



AGENDA
REGULAR MEETING OF THE
OREGON PARK DISTRICT BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 15, 2024, AT 6:00 P.M.
ONSITE MEETING: BOARD ROOM

REGULAR MEETING AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) RECOGNITION OF VISITORS
- 4) APPROVAL OF MINUTES
 - A. REGULAR MEETING MINUTES OF SEPTEMBER 10, 2024
 - B. EXECUTIVE SESSION MINUTES OF SEPTEMBER 10, 2024
- 5) FINANCIAL
 - A. TREASURER'S REPORT
 - B. CLAIMS PAYABLE AND CHECKS DRAWN
- 6) REPORTS
 - A. DIRECTOR'S REPORT
 - B. FINANCE COMMITTEE - NO REPORT
 - C. PERSONNEL & POLICY COMMITTEE - NO REPORT
 - D. PARKS & FACILITIES COMMITTEE - NO REPORT
 - E. PROGRAM & SERVICE COMMITTEE - NO REPORT
 - F. PARKS & FACILITY REPORT
 - G. RECREATION REPORT
 - H. ADMINISTRATIVE REPORT
- 7) UNFINISHED BUSINESS
- 8) NEW BUSINESS

A. 2024 JOHN DEERE 5075E CAB UTILITY TRACTOR AND LOADER PURCHASE

B. RESOLUTION 24-10-15 PERMANENT TRANSFER OF FUNDS

C. ENTER EXECUTIVE SESSION

THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. OPEN MEETINGS ACT PAR. 120/2. C(1).

8) COMMISSIONERS COMMENTS

9) DIRECTORS COMMENTS

10) PRESIDENTS COMMENTS

11) ADJOURNMENT

NEXT REGULAR MEETING - NOVEMBER 12, 2024 @ 6:00 PM

**Oregon Park District Board of Commissioners
Nash Recreation Center ~ Board Room
304 So. Fifth Street
Oregon, Illinois
Regular Meeting Minutes
September 10, 2024**

Brian Beckman, President, called the Regular Meeting to order at 6:00 p.m.

PRESENT: Brian Beckman, Josh Messenger, Mark Tremble, Dan Engelkes, George Howe

ABSENT: None.

OTHERS PRESENT: Erin Folk, Executive Director; Tina Ketter, Supt. of Recreation, Brent Suter, Supt. of Parks; Adam Metz, Treasurer; Haley Mizner, Board Secretary; Steve Adams (arrived at 6:13 p.m.), Attorney

VISITORS PRESENT: None.

RECOGNITION OF VISITORS: There were no visitors in attendance.

APPROVAL OF MINUTES

Mr. Beckman asked for a motion to approve the Regular Meeting Minutes from August 13, 2024 & the Personnel & Policy Committee Meeting Minutes from September 4, 2024.

Motion by Mark Tremble, seconded by George Howe, the Regular Meeting Minutes of August 13, 2024 and the Personnel & Policy Committee Meeting Minutes of September 4, 2024, be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Mark Tremble, George Howe, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Treasurer's Report

Mr. Beckman stated that the Treasurer's report was submitted in the September board packet and released online at oregonpark.org.

Mr. Beckman asked if there were any questions regarding the Treasurer's report.

Motion by Dan Engelkes, seconded by Josh Messenger, the Treasurer's Report be approved. Roll Call: Dan Engelkes, Mark Tremble, George

Howe, Josh Messenger, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Accounts Payable

Mr. Beckman stated that the accounts payable for August had been submitted for review. He asked if there were any questions pertaining to the report.

There were no additional questions regarding the Accounts Payable.

Motion by George Howe, seconded by Mark Tremble, the Accounts Payable for August of 2024 be approved as presented. Roll Call: Mark Tremble, George Howe, Josh Messenger, Dan Engelkes, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

REPORTS

Director's Report- Ms. Folk stated that the Park Improvement Fund will continue to decrease as they spend it down with the pool project and a couple of other projects coming up at the end of the year. She stated that the long-term capital fund continues to be strong. She stated that with the 2023 tax receipts, they are sitting at a little over 1.6 million so far. She stated that the second installment was due today, and they will see that in the beginning of October. She stated that they have eclipsed \$109,000 in interest earnings and the plan of the two-year bond has worked in their favor.

Ms. Folk stated that program participation continues to be strong. She stated that they continued to outpace 2023. She stated that for pass and fee revenue, they have hit 111% of what they were anticipating for the year. She stated that Nash facility participation has dropped for August, which is directly related to the pool closure.

Ms. Folk stated that regarding ITEP, she had a call with Engineering Resource Associates today. She stated that she is becoming increasingly frustrated with project scheduling. She stated that the field survey took longer than they anticipated and the tree survey is still ongoing. She stated that they are anticipating providing them with an updated schedule that would pinpoint a construction letting September of 2025.

Ms. Folk stated that over the course of the last year, she has been working with a local community member who came to her and asked about a park foundation. She stated that the first step

they would need to take is creating a 3-person board consisting of a community member, someone on the board, and herself. She stated that this would allow the District to begin the 501C3 process. She asked the commissioners if, through their dealings in the community, they think a park foundation would be well received. She stated that as a government entity, people can still make donations to them as a 501C3 government agency. She stated that she has found that it is difficult to get people involved, and difficult to find people who want to do fundraisers. She asked the commissioners if they thought that this is something that would be beneficial.

Mr. Tremble stated that foundations can act outside of the entity, so the legality of projects is different to which Ms. Folk confirmed. Mr. Tremble stated that they would have to have a plan of what they could do as a foundation versus a public body. Ms. Folk stated that there is not much that they can't do as a park district that they would need a foundation for. She stated that essentially it would be a fundraising arm for special projects. She stated that she is struggling to determine if it would be beneficial in the community.

