



AGENDA
REGULAR MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 10, 2024, AT 6:00 P.M.
ONSITE MEETING: BOARD ROOM

REGULAR MEETING AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES OF AUGUST 13, 2024
 - B. PERSONNEL & POLICY COMMITTEE MEETING MINUTES OF SEPTEMBER 4, 2024
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - A. DIRECTOR'S REPORT
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - MINUTES INCLUDED
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT
 - G. RECREATION REPORT
 - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS

A. ADMINISTRATIVE POLICY MANUAL

B. PERSONNEL POLICY 4.07E WORK WEEK UPDATE

C. ENTER EXECUTIVE SESSION

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. OPEN MEETINGS ACT PAR. 120/2. C(1).

8) COMMISSIONERS COMMENTS

9) DIRECTORS COMMENTS

10) PRESIDENTS COMMENTS

11) ADJOURNMENT

NEXT REGULAR MEETING - OCTOBER 15, 2024 @ 6:00 PM

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
August 13, 2024**

Brian Beckman, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Brian Beckman, Josh Messenger, Mark Tremble, Dan Engelkes, George Howe

ABSENT: None.

OTHERS PRESENT: Erin Folk, Executive Director; Dan Griffin, Finance Administrator; Tina Ketter; Supt. of Recreation, Brent Suter, Supt. of Parks; Adam Metz; Treasurer, Haley Mizner, Board Secretary

VISITORS PRESENT: Heather Braden, Ethan Schafer, Nick McDaniels, Chase Clark

RECOGNITION OF VISITORS:

There were no visitors in attendance who wished to address the board.

APPROVAL OF MINUTES

Mr. Beckman asked for a motion to approve the Regular Meeting Minutes of July 9, 2024.

Motion by Dan Engelkes, seconded by Josh Messenger, the Regular Meeting Minutes of July 9, 2024, be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Mark Tremble, George Howe, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Treasurer's Report

Mr. Beckman stated that the July Treasurer's report was submitted and was available at oregonpark.org.

Mr. Beckman asked if there were any questions regarding the Treasurer's report.

Motion by Mark Tremble, seconded by Brian Beckman, the July Treasurer's Report be approved. Roll Call: Dan Engelkes, Mark Tremble, George Howe, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Accounts Payable

Mr. Beckman stated that the accounts payable for July had been submitted for review. He asked if there were any questions pertaining to the report.

There were no additional questions regarding the Accounts Payable.

Motion by Dan Engelkes, seconded by George Howe, the Accounts Payable for July of 2024 be approved as presented. Roll Call: Mark Tremble, George Howe, Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

REPORTS

Director's Report- Ms. Folk stated that after seven months of the fiscal year the district is doing extremely well. She stated that they were able to collect the second tax payment from 2023, so they have collected 53.4% of their total tax receipts for 2024. She stated that interest earnings continue to outpace expectations. She stated that the park improvement fund is going to continue to be one of the largest funds for right now until they start to spend that down. She stated that the corporate and recreation fund continue to be healthy.

Ms. Folk stated that for participation they also continue to outpace expectations. She stated that they have already collected 97% of their pass and daily fee revenue for what they were expecting for the entire year.

Ms. Folk stated that Heather Braden and Ethan Schafer were this month's Caring, Creative, and Community-Focused employees of the month. She stated that Ethan has been a tremendous asset to the district. She stated that Ethan has stepped up in any areas that they have needed help. She stated that Heather is their intern, and someone who they do not have to provide direction to. She stated that she has helped out with a number of different programs throughout the year. She stated that these are two young adults who have been very proactive in their roles for the district.

Ms. Folk stated that the aquatics team received a five-star elite status. She stated that they have now received five stars two years in a row.

There were no additional questions or comments for Ms. Folk

Committee Meetings

Mr. Beckman stated that there were no committee reports.

Parks Report - Included in Board Packet. Mr. Suter stated that pool renovations had begun. He stated that the parks staff are working on renovations at the old shop. He stated that Co-ed softball this year will be held on diamond one so they can update the dugouts on diamond two.

Mr. Suter welcomed any additional questions or comments.

There were no additional questions or comments for Mr. Suter.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that they had record participation numbers this summer and it was a kudos to Heather and Ethan. She stated that they did amazing. She stated that the pool staff has also done amazing, and the five-star audit shows their dedication. She stated that the family fun night was a success.

Mrs. Ketter welcomed any questions from commissioners.

There were no additional questions or comments for Mrs. Ketter.

Administrative Report - Included in Board Packet. Mr. Griffin stated that they were excited to get the fall guide released. He stated that they will soon start planning financials for next year.

There were no additional questions or comments.

BUSINESS (unfinished)- None.

BUSINESS (new) -

Electric Aggregation Contract- NASH

Mr. Beckman stated that the Electric Aggregation bids had been received. He asked Ms. Folk to please provide a review of the bids.

Ms. Folk stated that they were all taken back by the bids that they received. She stated that the current contracted rate is .059 and the lowest contracted rate they received back on the bids was .084. She stated that this amounts to a significant increase for the budget starting in 2025. She stated that they investigated the options of delaying the bids and a one-year contract, but Mike from Rock River Energy does believe that their best bet is to pursue the 2- year agreement with MC2 at a rate of .084/KWH for an annual fixed energy cost of \$92,143. She stated that it is about a \$28,000 increase from the current budget.

Mr. Beckman asked for a motion to approve a 2-year agreement with MC2 at a rate of .08409/KWH.

Motion by Dan Engelkes, seconded by Josh Messenger, a 2-year agreement with MC2 at a rate of .08409/KWH be approved as presented. Roll Call: George Howe, Josh Messenger, Dan Engelkes, Mark Tremble, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Community Solar Program

Mr. Beckman stated that the district has been presented with an opportunity to pursue participation in a community solar program. He stated that the program provides the district with an electric bill credit in the amount of 10% on the energy rates. He stated that this discount would be reflected on the monthly bill.

Ms. Folk stated that at this time they are only asking for authorization to sign a disclosure agreement.

Motion by Mark Tremble, seconded by Dan Engelkes, the board to authorize staff to sign disclosure forms as required by Illinois Shines to enter into a community solar program. Roll Call: Josh Messenger, Dan Engelkes, Mark Tremble, George Howe, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Autumn on Parade Permit Use- Park East- October 5, 2024

Mr. Beckman stated that Autumn on Parade has requested use of Park East on October 5, 2024, for the annual car show.

Motion by Dan Engelkes, seconded by Josh Messenger, the use permit for AOP for October 5th be approved. Roll Call: Dan Engelkes, Mark Tremble, George Howe, Josh Messenger, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

COMMISSIONERS COMMENTS

Mr. Howe congratulated all staff present and said they were all valuable assets.

Mr. Engelkes congratulated all staff for their hard work for the district.

Mr. Tremble congratulated all staff. He stated that it is neat to see the growth among staff.

Mr. Messenger stated that he did a lot of stuff this summer and saw Ethan there all the time. He congratulated the staff. He stated that they are lucky to have such great staff.

DIRECTOR'S COMMENTS

Ms. Folk stated she always hears how hands on their staff is. She gave a kudos to the staff and the work that they do.

PRESIDENT'S COMMENTS

Mr. Beckman congratulated all the staff for what they do for the district.

ADJOURN

Motion by Dan Engelkes, seconded by George Howe, the meeting adjourned at 6:22 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner
Board Secretary

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Personnel & Policy Committee Meeting Minutes
September 4, 2024**

Mark Tremble, Chair, called the Personnel & Policy Committee Meeting to order at 4:00 p.m.

PRESENT: Mark Tremble, Brian Beckman, George Howe

ABSENT: None.

OTHERS PRESENT: Erin Folk, Executive Director, Tina Ketter; Supt. of Recreation, Haley Mizner, Board Secretary

VISITORS PRESENT: None.

RECOGNITION OF VISITORS: There were no visitors in attendance.

Administrative Policy Manual

Ms. Folk stated that staff and the attorney have all reviewed the packet and provided their updates. She stated that the first section of the manual went through a significant number of language changes. She welcomed any questions regarding the first section.

Mr. Howe asked if they have ever had to use the section for the executive director's actions in the absence of a policy. Ms. Folk stated that they have had to do emergency expenditures. She stated that with a policy however, the only time that they had to enact this was during covid.

Ms. Folk stated that the second section was for the administrative side of things. She welcomed any questions. She stated that they did remove the covid policy because they don't think the covid policy is necessary at this point.

Mr. Beckman asked about leaving removed things in the packet and just crossing them out. Ms. Folk stated that there were so many things that needed to change that it became conflicting and confusing.

Ms. Folk stated that they updated the social media policy as recommended by the attorney.

Ms. Folk stated that section 3 was related to finance. She stated that they did go through and clean things up in this section.

There were no additional questions.

Recommendation made by Brian Beckman, seconded by George, the Personnel & Policy Committee in agreement on recommending the Administrative Policy Manual Updates to the full board for approval. Roll Call: Brian Beckman, George Howe, Mark Tremble-yes. Full Committee in agreement.

Personnel Policy 4.07E Work Week Update

Ms. Folk stated that they are looking to make a change to the work week policy due to the use of time clocks and flexing of schedules. She stated that to keep employees at the 40-hour mark, they are proposing that they change the work week from Sunday to Saturday to Saturday to Friday. She stated that that allows them the opportunity to flex schedules during the week if weekend work was required and not have to pay overtime. She stated that this will give them the opportunity to manage schedules as best as possible. She stated that it will take effect the week of AOP.

Mr. Tremble stated that they were making the change for the district and not for the employee to which Ms. Folk stated that that was correct. Mr. Tremble asked if she sees any repercussions from the employee's side to which Ms. Folk stated that she does not. She stated that everyone seems to be adapting well.

Mrs. Ketter stated that she thinks that her staff would welcome this. She stated that her staff is not trying to get overtime so they would appreciate this.

Ms. Folk stated that they have been fortunate that all employees have fallen above the exempt threshold. She stated that now with the change, they are having to give staff the flexibility to adjust their schedules. She stated that the staff has never had access to overtime, so they aren't missing out on anything.

Mr. Tremble clarified that the staff will not be able to flex to their advantage to which Ms. Folk confirmed.

Mr. Beckman asked who is going to manage the hours and schedules to which Ms. Folk stated their immediate supervisor. She stated that supervisors have a good handle on what is going on.

Ms. Folk stated that overtime will be only if necessary, with supervisor approval.

Ms. Folk stated that a high percentage of staff are fine with flexing their schedule.

Mrs. Ketter stated that most employees understand that they are making good wages and have good benefits and are appreciative.

Ms. Folk stated that they would have a bigger issue if they were previously paying overtime and then trying to take it away, but they have never paid overtime.

Recommendation by George Howe, seconded by Brian Beckman, the Personnel & Policy in agreement on recommending the Personnel Policy 4.07E Work Week Update to the full board for approval. Roll Call: George Howe, Brian Beckman, Mark Tremble- yes. Full committee in agreement.

ADJOURN

Motion by Brian Beckman, the meeting adjourned at 4:24 P.M.
ALL WERE IN FAVOR.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Haley M. Mizner".

