

Oregon Park District Children’s Center
A. Charles and Lillemor Lawrence Foundation Scholarship
Application Process & Eligibility Guidelines

Oregon Park District is pleased to offer Children’s Center Scholarships to assist families in their commitment to providing a high quality, preschool education for their child. Scholarship funding has been made available to the Oregon Park District for the Children’s Center by the A. Charles and Lillemor Lawrence Foundation.

Partial scholarships, up to 95% of a child’s preschool tuition, may be awarded for eligible students who are enrolled in or attend Children’s Center, are at least 3 years of age, but less than 5 years of age by September 1, 2024 and are a member of a household with an annual income that does not exceed maximum income guidelines. An exception can be made for students who will be 5 years of age by September 1, 2025 following completion of an assessment and recommendation by Children’s Center teacher.

Scholarship awards will be based on a sliding income scale, availability of funds, spaces available, and number of eligible participants. Scholarships will be applied to the child’s account using a prorated monthly rate. Families are responsible for the remaining balance of their child’s fees. No person shall receive any direct cash benefit from any scholarship award.

Applications will be accepted beginning February 28, 2024. Scholarship awards will be announced beginning April 15. All applications must be fully completed, signed, and submitted on time and include the Application Form and copies of the most recent Federal Income Tax Return(s) for ALL wage-earning adults in the home. If you do not file an IRS Form 1040 and receive only non-taxable income, please submit documentation/verification of your non-taxable income.

Eligibility Information:

In calculating household income for the purpose of determining student eligibility, you must include ALL monies received and property acquired during the previous calendar year and meet the following guidelines:

- 1) All applicants must be residents of the Oregon Park District.
- 2) All applicant families must be living at or below 185% of the federal poverty level.
- 3) 1st priority will be given to families living at or below 130% of the federal poverty level.
- 4) Scholarships up to 95% of a child’s preschool tuition will be provided to eligible applicants at or below 130% of the federal poverty level. Scholarships up to 85% will be provided to eligible applicants at or below 185% of the federal poverty level.
- 5) Children need to attend at least 85% of their enrolled schedule per month. If an illness causes the student to miss more than 15% of scheduled classes a doctor’s note will be required.

**Household Income Guidelines
For 2024-2025**

Household Size	Yearly Poverty Line	Yearly Income (130%)	Yearly Income (185%)
1	-	\$19,578	\$27,861
2	-	\$26,572	\$37,814
3	-	\$33,566	\$47,767
4	-	\$40,560	\$57,720
5	-	\$47,554	\$67,673
6	-	\$54,548	\$77,626
7	-	\$61,542	\$87,579
8	-	\$68,536	\$97,532

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Program Guidelines

- 1) All application information must be fully completed and submitted on time by the applicant for the application to be considered. This includes the Application Form and copy of the most recent Federal Income Tax Return for ALL adult wage earners in the household. If you do not file an IRS Form 1040 and receive non-taxable income, please submit documentation/verification of your non-taxable income.
- 2) Scholarship awards will be based on a sliding income scale, availability of funds, spaces available, and number of eligible applicants.
- 3) The amount of scholarship awarded for any individual student shall not exceed 95% of the fees charged to non-scholarship students.
- 4) All other sources of supplemental preschool funding must be fully disclosed to determine and maintain eligibility.
- 5) Scholarships will be applied to the child's account using a prorated monthly rate. Families are responsible for the remaining balance of their child's fees monthly.
- 6) No person shall receive any direct cash benefit from any scholarship award.
- 7) Scholarships may be awarded for the current school year or a portion of the school year. Recipients wishing to continue to receive a scholarship for the following school year must reapply each year. Students withdrawing prior to the end of the scholarship period must also reapply.
- 8) Acceptance of any scholarship does not exempt the family or student from abiding by Oregon Park District policies and guidelines.
- 9) The parent/guardian must notify Oregon Park District immediately if a student withdraws, the family's financial situation changes or otherwise becomes ineligible for the scholarship.
- 10) Children need to attend at least 85% of their enrolled schedule per month. If an illness causes the student to miss more than 15% of scheduled classes a doctor's note will be required.
- 11) Scholarships awards shall be made without regard to race, color, religious creed, disability, ancestry, national origin, sex, or limited English proficiency, in accordance with applicable law.
- 12) All application information will be maintained by Oregon Park District in the strictest of confidentiality and will not be used for purposes other than application for the scholarship and providing required reports.

Signature of Parent(s) or Guardian(s):

I certify that all information on this form, as well as all supporting documentation, is true, correct, and complete to the best of my/our knowledge and that all household income has been reported. I understand that deliberate misrepresentation of information may result in the scholarship being denied or revoked, and that any scholarship awarded based on false information may need to be reimbursed. I understand that I may be asked to provide additional income information. Furthermore, I have read and agree to abide by the guidelines stated above if awarded a scholarship.

_____	____/____/____	_____
Signature	Date	Printed Name