\$6,020.15	-\$27,995.93	69
After Transfers	Deficiency Of Revenue Subtotal	-\$40,300.00	-\$6,020.15	-\$27,995.93	69
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	5,000.00	0.00	4,799.74	200.26	96
19-10-430100 Interest Savings	500.00	147.74	1,594.63	-1,094.63	319
10 Administration Subtotal	\$5,500.00	\$147.74	\$6,394.37	-\$894.37	116
19 Police Fund Subtotal	\$5,500.00	\$147.74	\$6,394.37	-\$894.37	116
Revenue Subtotal	\$5,500.00	\$147.74	\$6,394.37	-\$894.37	116
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,500.00	0.00	880.00	620.00	59
19-10-524000 Other Prof Services	1,750.00	144.90	1,595.52	154.48	91
19-10-590000 Capital Expenditures	5,000.00	3,185.24	4,462.94	537.06	89
10 Administration Subtotal	\$8,250.00	\$3,330.14	\$6,938.46	\$1,311.54	84
19 Police Fund Subtotal	\$8,250.00	\$3,330.14	\$6,938.46	\$1,311.54	84
Expenditure Subtotal	\$8,250.00	\$3,330.14	\$6,938.46	\$1,311.54	84
Before Transfers	Deficiency Of Revenue Subtotal	-\$2,750.00	-\$3,182.40	-\$544.09	20
After Transfers	Deficiency Of Revenue Subtotal	-\$2,750.00	-\$3,182.40	-\$544.09	20
20 Paving/Lighting Fund					

MONTHLY BUDGET REPORT
12/01/2023 To 12/31/2023

Oregon Park District
FY 2023

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Revenue					
20 Paving/Lighting Fund					
10 Administration					
20-10-410100 Real Estate Taxes	33,000.00	0.00	31,991.38	1,008.62	97
20-10-430100 Interest Savings	150.00	5.49	62.12	87.88	41
10 Administration Subtotal	\$33,150.00	\$5.49	\$32,053.50	\$1,096.50	97
20 Paving/Lighting Fund Subtotal	\$33,150.00	\$5.49	\$32,053.50	\$1,096.50	97
Revenue Subtotal	\$33,150.00	\$5.49	\$32,053.50	\$1,096.50	97
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	37,000.00	0.00	32,176.50	4,823.50	87
10 Administration Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
20 Paving/Lighting Fund Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
Expenditure Subtotal	\$37,000.00	\$0.00	\$32,176.50	\$4,823.50	87
Before Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$5.49	-\$123.00	3
After Transfers	Excess Of Revenue Subtotal	-\$3,850.00	\$5.49	-\$123.00	3
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	7,000.00	1,619.73	14,584.15	-7,584.15	208
10 Administration Subtotal	\$7,000.00	\$1,619.73	\$14,584.15	-\$7,584.15	208
35 Long Term Capital Replacement Subtotal	\$7,000.00	\$1,619.73	\$14,584.15	-\$7,584.15	208
Revenue Subtotal	\$7,000.00	\$1,619.73	\$14,584.15	-\$7,584.15	208
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	70,000.00	0.00	100
10 Administration Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
35 Long Term Capital Replacement Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
Revenue Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
After Transfers	Excess Of Revenue Subtotal	-\$63,000.00	\$1,619.73	\$84,584.15	-134
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,577,250.00	0.00	1,519,713.39	57,536.61	96
37-10-430100 Interest Savings	11,000.00	68.36	8,800.61	2,199.39	80
10 Administration Subtotal	\$1,588,250.00	\$68.36	\$1,528,514.00	\$59,736.00	96

MONTHLY BUDGET REPORT
12/01/2023 To 12/31/2023

Oregon Park District
FY 2023

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
37 Bond & Int Fund Subtotal	\$1,588,250.00	\$68.36	\$1,528,514.00	\$59,736.00	96
Revenue Subtotal	\$1,588,250.00	\$68.36	\$1,528,514.00	\$59,736.00	96
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-480100 Transfers From Other Funds	0.00	-35,000.00	35,000.00	-35,000.00	*100
10 Administration Subtotal	\$0.00	-\$35,000.00	\$35,000.00	-\$35,000.00	*100
37 Bond & Int Fund Subtotal	\$0.00	-\$35,000.00	\$35,000.00	-\$35,000.00	*100
	\$0.00	-\$35,000.00	\$35,000.00	-\$35,000.00	*100
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,477,000.00	0.00	1,477,000.00	0.00	100
37-10-588100 Interest	76,003.00	0.00	76,002.99	0.01	100
10 Administration Subtotal	\$1,553,033.00	\$0.00	\$1,553,002.99	\$30.01	100
37 Bond & Int Fund Subtotal	\$1,553,033.00	\$0.00	\$1,553,002.99	\$30.01	100
Expenditure Subtotal	\$1,553,033.00	\$0.00	\$1,553,002.99	\$30.01	100
Before Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$35,068.36	\$10,511.01	30
After Transfers	Excess Of Revenue Subtotal	\$35,217.00	\$35,068.36	\$10,511.01	30
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	74,000.00	9,623.54	131,179.85	-57,179.85	177
46-10-460100 Misc. Income	0.00	0.00	53,205.54	-53,205.54	*100
46-10-470100 Grants	511,200.00	0.00	0.00	511,200.00	0
46-10-470120 Bond Proceeds	3,029,000.00	0.00	3,029,000.00	0.00	100
10 Administration Subtotal	\$3,614,200.00	\$9,623.54	\$3,213,385.39	\$400,814.61	89
46 Park Improvement Fund Subtotal	\$3,614,200.00	\$9,623.54	\$3,213,385.39	\$400,814.61	89
Revenue Subtotal	\$3,614,200.00	\$9,623.54	\$3,213,385.39	\$400,814.61	89
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-524000 Other Professional Services	28,500.00	0.00	28,343.00	157.00	99
46-10-525000 Engineering	438,000.00	0.00	29,398.14	408,601.86	7
46-10-560000 Computer Upgrades	75,000.00	0.00	74,933.86	66.14	100
46-10-564000 Park/Building Improvements	1,040,330.00	389,256.71	611,403.00	428,927.00	59
46-10-567700 Vehicles Equipment	24,000.00	0.00	22,526.00	1,474.00	94
10 Administration Subtotal	\$1,605,830.00	\$389,256.71	\$766,604.00	\$839,226.00	48