Haley Mizner
Board Secretary



OREGON PARK DISTRICT

FISCAL YEAR
2024

MONTHLY FINANCIAL REPORT

August 2024

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

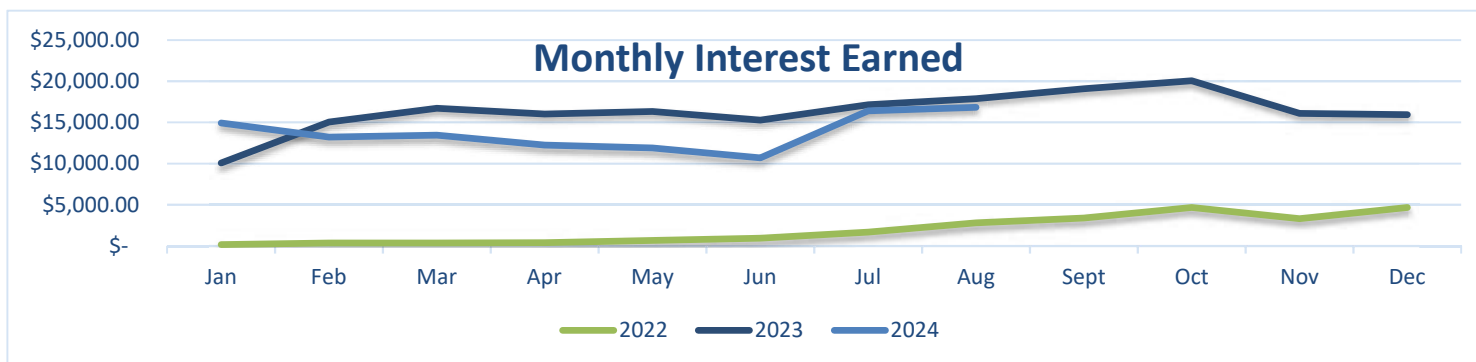
BANKING FUND BALANCES

FUND	AUG 2024	JULY 2024	AUG 2023	-	% CH.	AUG 2022
General Checking	\$35,033.74	\$22,620.50	\$35,406.42	↓	-1.05%	\$29,268.37
Payroll Checking	\$36,388.19	\$38,566.01	\$72,006.48	↓	-49.5%	\$73,564.58
Corporate Fund	\$400,234.25	\$493,287.40	\$273,430.70	↑	46.38%	\$635,077.92
Recreation Fund	\$530,635.00	\$589,915.98	\$253,119.52	↑	109.6%	\$440,668.38
Audit Fund	\$4,516.62	\$4,319.49	\$11,190.96	↓	-59.6%	\$4,669.26
Liability Fund	\$64,178.03	\$67,375.35	\$108,417.70	↓	-40.8%	\$124,623.04
IMRF Fund	\$196,344.87	\$200,769.42	\$193,939.24	↑	1.24%	\$162,176.32
Scholarship Fund	\$61,858.64	\$61,513.06	\$64,012.66	↓	-3.36%	\$61,699.28
Social Security Fund	\$70,392.28	\$76,828.82	\$102,868.78	↓	-31.57%	\$133,356.50
Police Fund	\$24,765.51	\$25,701.98	\$36,941.06	↓	-32.9%	\$34,315.83
Paving Fund	\$19,055.86	\$24,590.29	\$32,555.51	↓	-41.47%	\$16,434.06
Long-Term Capital	\$449,330.10	\$447,389.06	\$289,554.37	↑	55.18%	\$277,650.00
Bond/Int Fund	\$849,076.18	\$832,959.98	\$865,763.49	↓	-1.93%	\$803,998.20
Park Imp Fund	\$1,417,289.15	\$1,445,350.99	\$2,840,189.51	↓	-50.10%	\$364,667.78
TOTAL	\$4,159,098.42	\$4,331,188.33	\$5,179,396.40	↓	-19.70%	\$3,162,169.52

Financial Notes:

The District closed the month of August with unaudited fund balances \$172,089 (3.97%) less than the month of July. The District did receive its third tax disbursement from the 2023 tax year, totaling \$24,116.61. Approximately 54.5% of the 2023 have been received. The next large tax disbursement will be received at the end of September and will total approximately \$1.5 Million.

Stillman Banks interest rate during August varied between 0.10 - 0.44%, while the Illinois Park District Liquid Asset Fund (IPDLAF) was 5.12 %. The total Interest earned was \$16,834.47. The District continues to earn significant interest in 2024. The District has received \$109,535.10 in overall interest representing approximately 94.31% of the budget estimate with 4 months remaining in the fiscal year.




Adam Metz, Treasurer

MONTHLY BUDGET REPORT
08/01/2024 To 08/31/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	631,750.00	5,380.61	361,456.74	270,293.26	57
01-10-410200 Replacement Tax Current	64,000.00	1,711.10	38,196.20	25,803.80	60
01-10-430100 Interest Savings	12,000.00	1,755.91	10,783.43	1,216.57	90
01-10-460100 Misc Income	2,000.00	48.05	1,365.97	634.03	68
01-10-470100 Grants	4,000.00	0.00	0.00	4,000.00	0
10 Administration Subtotal	\$713,750.00	\$8,895.67	\$411,802.34	\$301,947.66	58
20 Parks					
01-20-460100 Misc. Income	50.00	0.00	555.00	-505.00	1,110
20 Parks Subtotal	\$50.00	\$0.00	\$555.00	-\$505.00	1,110
01 Corporate Fund Subtotal	\$713,800.00	\$8,895.67	\$412,357.34	\$301,442.66	58
Revenue Subtotal	\$713,800.00	\$8,895.67	\$412,357.34	\$301,442.66	58
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	235,500.00	14,248.84	151,443.97	84,056.03	64
01-10-513000 Wages Part-Time	67,500.00	5,254.01	50,843.40	16,656.60	75
01-10-515000 Health/Life Insurance	195,000.00	27,854.82	138,339.35	56,660.65	71
01-10-521000 Software/Website Maint	41,000.00	491.99	14,158.89	26,841.11	35
01-10-521200 Equipment Maintenance	6,000.00	1,351.88	4,211.92	1,788.08	70
01-10-522000 Printing / Publication	9,500.00	0.00	3,119.89	6,380.11	33
01-10-522100 Community Planning/Events	13,000.00	0.00	13,250.42	-250.42	102
01-10-523000 Legal Fees	25,000.00	6,167.50	16,325.70	8,674.30	65
01-10-524000 Other Professional Services	18,000.00	622.95	2,443.89	15,556.11	14
01-10-526000 Dues & Subscriptions	13,000.00	230.00	13,164.38	-164.38	101
01-10-527000 Car/Phone Allowance	7,250.00	491.83	4,504.74	2,745.26	62
01-10-527100 Staff Training	10,400.00	6.00	3,961.01	6,438.99	38
01-10-527200 Travel Expenses	500.00	0.00	484.85	15.15	97
01-10-529000 Postage / Rental	1,250.00	122.10	887.90	362.10	71
01-10-531000 Office Supplies	1,250.00	69.63	566.58	683.42	45
01-10-533000 Tools / Equipment	250.00	0.00	0.00	250.00	0
01-10-541000 Electric	65,000.00	6,762.12	42,517.56	22,482.44	65
01-10-542000 Water & Sewer	20,000.00	2,093.46	15,294.25	4,705.75	76
01-10-543000 Natural Gas	22,000.00	1,121.87	18,401.59	3,598.41	84
01-10-544000 Telephone/Internet	5,750.00	461.84	3,333.65	2,416.35	58
01-10-587000 Sundry / Bank Exp	500.00	12.50	130.58	369.42	26
01-10-589000 Commissioners Expenses	1,000.00	0.00	12.50	987.50	1

MONTHLY BUDGET REPORT
08/01/2024 To 08/31/2024

Oregon Park District
FY 2024

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$759,400.00	\$67,363.34	\$497,397.02	\$262,002.98	65
20 Parks					
01-20-511000 Salary Full-Time	190,500.00	14,796.34	133,167.06	57,332.94	70
01-20-513000 Wages Part-Time	42,000.00	5,761.89	28,735.08	13,264.92	68
01-20-514100 Wages Part-Time Seasonal	35,000.00	6,454.00	27,265.00	7,735.00	78
01-20-521100 Contractual Maintenance	16,000.00	250.00	3,030.34	12,969.66	19
01-20-526000 Dues & Subscriptions	8,000.00	0.00	8,000.00	0.00	100
01-20-527100 Staff Training/Dues	3,850.00	0.00	3,575.43	274.57	93
01-20-527200 Uniforms/Cell/Travel	4,000.00	290.01	2,432.58	1,567.42	61
01-20-529200 Toilet Rental	8,250.00	825.00	4,046.98	4,203.02	49
01-20-533000 Tools / Equipment	11,000.00	394.82	3,170.11	7,829.89	29
01-20-534000 Equip/Grounds Maint/Repair	25,000.00	1,303.54	11,453.70	13,546.30	46
01-20-534200 Parks & Facility Supplies	43,500.00	1,983.48	31,848.19	11,651.81	73
01-20-534500 Park Development/Construction	10,000.00	0.00	10,117.67	-117.67	101
01-20-536000 Gas & Oil	21,000.00	2,822.49	9,704.68	11,295.32	46
01-20-545000 Garbage Disposal	8,000.00	262.04	3,124.79	4,875.21	39
20 Parks Subtotal	\$426,100.00	\$35,143.61	\$279,671.61	\$146,428.39	66
01 Corporate Fund Subtotal	\$1,185,500.00	\$102,506.95	\$777,068.63	\$408,431.37	66
Expenditure Subtotal	\$1,185,500.00	\$102,506.95	\$777,068.63	\$408,431.37	66
Before Transfers	Deficiency Of Revenue Subtotal	-\$471,700.00	-\$93,611.28	-\$364,711.29	77
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	300,000.00	0.00	300,000.00	0.00	100
10 Administration Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
01 Corporate Fund Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
Other Financing Source Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$171,700.00	-\$93,611.28	-\$64,711.29	38
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	507,250.00	4,037.46	271,226.99	236,023.01	53
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	30,000.00	4,156.34	36,329.04	-6,329.04	121
12-10-420111 Nash Non-Res Annual	8,500.00	1,158.63	10,971.40	-2,471.40	129
12-10-420112 Nash Resident Quarterly	11,000.00	1,229.00	9,830.00	1,170.00	89
12-10-420113 Nash Non-Res Quarterly	3,200.00	485.00	2,098.63	1,101.37	66
12-10-420114 Nash Resident Daily	17,500.00	1,658.00	18,073.50	-573.50	103

MONTHLY BUDGET REPORT
08/01/2024 To 08/31/2024

Oregon Park District
FY 2024

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-10-420115 Nash Non-Res Daily	6,000.00	179.00	7,360.50	-1,360.50	123
12-10-420116 Nash Res Monthly	7,000.00	980.00	8,768.70	-1,768.70	125
12-10-420117 Nash Non-Res Monthly	1,750.00	111.00	1,950.00	-200.00	111
12-10-420156 Nash Corporate	25,000.00	5,350.00	26,568.11	-1,568.11	106
12-10-420157 \$1 Day / 10 Punch	5,000.00	390.00	5,730.70	-730.70	115
12-10-430100 Interest Savings	6,000.00	2,181.92	13,482.92	-7,482.92	225
12-10-441110 Locker Rentals	750.00	86.00	676.00	74.00	90
12-10-441150 Court Fees	450.00	73.00	414.00	36.00	92
12-10-460000 Sponsorship Donations	5,000.00	0.00	5,000.00	0.00	100
12-10-460100 Miscellaneous Income	1,500.00	410.00	5,403.45	-3,903.45	360
10 Administration Subtotal	\$637,400.00	\$22,485.35	\$423,883.94	\$213,516.06	67
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	10,000.00	0.00	7,097.47	2,902.53	71
12-40-491331 Water Aerobics	18,000.00	56.00	17,412.75	587.25	97
12-40-491512 Pool Special Events	1,000.00	0.00	0.00	1,000.00	0
40 Aquatics Subtotal	\$29,000.00	\$56.00	\$24,510.22	\$4,489.78	85
50 Athletics					
12-50-491210 Little Athletes	1,350.00	0.00	1,784.00	-434.00	132
12-50-491240 Soccer	33,000.00	241.00	37,460.30	-4,460.30	114
12-50-491241 K - 1st Grade Basketball	2,800.00	746.00	746.00	2,054.00	27
12-50-491243 Basketball 2-5 Boys	4,400.00	570.00	1,295.00	3,105.00	29
12-50-491244 Basketball 2-5 Girls	3,200.00	232.00	707.00	2,493.00	22
12-50-491245 T-Ball	3,400.00	0.00	2,639.50	760.50	78
12-50-491246 Little League	3,200.00	0.00	2,241.00	959.00	70
12-50-491247 Jr. Girls Softball	3,800.00	0.00	3,901.00	-101.00	103
12-50-491248 Intermediate Girls Softball	3,500.00	0.00	1,610.00	1,890.00	46
12-50-491250 Leon Gasmund	3,500.00	0.00	1,331.50	2,168.50	38
12-50-491251 Sandy Koufax	3,800.00	0.00	2,393.00	1,407.00	63
12-50-491255 Coaches Pitch	4,000.00	0.00	3,617.00	383.00	90
12-50-491258 Athletic Camps	13,000.00	802.00	16,280.00	-3,280.00	125
12-50-491265 Girls Minor League	3,200.00	0.00	3,708.00	-508.00	116
12-50-491268 6th Grade Sports	6,500.00	934.00	4,544.00	1,956.00	70
12-50-491350 Adult Recreation Leagues	8,500.00	960.00	4,565.00	3,935.00	54
12-50-491530 Sports Special Events	4,500.00	5,796.00	12,002.50	-7,502.50	267
50 Athletics Subtotal	\$105,650.00	\$10,281.00	\$100,824.80	\$4,825.20	95
60 General Recreation					
12-60-491100 Children's Center P.S.	31,000.00	0.00	21,147.50	9,852.50	68
12-60-491101 CC Summer Camp/Computer Class	1,000.00	0.00	397.00	603.00	40
12-60-491201 Extended Time	40,000.00	5,555.00	19,673.00	20,327.00	49
12-60-491214 No School Days	4,000.00	200.00	1,651.00	2,349.00	41