Mr. Engelkes stated that it is great that someone has spearheaded this. He stated that he thinks it is going to be hard on an ongoing basis to ask people for more money to which Ms. Folk agreed.

Mr. Beckman also agreed and stated that he thinks they would face negative reactions from asking community members for more money.

Ms. Folk stated that they have a long-term capital fund where they are putting money away on a regular basis for special projects.

Mr. Howe stated that he would be in favor of it if they could set it up where they go after bigger corporations for donations instead of asking community members for more money.

Ms. Folk asked if the commissioners would be comfortable from a consensus standpoint of putting a pin in this and waiting until further down the road if an opportunity presents itself. All commissioners agreed.

Ms. Folk stated that the summer participation survey received 72 responses. She stated that 75% of the respondents were residents, 77% of them had children. She stated that 91.7% of respondents were either very satisfied or satisfied. She stated that 82% of respondents think that they do provide an increase to their

property value and their quality of life. She stated that 59.7% of respondents participated in the free programming.

Mr. Beckman asked if they have looked into push notifications. Ms. Folk stated that they have looked into it, but the problem is that they have such diverse groups of people. She stated that they would have to find a way for people to be able to subscribe to only the things they want to be notified about, which could be costly.

Ms. Folk stated that Scott Sanders was this month's Caring, Creative, and Community-Focused Employee of the month. She stated that Scott is a part time employee who is typically tasked with mowing. She stated that he has been very willing to help with recent concrete projects and teach other staff how to do more detailed concrete work. This has resulted in a cost savings to the District. Mr. Suter stated that Scott has been a great asset. He stated that he has learned a lot from him.

There were no additional questions or comments for Ms. Folk

Committee Meetings

Mr. Beckman stated that the Personnel & Policy Committee met and the minutes were included in the report.

Parks Report - Included in Board Packet. Mr. Suter stated that the air handler is hooked up and ready to go, but they are at the mercy of the contractors and waiting for a date of when the unit can be fired up. He stated that the startup needs to be in conjunction with Dectron, who is the manufacturer of the unit, for warranty reasons. He stated that in the contract it was the contractor's responsibility to set up a startup date with Dectron, but they didn't reach out until September 4th. He stated that Dectron originally responded and said mid-October, but that wasn't acceptable for the district. He stated that they are working to expedite that process.

Mr. Suter stated that the pool storage room concrete removal took 4 weeks to complete. He stated that originally it was only supposed to take one week, so this also setback the epoxy flooring three weeks.

Mr. Suter stated that the humidity levels have to stay below 65% for the epoxy flooring, and they are already at 55% humidity without the pool being filled. He stated that because of this they are waiting to fill the pool.

Mr. Suter highlighted that they are doing everything they can to keep things moving.

Mr. Suter welcomed any additional questions or comments.

There were no additional questions or comments for Mr. Suter.

Recreation Report - Included in Board Packet. Mrs. Ketter stated that they have pulled all marketing for the pool reopening for the time being. She stated that she is reaching out to those who had questions on their summer survey.

Mrs. Ketter welcomed any questions from commissioners.

There were no additional questions or comments for Mrs. Ketter.

Administrative Report - Included in Board Packet. Mr. Griffin was absent, but there was no additional information to add.

There were no additional questions or comments.

BUSINESS (unfinished)- None.

BUSINESS (new)-

Administrative Policy Manual

Mr. Beckman stated that the Personnel & Policy Committee met on September 4, 2024 to review the Administrative Policy Manual following updates submitted by staff and reviewed by the district attorney.

Mr. Beckman stated that the committee has recommended the approval of the Administrative Policy Manual to the full board.

Mr. Beckman asked if there were any questions for Ms. Folk. There were no questions.

Motion by Mark Tremble, seconded by George Howe, the Administrative Policy Manual be approved as presented by staff and legal. Roll Call: George Howe, Josh Messenger, Dan Engelkes, Mark Tremble, Brian Beckman - yes. MOTION PASSED UNANIMOUS.

Personnel Policy 4.07E Work Week Update

Mr. Beckman stated that the Personnel & Policy Committee reviewed policy 4.07E on September 4, 2024. He stated that the policy includes a change to the work week. He stated that the proposed new work week would begin on Saturday and conclude on Friday.

Mr. Beckman asked if there were any questions for Ms. Folk pertaining to this policy. There were no questions.

Motion by Dan Engelkes, seconded by Brian Beckman, Policy 4.07E Work Week be approved as presented. Roll Call: Josh Messenger, Dan Engelkes, Mark Tremble, George Howe, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Enter Executive Session

Mr. Beckman entertained a motion to enter Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Open Meetings act paragraph 120/2 C (1).

Motion by Dan Engelkes, seconded by Josh Messenger, the board to enter into executive session at 6:37 p.m. Roll Call: Dan Engelkes, Mark Tremble, George Howe, Josh Messenger, Brian Beckman- yes. MOTION PASSED UNANIMOUS.

Only the attorney and all five commissioners were invited to remain for the Executive Session.

Exit Executive Session

Motion by Dan Engelkes, seconded by Mark Tremble the board to exit Executive Session and return to Regular Session at 7:10 p.m. Roll Call: unanimous voice vote.

COMMISSIONERS COMMENTS

Mr. Howe thanked everyone for their guidance as he continues to progress in his journey. He stated that he is intrigued and appreciates the support.

Mr. Engelkes had no comments.

Mr. Tremble congratulated Scott for stepping up anytime it is needed.

Mr. Messenger gave a kudos to Brent for dealing with all the issues with the pool.

DIRECTOR'S COMMENTS

None.

PRESIDENT'S COMMENTS

Mr. Beckman congratulated Scott. He stated to Brent to keep up the good work and stated that they will continue to defend him with the pool delays.