MONTHLY BUDGET REPORT

12/01/2023 To 12/31/2023

Oregon Park District

FY 2023

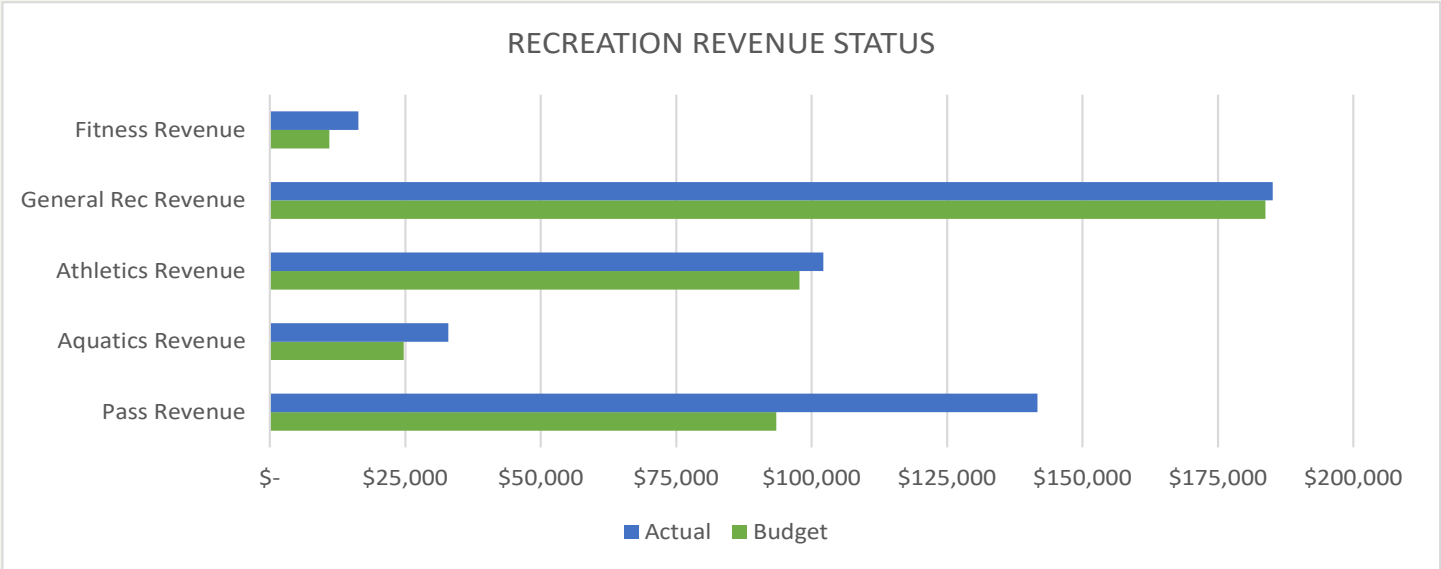
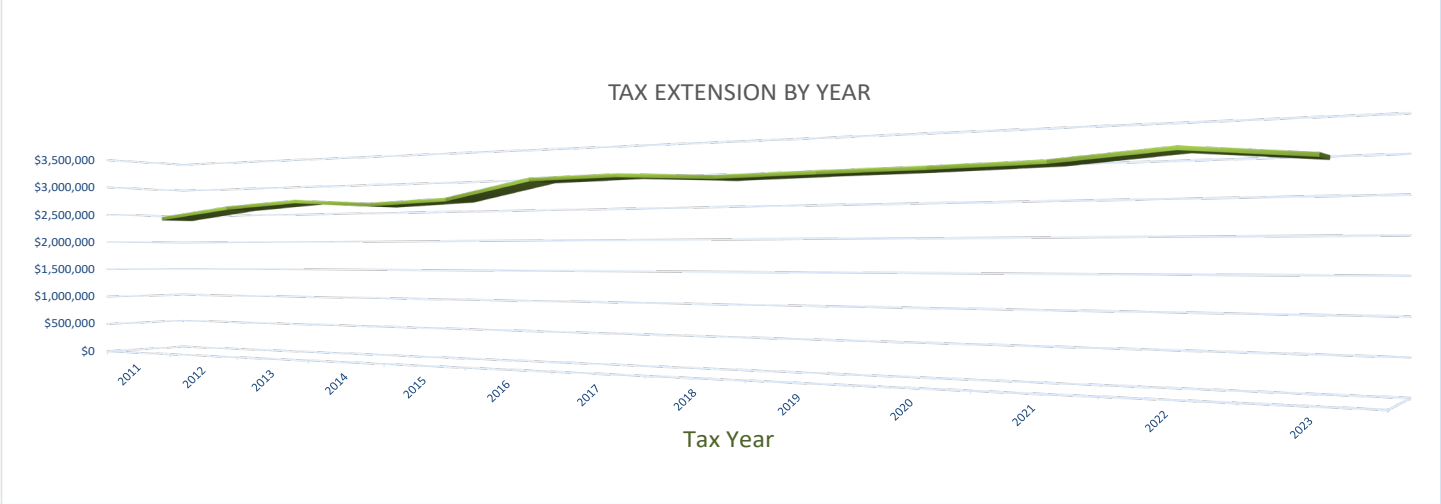
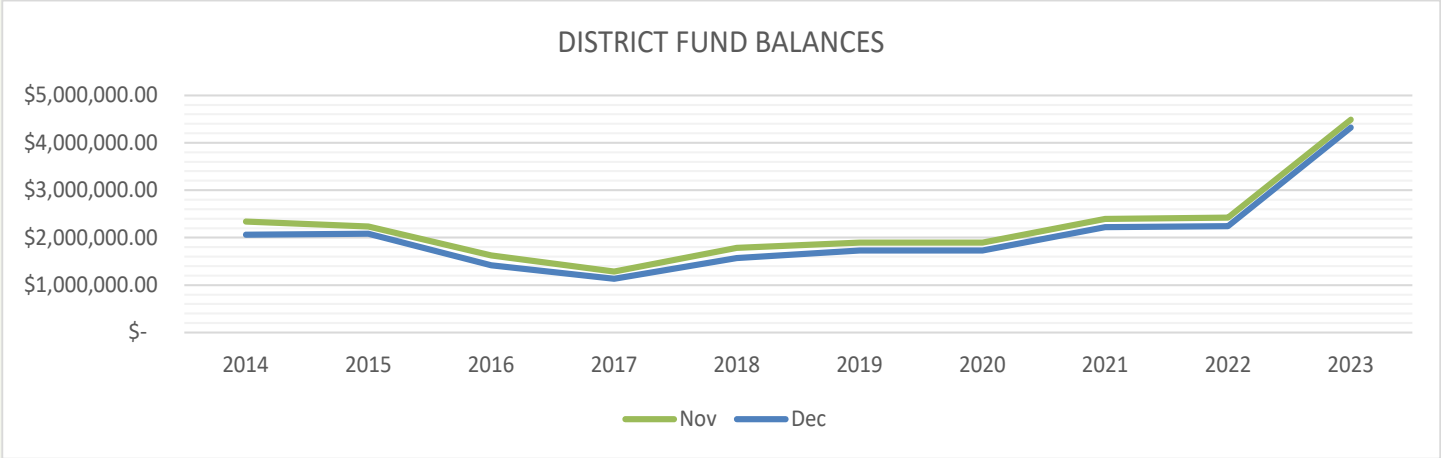
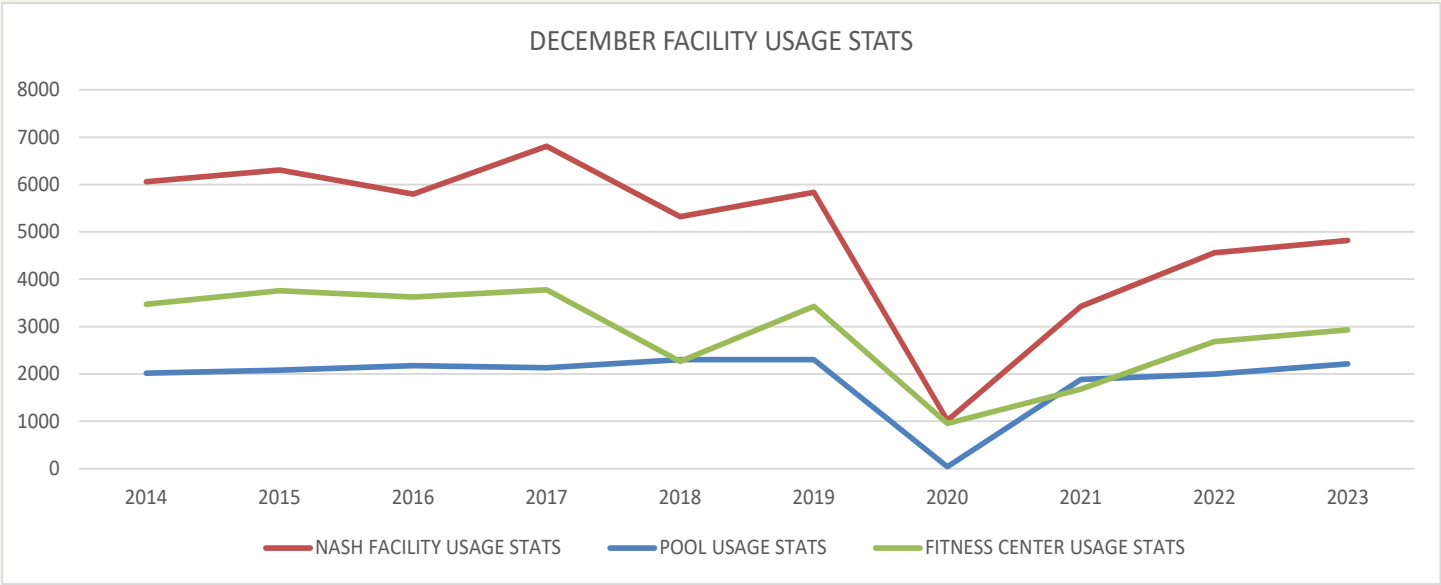
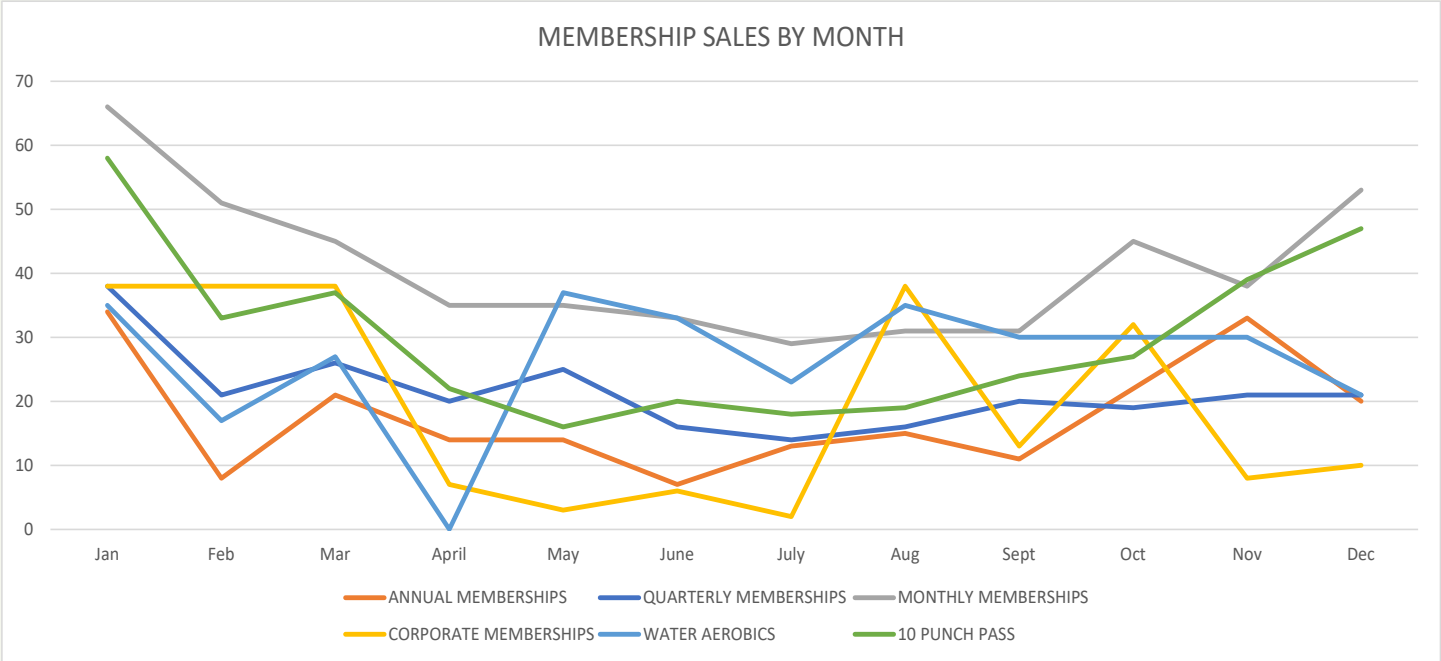
*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
46 Park Improvement Fund Subtotal	\$1,605,830.00	\$389,256.71	\$766,604.00	\$839,226.00	48
Expenditure Subtotal	\$1,605,830.00	\$389,256.71	\$766,604.00	\$839,226.00	48
Before Transfers					
Deficiency Of Revenue Subtotal	\$2,008,370.00	-\$379,633.17	\$2,446,781.39		122
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	520,000.00	0.00	520,000.00	0.00	100
10 Administration Subtotal	\$520,000.00	\$0.00	\$520,000.00	\$0.00	100
46 Park Improvement Fund Subtotal	\$520,000.00	\$0.00	\$520,000.00	\$0.00	100
Other Financing Use Subtotal	\$520,000.00	\$0.00	\$520,000.00	\$0.00	100
After Transfers					
Deficiency Of Revenue Subtotal	\$1,488,370.00	-\$379,633.17	\$1,926,781.39		129