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12-60-491215 Youth Tumbling	15,000.00	1,190.00	11,386.40	3,613.60	76
12-60-491288 Youth Recreation	12,000.00	1,282.67	6,371.82	5,628.18	53
12-60-491376 Summer Camp	35,000.00	115.00	27,578.53	7,421.47	79
12-60-491388 Adult Recreation	30,000.00	3,580.80	19,309.50	10,690.50	64
12-60-491414 General Bus Trips	3,000.00	0.00	0.00	3,000.00	0
12-60-491509 Temp - Flamingo Bingo	0.00	-315.00	0.00	0.00	0
12-60-491510 Spl Events - Concerts	10,000.00	0.00	8,460.00	1,540.00	85
12-60-491511 Spl Events - Holiday	2,700.00	358.00	358.00	2,342.00	13
12-60-491512 Spl Events - Spring/Summer	800.00	0.00	910.80	-110.80	114
12-60-491513 Spl Events - Fall/Winter	4,800.00	124.50	4,505.30	294.70	94
12-60-491521 Farm Market / Plant	150.00	-26.39	811.61	-661.61	541
60 General Recreation Subtotal	\$189,450.00	\$12,064.58	\$122,560.46	\$66,889.54	65
70 Concessions					
12-70-450100 Product Sales	250.00	0.00	48.59	201.41	19
12-70-450130 Sales Commissions	100.00	0.00	73.70	26.30	74
70 Concessions Subtotal	\$350.00	\$0.00	\$122.29	\$227.71	35
80 Rental					
12-80-441100 Nash Rental	12,500.00	424.00	10,363.50	2,136.50	83
12-80-441110 Outside Rentals	4,000.00	184.00	3,905.50	94.50	98
12-80-441130 Dog Park Fees	1,750.00	203.00	1,940.00	-190.00	111
80 Rental Subtotal	\$18,250.00	\$811.00	\$16,209.00	\$2,041.00	89
90 Fitness					
12-90-491309 Personal Training	4,500.00	2,823.40	15,825.50	-11,325.50	352
12-90-491310 Early Morning Aerobics	6,500.00	1,742.16	18,654.84	-12,154.84	287
90 Fitness Subtotal	\$11,000.00	\$4,565.56	\$34,480.34	-\$23,480.34	313
12 Recreation Fund Subtotal	\$991,100.00	\$50,263.49	\$722,591.05	\$268,508.95	73
Revenue Subtotal	\$991,100.00	\$50,263.49	\$722,591.05	\$268,508.95	73
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	250,000.00	0.00	100
10 Administration Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
12 Recreation Fund Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
\$250,000.00	\$0.00	\$250,000.00	\$0.00	100	
Expenditure					
12 Recreation Fund					
10 Administration					
12-10-511000 Salary Full-Time	67,750.00	5,082.56	45,743.04	22,006.96	68
12-10-512000 Rec Wages Part Time	5,000.00	391.50	2,964.00	2,036.00	59
12-10-513300 Wages Building Supervisor	44,000.00	2,562.88	29,879.36	14,120.64	68

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12-10-522100 Advertising/Promotional/Volunteer	16,500.00	909.98	11,769.11	4,730.89	71
12-10-524100 Credit Card/Bank Charges	16,500.00	1,880.77	14,882.47	1,617.53	90
12-10-526000 Dues & Subscriptions	2,250.00	0.00	345.00	1,905.00	15
12-10-527000 Car/Phone Allowance	4,750.00	350.15	3,071.56	1,678.44	65
12-10-527100 Staff Training	4,000.00	0.00	2,276.26	1,723.74	57
12-10-527200 Travel Expenses	300.00	0.00	0.00	300.00	0
12-10-531000 Office Supplies	2,000.00	64.48	844.45	1,155.55	42
12-10-532000 Community Outreach Programs	5,000.00	116.88	1,391.53	3,608.47	28
12-10-535000 First Aid Supplies	5,000.00	0.00	4,188.81	811.19	84
12-10-538000 Recreation Supplies	2,500.00	0.00	458.26	2,041.74	18
12-10-540000 Rec Activities & Engagement	6,600.00	121.89	3,764.20	2,835.80	57
12-10-541000 Electric	65,000.00	6,762.12	42,303.16	22,696.84	65
12-10-542000 Water & Sewer	20,000.00	2,093.46	16,654.16	3,345.84	83
12-10-543000 Natural Gas	22,000.00	1,121.86	18,401.59	3,598.41	84
12-10-544000 Telephone/Internet	5,750.00	461.85	3,685.32	2,064.68	64
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	5,000.00	3,300.00	6,300.00	-1,300.00	126
10 Administration Subtotal	\$300,000.00	\$25,220.38	\$208,922.28	\$91,077.72	70
30 Maintenance					
12-30-511000 Salary Full-Time	150,750.00	10,780.16	112,364.96	38,385.04	75
12-30-513000 Wages Part-Time	26,000.00	1,243.39	13,586.59	12,413.41	52
12-30-521000 Software Maintenance	2,850.00	0.00	709.25	2,140.75	25
12-30-521100 Building Maintenance	30,000.00	2,706.05	10,277.36	19,722.64	34
12-30-521200 Equipment Maintenance	12,000.00	37.05	11,155.19	844.81	93
12-30-521300 Chiller Maint Startup	7,500.00	0.00	7,500.00	0.00	100
12-30-521400 Maintenance Agreements	31,000.00	1,721.51	15,870.03	15,129.97	51
12-30-527000 Car/Phone Allowance	1,600.00	75.00	1,120.29	479.71	70
12-30-527100 Staff Training	3,500.00	0.00	2,142.47	1,357.53	61
12-30-533000 Tools / Equipment	1,500.00	311.77	1,151.61	348.39	77
12-30-533100 Custodial Equipment	4,000.00	1,034.99	2,690.91	1,309.09	67
12-30-534000 Building Supplies	15,500.00	415.53	4,836.09	10,663.91	31
12-30-534400 Equipment Supplies	8,000.00	0.00	7,198.98	801.02	90
12-30-534500 Custodial Supplies	15,000.00	1,891.75	11,106.83	3,893.17	74
30 Maintenance Subtotal	\$309,200.00	\$20,217.20	\$201,710.56	\$107,489.44	65
40 Aquatics					
12-40-513200 Aquatic Management Fees	39,600.00	3,600.00	28,450.00	11,150.00	72
12-40-513500 Aquatic Operation Fees	136,000.00	11,550.57	100,277.52	35,722.48	74
12-40-527100 Staff Training	1,500.00	0.00	1,750.00	-250.00	117
12-40-533200 Aquatic Equip/Maint	8,500.00	4,246.30	6,798.45	1,701.55	80
12-40-534600 Aquatic Supplies	20,000.00	706.70	19,472.80	527.20	97

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12-40-591512 Pool Special Events	800.00	0.00	0.00	800.00	0
40 Aquatics Subtotal	\$206,400.00	\$20,103.57	\$156,748.77	\$49,651.23	76
50 Athletics					
12-50-511000 Salary Full-Time	52,500.00	3,934.76	35,412.84	17,087.16	67
12-50-513000 Wages Part-Time	5,500.00	0.00	3,745.00	1,755.00	68
12-50-513300 Wages Field Supervisor	600.00	455.00	696.50	-96.50	116
12-50-527100 Staff Training	4,000.00	305.00	603.92	3,396.08	15
12-50-538000 Recreation Supplies	250.00	0.00	57.51	192.49	23
12-50-591210 Little Athletes	1,350.00	0.00	1,755.20	-405.20	130
12-50-591240 Soccer	23,000.00	5,761.27	18,895.51	4,104.49	82
12-50-591241 K - 1st Co-Ed Basketball	1,500.00	0.00	0.00	1,500.00	0
12-50-591243 Basketball 2-5 Boys	4,200.00	0.00	882.50	3,317.50	21
12-50-591244 Basketball 2-5 Girls	3,000.00	0.00	721.00	2,279.00	24
12-50-591245 T-Ball	1,400.00	0.00	1,251.23	148.77	89
12-50-591246 Little League	3,000.00	0.00	1,936.80	1,063.20	65
12-50-591247 Jr. Girls Softball	3,500.00	330.00	2,361.28	1,138.72	67
12-50-591248 Intermediate Girls Softball	3,000.00	330.00	996.73	2,003.27	33
12-50-591250 Leon Gasmund	3,300.00	0.00	1,146.23	2,153.77	35
12-50-591251 Sandy Koufax League	3,600.00	0.00	1,770.10	1,829.90	49
12-50-591255 Coaches Pitch	3,000.00	0.00	2,082.95	917.05	69
12-50-591258 Athletic Camps	12,750.00	6,424.00	14,985.31	-2,235.31	118
12-50-591265 Girls Minor League	2,600.00	0.00	2,131.48	468.52	82
12-50-591268 6th Grade Sports	7,000.00	153.00	2,106.00	4,894.00	30
12-50-591350 Adult Recreation Leagues	7,250.00	276.95	2,119.64	5,130.36	29
12-50-591530 Sports Special Events	3,200.00	4,213.72	4,442.72	-1,242.72	139
12-50-596240 Other Program Equipment	1,000.00	18.20	203.61	796.39	20
12-50-596250 Baseball Program Equipment	500.00	0.00	0.00	500.00	0
50 Athletics Subtotal	\$151,000.00	\$22,201.90	\$100,304.06	\$50,695.94	66
60 General Recreation					
12-60-511000 Salary Full Time	96,500.00	7,242.50	65,182.50	31,317.50	68
12-60-513000 Wages Part Time	6,125.00	665.00	3,836.00	2,289.00	63
12-60-527100 Staff Training	9,500.00	0.00	2,998.51	6,501.49	32
12-60-538000 Recreation Supplies	500.00	0.00	82.51	417.49	17
12-60-591100 Children's Center P.S	44,000.00	2,389.51	25,156.04	18,843.96	57
12-60-591101 CC Summer Camp/Computer Class	200.00	5.99	15.99	184.01	8
12-60-591201 Extended Time	26,000.00	245.75	8,843.16	17,156.84	34
12-60-591214 No School Days	3,600.00	0.00	1,129.03	2,470.97	31
12-60-591215 Youth Tumbling	13,000.00	0.00	9,702.00	3,298.00	75
12-60-591288 Youth Recreation	9,000.00	489.05	2,546.93	6,453.07	28
12-60-591376 Summer Camp	26,000.00	4,313.70	16,791.16	9,208.84	65

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12-60-591388 Adult Recreation	26,000.00	184.97	14,711.36	11,288.64	57
12-60-591414 General Bus Trips	2,600.00	0.00	0.00	2,600.00	0
12-60-591510 Spl Events - Concerts	9,000.00	0.00	8,345.14	654.86	93
12-60-591511 Spl Events - Holiday	2,500.00	0.00	957.38	1,542.62	38
12-60-591512 Spl Events - Spring/Summer	2,250.00	120.25	308.63	1,941.37	14
12-60-591513 Spl Events - Fall/Winter	4,400.00	0.00	3,407.96	992.04	77
12-60-591521 Farm Market/Plant/Misc	0.00	261.99	278.23	-278.23	*100
60 General Recreation Subtotal	\$281,175.00	\$15,918.71	\$164,292.53	\$116,882.47	58
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	5.00	0.00	3.00	2.00	60
70 Concessions Subtotal	\$30.00	\$0.00	\$3.00	\$27.00	10
80 Rental					
12-80-521200 Equipment Maintenance	800.00	0.00	150.67	649.33	19
12-80-538000 Recreation Supplies	1,200.00	0.00	2,210.21	-1,010.21	184
80 Rental Subtotal	\$2,000.00	\$0.00	\$2,360.88	-\$360.88	118
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	44,000.00	2,936.38	27,572.69	16,427.31	63
12-90-534600 Fitness Maintenance	4,000.00	0.00	1,664.00	2,336.00	42
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	3,000.00	0.00	100
12-90-538000 Recreation Supplies	200.00	0.00	0.00	200.00	0
12-90-591309 Personal Training	4,000.00	1,920.00	14,260.00	-10,260.00	357
12-90-591310 Early Morning Aerobics	4,500.00	1,164.00	9,932.00	-5,432.00	221
12-90-591323 Monthly Fitness Programming	0.00	0.00	499.99	-499.99	*100
12-90-599300 Aerobics Materials	200.00	0.00	0.00	200.00	0
90 Fitness Subtotal	\$59,900.00	\$6,020.38	\$56,928.68	\$2,971.32	95
12 Recreation Fund Subtotal	\$1,309,705.00	\$109,682.14	\$891,270.76	\$418,434.24	68
Expenditure Subtotal	\$1,309,705.00	\$109,682.14	\$891,270.76	\$418,434.24	68
Before Transfers	Deficiency Of Revenue Subtotal	-\$568,605.00	-\$59,418.65	\$81,320.29	-14
After Transfers	Deficiency Of Revenue Subtotal	-\$568,605.00	-\$59,418.65	\$81,320.29	-14
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					
13-10-410100 Real Estate Taxes	24,000.00	190.57	12,802.01	11,197.99	53
13-10-430100 Interest Savings	75.00	6.56	50.80	24.20	68
10 Administration Subtotal	\$24,075.00	\$197.13	\$12,852.81	\$11,222.19	53
13 Audit Fund Subtotal	\$24,075.00	\$197.13	\$12,852.81	\$11,222.19	53
Revenue Subtotal	\$24,075.00	\$197.13	\$12,852.81	\$11,222.19	53
Expenditure					