ADJOURN

Motion by Josh Messenger, seconded by George Howe, the meeting adjourned at 7:13 P.M. ALL WERE IN FAVOR.

Respectfully Submitted,



Haley Mizner
Board Secretary



OREGON PARK DISTRICT

FISCAL YEAR
2024

MONTHLY FINANCIAL REPORT

September 2024

The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

BANKING FUND BALANCES

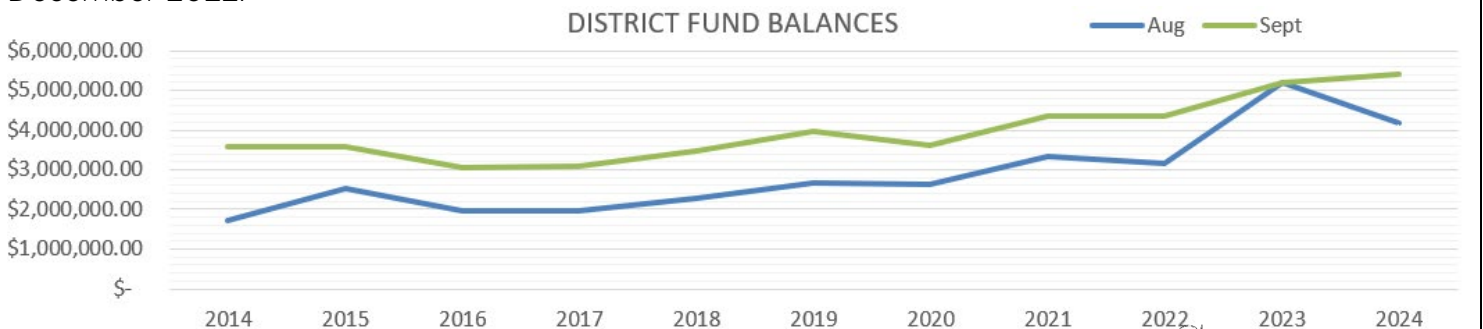
FUND	SEPT 2024	AUG 2024	SEPT 2023	-	% CH.	SEPT 2022
General Checking	\$51,519.84	\$35,033.74	\$16,664.77	↑	209.2%	\$183,874.68
Payroll Checking	\$37,596.70	\$36,388.19	\$73,490.49	↓	-48.8%	\$73,950.78
Corporate Fund	\$636,015.90	\$400,234.25	\$234,588.87	↑	171.12%	\$842,281.25
Recreation Fund	\$723,038.21	\$530,635.00	\$222,107.74	↑	225.5%	\$629,379.89
Audit Fund	\$1,705.84	\$4,516.62	\$12,591.74	↓	-86.5%	\$13,891.61
Liability Fund	\$106,441.52	\$64,178.03	\$108,549.60	↓	-1.94%	\$173,643.13
IMRF Fund	\$206,828.93	\$196,344.87	\$194,228.22	↑	6.49%	\$198,798.34
Scholarship Fund	\$61,479.98	\$61,858.64	\$63,871.92	↓	-3.74%	\$61,550.34
Social Security Fund	\$90,862.60	\$70,392.28	\$101,193.81	↓	-10.21%	\$150,616.47
Police Fund	\$26,948.39	\$24,765.51	\$37,467.81	↓	-28.1%	\$37,981.65
Paving Fund	\$34,217.02	\$19,055.86	\$5,132.49	↑	566.6%	\$31,601.08
Long-Term Capital	\$451,165.62	\$449,330.10	\$290,800.76	↑	55.15%	\$278,165.08
Bond/Int Fund	\$1,555,322.72	\$849,076.18	\$990,909.13	↑	56.96%	\$1,492,632.13
Park Imp Fund	\$1,430,800.52	\$1,417,289.15	\$2,849,131.14	↓	-49.8%	\$189,103.72
TOTAL	\$5,413,943.79	\$4,159,098.42	\$5,200,728.49	↑	4.10%	\$4,357,470.15


Financial Notes:

The District closed the month of September with unaudited fund balances \$1,254,845.37 (30.17%) greater than the month of August. The increase is primarily due to the District receiving its fourth tax disbursement from the 2023 tax year, totaling \$1,351,945.67. The District has received approximately 99.93% of the expected tax receipts for the 2023 tax year.

The District will repay the 2023 General Obligation Bond on November 1st. The total payment will be \$1,576,444 including \$24,444 in interest. The District will approve a permanent transfer of funds totalling \$20,000 from the Corporate Fund to The Bond & Interest Interest prior to the repayment.

Stillman Banks interest rate during September varied between 0.10 - 1.34%, while the Illinois Park District Liquid Asset Fund (IPDLAF) was 4.98%. The total Interest earned was \$15,854.52. The District continues to earn significant interest on the 2023 General Obligation Bond Receipts, representing 154.87% of the Bond Interest Payable for the 2023-24 G.O. Bond Sales approved in December 2022.