MONTHLY BOARD REPORT DASHBOARD

Report Period: December 2023



MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Parks Report



Maintenance

Staff have begun preventative maintenance on all park vehicles. We will be doing oil and filter changes, greasing, checking all fluids, and replacing any worn or damaged parts. After all trucks are completed, we will start maintenance on mowers, tractors, trailers, and finally finish with the small equipment such as blowers, weed eaters, etc.

Snow and ice removal has been at a minimum so far this year. Hopefully that will continue! With the above normal temperatures and minimal snow staff have been working on cutting and treating unwanted saplings throughout our prairies along with pruning shrubs, dead wooding, branch thinning, and cutting suckers off park trees.

As the weather permits, staff will be removing a few dead pine trees at Park West along with a cottonwood tree that was struck by lightning and is becoming a safety hazard.

Park staff has taken down all the Christmas décor at Nash, Mix Park, Park East, Coliseum, and courthouse.



General

All park staff we be attending a 10-hour OHSA training course on January 16 & 17th weather permitting. OHSA class will be held at Nash and will be rescheduled if the weather does not cooperate.

Three of the park staff, including myself, will be taking online pesticide training and testing. All park staff are required to have a pesticide license through the Illinois Department of Agriculture to legally apply pesticides in our parks.

Respectfully submitted,

A handwritten signature in black ink that reads 'Brent Suter'.

Brent Suter

Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9th, 2024
Nash Facilities Report



Generator Update

Last month I provided an update on the Nash Facility Generator. The designated mechanic has inspected the generator and determined the motor was in good operating condition for a rebuild, instead of being completely replaced. Work on the rebuild has begun and will be reinstalled following completion. The District choosing to rebuild the motor as opposed to replacing the generator saved approximately \$30,000.

As a reference point, the current generator serves as a backup to the boilers, emergency lights, office spaces, and the computer/IT closet located in the Rec Office.



Nash Pool Update

On Wednesday Dec. 12th, Lisa Kirkland from IDPH visited Nash to ensure the District is operating our pool and spa within state guidelines and that we are performing the appropriate maintenance procedures. We passed all fields and are certified for operating year 2024.

During the month of December, pool staff reported the diving board surface seemed to be slippery. After assessing the diving board, staff determined the original finish is wearing off and the board needed to be closed until a solution could be determined. As a solution, the diving board was coated with a silicone-based product with grit in it designed specifically for diving boards. After application, it was determined the board remained slippery and continues to be closed. I will be contacting IDPH to identify possible solutions.

Replacement of the diving board is not an option. While the current diving board complies with IDPH guidelines, current International Swimming Federation (FINA) requirements necessitate a minimum water depth of 11.15'. Our sales representative has confirmed that manufacturers will not offer the District a replacement board due to our current water depth remaining at 10'.



General Operations

We continue to look for ways to improve the cleanliness of the facility. We are currently preparing a cleaning and procedure list for areas that we would like to bring staff in for targeted deep cleaning. We have also added two new staff members, Jon Jones and Paige Sheffield, that will help fill the weekend custodial shifts and some of the shifts being created for deep cleaning.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'D. Jones'.

Deputy Superintendent of Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Superintendent of Recreation Report

Recreation Department

The recreation department finished 2023 with participation numbers for December at 679, a 20% increase from 2022. The increase can be attributed to the addition of PreK-1st grade High School Sports Night; Gaga Ball offered during Christmas week; additional seating for Flannels and Flapjacks; and the popularity of Christmas Sweets and Cocktail Treats.