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13 Audit Fund					
10 Administration					
13-10-528000 Audit	23,500.00	0.00	25,700.00	-2,200.00	109
10 Administration Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
13 Audit Fund Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
Expenditure Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
Before Transfers	Excess Of Revenue Subtotal	\$575.00	\$197.13	-\$12,847.19	-2,234
After Transfers	Excess Of Revenue Subtotal	\$575.00	\$197.13	-\$12,847.19	-2,234
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	120,000.00	953.91	64,081.34	55,918.66	53
14-10-430100 Interest Savings	2,250.00	189.82	1,776.63	473.37	79
10 Administration Subtotal	\$122,250.00	\$1,143.73	\$65,857.97	\$56,392.03	54
14 Liability Fund Subtotal	\$122,250.00	\$1,143.73	\$65,857.97	\$56,392.03	54
Revenue Subtotal	\$122,250.00	\$1,143.73	\$65,857.97	\$56,392.03	54
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	74,000.00	4,574.38	41,169.42	32,830.58	56
14-10-552000 Park/Facility Inspection Software M	2,600.00	0.00	2,698.00	-98.00	104
14-10-553000 Building/Contents Insurance	30,000.00	-233.33	35,726.67	-5,726.67	119
14-10-554000 General Liability	15,000.00	0.00	14,927.00	73.00	100
14-10-555000 Public Official Insurance	750.00	0.00	719.00	31.00	96
14-10-556000 Automobile Insurance	4,500.00	0.00	3,252.00	1,248.00	72
14-10-557000 Workers Comp Insurance.	37,500.00	0.00	26,697.00	10,803.00	71
14-10-558000 Unemployment Insurance	10,500.00	0.00	7,846.76	2,653.24	75
10 Administration Subtotal	\$174,850.00	\$4,341.05	\$133,035.85	\$41,814.15	76
14 Liability Fund Subtotal	\$174,850.00	\$4,341.05	\$133,035.85	\$41,814.15	76
Expenditure Subtotal	\$174,850.00	\$4,341.05	\$133,035.85	\$41,814.15	76
Before Transfers	Deficiency Of Revenue Subtotal	-\$52,600.00	-\$3,197.32	-\$67,177.88	128
After Transfers	Deficiency Of Revenue Subtotal	-\$52,600.00	-\$3,197.32	-\$67,177.88	128
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	30,000.00	238.49	16,021.13	13,978.87	53
15-10-430100 Interest Savings	5,000.00	802.98	5,011.29	-11.29	100
10 Administration Subtotal	\$35,000.00	\$1,041.47	\$21,032.42	\$13,967.58	60

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15 Imrf Fund Subtotal	\$35,000.00	\$1,041.47	\$21,032.42	\$13,967.58	60
Revenue Subtotal	\$35,000.00	\$1,041.47	\$21,032.42	\$13,967.58	60
Expenditure					
15 Imrf Fund					
10 Administration					
15-10-518000 IMRF	55,000.00	5,466.02	35,428.83	19,571.17	64
10 Administration Subtotal	\$55,000.00	\$5,466.02	\$35,428.83	\$19,571.17	64
15 Imrf Fund Subtotal	\$55,000.00	\$5,466.02	\$35,428.83	\$19,571.17	64
Expenditure Subtotal	\$55,000.00	\$5,466.02	\$35,428.83	\$19,571.17	64
Before Transfers	Deficiency Of Revenue Subtotal	-\$20,000.00	-\$4,424.55	-\$14,396.41	72
After Transfers	Deficiency Of Revenue Subtotal	-\$20,000.00	-\$4,424.55	-\$14,396.41	72
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	50.00	5.58	42.12	7.88	84
16-10-470110 Scholarship Donations	750.00	340.00	561.50	188.50	75
16-10-470300 Memorial Donations	1,500.00	0.00	3,069.86	-1,569.86	205
10 Administration Subtotal	\$2,300.00	\$345.58	\$3,673.48	-\$1,373.48	160
16 Scholarship Fund Subtotal	\$2,300.00	\$345.58	\$3,673.48	-\$1,373.48	160
Revenue Subtotal	\$2,300.00	\$345.58	\$3,673.48	-\$1,373.48	160
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	2,500.00	0.00	2,237.50	262.50	90
16-10-570200 Chldrn Cntr/ET Donation	0.00	0.00	118.00	-118.00	*100
16-10-570250 Camp OPD Donations	0.00	0.00	125.00	-125.00	*100
16-10-570300 Memorial Donations	1,800.00	0.00	3,627.78	-1,827.78	202
10 Administration Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
16 Scholarship Fund Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
Expenditure Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
Before Transfers	Excess Of Revenue Subtotal	-\$2,000.00	\$345.58	-\$2,434.80	122
After Transfers	Excess Of Revenue Subtotal	-\$2,000.00	\$345.58	-\$2,434.80	122
18 Fica Fund					
Revenue					
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	60,000.00	476.95	32,040.66	27,959.34	53
18-10-430100 Interest Savings	3,250.00	246.32	2,282.30	967.70	70
10 Administration Subtotal	\$63,250.00	\$723.27	\$34,322.96	\$28,927.04	54

MONTHLY BUDGET REPORT
08/01/2024 To 08/31/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
18 Fica Fund Subtotal	\$63,250.00	\$723.27	\$34,322.96	\$28,927.04	54
Revenue Subtotal	\$63,250.00	\$723.27	\$34,322.96	\$28,927.04	54
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	76,000.00	5,802.71	51,335.89	24,664.11	68
18-10-519100 Medicare	18,000.00	1,357.10	12,005.99	5,994.01	67
10 Administration Subtotal	\$94,000.00	\$7,159.81	\$63,341.88	\$30,658.12	67
18 Fica Fund Subtotal	\$94,000.00	\$7,159.81	\$63,341.88	\$30,658.12	67
Expenditure Subtotal	\$94,000.00	\$7,159.81	\$63,341.88	\$30,658.12	67
Before Transfers	Deficiency Of Revenue Subtotal	-\$30,750.00	-\$6,436.54	-\$29,018.92	94
After Transfers	Deficiency Of Revenue Subtotal	-\$30,750.00	-\$6,436.54	-\$29,018.92	94
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	5,000.00	39.84	2,676.40	2,323.60	54
19-10-430100 Interest Savings	1,250.00	99.84	838.47	411.53	67
10 Administration Subtotal	\$6,250.00	\$139.68	\$3,514.87	\$2,735.13	56
19 Police Fund Subtotal	\$6,250.00	\$139.68	\$3,514.87	\$2,735.13	56
Revenue Subtotal	\$6,250.00	\$139.68	\$3,514.87	\$2,735.13	56
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,000.00	140.00	880.00	120.00	88
19-10-524000 Other Prof Services	1,750.00	144.90	1,159.20	590.80	66
19-10-590000 Captial Expenditures	15,750.00	791.25	12,777.17	2,972.83	81
10 Administration Subtotal	\$18,500.00	\$1,076.15	\$14,816.37	\$3,683.63	80
19 Police Fund Subtotal	\$18,500.00	\$1,076.15	\$14,816.37	\$3,683.63	80
Expenditure Subtotal	\$18,500.00	\$1,076.15	\$14,816.37	\$3,683.63	80
Before Transfers	Deficiency Of Revenue Subtotal	-\$12,250.00	-\$936.47	-\$11,301.50	92
After Transfers	Deficiency Of Revenue Subtotal	-\$12,250.00	-\$936.47	-\$11,301.50	92
20 Paving/Lighting Fund					
Revenue					
20 Paving/Lighting Fund					
10 Administration					
20-10-410100 Real Estate Taxes	33,750.00	269.17	18,081.91	15,668.09	54
20-10-430100 Interest Savings	50.00	70.69	165.92	-115.92	332
10 Administration Subtotal	\$33,800.00	\$339.86	\$18,247.83	\$15,552.17	54