 Adam Metz, Treasurer

MONTHLY BUDGET REPORT
09/01/2024 To 09/30/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	631,750.00	301,629.91	663,086.65	-31,336.65	105
01-10-410200 Replacement Tax Current	64,000.00	0.00	38,196.20	25,803.80	60
01-10-430100 Interest Savings	12,000.00	1,446.95	12,230.38	-230.38	102
01-10-460100 Misc Income	2,000.00	0.00	1,365.97	634.03	68
01-10-470100 Grants	4,000.00	0.00	0.00	4,000.00	0
10 Administration Subtotal	\$713,750.00	\$303,076.86	\$714,879.20	-\$1,129.20	100
20 Parks					
01-20-460100 Misc. Income	50.00	0.00	555.00	-505.00	1,110
20 Parks Subtotal	\$50.00	\$0.00	\$555.00	-\$505.00	1,110
01 Corporate Fund Subtotal	\$713,800.00	\$303,076.86	\$715,434.20	-\$1,634.20	100
Revenue Subtotal	\$713,800.00	\$303,076.86	\$715,434.20	-\$1,634.20	100
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	235,500.00	14,248.84	165,692.81	69,807.19	70
01-10-513000 Wages Part-Time	67,500.00	4,982.89	55,826.29	11,673.71	83
01-10-515000 Health/Life Insurance	195,000.00	810.92	139,150.27	55,849.73	71
01-10-521000 Software/Website Maint	41,000.00	11,717.80	25,876.69	15,123.31	63
01-10-521200 Equipment Maintenance	6,000.00	561.04	4,772.96	1,227.04	80
01-10-522000 Printing / Publication	9,500.00	900.00	4,019.89	5,480.11	42
01-10-522100 Community Planning/Events	13,000.00	0.00	13,250.42	-250.42	102
01-10-523000 Legal Fees	25,000.00	0.00	16,325.70	8,674.30	65
01-10-524000 Other Professional Services	18,000.00	12,208.95	14,652.84	3,347.16	81
01-10-526000 Dues & Subscriptions	13,000.00	0.00	13,164.38	-164.38	101
01-10-527000 Car/Phone Allowance	7,250.00	491.87	4,996.61	2,253.39	69
01-10-527100 Staff Training	10,400.00	0.00	3,961.01	6,438.99	38
01-10-527200 Travel Expenses	500.00	-22.70	462.15	37.85	92
01-10-529000 Postage / Rental	1,250.00	22.03	909.93	340.07	73
01-10-531000 Office Supplies	1,250.00	212.44	779.02	470.98	62
01-10-533000 Tools / Equipment	250.00	0.00	0.00	250.00	0
01-10-541000 Electric	65,000.00	5,579.41	48,096.97	16,903.03	74
01-10-542000 Water & Sewer	20,000.00	0.00	15,294.25	4,705.75	76
01-10-543000 Natural Gas	22,000.00	1,967.00	20,368.59	1,631.41	93
01-10-544000 Telephone/Internet	5,750.00	462.87	3,796.52	1,953.48	66
01-10-587000 Sundry / Bank Exp	500.00	11.50	142.08	357.92	28
01-10-589000 Commissioners Expenses	1,000.00	0.00	12.50	987.50	1

MONTHLY BUDGET REPORT
09/01/2024 To 09/30/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01-10-589100 Commissioners Conference	750.00	0.00	0.00	750.00	0
10 Administration Subtotal	\$759,400.00	\$54,154.86	\$551,551.88	\$207,848.12	73
20 Parks					
01-20-511000 Salary Full-Time	190,500.00	14,796.34	147,963.40	42,536.60	78
01-20-513000 Wages Part-Time	42,000.00	3,801.89	32,536.97	9,463.03	77
01-20-514100 Wages Part-Time Seasonal	35,000.00	1,498.00	28,763.00	6,237.00	82
01-20-521100 Contractual Maintenance	16,000.00	110.00	3,140.34	12,859.66	20
01-20-526000 Dues & Subscriptions	8,000.00	0.00	8,000.00	0.00	100
01-20-527100 Staff Training/Dues	3,850.00	0.00	3,575.43	274.57	93
01-20-527200 Uniforms/Cell/Travel	4,000.00	915.01	3,347.59	652.41	84
01-20-529200 Toilet Rental	8,250.00	0.00	4,046.98	4,203.02	49
01-20-533000 Tools / Equipment	11,000.00	-45.88	3,124.23	7,875.77	28
01-20-534000 Equip/Grounds Maint/Repair	25,000.00	1,645.35	13,099.05	11,900.95	52
01-20-534200 Parks & Facility Supplies	43,500.00	534.29	32,382.48	11,117.52	74
01-20-534500 Park Development/Construction	10,000.00	0.00	10,117.67	-117.67	101
01-20-536000 Gas & Oil	21,000.00	3,671.12	13,375.80	7,624.20	64
01-20-545000 Garbage Disposal	8,000.00	379.02	3,503.81	4,496.19	44
20 Parks Subtotal	\$426,100.00	\$27,305.14	\$306,976.75	\$119,123.25	72
01 Corporate Fund Subtotal	\$1,185,500.00	\$81,460.00	\$858,528.63	\$326,971.37	72
Expenditure Subtotal	\$1,185,500.00	\$81,460.00	\$858,528.63	\$326,971.37	72
Before Transfers	Excess Of Revenue Subtotal	-\$471,700.00	\$221,616.86	-\$143,094.43	30
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	300,000.00	0.00	300,000.00	0.00	100
10 Administration Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
01 Corporate Fund Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
Other Financing Source Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$0.00	100
After Transfers	Excess Of Revenue Subtotal	-\$171,700.00	\$221,616.86	\$156,905.57	-91
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	507,250.00	226,334.63	497,561.62	9,688.38	98
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	30,000.00	2,903.16	39,232.20	-9,232.20	131
12-10-420111 Nash Non-Res Annual	8,500.00	574.00	11,545.40	-3,045.40	136
12-10-420112 Nash Resident Quarterly	11,000.00	396.75	10,226.75	773.25	93
12-10-420113 Nash Non-Res Quarterly	3,200.00	0.00	2,098.63	1,101.37	66
12-10-420114 Nash Resident Daily	17,500.00	707.00	18,780.50	-1,280.50	107