Participation for 2023 increased 29% for the year, serving an additional 3933 participants over 2022. Staff did an amazing job of trying new programming, revamping, and continuing to discuss and shift as the registration numbers dictate. I look forward to 2024 and the slate of programming staff is excited to roll out.

	2022	2023		Change
January	445	900	102%	455.00
February	505	890	76%	385.00
March	1042	1642	58%	600.00
April	805	993	23%	188.00
May	819	868	6%	49.00
June	3035	3357	11%	322.00
July	2515	2272	-10%	(243.00)
August	1069	2136	100%	1067.00
September	523	753	44%	230.00
October	955	1420	49%	465.00
November	1190	1492	25%	302.00
December	566	679	20%	113.00
Total	13469	17402	29%	3933.00

The addition of set programming hours during Winter Break has been successful. During break we offered open swims, open basketball, open volleyball and supervised gaga ball. Gaga ball was supervised by the recreation department and assisted by Heather Braden and Ethan Schafer. We saw numbers increase significantly for open swims and families made Nash their afternoon destination. No behavioral issues or incident reports were reported, which we consider a huge success! We plan to implement scheduled programming on no school days from the positive feedback received from staff and patrons.

Staff is excited to roll out the 2024 Winter/Spring guide. The 2023 Winter/Spring guide offered 131 registered program opportunities. We have increased this to 195 for the 2024 Winter/Spring Guide. The recreation staff is focusing on areas to grow that we currently feel were underserved. Additional youth programs focusing on interests other than athletics is featured in the guide as well as outdoor/nature programming. Fitness classes have been expanded as we try daytime classes with the addition of Kim Henry. Additional business partnerships have allowed us to create more youth and adult programming in this guide.

As we end 2023, I want to give a thank you to the staff for doing an outstanding job of providing recreation opportunities to the community and surrounding areas. Both participation and revenue reflect staff working together as a team in 2023.



Aquatics

Swimming lesson numbers for January are 114. Open swims were held during each day of Winter Break, and we filled the pool each day. Additional training opportunities were held for staff during winter break. Most staff are in school and with break allowed for more team training.

Water aerobics rates will be increasing on January 16 to offset wage increases in 2024.



Children's Center

The Children's Center was closed for Winter Break. A big thank you to the teachers for another creative holiday season in the Children's Center. The students collected birthday kits for Lifeline Food Pantry and donated 28 complete kits that included pan, frosting, cake mix, sprite to use instead of oil/eggs, and sprinkles. January will kick off pre-registration for the 2024-25 school year. Current students will receive registration packets for priority registration if they are currently attending for themselves or any siblings. Regular registration will open on March 2. An open house will be held in February for prospective students to visit with the teachers if interested in attending. January kicks off our favorite letter in the Children's Center. P week will include a Pajama Party with Pancakes; a Pizza Party for lunch; and everyone's favorite Pool party in the Nash pool!



Blood Drive and Safety

The December Blood Drive Report is included in the board packet. We exceeded our collection goal with a total of 27 units collected and 30 registered. Our next drive will be on February 5, 2024.

Four new ZOLL AEDs were purchased at the end of December and a new training unit. Due to the age and cost of replacement batteries and pads, we determined we would need to replace our current Phillips AED units over the next several years. Research began at the NRPA conference, and we also spoke with CINTAS on lease and service for AED's. Due to cost with CINTAS units, we determined it was more cost effective to service inhouse. Matthew Downing will be testing our units monthly and replacing batteries and pads as needed. Battery life on the new units is 5 years and the universal adult/pediatric pad is 3 years. This will cut down significantly on our costs as well as providing staff with units that give both AED and CPR directions. The new units were purchased at a cost of \$1669 each. We were able to take advantage of an end of year sale, saving \$475 on each unit. The four units will replace the four units currently at Nash Recreation Center in cabinets. We hope to replace the remaining 4 units in 2025. The leasing cost option through CINTAS was \$145 for each unit per month for 3 years. This included battery and pad replacement when required. Over the course of the contract each unit

would have cost the district \$5220. We were able to purchase four units and a trainer for \$7396 and own outright with a five-year battery life. We appreciate the staff's willingness to work together to do testing in-house to save the district significant funds.

We will be holding 2 CPR classes, one daytime and one nighttime in January to certify existing and new staff. We currently have 16 staff that are either new or have certifications expiring prior to February 2024. Daniel Welle will be providing the training.



Programming

We are partnering with Rustic Ridge Axe to offer a youth league for ages 9-15 in February. Through surveys and conversations in the strategic plan more youth activities that didn't revolve around sports were requested. We hope this will offer youth in the area a fun league to enjoy.



Fitness Center

The fitness center has been busy with the new year. New faces are seen each day.

Kim Henry and Jason Donegan are both available for training and we have seen an increase. We will be offering several opportunities in late January/February for patrons to talk with the trainers on the floor.

We have expanded Tai Chi to include Tuesday evenings. We will be offering Tuesday night classes free in January and currently have 12 signed up in addition to 9 on Saturday mornings.

Kim Henry will be starting a Women's Weight Lifting Club and Senior Workouts with Kim in January. The Senior Workouts will be held during the day on Tuesday and Thursdays and are available free for our Silver Sneakers members.



Marketing

With the Winter/Spring guide complete. I am working on the marketing plan for January-May. This outline will be submitted to Stahr Media to utilize for our programs. Stahr Media has created new letterhead and thank you cards that will be utilized in the new year.

Staff has done a great job updating bulletin boards in the facility with recaps of 2023 in pictures.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter".