MONTHLY BUDGET REPORT
08/01/2024 To 08/31/2024

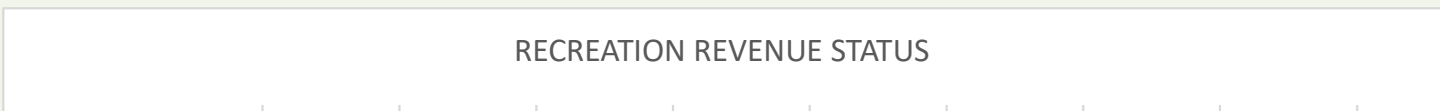
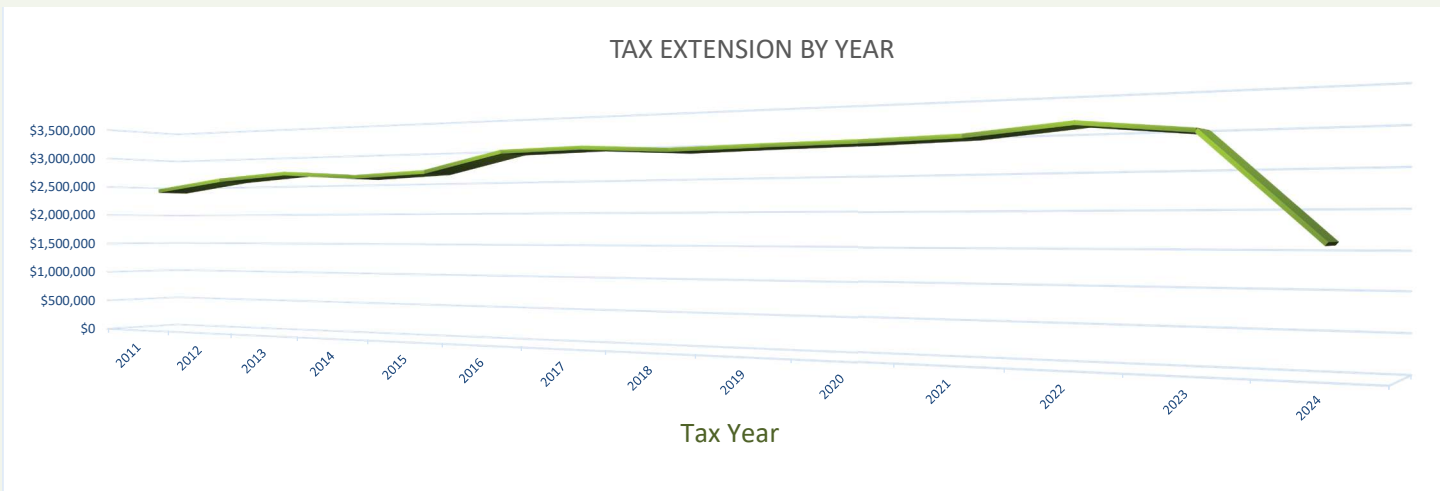
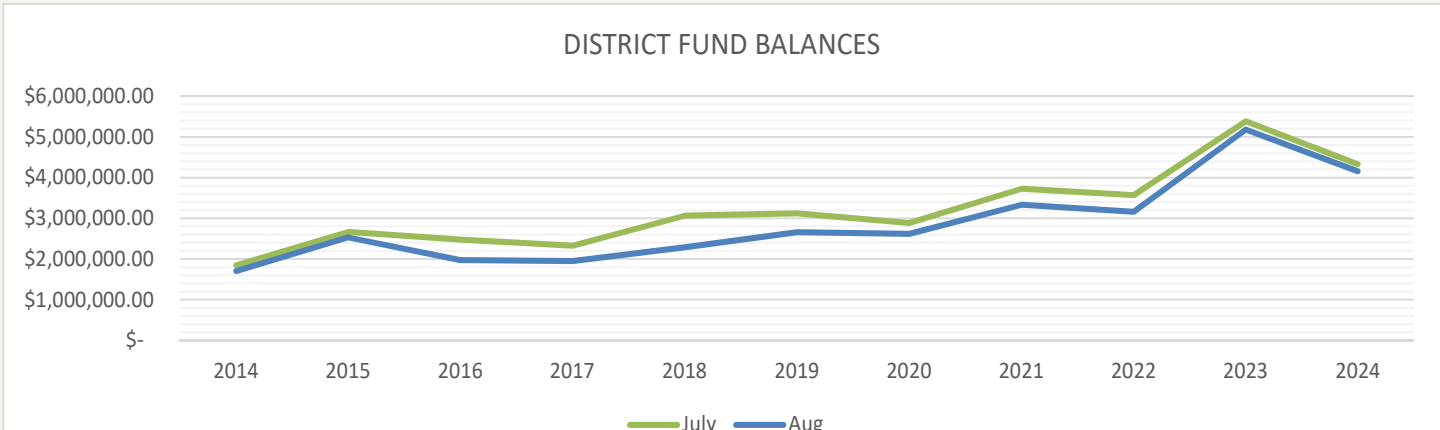
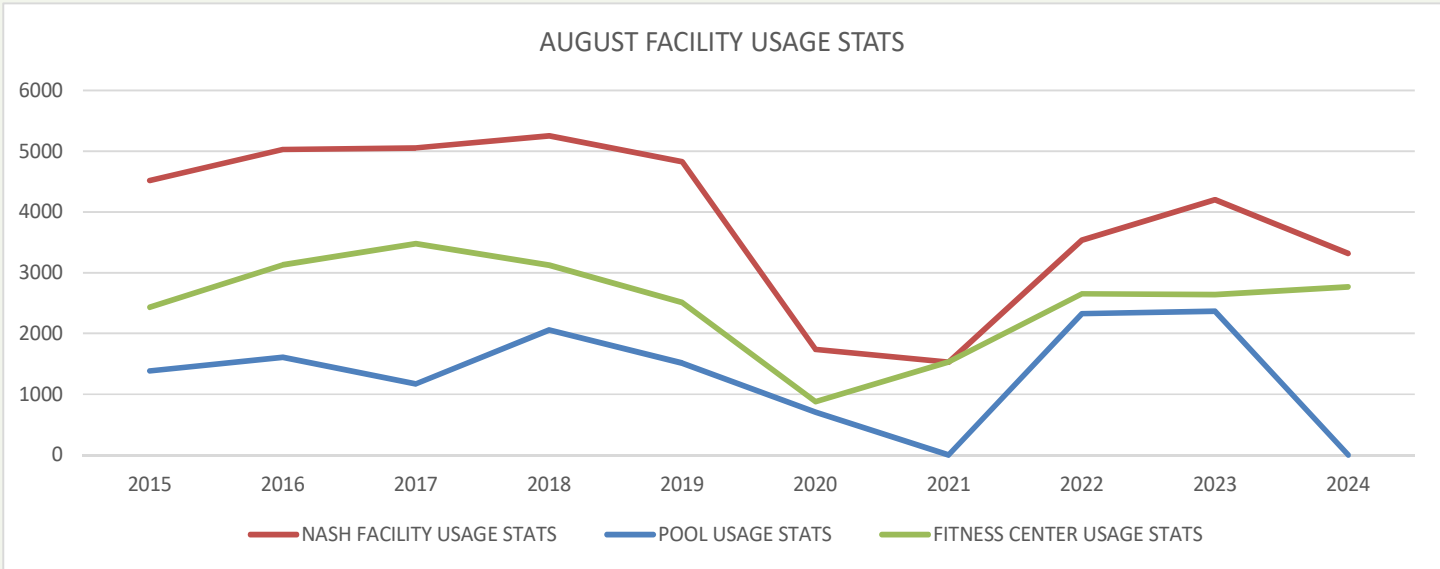
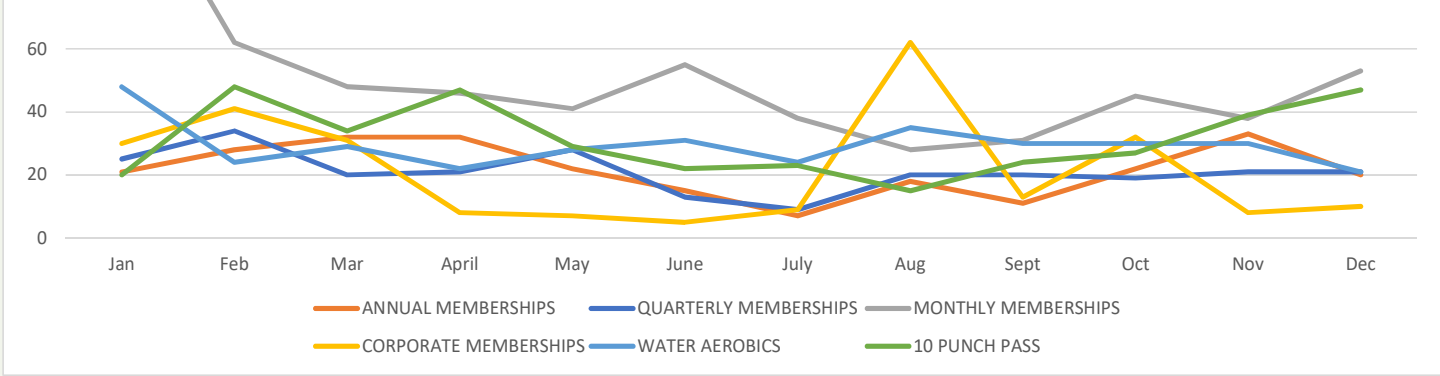
Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
20 Paving/Lighting Fund Subtotal	\$33,800.00	\$339.86	\$18,247.83	\$15,552.17	54
Revenue Subtotal	\$33,800.00	\$339.86	\$18,247.83	\$15,552.17	54
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	34,550.00	5,874.29	5,874.29	28,675.71	17
10 Administration Subtotal	\$34,550.00	\$5,874.29	\$5,874.29	\$28,675.71	17
20 Paving/Lighting Fund Subtotal	\$34,550.00	\$5,874.29	\$5,874.29	\$28,675.71	17
Expenditure Subtotal	\$34,550.00	\$5,874.29	\$5,874.29	\$28,675.71	17
Before Transfers	Deficiency Of Revenue Subtotal	-\$750.00	-\$5,534.43	\$12,373.54	-1,650
After Transfers	Deficiency Of Revenue Subtotal	-\$750.00	-\$5,534.43	\$12,373.54	-1,650
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	7,500.00	1,941.04	12,421.92	-4,921.92	166
10 Administration Subtotal	\$7,500.00	\$1,941.04	\$12,421.92	-\$4,921.92	166
35 Long Term Capital Replacement Subtotal	\$7,500.00	\$1,941.04	\$12,421.92	-\$4,921.92	166
Revenue Subtotal	\$7,500.00	\$1,941.04	\$12,421.92	-\$4,921.92	166
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	70,000.00	0.00	100
10 Administration Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
35 Long Term Capital Replacement Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
Excess Of Revenue Subtotal	-\$62,500.00	\$1,941.04	\$82,421.92	\$0.00	100
After Transfers	Excess Of Revenue Subtotal	-\$62,500.00	\$1,941.04	\$82,421.92	-132
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,576,444.00	12,529.61	841,710.29	734,733.71	53
37-10-430100 Interest Savings	7,500.00	3,586.59	7,253.46	246.54	97
10 Administration Subtotal	\$1,583,944.00	\$16,116.20	\$848,963.75	\$734,980.25	54
37 Bond & Int Fund Subtotal	\$1,583,944.00	\$16,116.20	\$848,963.75	\$734,980.25	54
Revenue Subtotal	\$1,583,944.00	\$16,116.20	\$848,963.75	\$734,980.25	54
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
37-10-588000 Principal	1,552,000.00	0.00	0.00	1,552,000.00	0
37-10-588100 Interest	48,888.00	0.00	24,444.00	24,444.00	50
10 Administration Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
37 Bond & Int Fund Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
Expenditure Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
Before Transfers	Excess Of Revenue Subtotal	-\$16,974.00	\$16,116.20	\$824,519.75	-4,858
After Transfers	Excess Of Revenue Subtotal	-\$16,974.00	\$16,116.20	\$824,519.75	-4,858
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	70,000.00	5,947.22	53,674.49	16,325.51	77
46-10-460100 Misc. Income	0.00	24,105.02	35,958.04	-35,958.04	*100
46-10-470000 Intergovernmental Rev	211,000.00	17,288.77	18,075.77	192,924.23	9
46-10-470100 Grants	300,000.00	0.00	300,000.00	0.00	100
10 Administration Subtotal	\$581,000.00	\$47,341.01	\$407,708.30	\$173,291.70	70
46 Park Improvement Fund Subtotal	\$581,000.00	\$47,341.01	\$407,708.30	\$173,291.70	70
Revenue Subtotal	\$581,000.00	\$47,341.01	\$407,708.30	\$173,291.70	70
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-525000 Engineering	629,500.00	54,550.56	190,432.86	439,067.14	30
46-10-560000 Computer Upgrades	7,500.00	0.00	7,571.97	-71.97	101
46-10-564000 Park/Building Improvements	725,000.00	20,852.29	192,757.46	532,242.54	27
46-10-567700 Vehicles Equipment	93,000.00	0.00	0.00	93,000.00	0
10 Administration Subtotal	\$1,455,000.00	\$75,402.85	\$390,762.29	\$1,064,237.71	27
46 Park Improvement Fund Subtotal	\$1,455,000.00	\$75,402.85	\$390,762.29	\$1,064,237.71	27
Expenditure Subtotal	\$1,455,000.00	\$75,402.85	\$390,762.29	\$1,064,237.71	27
Before Transfers	Deficiency Of Revenue Subtotal	-\$874,000.00	-\$28,061.84	\$16,946.01	-2
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	620,000.00	0.00	620,000.00	0.00	100
10 Administration Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
46 Park Improvement Fund Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
Other Financing Use Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$1,494,000.00	-\$28,061.84	-\$603,053.99	40



MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2024

Parks Report



Sports

Park staff has begun construction on the dugouts at diamond #2 at Park West. We will be increasing both the length and depth of the dugouts. We will be partnering with the school district on the cost of the upgrades. The OHS softball program brought it to our attention that they felt the dugouts were too small for the age group of their kids. They have agreed to split the cost on diamond #2 upgrades this year and for diamond number #1 upgrades next year. Park staff removed the existing dugouts fencing, post, and concrete. They formed up for the larger concrete pad and poured the cement. Prairie fence will be installing the new framework and fencing for the dugouts. Park staff will install tin roofing over the dugouts, just like the new dugouts at Lions Park. All co-ed games will be held on Diamond #1 this fall due to the construction as of now. If they are completed ahead of schedule, we could move them back to diamond #2

Fall sports have started at Park West to include Co-ed softball, OHS soccer, OHS cross country, and OPD soccer. Staff will be busy maintaining fields, stripping soccer fields, grooming and chalking ball diamond.



Projects

Park staff have begun repairs on the old shop storage building. Roof repairs are complete, all nails in the existing tin were pulled and replaced with screws, the old roof vent was removed and patched with a piece of matching tin, roof was then washed with a cleaner and sprayed with two coats of white elastomeric roof coating. Staff will be removing four garage doors and framing them in on the east side of the building, replacing any rotten framework, removing old steel siding and trim work and replacing with new.

Prairie Fence installed a new 4' x 8' swing gate on the southwest corner of the Park West tennis courts. This was added mainly for safety reasons for an escape route if an intruder entered through the existing gate. It will also help with debris cleanup.

Martin & Co. is scheduled to make repairs to the Dog park walking path the week of Sept. 2nd if they stay on schedule. This will not be at any charge to the district. They had received the bid and did the blacktop work last year and almost immediately it started cracking and settling in spots. They came and looked at it and agreed to stand behind their work and repair it at no cost.



General

Summer staff is all done for the season. We do still have two seasonal employees working. Weekend parks laborer whose duties include garbage, bathroom/shelter cleaning, and shelter rentals. Along with the Parks waterer whose duties include watering and weeding all flower beds, watering pumpkin patch, and watering newly planted trees.

Respectfully submitted,


A handwritten signature in black ink that reads 'Brent Suter'.

Brent Suter

Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10th, 2024
Nash Facilities Report

 **Nash Facility**

The new Dectron air handler has been set on the roof. As of 9/3 95% of the duct work has been installed, the new electricals lines have been pulled to the unit, and the pipefitters are working to connect the hot water lines to the unit. The installation of the new ceilings above the lockers has also started.