MONTHLY BUDGET REPORT
09/01/2024 To 09/30/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-10-420115 Nash Non-Res Daily	6,000.00	93.00	7,453.50	-1,453.50	124
12-10-420116 Nash Res Monthly	7,000.00	786.00	9,554.70	-2,554.70	136
12-10-420117 Nash Non-Res Monthly	1,750.00	70.00	2,020.00	-270.00	115
12-10-420156 Nash Corporate	25,000.00	2,936.00	29,504.11	-4,504.11	118
12-10-420157 \$1 Day / 10 Punch	5,000.00	347.00	6,077.70	-1,077.70	122
12-10-430100 Interest Savings	6,000.00	1,909.94	15,392.86	-9,392.86	257
12-10-441110 Locker Rentals	750.00	196.00	872.00	-122.00	116
12-10-441150 Court Fees	450.00	6.00	420.00	30.00	93
12-10-460000 Sponsorship Donations	5,000.00	0.00	5,000.00	0.00	100
12-10-460100 Miscellaneous Income	1,500.00	40.00	5,443.45	-3,943.45	363
10 Administration Subtotal	\$637,400.00	\$237,299.48	\$661,183.42	-\$23,783.42	104
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	10,000.00	0.00	7,097.47	2,902.53	71
12-40-491331 Water Aerobics	18,000.00	-20.00	17,392.75	607.25	97
12-40-491512 Pool Special Events	1,000.00	0.00	0.00	1,000.00	0
40 Aquatics Subtotal	\$29,000.00	-\$20.00	\$24,490.22	\$4,509.78	84
50 Athletics					
12-50-491210 Little Athletes	1,350.00	0.00	1,784.00	-434.00	132
12-50-491240 Soccer	33,000.00	55.00	37,515.30	-4,515.30	114
12-50-491241 K - 1st Grade Basketball	2,800.00	2,671.00	3,417.00	-617.00	122
12-50-491243 Basketball 2-5 Boys	4,400.00	1,520.00	2,815.00	1,585.00	64
12-50-491244 Basketball 2-5 Girls	3,200.00	1,050.00	1,757.00	1,443.00	55
12-50-491245 T-Ball	3,400.00	0.00	2,639.50	760.50	78
12-50-491246 Little League	3,200.00	0.00	2,241.00	959.00	70
12-50-491247 Jr. Girls Softball	3,800.00	0.00	3,901.00	-101.00	103
12-50-491248 Intermediate Girls Softball	3,500.00	0.00	1,610.00	1,890.00	46
12-50-491250 Leon Gasmund	3,500.00	0.00	1,331.50	2,168.50	38
12-50-491251 Sandy Koufax	3,800.00	0.00	2,393.00	1,407.00	63
12-50-491255 Coaches Pitch	4,000.00	0.00	3,617.00	383.00	90
12-50-491258 Athletic Camps	13,000.00	105.00	16,385.00	-3,385.00	126
12-50-491265 Girls Minor League	3,200.00	0.00	3,708.00	-508.00	116
12-50-491268 6th Grade Sports	6,500.00	1,853.00	6,397.00	103.00	98
12-50-491350 Adult Recreation Leagues	8,500.00	230.00	4,795.00	3,705.00	56
12-50-491530 Sports Special Events	4,500.00	0.00	12,002.50	-7,502.50	267
50 Athletics Subtotal	\$105,650.00	\$7,484.00	\$108,308.80	-\$2,658.80	103
60 General Recreation					
12-60-491100 Children's Center P.S.	31,000.00	324.00	21,471.50	9,528.50	69
12-60-491101 CC Summer Camp/Computer Class	1,000.00	0.00	397.00	603.00	40
12-60-491201 Extended Time	40,000.00	3,390.00	23,063.00	16,937.00	58
12-60-491214 No School Days	4,000.00	656.00	2,307.00	1,693.00	58

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12-60-491215 Youth Tumbling	15,000.00	1,656.00	13,042.40	1,957.60	87
12-60-491288 Youth Recreation	12,000.00	651.33	7,023.15	4,976.85	59
12-60-491376 Summer Camp	35,000.00	0.00	27,578.53	7,421.47	79
12-60-491388 Adult Recreation	30,000.00	5,532.80	24,842.30	5,157.70	83
12-60-491414 General Bus Trips	3,000.00	0.00	0.00	3,000.00	0
12-60-491510 Spl Events - Concerts	10,000.00	0.00	8,460.00	1,540.00	85
12-60-491511 Spl Events - Holiday	2,700.00	200.00	558.00	2,142.00	21
12-60-491512 Spl Events - Spring/Summer	800.00	0.00	910.80	-110.80	114
12-60-491513 Spl Events - Fall/Winter	4,800.00	72.50	4,577.80	222.20	95
12-60-491521 Farm Market / Plant	150.00	0.00	811.61	-661.61	541
60 General Recreation Subtotal	\$189,450.00	\$12,482.63	\$135,043.09	\$54,406.91	71
70 Concessions					
12-70-450100 Product Sales	250.00	0.00	48.59	201.41	19
12-70-450130 Sales Commissions	100.00	0.00	73.70	26.30	74
70 Concessions Subtotal	\$350.00	\$0.00	\$122.29	\$227.71	35
80 Rental					
12-80-441100 Nash Rental	12,500.00	601.00	10,964.50	1,535.50	88
12-80-441110 Outside Rentals	4,000.00	260.00	4,165.50	-165.50	104
12-80-441130 Dog Park Fees	1,750.00	172.00	2,112.00	-362.00	121
80 Rental Subtotal	\$18,250.00	\$1,033.00	\$17,242.00	\$1,008.00	94
90 Fitness					
12-90-491309 Personal Training	4,500.00	966.00	16,791.50	-12,291.50	373
12-90-491310 Early Morning Aerobics	6,500.00	2,404.50	21,059.34	-14,559.34	324
90 Fitness Subtotal	\$11,000.00	\$3,370.50	\$37,850.84	-\$26,850.84	344
12 Recreation Fund Subtotal	\$991,100.00	\$261,649.61	\$984,240.66	\$6,859.34	99
Revenue Subtotal	\$991,100.00	\$261,649.61	\$984,240.66	\$6,859.34	99
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	250,000.00	0.00	250,000.00	0.00	100
10 Administration Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
12 Recreation Fund Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
Revenue Subtotal	\$250,000.00	\$0.00	\$250,000.00	\$0.00	100
Expenditure					
12 Recreation Fund					
10 Administration					
12-10-511000 Salary Full-Time	67,750.00	5,082.56	50,825.60	16,924.40	75
12-10-512000 Rec Wages Part Time	5,000.00	189.50	3,153.50	1,846.50	63
12-10-513300 Wages Building Supervisor	44,000.00	2,671.63	32,550.99	11,449.01	74
12-10-522100 Advertising/Promotional/Volunteer	16,500.00	900.00	12,669.11	3,830.89	77