Tina Ketter, CPRP
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Business Administration Report

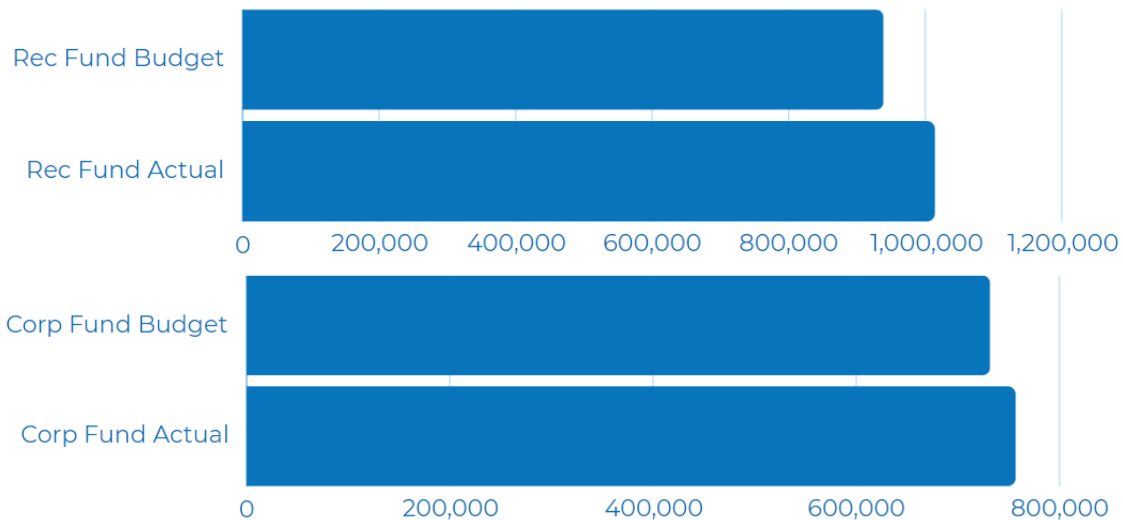


2023 Fiscal Year End Financial Review

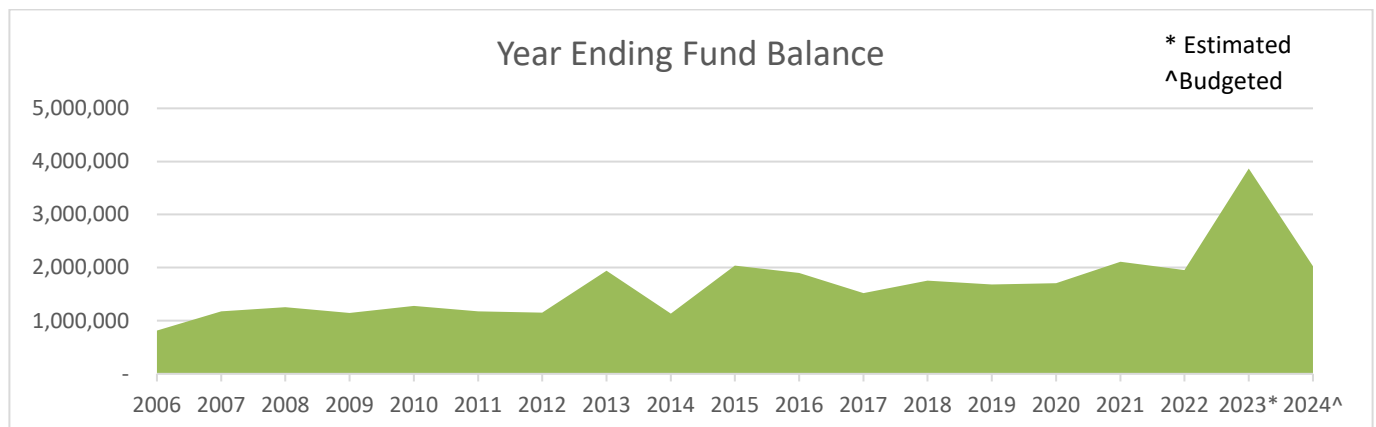
The December 2023 Treasurers Report is included in the Board Packet. The District concluded the 2023 fiscal year exceeding its original financial expectations. The District also concluded the prior fiscal year exceeding its budgeted fund balance.

	<i>Budget</i>	<i>Actual</i>	<i>% Change</i>
FY 22 Fund Balance	\$1,955,908	\$2,079,975	6.34%
FY 23 Fund Balance	\$3,280,732	\$3,866,212	17.85%

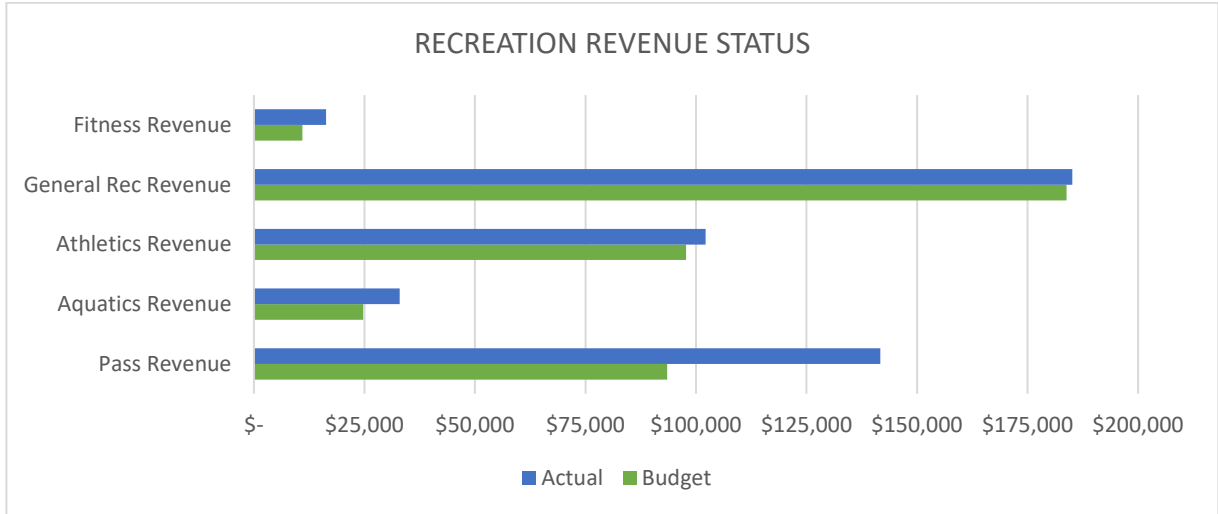
- The District continued to achieve its annual Fund balance goals. The primary operation funds, the Corporate Fund and Recreation Fund, both exceeded their fund balance goals as well as their budgeted year ending fund balances. The graphs below represent the revenues for FY 23:



- The Districts expectation and goal to maintain financial stability are evident in the Year Ending Fund Balance graph below. The few fluctuations can be attributed to cash flow changes related to large capital grant projects. The District has established fund balance goals that require each fund to carry over a minimum fund balance each fiscal year. The District continues to meet the fund balance goals each year.