The demolition of the failed concrete in the pool storage room has proven to be a larger task than Sjostrom predicted and has caused multiple issues. The demolition and replacement were scheduled to be complete on August 23rd but has now been pushed back to Sept. 6th. This delay has caused the replacement of the epoxy flooring to be split into two phases, the east side and the west side of the pool. The east side phase will be complete on Thursday Sept. 5th. The west side will not be complete until Friday Sept. 20th causing our reopening to be delayed until Sept. 25th. Also, during the demolition process multiple electrical conduits in the floor were cut, which will cause additional electrical work to be done.

The entire pool has been power washed removing all the loose and flaking paint. We also cleaned the pool floor and wall with muriatic acid then primed and epoxy painted them. We have installed indicator flags above the pool. These will allow lap swimmers doing the backstroke to know they are approaching the wall. Preventative maintenance and repairs were done on all light fixtures on the pool deck.

 **General**

During the August full time staff meeting we reviewed the fire emergency procedure. Supervisors are taking this information to their respective staff and training them.

Respectfully Submitted,




Matthew Downing
Deputy Superintendent of Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2024

Superintendent of Recreation Report

 **Recreation Department**

August participation decreased 27% over last year. The decrease was due to Color Run in July instead of August in 2023; no swim lessons; no Music & More at the Market and no August Art in the Park. Our significant increases in May-July still have us on track to eclipse 2023 numbers.

	2023	2024		Change
January	900	1017	13%	117.00
February	890	900	1%	10.00
March	1642	2163	32%	521.00
April	993	1077	8%	84.00
May	868	1712	97%	844.00
June	3357	3629	8%	272.00
July	2272	2738	21%	466.00
August	2136	1565	-27%	(571.00)

The Summer 2024 survey has been completed and an overview is included in the board packet. Feedback was discussed with Recreation staff to use for planning in 2025.

Winter/Spring 2025 Planning is underway. We have implemented several new procedures to work towards creating a balanced brochure and schedule. A master calendar has been created to allow us to plan programming and see conflicts as we plan. This will be beneficial in creating work schedules that fall within 40 hours each week.

A letter to OCUSD School Board President Bryan Wills is included in the board packet. Our donation to OCUSD athletics increased \$5300 over 2023. We appreciate the school staff working with us to provide recreation opportunities to our youth.

 **Aquatics**

A grand opening for the pool will be held on Wednesday, September 25 from 3-5 p.m. This will be a free event and feature food, prizes, and beach balls. "In Our Pool Era" themed event will also feature a craft station. We hope the community will join us to re-open the pool. In addition, we will be serving coffee and donuts on Thursday morning to welcome back our water aerobics patrons. We appreciate everyone's patience while we improve the pool.

 **Summer 2024**

A recap of Summer 2024 is included in the board packet.

 **Fitness Center**

Personal Training appointments for August numbered 63.

Additional Fitness Classes offered in August include Tai Chi on Tuesday and Saturday; Senior Workouts with Kim; and Weightlifting Club. Wednesday Weightlifting club returned, and we now have Club on Monday, Wednesday, and Thursday evenings.

Staffing fall hours have returned with school in session. The fitness center is staffed from 5:30-9 am M-F; 3-7 pm M-F; and 7-11 am on Saturday.



Blood Drive

Our August Blood Drive numbers were slightly down to 25 participants. We did have a power outage due to construction and several donors were turned away due to that. Our next drive is scheduled for October 10. In discussions with RRVBC we will be changing the schedule in 2025 and hosting 2 drives. Numbers in Oregon have decreased, and they have the same donors visiting the various sites. They will condense and offer fewer Oregon locations to increase drive numbers instead of spreading them to different locations.



Children's Center

Children's Center is back in session with 16 in our 3-year-old program and 13 in the 4-year-old program. Mrs. Oliver has joined us for the increase in the 3-year-old program. Class photos were taken by Lifeworks Imaging on September 4 and 5. Students are getting back into the swing of things and have been enjoying utilizing the outdoor classroom.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tina L. Ketter".

Tina Ketter, CPRP
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 11, 2024

Business Administration Report



Financial Review

The August 2024 Treasurers Report is included in the Board Packet. Overall fund balances decreased by \$172,089.91 as compared to July month end but remain consistent with budget trends. Interest returns also continue to provide an increased form of revenue for the District. IPDLAF return rates for August were 5.12%, totaling \$16,834.47. Interest earnings for the fiscal year totaled \$109,535.10, 95.31% of budget estimates with 1/3 of the fiscal year remaining.



Property Tax Receipt

The District received its third tax distribution from the 2023 tax year. The receipt totaled \$24,116.61, which represents approximately 54.5% of the expected overall receipt by the end of October. The funds will be invested with the Illinois Liquid Asset Fund until needed to pay District obligations. The District will receive the 2nd large tax distribution, approximately \$1.5 million, at the end of September. As a reminder, the average City of Oregon homeowner will only pay approximately \$170 or 4.48% of their property tax bill to the Park District.



Budget and Evaluation Schedule

The District released the 2025 Budget and Evaluation Schedule to all staff in preparation for the upcoming fiscal year. The schedule has been included in the September Board Packet. The new fiscal year budget planning will begin in October and be finalized in February when the 2025 fiscal year Budget and Appropriations Ordinance is approved. Key components are noted below:

- **Budget Planning:** The District will kick off the 2024 planning in Department Head Meetings and within each department. Planning will also include a review of the 2024 fiscal year. The staff will complete a review of the long-term capital plan and current year status. The long-term plan will be updated in preparation for the new fiscal year.
- **G.O. Bonds/BINA:** The District did not complete the annual General Obligation Bond cycle in 2024, as the District approved a 2-year G.O. Bond sale to take advantage of the low interest rates in 2023. The District must complete the Bond Information Notification Act (BINA) requirements for the new 2025 bond issue. The hearing will be held at the November 2024 regular meeting. The District will again work with Mesirow Financial to complete a private placement of the G.O. Bonds. The tentative plan is to approve the low bidders bond offer in January of 2025. The finance committee will be presented with the current market conditions and overall plan at the November meeting.
- **Tax Levy:** The District will receive its annual EAV estimate in late September / early October to begin the tax levy process. The District's approval of the Byron Power Station Real Property Tax Assessment Settlement Agreement last June will assist the District in its longer-term Tax Levy plan. The set EAV for the Districts largest taxpayer will allow the District to provide an earlier Levy estimate. The District does not currently expect to undergo the Truth in Taxation proceedings for the 2024 tax year levy, as the overall levy increase will not exceed 105% of the prior tax year. The Finance Committee will meet in November to discuss the levy and tentative 2025 budget. The final 2024 tax levy will be approved at the Regular Board Meeting in

December and must be filed with the County Clerk by the last Tuesday of December.

- Personnel Evaluations: The Districts staff will undergo the annual performance evaluation process in late October/early November. The District will utilize the 2024 Market Benchmarking Analysis & Structure Development completed with HR Source to prepare for wage recommendations. The District will receive annual structure adjustment from HR Source in early November. The adjustment will assist the District in updating the wage ranges. The recommendations will be reviewed by the Personnel Committee in early December and approved by the full Board of Commissioners at the Regular December Board Meeting.
- Final Budget: The Combined Annual Budget and Appropriation Ordinance must be approved by the 1st quarter of each fiscal year. The District will plan to approve the ordinance at the February Regular Meeting. The budget must be made conveniently available for public inspection for at least 30 days prior to passage. The District will hold a public hearing on the budget for public comment.



Administrative Updates

- The District corporate membership enrollment period with the School District is still underway and will end September 15th. There are currently 110 passes that have been sold to OCUSD staff and families.
- The District has resumed taking applications for an Administrative Services Coordinator position at part time. The flexibility of a part time position will assist the District in fulfilling the position responsibilities and provide a benefit to prospective employees.

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Griffin". The signature is written in a cursive style.

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10th, 2024

Event and Adult Recreation Coordinator Report



Special Events

Registration is open for our fall season special events. Returning special events are the free Halloween Storywalk and annual Christmas Breakfast with Santa at the Taft Campus. Registration is also open for the 2025 Eagle-Watching brunches in January and February which have already gained 12 registrations.

New special events this season include our first ever floating pumpkin patch event in the Nash Recreation Center Pool, and the first Search-for-Santa event since 2021.



End of Summer/Adult Programs

Due to very high temperatures before Labor Day, I put together a bonus Pop-Up and Play program at the Park West Splashpad with bubbles, water toys, and free popsicles. This free program drew 57 participants.

The Wild About Monarchs public program drew 29 participants between 2 sessions. In addition, I received a homeschool group field trip request for monarch programming that is expected to draw 28 participants, and adaptive program sessions for Village of Progress and OCEC are scheduled for September 5 and 12. The fall season has seen an increase in requests for homeschool programs, with two requests received in the month of August.

The beginning of the school year brought about an increase in adult program participation, especially social programs. Due to high demand, capacity for Bingo, Brownies, and Booze programs was increased from 65 to 75 seats. Bingo nights will be held on September 12th and November 14th this season. Two other adult classes, Mini-cheesecakes with Linnie's Kitchen, and the Ceramic Christmas Tree with Cin's Treasures hit their needed minimums less than one week after registration opened. New this year, grown up puzzle party at Cork & Tap gained 5 registrations in the first week.



Looking Ahead

I am looking forward to participating in professional development at the 2024 National Recreation and Parks Association conference next month in Atlanta, GA.

Planning is underway for the Winter/Spring 2025 season. Our Daddy-Daughter and Mother-son dances are scheduled for March 7-8, Easter Egg Hunting is set for April 17, and the Kerwin Memorial Baseball/Softball kickoff is scheduled for May 31.

Respectfully submitted.

A handwritten signature in black ink, appearing to read "Caleb Jenks".

Caleb Jenks
Events & Adult Programming Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10th, 2024

Athletic Coordinator Report



Fall Soccer

Our Fall 2024 Soccer season is well underway. We have hosted 2 weeks in August and will host on the last week, October 5th. On this day we will host the tournaments for U10, U11, U13 and U15. Byron will be hosting the U9 end of season tournament. This League is run in conjunction with Byron Park District and features teams from Stillman Valley, Winnebago, Pecatonica, Rochelle, and Polo. A youth soccer night will be held on September 9th featuring an OHS varsity game. Kids will be able to participate in a shootout against an Oregon Goalkeeper at half time, enter drawings for prizes, and everyone will receive a hot dog at the concessions stand.



Fall Basketball Camp

Our fall basketball camp for ages 4-9 year-olds, which is offered in conjunction with the OHS Lady Hawks basketball team, will start on September 9th, with twenty-five kids participating in comparison to 55 in 2023. Coaches Angela Reynolds and Jarrett Reynolds and their teams will be running the camp at the Blackhawk Center and OHS Girls Basketball will receive all proceeds from the camp.



6th Grade Girls Competitive Volleyball/ Jr High Cross Country

The 6th Grade girls' volleyball season is off to a great start. We have a full roster of sixteen girls in the program, and we have been fortunate to secure Mrs. Rachel Curry as our coach again this year. This season will run through October 2nd. Coach Matt Hussung is coordinating our Junior High Cross Country program again this year. We have seventeen athletes from 5th, 6th, 7th, and 8th grade participating and they have already started to compete in their meets for the regular season. Again, this year, our athletes will be eligible to compete in the state tournament at the end of the season if they qualify.



Fall Guide

The new Fall guide is live and features basketball programs for PreK through sixth grade. Adult women's Volleyball league, pickleball league, designated beginners pickleball open gym times, two pickleball tournaments, Gaga ball Wednesdays and open volleyball gym times are also upcoming. New additions include a Little Hawks basketball, offering opportunities for kids as young as 3 years old.



J-Hawks Basketball

We have four teams registered for our new J-Hawks basketball Travel program. Practices are underway, and games are slated to start in mid-October with the Eastland Booster Fall Leagues.

Respectfully submitted,

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

September 10, 2024

Recreation Program Coordinator Report



Programming

Tumbling returns in September after the summer hiatus. We have 20 kids enrolled in tumbling. Classes offered are Tiny Tots and Beginner/Novice.



Camp OPD Goes Olympic

Camp OPD finished its summer the week of August 5. We celebrated the first Camp OPD Olympic games. Campers were divided into three teams and competed for both individual and team medals. Every camper earned at least one medal during the week. We finished the camp season making ice cream in a baggie and enjoying the bounce house in the gym.



Willy Wonka Kids

Thirty kids in third through sixth grades auditioned for parts in the show. Everyone was given a spot. Now they are learning lines and practicing songs and choreography for their show on November 9. The director is Justine Davis and Asst. Director is Kristy Crosby, both teachers at Oregon Elementary.