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12-10-524100 Credit Card/Bank Charges	16,500.00	1,722.75	16,605.22	-105.22	101
12-10-526000 Dues & Subscriptions	2,250.00	405.00	750.00	1,500.00	33
12-10-527000 Car/Phone Allowance	4,750.00	440.49	3,512.05	1,237.95	74
12-10-527100 Staff Training	4,000.00	0.00	2,276.26	1,723.74	57
12-10-527200 Travel Expenses	300.00	0.00	0.00	300.00	0
12-10-531000 Office Supplies	2,000.00	148.19	992.64	1,007.36	50
12-10-532000 Community Outreach Programs	5,000.00	292.34	1,683.87	3,316.13	34
12-10-535000 First Aid Supplies	5,000.00	0.00	4,188.81	811.19	84
12-10-538000 Recreation Supplies	2,500.00	69.76	528.02	1,971.98	21
12-10-540000 Rec Activities & Engagement	6,600.00	171.14	3,935.34	2,664.66	60
12-10-541000 Electric	65,000.00	5,579.40	47,882.56	17,117.44	74
12-10-542000 Water & Sewer	20,000.00	0.00	16,654.16	3,345.84	83
12-10-543000 Natural Gas	22,000.00	1,966.98	20,368.57	1,631.43	93
12-10-544000 Telephone/Internet	5,750.00	462.86	4,148.18	1,601.82	72
12-10-587000 Sundry Expenses	100.00	0.00	0.00	100.00	0
12-10-590000 Capital Expenditures	5,000.00	1,714.58	8,014.58	-3,014.58	160
10 Administration Subtotal	\$300,000.00	\$21,817.18	\$230,739.46	\$69,260.54	77
30 Maintenance					
12-30-511000 Salary Full-Time	150,750.00	10,780.16	123,145.12	27,604.88	82
12-30-513000 Wages Part-Time	26,000.00	1,268.76	14,855.35	11,144.65	57
12-30-521000 Software Maintenance	2,850.00	0.00	709.25	2,140.75	25
12-30-521100 Building Maintenance	30,000.00	1,279.29	11,556.65	18,443.35	39
12-30-521200 Equipment Maintenance	12,000.00	-19.79	11,135.40	864.60	93
12-30-521300 Chiller Maint Startup	7,500.00	0.00	7,500.00	0.00	100
12-30-521400 Maintenance Agreements	31,000.00	1,249.25	17,119.28	13,880.72	55
12-30-527000 Car/Phone Allowance	1,600.00	124.34	1,244.63	355.37	78
12-30-527100 Staff Training	3,500.00	0.00	2,142.47	1,357.53	61
12-30-533000 Tools / Equipment	1,500.00	8.90	1,160.51	339.49	77
12-30-533100 Custodial Equipment	4,000.00	0.00	2,690.91	1,309.09	67
12-30-534000 Building Supplies	15,500.00	1,754.60	6,590.69	8,909.31	43
12-30-534400 Equipment Supplies	8,000.00	0.00	7,198.98	801.02	90
12-30-534500 Custodial Supplies	15,000.00	46.77	11,153.60	3,846.40	74
30 Maintenance Subtotal	\$309,200.00	\$16,492.28	\$218,202.84	\$90,997.16	71
40 Aquatics					
12-40-513200 Aquatic Management Fees	39,600.00	0.00	28,450.00	11,150.00	72
12-40-513500 Aquatic Operation Fees	136,000.00	0.00	100,277.52	35,722.48	74
12-40-527100 Staff Training	1,500.00	0.00	1,750.00	-250.00	117
12-40-533200 Aquatic Equip/Maint	8,500.00	0.00	6,798.45	1,701.55	80
12-40-534600 Aquatic Supplies	20,000.00	0.00	19,472.80	527.20	97
12-40-591512 Pool Special Events	800.00	0.00	0.00	800.00	0