- Below is a further breakdown of the revenue generated by the five major departments in the Recreation Fund. Each department exceeded revenue expectations for the fiscal year.



- The Park Improvement Fund will carry over a fund balance of almost \$2 million dollars from FY 23 to FY 24. The funds are restricted to maintenance and capital improvements. The District is in waiting on two large grant funded capital improvements that will have significant financial costs over the next two fiscal years.

- **FY 23 Capital Improvement Status**
The District completed the majority of its planned capital improvements for the 2023 fiscal year, with the exception of significant costs associated with the aforementioned grant assisted capital improvement projects. High Profile capital improvements completed in 2023 included: The Nash Pool's gutters and coping stones were repaired; the Kiwanis Park Stairs to the Rock River were replaced; the Mix Park Playground was replaced; the Nash Gymnasium Curtain was replaced; the District completed the Values Based Strategic Plan Project.

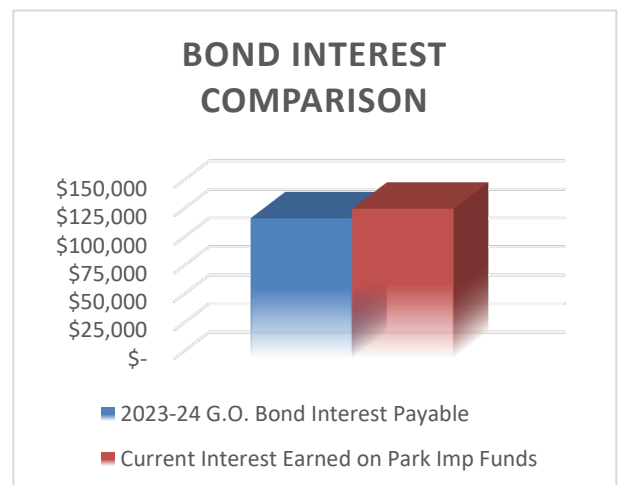
The annual Budget Packet will dive into further financial details on the conclusion of the 2023 fiscal year as well as the preparation for the 2024 year.



Financial Operations Status

- **2023-24 General Obligation Bond**

The District approved a two-year Bond Sale Ordinance at the December 2022 regular meeting. The District received a favorable rate from Stillman Bank. The final rate of 3.126% will help the District reduce the overall Bond & Interest Levy payment for fiscal year 2023 and 2024. Overall Interest payable for the Two-Year Bond will total approximately \$124,125. During the 2023 fiscal year, the District earned \$131,212 in interest, exceeding the overall interest paid on the G.O. Bond Funds.



➤ **Interest Rates and District Reinvestment Plan**

The District utilized the rise in interest rates in 2023 to benefit from interest earnings. The District has seen its interest earnings increase as the Illinois Park District Liquid Asset Fund (IPDLAF) had investment earnings range between 4.29% & 5.29%. The District will utilize a funds reinvestment plan that will allow the District to achieve additional capital improvement projects over the next couple of fiscal years.



➤ **2024 Budget & Appropriations Ordinance**

The Combined Annual Budget and Appropriation Ordinance appropriates the funds that are required to financially operate for the upcoming 2024 fiscal year. The District will incorporate the 2023 tax levy and the 2023-24 General Obligation Bond fund balance carryover into the 2024 Budget and Appropriations Ordinance.

The full budget packet and capital improvement plans have been in development for several months. The staff will present the 2024 fiscal year budget to the Finance Committee on January 17th. The District must present the budget to the community for comment for at least 30 days prior to passage. The board will hold a hearing for public comment prior to the budget's passage at the March regular meeting. The Budget and Appropriations Ordinance will then be filed with the Ogle County Clerk.

➤ **Annual Activities**

The District is in the process of closing out the 2023 fiscal year. A final review and reconciliation of funds will occur this month. The District will then process all required federal and state reporting, as well as release the 2023 W-2 and 1099 tax statements.

The District has coordinated the 2023 Fiscal Year Audit with its auditors at Wipfli LLC. The onsite audit will occur in mid-February and release of the financial statements will occur by the April Regular Meeting.

Respectfully Submitted,

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Administrative Services Report



Front Counter and Winter/Spring Registration

The Winter/Spring Guide was released just prior to Christmas break. The rec staff has prepared a great season ahead for the community. Registration for the season will begin January 8th for pass holders and January 9th for the public.



Winter Break

Oregon and many local schools had longer winter breaks. The recreation department offered many programs to fill students' days off. At the cost of a membership pass scan or daily fee, students were able to stay busy at Nash. Our front desk stayed busy helping check in all the patrons and families seemed to appreciate these additional activities being planned.



Website Updates and Marketing

Our website has been updated to showcase our values and new logo. The District will continue to add and update content as part of our new Strategic Plan Rollout. The District will be releasing new forms, business cards and operational materials along with the Districts new logo rollout.

A new section of personal training has been added to the website to help highlight our expanding training program. I am continuing to enter the programs and registration links for our Spring programming to our events calendar to help ease registrations for patrons. The calendar allows patrons to view the District's recreational offerings in an easy-to-use visual format.



Monthly Pass Promotion

There is a monthly pass special that started on December 26th and continues through January 15th. During this promotional period the District is offering our monthly memberships at 50% off. We have promoted this well at the front desk and have received many memberships sales. Our community new years resolutions and use of our monthly pass special will hopefully turn into future long term pass sales and facility usage.