Extended Time

My staff and the parks guys assisted with moving the camp stuff from Nash back to the school. We set up the room and got ready for the campers to begin on Wednesday, August 14. This month's highlights were building with pretzels and marshmallows, visiting the splash pad twice, and learning new games. We will be in the OES building on Mondays, Tuesdays, Thursdays, and Fridays and out in a park or at Nash on Wednesdays to get out of the building during the teacher meetings.

Respectively submitted,

A handwritten signature in cursive script that reads "Kelley Huston".

Kelley Huston
Recreation Program Coordinator



2025 FISCAL YEAR BUDGET & EVALUATION SCHEDULE

January 1 to December 31, 2025

DATE	ACTIVITY / DEADLINE	NOTES
September 20, 2024	Bond Placement Agent Meeting	Bond Placement Agent Meeting to Discuss FY 25 Sale
October 1, 2024	Annual EAV Estimate Release	Latest date the County will release the annual EAV estimate for current tax year
October 1, 2024	Opening Budget Meeting	Dept Heads ~ Capital and Operational Discussion Review Current Year Capital Completion/Estimates
October 15, 2024	Monthly Board Meeting	BINA: Bond Information Notification Order
October 16, 2024	Regular FT Staff Meeting	Full Staff Meeting Budget and Goals Discussion
October 21, 2024	Individual Staff Meetings	Week of individual staff budget meetings / review
October 25, 2024	Capital / G.O. Bond Review	Determination of Capital Needs/Bond Sizing for FY 25
October 28, 2024	Begin Staff Evaluations	Dept Heads/Supervisors begin 2024 Staff Evaluations
October 31, 2024	Truth in Taxation Determination	Determine if the District must comply with the Truth in Taxation Proceedings with the 2024 Tax Levy
November 6, 2024	Finance Committee Meeting	Finance Meeting to Review 2024 Tax Levy
November 12, 2024	Monthly Board Meeting	2024 Bond Information Notification Hearing (BINA)
November 15, 2024	Staff Evaluations Due	All Full Time and Part Time Evaluations for 2024 are due
November 20, 2024	Schedule Tentative Audit Dates	Schedule Current Fiscal Year's Annual Audit
December 4, 2024	Personnel Committee Meeting	Review & Recommend Health Insurance Renewal – FY25 2025 Personnel Wages Recommendation
December 10, 2024	Regular Board Meeting Approve 2024 Tax Levy	Approve Annual Wages for Fiscal Year 2025 Approve Annual Employee Benefits Plan
December 16, 2024	Final Line-Item Budgets Due FY 24 Staff Budget Review	Tentative Budget Line-Item Completion for FY 25 Tentative Capital Budgets Due for FY 25
December 18, 2024	Fiscal Year 2025 Goals Due	Long-Term & Short-Term Departmental Goals Due
January 1, 2025	2025 Fiscal Year	The Fiscal Year Officially Begins
January 3, 2025	Dept. Narratives Due	Departmental Narratives and FY 25 Previews Due
January 8, 2025	Finance Committee Meeting	FY 25 Tentative Budget Presentation Release Budget Packet for Public Inspection
January 14, 2025	Monthly Board Meeting	Adopt G.O. Bond Ordinance for FY 25
January 31, 2025	Bond Closing	Execute Bond Closing – Estimated Funds Receipt Date
February 11, 2025	Regular Board Meeting Public Hearing/Approve Budget	Public Hearing on Budget and Appropriations Ordinance Approve Budget & Appropriations Ordinance

- The Budget and Appropriation Ordinance is very simply the act of authority that allows the Park District to expend funds for agency expenses.
- The District must adopt a combined annual budget and appropriation ordinance within or before the first quarter of the fiscal year. The ordinance must be made conveniently available for public inspection for at least 30 days prior to final action.
- The District must also hold a public hearing on the budget and appropriation ordinance prior to passage. In addition to the public hearing the District must also comply with the Truth in Taxation procedures. If the District estimates its tax levy to be greater than 105% of the preceding year's levy there are additional requirements the District must comply with.
- BINA Info – The District must complete the Bond Information Notification Act (BINA) prior to issuing General Obligation Bonds. The District typically must complete the hearing every 2-3 years. The BINA requires a public hearing on debt issuance.
- The District will also publish its annual capital improvement plan with the annual budget packet. The annual capital improvement plan is a single year snapshot of the Districts long-term capital improvement plan. The 5-year capital improvement plan is annually updated to achieve the goals of the Districts Master Plans.



caring

creative

community-focused

2024 Summer Recap



Oregon Park District
Recreation Department

Recreation Staff

overview

Tina Ketter – Superintendent of Recreation
Lesley Sheffield – Athletic Coordinator
Kelley Huston – General Recreation Coordinator
Caleb Jenks – Special Events and Adult
Coordinator
Teresa Nehrkorn – Recreation Specialist
Heather Braden – Recreation Assistant
Ethan Schafer – Athletics Assistant

The Recreation Department was fully staffed for summer of 2024 with the addition of three part-time staff members. The additional staff allows us to increase programming while balancing and flexing our schedule. All positions were budgeted for the 2024 year.

Teresa Nehrkorn joined us part-time to facilitate Concerts in the Park and Music and More at the Market. She also taught Culinary Kids, Meet Me at the Garden and Preschool in the Park. Teresa began assisting part-time in the summer of 2022.

Heather Braden joined us to assist with our free programming, administrative services and fitness center. The Recreation Department traditionally has a summer assistant.

Ethan Schafer assisted with athletic supervisor, free daytime programming and parks.



229

229 programming opportunities were included in our Summer Guide vs. 155 in 2023.

Serving the community

CARING. CREATIVE.
COMMUNITY-FOCUSED.



Programming

Programs offered in Summer 2024 Brochure were 229. Included in this number are 41 after hours programs staff provided to the community.

Participation

Participation numbers for Summer 2024 were 9644, an increase of 16% over Summer of 2023. The increase reflects the number of new and additional programs offered.

Free Programming

Number of participants that attended our free programming in Summer 2024 were 5541. This number doesn't include Concerts in the Park or Music and More at the Market.

Community Partners

We were fortunate to partner with many non-profit organizations this summer including:
Northern IL Food Bank, Rock River Valley Blood Center, Florissa, Easter Seals, Village of Progress, St. Mary's Catholic Church, U of I Extension, Lutheran Outdoor Ministries, Oregon Library, Oregon United Methodist Church, Oregon Community Unit School District, Oregon Train Depot, Nachusa Grasslands, Lorado Taft and Coliseum Museum of Art



229



9644

5541



15

Concerts in review



A large draw for Oregon and the surrounding communities is our Concert series provided each summer. Concerts in the Park featured 6 Tuesdays in June and July. Music and More at the Market featured three Thursdays, two in June and one in July with a band and a craft. Staff does a great job estimating attendance at these events, but due to the large crowds, concert numbers are not included in our participation counts.

CONCERTS IN THE PARK OVERVIEW

Concerts in the Park feature music on Tuesday nights at Park West from 6:30–8 pm. Food trucks are also available each night. Joining us this summer were GG's Ice Cream, Kona Ice, Hector's Cocina, and Ralfie's BBQ. Sales were down compared to 2023, vendors noted this was the case in most of their events for the summer.

June 18 – That Gurl sponsored by Stillman Bank. Estimated attendance 402 people. Warm and windy. Stillman Bank gave away chips, water, beach balls and tattoos.

June 25 –Blue Steel sponsored by E.D. Etnyre, Estimated attendance 268. Storms forecasted and moved to River's Edge Experience. Giveaways included koozies, frisbies and coloring books.

July 9 – Buzzed by sonSET sponsored by Central Bank. Estimated attendance 318. Overcast, humid and upper 70's for weather. Giveaways included pens and popsicle holders.

July 16 – 3 Good Men sponsored by City of Oregon. Estimated attendance 250. Humid with mid 80s temps. Giveaways included bottled water with can koozies.

July 23 –The Beaux Band sponsored by Coilcraft. Estimated attendance 108. Due to rain, we moved to River's Edge Experience. Giveaways included popsicles and promotional items. This was Coilcraft's first year as a sponsor.

July 30 – Burn & Bush sponsored by Woods. Estimated attendance 987. Overcast and hot and humid. This was also the Color Run. Giveaways included popsicles, glo sticks, mini flower pots and bubbles.

MUSIC & MORE AT THE MARKET

Music and More at the Market is held on Thursday evenings from 5:30–7 pm at the River's Edge Farmer's Market. In addition to music sponsorship, the recreation department offers Art in the Park sponsored by E.D. Etnyre. Attendance isn't taken for concerts but we do count participation at Art in the Park.

June 6 – Burn & Bush sponsored by Country Financial, Mike Guzman. Attendance at Art in the Park was 140. Made Kinetic Sand. This was kick-off to the market and highly attended.

June 27 –3 Good Men sponsored by State Farm, Scott Stephens. Attendance at Art in the Park was 100. Craft was slime. State Farm was a new sponsor for Music and More at the Market.

July 18 – Justin Jones sponsored by Rock River Title. Attendance at Art in the Park was 60. Craft was pool noodle monsters.

Programming overview



Programming is divided into many categories for recreation. Below are a few highlights from each department.

ATHLETICS

In addition to offering Baseball and Softball and co-managing the league; athletics contains many moving parts in the summer months. With children out of school, focus is heavily put on offering opportunities for kids to stay active. In addition to partnering with OHS Athletics to offer camps, an emphasis is put on offering play opportunities as well. Operation Move is a free program that allows kids to get active in the summer with a variety of activities on Thursdays throughout the summer. Drop in and play at both the Toro Court and Mini Pitch courts was brought back this summer. Tennis and Pickleball Camp were popular this summer as well as Strength & Conditioning for youth. The Color Run returned with our last concert in the park and was enjoyed by all with an increase in participation to 348.

GENERAL and YOUTH RECREATION

Camp Oh Pea Dee is a large focus for our General Recreation Coordinator. Camp is held at Nash and offered an attendance schedule for parents to choose 3, 4 or 5 days per week. STEM series was brought back and offered this summer. Youth art classes returned this summer. Preschool in the Park and Culinary Kids returned this summer and were sold out each session!

SPECIAL EVENTS and ADULT RECREATION

In addition to Concerts and Music and More at the Park, a focus was placed on increasing outdoor and educational activities. In addition to Pop Up and Play, Art in the Park, and Backyard Safari, new drop-in Nature Play was added. The summer Camp out at Park West returned. Partnering with local businesses we were able to offer many adult opportunities that included ceramics, painting, hikes, and gardening. A new program at our Community Garden revitalized the space and we are looking forward to expanding in 2025 with garden offerings.

FAMILY FUN NIGHT

The Family Fun Night returned for year two at River's Edge Experience. We partnered with the Oregon Police Department and their National Night Out to provide a touch a truck. In addition the evening included music, food, face painting, art station, games, inflatables and fireworks. Organizations and sponsors that assisted this year included City of Oregon, Oregon Police Department, Oregon United Methodist Church, Circle G Farms, E.D. Etnyre and Woods Equipment.

COOPERATIVE PROGRAMMING

We were fortunate to partner with several organizations to offer programming this summer. The Special Needs Camp was a cooperative effort between Florissa, Easter Seals, U of I Extension and the Oregon Park District. Summer meals were provided in a cooperative effort with Northern Illinois Food Bank, St. Mary's Catholic Church, Oregon United Methodist Church and Oregon Park District. Summer meals offered a drive up option that allowed families to take meals for 3 days, reducing our serving days to two days a week. This change allowed us to serve 1209 children, up from 210 in 2023. Another new addition this summer was the Community Food Pantry housed at Nash Recreation Center sponsored by the Ogle County Health Department. This program allowed the Oregon and surrounding communities to have access to food at all hours.

DEDICATIONS

The Recreation Staff was excited to assist in coordinating two dedications, a first for us. The Bill Hinkle Dedication and Larry Young Dedication. These events were coordinated with the families and offered a unique celebration for each dedication. The events were offered free to the community and were well received. Improvements to the court and field were a high-point of the summer for staff and the community.

We'd like to thank all our donors for their

generous support

The Recreation Department budgets provide support for annual programming. To assist in offsetting costs to our participants, we receive sponsorships for many of our summer programs.

Presenting Sponsor – E.D. Etnyre & Co. – \$5000

E.D. Etnyre & Co. provides \$5000 each year to offer free programming to the community. This sponsorship allows us to provide Art in the Park, Pop Up and Play, Backyard Safari, Pool events and supplements many of our other programs.