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40 Aquatics Subtotal	\$206,400.00	\$0.00	\$156,748.77	\$49,651.23	76
50 Athletics					
12-50-511000 Salary Full-Time	52,500.00	3,934.76	39,347.60	13,152.40	75
12-50-513000 Wages Part-Time	5,500.00	0.00	3,745.00	1,755.00	68
12-50-513300 Wages Field Supervisor	600.00	0.00	696.50	-96.50	116
12-50-527100 Staff Training	4,000.00	70.00	673.92	3,326.08	17
12-50-538000 Recreation Supplies	250.00	0.00	57.51	192.49	23
12-50-591210 Little Athletes	1,350.00	0.00	1,755.20	-405.20	130
12-50-591240 Soccer	23,000.00	1,532.35	20,427.86	2,572.14	89
12-50-591241 K - 1st Co-Ed Basketball	1,500.00	0.00	0.00	1,500.00	0
12-50-591243 Basketball 2-5 Boys	4,200.00	66.70	949.20	3,250.80	23
12-50-591244 Basketball 2-5 Girls	3,000.00	0.00	721.00	2,279.00	24
12-50-591245 T-Ball	1,400.00	0.00	1,251.23	148.77	89
12-50-591246 Little League	3,000.00	0.00	1,936.80	1,063.20	65
12-50-591247 Jr. Girls Softball	3,500.00	0.00	2,361.28	1,138.72	67
12-50-591248 Intermediate Girls Softball	3,000.00	0.00	996.73	2,003.27	33
12-50-591250 Leon Gasmund	3,300.00	0.00	1,146.23	2,153.77	35
12-50-591251 Sandy Koufax League	3,600.00	0.00	1,770.10	1,829.90	49
12-50-591255 Coaches Pitch	3,000.00	0.00	2,082.95	917.05	69
12-50-591258 Athletic Camps	12,750.00	196.85	15,182.16	-2,432.16	119
12-50-591265 Girls Minor League	2,600.00	0.00	2,131.48	468.52	82
12-50-591268 6th Grade Sports	7,000.00	1,260.00	3,366.00	3,634.00	48
12-50-591350 Adult Recreation Leagues	7,250.00	1,548.46	3,668.10	3,581.90	51
12-50-591530 Sports Special Events	3,200.00	162.15	4,604.87	-1,404.87	144
12-50-596240 Other Program Equipment	1,000.00	0.00	203.61	796.39	20
12-50-596250 Baseball Program Equipment	500.00	226.87	226.87	273.13	45
50 Athletics Subtotal	\$151,000.00	\$8,998.14	\$109,302.20	\$41,697.80	72
60 General Recreation					
12-60-511000 Salary Full Time	96,500.00	7,242.50	72,425.00	24,075.00	75
12-60-513000 Wages Part Time	6,125.00	0.00	3,836.00	2,289.00	63
12-60-527100 Staff Training	9,500.00	0.00	2,998.51	6,501.49	32
12-60-538000 Recreation Supplies	500.00	0.00	82.51	417.49	17
12-60-591100 Children's Center P.S	44,000.00	4,546.99	29,703.03	14,296.97	68
12-60-591101 CC Summer Camp/Computer Class	200.00	0.00	15.99	184.01	8
12-60-591201 Extended Time	26,000.00	1,241.35	10,084.51	15,915.49	39
12-60-591214 No School Days	3,600.00	0.00	1,129.03	2,470.97	31
12-60-591215 Youth Tumbling	13,000.00	1,255.00	10,957.00	2,043.00	84
12-60-591288 Youth Recreation	9,000.00	1,088.00	3,634.93	5,365.07	40
12-60-591376 Summer Camp	26,000.00	59.65	16,850.81	9,149.19	65
12-60-591388 Adult Recreation	26,000.00	1,901.15	16,612.51	9,387.49	64

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12-60-591414 General Bus Trips	2,600.00	0.00	0.00	2,600.00	0
12-60-591510 Spl Events - Concerts	9,000.00	0.00	8,345.14	654.86	93
12-60-591511 Spl Events - Holiday	2,500.00	5.00	962.38	1,537.62	38
12-60-591512 Spl Events - Spring/Summer	2,250.00	0.00	308.63	1,941.37	14
12-60-591513 Spl Events - Fall/Winter	4,400.00	0.00	3,407.96	992.04	77
12-60-591521 Farm Market/Plant/Misc	0.00	129.81	408.04	-408.04	*100
60 General Recreation Subtotal	\$281,175.00	\$17,469.45	\$181,761.98	\$99,413.02	65
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	5.00	0.00	3.00	2.00	60
70 Concessions Subtotal	\$30.00	\$0.00	\$3.00	\$27.00	10
80 Rental					
12-80-521200 Equipment Maintenance	800.00	0.00	150.67	649.33	19
12-80-538000 Recreation Supplies	1,200.00	0.00	2,210.21	-1,010.21	184
80 Rental Subtotal	\$2,000.00	\$0.00	\$2,360.88	-\$360.88	118
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	44,000.00	2,499.00	30,071.69	13,928.31	68
12-90-534600 Fitness Maintenance	4,000.00	0.00	1,664.00	2,336.00	42
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	3,000.00	0.00	100
12-90-538000 Recreation Supplies	200.00	0.00	0.00	200.00	0
12-90-591309 Personal Training	4,000.00	1,864.99	16,124.99	-12,124.99	403
12-90-591310 Early Morning Aerobics	4,500.00	1,292.00	11,224.00	-6,724.00	249
12-90-591323 Monthly Fitness Programming	0.00	-499.99	0.00	0.00	0
12-90-599300 Aerobics Materials	200.00	0.00	0.00	200.00	0
90 Fitness Subtotal	\$59,900.00	\$5,156.00	\$62,084.68	-\$2,184.68	104
12 Recreation Fund Subtotal	\$1,309,705.00	\$69,933.05	\$961,203.81	\$348,501.19	73
Expenditure Subtotal	\$1,309,705.00	\$69,933.05	\$961,203.81	\$348,501.19	73
Before Transfers	Excess Of Revenue Subtotal	-\$568,605.00	\$191,716.56	\$273,036.85	-48
After Transfers	Excess Of Revenue Subtotal	-\$568,605.00	\$191,716.56	\$273,036.85	-48
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					
13-10-410100 Real Estate Taxes	24,000.00	10,683.08	23,485.09	514.91	98
13-10-430100 Interest Savings	75.00	1,841.66	1,892.46	-1,817.46	2,523
10 Administration Subtotal	\$24,075.00	\$12,524.74	\$25,377.55	-\$1,302.55	105
13 Audit Fund Subtotal	\$24,075.00	\$12,524.74	\$25,377.55	-\$1,302.55	105
Revenue Subtotal	\$24,075.00	\$12,524.74	\$25,377.55	-\$1,302.55	105
Expenditure					
13 Audit Fund					