Sincerely,

A handwritten signature in cursive script that reads "Megan Wolfe".

Megan Wolfe
Administrative Services Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Event and Adult Recreation Coordinator Report



2023 Holiday Program wrap-up

Flannel, Flapjacks, and Santa closed with 145 registrations, up significantly from 109 attendees in 2022. Participant feedback concerning the event was positive, and I anticipate that this event will continue to be popular in future years with minor year-to-year updates to keep the program feeling fresh for participants. I am grateful to Tina Ketter for providing personal decorations for the event and her assistance during the program.

Participation in our free letters-to-Santa dropbox also increased from 2022, with 33 children writing letters this year. Our Volunteer, Carole Wyatt, greatly enjoys writing letters back to the kids each Christmas season, and I greatly appreciate her time and efforts.



Early 2023 Programs and Events

The first special event of 2024 will be the Eagle-Watching Brunches at the Lorado Taft Field Campus on January 20, 21, and February 4. Currently 75 people are registered to attend.

Adult social programs remain highly popular, the January 11 Bingo, Brownies and Booze event is sold out at 65 attendees.

Several new programs attempted in the 2024 Winter/Spring brochure season include a new comic book club for teens and a family puzzle challenge in Early February. I am eager to see how these new programs are received by the community.



Looking ahead.

I am looking forward to participating in some professional development at the 2024 IPRA conference later this month.

Early preparations are underway for the 2024 Parent-Child Dances and Easter Egg hunt. Both events will take place in March of this year and are expected to be great draws for participation.

Respectfully submitted.



Caleb Jenks
Events & Adult Programming Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

January 9, 2024

Athletic Coordinator Report



Holiday Pickleball Tournament

Tuesday, January 2nd, our third annual Holiday Pickleball Tournament was held. We had a full roster of eight doubles teams competing in a round robin format. This has proven to be a popular multi-generational fun evening. All players received a jar of pickles for participating, and trophies and prizes were given to the winning team.



Youth Basketball 2-5th Grade

Youth basketball is halfway through their season. Their last season game will be on Saturday, January 20 in Byron and OPD will host again on January 13th. It has been a great season so far and a huge thank you to all our volunteer coaches. Youth nights will be held for the boys on January 16 and girls on January 29. At the youth night teams will have the opportunity to scrimmage at half-time of an OHS game, have prize drawings and receive a complimentary hotdog from concessions.



6th Grade Girls Basketball

Practices for the 6th Grade Girls Competitive Basketball team will start this week. Nine girls are on the team. Thank you to Bubba Shafer and Rocky Rivers for volunteering to coach. Their season runs January 29-February 29, playing other area schools, mirroring the OJSHS 7th and 8th grade schedule.



Spring Programs and Planning

Registration is already underway for our Indoor Soccer Program for ages 4-7 and registration will open for the other Athletic programs on January 8th. These include Spring Soccer and all of our baseball and softball programs. Co-ed Volleyball and Womens 3-on-3 basketball will also be returning to the Nash gym in the Spring. Additional recreational opportunities for spring include open Gaga Ball on Wednesday afternoons in Nash, Pickleball Clinics, and an evening pickleball league.

I am also looking forward to attending the IPRA Annual Conference in Chicago at the end of January, thank you for this opportunity.

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS
January 9, 2024
Youth Recreation Program Coordinator Report



Extended Time

The month of December was a short one with many excited children of all ages. We made our way through December celebrating all things Christmas as well as talking about Illinois symbols, making Hanukkah dreidels, and a unity wreath for Kwanzaa.

Our ET Elf on the Shelf returned for another year. He moved around the classroom and the campers had fun looking for him each day as ET started. He ended the year by taking a tumble off the tv during a movie, but I repaired him with assistance from Santa so he could finish out the school year.



Upcoming Programs for January and February

Tumbling will be returning in January after cancellation in December due to low numbers. Currently 29 kids are registered for January.

Drop in and play for toddler will resume after Christmas Break. This fun activity occurs Friday morning when Oregon has school for ages 0-5.

Toddler Gym with Nancy returns in January and February. The January session has 7 children registered.

Our Art with Kara series from last summer returns in January. She will be doing monthly painting classes for ages 5-9 and 10-12.

We are beginning a new partnership with Do Art productions from Rochelle. In February we have a comic book workshop with kids. We are excited to expand on this partnership.

Monthly crafting classes will be returning with our Valentine's Day craft to be held on January 31, 2024.

Later in January I will be attending the IPRA conference and would like to thank you for the opportunity to attend.

Respectively submitted,

Kelley Huston

Kelley Huston
Recreation Program Coordinator



Rock River Valley

BLOOD CENTER

Straight From the Heart



Thank you!

Mobile Blood Drive Report

December 11, 2023

Oregon Park District

WHOLE BLOOD DRIVE	# UNITS
Collection Goal	24
Registrations	30
Units Collected	27
First Time Donors	0



A big thank you to those who donated!

Marilyn Balch

John Sweeney

Rita Bradford

Michele Holmes

Cornelius McKenna

Michael Noble

Elwood Mott

Howard Wells

Jennifer Schlichtmann

Beverly Olson

Laurie Ryland

Greg Welker

Scott Stephens

Lynn Baylor-Zies

Michael Fay

Marlene Roberts

Bradley Bauer

Mark Sessler

Mark Lawler

Gayle Noble

Tim Bishop

Gary Marth

Todd Wehler

Jacob Vanwassenhove

Lloyd Bellows

Steven Benton

Elizabeth Bach

Gordon Green

Jordan Wescott

Jason Donegan

Your next blood drive is scheduled for Monday, Feb 5th! Thank you!



Thank You!

Dear Oregon Park District,

We wanted to extend our sincerest thank you for supporting our auction, with your help we had a very successful fundraiser. The funds raised will help support our organizations greatly.

Sincerely,



Serenity Hospice and Home

The Village of Progress

Oregon Rotary Club