Concerts in the Park & Music & More at the Market – \$7450

Sponsorships were provided by City of Oregon, Central Bank, E.D. Etnyre & Co., Coilcraft, Stillman Bank, Woods, Country Financial – Mike Guzman, Rock River Title and State Farm – Scott Stephens. Sponsorship covers 100% of the band fees.

Baseball/Softball Sponsorships – \$2400

Area businesses sponsor teams each season. This additional revenue allows us to keep registration costs down for participants. Business sponsors include: Drozd Painting, Williams Photography, Crest Foods, Stillman Bank, Central Bank, McDonalds, Cornett's Tap, Fischer's and Martin & Co.

Color Run – \$500

Woods, Inc. provided a \$500 sponsorship to include their logo on our Color Run shirts. The Color Run proceeds benefit the athletic fund.

Operation Move – \$650

KSB Hospital provides funding to run Operation Move to get kids moving in the summer.

Family Fun Night- \$3850

Circle G Farms donated \$500 for music and axe throwing sponsorship. City of Oregon contributed \$3000 towards fireworks. Woods Equipment donated \$350 to sponsor face painting and manned the event. In addition, the Oregon Police Department partnered with National Night Out to bring a touch a truck to the event.



Summary

\$19,850

Sponsorships

TOTAL
RESPONSES

RESIDENTS

HOUSEHOLDS
W/CHILDREN

VERY SATISFIED
OR SATISFIED

PASS
HOLDERS

PROPERTY VALUE



82% of respondents believe the Park District improves their property value and quality of life.

FREE PROGRAMMING

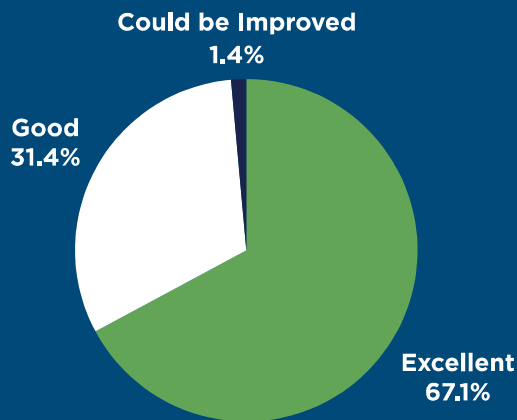
No
40.3%



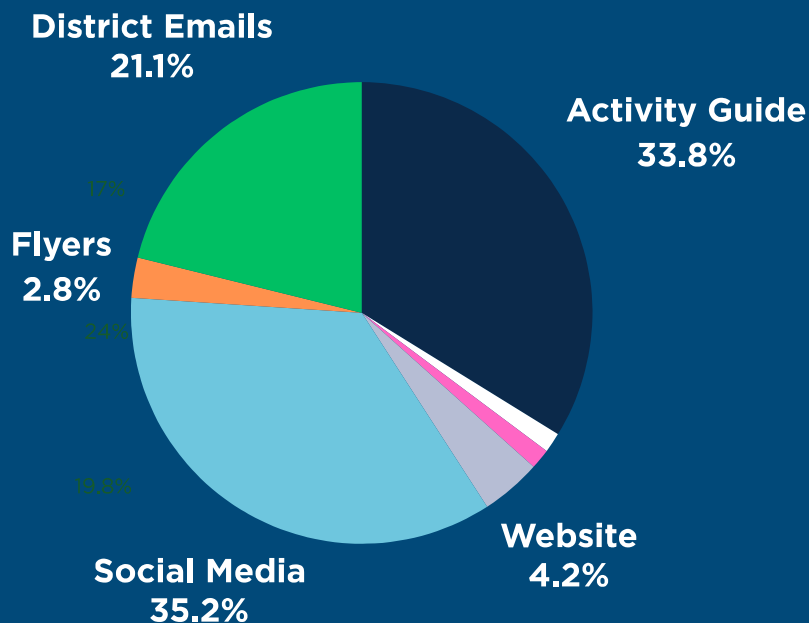
Yes
59.7%

59.7 % of respondents participated in 1 or more free programs with the Oregon Park District during the Summer of 2024.

MAINTENANCE & CLEANLINESS



PREFERRED METHOD TO RECEIVE PARK DISTRICT INFO



perhaps we could pick up a copy at the park district if we choose.

- Cheaper prices for sports.
- More engagement in social media to advertise.
- Why does water aerobics pass expire after a year?
- You all do a great job! We appreciate you and the odd hours you put in at all of these events offered.
- Make online site and registration easier to use.
- The basketball court at Mix Park was widely used by neighborhood kids and families, and it would be nice if that was replaced somewhere within the same area.
- Better open swim hours better open gym opportunities. The baseballs were flat and having lower volleyball net set up for younger kids would be nice. The parks are awesome no complaints. Bring back dollar Sunday swim in the winter. Byron offers a lot of different programs we participate in those as well better variety. The school run programs like volleyball and basketball lack teaching the kids anything when the high schoolers are among themselves on their phones. It was disappointing but I still sign the kids up so they can be with friends.
- Volunteer coaches should have a waived sign up fee.
- I just wanted to say we are from Rochelle. Your volleyball camp was incredible. Hands down, the best my daughter attended.
- Continue to partner with community agencies. The partnership with the school for the fall musical is one example that is a positive for everyone.
- You are all great.
- I would love on the homepage of the website if they had a list of former coaches. That would be a nice touch.



MISSION STATEMENT:

To provide community-focused social and recreational activities through exceptional programs, parks and facilities.

September 5, 2024

Oregon Community Unit School District Board of Education
c/o President Bryan Wills
206 S. 10th Street
Oregon, IL 61061

RE: Athletic Partnerships

On behalf of the Oregon Park District staff and athletic participants I would like to recognize several OHS athletic coaches for their efforts to assist the Oregon Park District in developing our youth volunteer athletic coaches and youth athletes. Youth athletics can be an exciting experience for many and the first opportunity these young individuals encounter team sports.

For many years, the park district has investigated options with OHS to enlist varsity coaches to assist with coaching clinics, youth skill development and impressing upon our youth the importance of being an Oregon Hawk. A renewed emphasis was placed on these efforts in 2018-19. Since that time, we continue to build programming through our organizations to benefit students in OCUSD #220.

We want to recognize the successful efforts of your coaches and staff during the 2023-24 school year. From September 2023-August 2024 we provided opportunities to increase students' exposure to athletics through camps, sports nights and introducing a travel basketball program.

In the 2023-24 School year we had participation from Nate Girton, Varsity Baseball Coach; Segar Larson, Varsity Soccer Coach; Angela Reynolds, Varsity Girls Basketball; Tiffany Rufer, Varsity Soccer Coach; Farrell Tremble, Varsity Volleyball Coach; Jarrett Reynolds, OHS Varsity Basketball Coach; Nate Rogers, Varsity Softball Coach; and Broc Kundert, Varsity Football Coach. Also, the OJHSH Physical Education team under the direction of Carrie O'Neal offered adult pickleball clinics throughout the year and a summer youth pickleball camp. Their efforts, along with their staff and players, allowed us to offer skills-based camps, clinics, and assistance to our volunteer coaches.

As a result, the park district has contributed \$16,378.40 in 2023-24 back to their respective programs in return for their services. This is the largest contribution to date. The 2022-2023 school year total was \$11,074.45. The organizations were given 100% of all proceeds. Camps and clinics were held



throughout the year and included baseball, softball, boys' and girls' basketball, volleyball, soccer, Little Baseball All-Stars, Strength Camp, Little Athletes and new this year Pickleball clinics and camps.

In addition to camps, we've had several teams step up to volunteer during the year. Special thank you to Andy Eckardt and the Bass Fishing Club. Mr. Eckardt and several students volunteered during our June Pop Up and Play at Lutheran Outdoor Ministries to teach and assist kids with fishing.

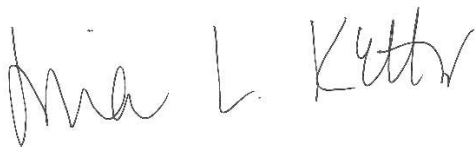
Thank you to the OHS Wrestling and OHS Soccer teams for volunteering during our Color Run. We appreciate the coaches and students volunteer efforts in our community.

August 2024 saw the introduction of the Junior Hawks Travel Basketball Program. This program is run by Oregon Park District with assistance and direction from your Varsity Basketball coaches. Both Angela Reynolds and Jarrett Reynolds have helped with try-outs, assisted in securing coaches and guidance for the fall season. We are excited to kick-off the travel season with four teams traveling to Eastland to play in the fall leagues. We hope to build upon these teams with the spring season.

A highlight for our youth teams is our OHS High School nights. Players are invited to come support OHS Athletics on a specific night, receive free admission, a treat and get to participate in some way in the evening. Thank you to Mr. Lawton for scheduling these nights and the coaches for getting youth involved. Nights were held for Baseball, Softball, Boys and Girls Soccer, Boys and Girls Basketball and Volleyball this year. Each year attendance increases, and we look forward to what the 2024-25 school year brings.

As a District, we understand the commitment required of an OHS coach and hope to continue to develop our relationships with each coach to directly benefit our volunteer coaches and the skill development of each future Oregon Hawk.

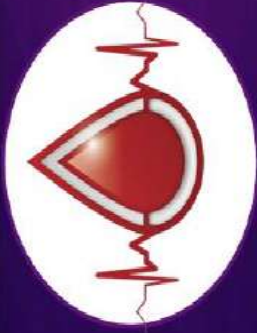
Sincerely,



Tina Ketter
Superintendent of Recreation

CC: Dr. PJ Caposey, Superintendent of Schools; Heidi Deining, OHS Principal





Thank You!



Oregon Park District

DATE: 8/14/2024

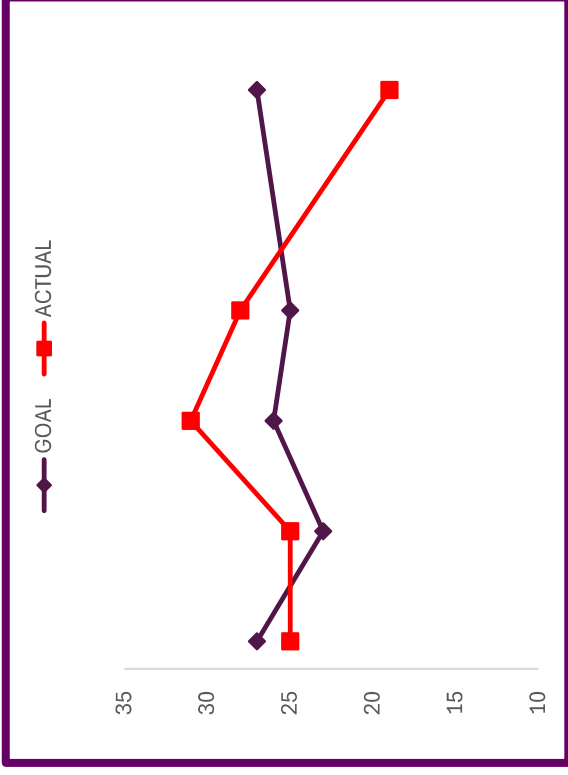
DATA FOR THIS DRIVE:	
COLLECTION GOAL	27
APPTS PRIOR TO DRIVE	11
REGISTERED DONORS	23
UNITS COLLECTED	19
FIRST TIME DONORS	3
LIVES SAVED	57

YOUR RECENT DRIVE HISTORY:			
DATE	GOAL	ACTUAL	
10/16/2023	27	25	
12/11/2023	23	25	
2/5/2024	26	31	
4/1/2024	25	28	
8/14/2024	27	19	

CUMULATIVE DATA:

UNITS COLLECTED:	1312	LIVES SAVED	3936
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WHOLE BLOOD DONORS WILL BE ELIGIBLE TO DONATE ON **10/9/2024**
 DRBC DONORS WILL BE ELIGIBLE TO DONATE ON **12/4/2024**
 YOUR NEXT BLOOD DRIVE IS SCHEDULED FOR **10/10/2024**



WE WOULD LIKE TO THANK THE FOLLOWING PEOPLE FOR DONATING LIFE-SAVING BLOOD:

- | | | | |
|--------------------|-------------------|-----------------------|----------------|
| Donna Green | Jon Bieck | Janice Kereven-Potts | Antonio Welle |
| Gordon Green | Denise Winterland | Noel Bruns | Andrew Derrig |
| John Sweeney | Beverly Olson | Jennifer Schlichtmann | Ricky Ryland |
| Elwood Mott | Anita Derrig | Cinty Bergstrom | Jerry Hinrichs |
| Diane Moody | Dorean Reimer | Maria Slick | Catherine Shaw |
| Elizabeth Sullivan | Kathleen Bybee | Roï Degner | |