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10 Administration					
13-10-528000 Audit	23,500.00	0.00	25,700.00	-2,200.00	109
10 Administration Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
13 Audit Fund Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
Expenditure Subtotal	\$23,500.00	\$0.00	\$25,700.00	-\$2,200.00	109
Before Transfers	Excess Of Revenue Subtotal	\$575.00	\$12,524.74	-\$322.45	-56
After Transfers	Excess Of Revenue Subtotal	\$575.00	\$12,524.74	-\$322.45	-56
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	120,000.00	53,474.85	117,556.19	2,443.81	98
14-10-430100 Interest Savings	2,250.00	200.02	1,976.65	273.35	88
10 Administration Subtotal	\$122,250.00	\$53,674.87	\$119,532.84	\$2,717.16	98
14 Liability Fund Subtotal	\$122,250.00	\$53,674.87	\$119,532.84	\$2,717.16	98
Revenue Subtotal	\$122,250.00	\$53,674.87	\$119,532.84	\$2,717.16	98
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	74,000.00	4,574.38	45,743.80	28,256.20	62
14-10-552000 Park/Facility Inspection Software M	2,600.00	0.00	2,698.00	-98.00	104
14-10-553000 Building/Contents Insurance	30,000.00	0.00	35,726.67	-5,726.67	119
14-10-554000 General Liability	15,000.00	0.00	14,927.00	73.00	100
14-10-555000 Public Official Insurance	750.00	0.00	719.00	31.00	96
14-10-556000 Automobile Insurance	4,500.00	0.00	3,252.00	1,248.00	72
14-10-557000 Workers Comp Insurance.	37,500.00	6,837.00	33,534.00	3,966.00	89
14-10-558000 Unemployment Insurance	10,500.00	0.00	7,846.76	2,653.24	75
10 Administration Subtotal	\$174,850.00	\$11,411.38	\$144,447.23	\$30,402.77	83
14 Liability Fund Subtotal	\$174,850.00	\$11,411.38	\$144,447.23	\$30,402.77	83
Expenditure Subtotal	\$174,850.00	\$11,411.38	\$144,447.23	\$30,402.77	83
Before Transfers	Excess Of Revenue Subtotal	-\$52,600.00	\$42,263.49	-\$24,914.39	47
After Transfers	Excess Of Revenue Subtotal	-\$52,600.00	\$42,263.49	-\$24,914.39	47
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	30,000.00	13,369.39	29,390.52	609.48	98
15-10-430100 Interest Savings	5,000.00	759.09	5,770.38	-770.38	115
10 Administration Subtotal	\$35,000.00	\$14,128.48	\$35,160.90	-\$160.90	100
15 Imrf Fund Subtotal	\$35,000.00	\$14,128.48	\$35,160.90	-\$160.90	100

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Revenue Subtotal	\$35,000.00	\$14,128.48	\$35,160.90	-\$160.90	100
Expenditure					
15 Imrf Fund					
10 Administration					
15-10-518000 IMRF	55,000.00	3,644.42	39,073.25	15,926.75	71
10 Administration Subtotal	\$55,000.00	\$3,644.42	\$39,073.25	\$15,926.75	71
15 Imrf Fund Subtotal	\$55,000.00	\$3,644.42	\$39,073.25	\$15,926.75	71
Expenditure Subtotal	\$55,000.00	\$3,644.42	\$39,073.25	\$15,926.75	71
Before Transfers	Excess Of Revenue Subtotal	-\$20,000.00	\$10,484.06	-\$3,912.35	20
After Transfers	Excess Of Revenue Subtotal	-\$20,000.00	\$10,484.06	-\$3,912.35	20
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	50.00	4.74	46.86	3.14	94
16-10-470110 Scholarship Donations	750.00	0.00	561.50	188.50	75
16-10-470300 Memorial Donations	1,500.00	0.00	3,069.86	-1,569.86	205
10 Administration Subtotal	\$2,300.00	\$4.74	\$3,678.22	-\$1,378.22	160
16 Scholarship Fund Subtotal	\$2,300.00	\$4.74	\$3,678.22	-\$1,378.22	160
Revenue Subtotal	\$2,300.00	\$4.74	\$3,678.22	-\$1,378.22	160
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	2,500.00	0.00	2,237.50	262.50	90
16-10-570200 Chldrn Cntr/ET Donation	0.00	0.00	118.00	-118.00	*100
16-10-570250 Camp OPD Donations	0.00	0.00	125.00	-125.00	*100
16-10-570300 Memorial Donations	1,800.00	0.00	3,627.78	-1,827.78	202
10 Administration Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
16 Scholarship Fund Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
Expenditure Subtotal	\$4,300.00	\$0.00	\$6,108.28	-\$1,808.28	142
Before Transfers	Excess Of Revenue Subtotal	-\$2,000.00	\$4.74	-\$2,430.06	122
After Transfers	Excess Of Revenue Subtotal	-\$2,000.00	\$4.74	-\$2,430.06	122
18 Fica Fund					
Revenue					
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	60,000.00	26,737.42	58,778.08	1,221.92	98
18-10-430100 Interest Savings	3,250.00	242.81	2,525.11	724.89	78
10 Administration Subtotal	\$63,250.00	\$26,980.23	\$61,303.19	\$1,946.81	97
18 Fica Fund Subtotal	\$63,250.00	\$26,980.23	\$61,303.19	\$1,946.81	97

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Revenue Subtotal	\$63,250.00	\$26,980.23	\$61,303.19	\$1,946.81	97
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	76,000.00	5,276.00	56,611.89	19,388.11	74
18-10-519100 Medicare	18,000.00	1,233.91	13,239.90	4,760.10	74
10 Administration Subtotal	\$94,000.00	\$6,509.91	\$69,851.79	\$24,148.21	74
18 Fica Fund Subtotal	\$94,000.00	\$6,509.91	\$69,851.79	\$24,148.21	74
Expenditure Subtotal	\$94,000.00	\$6,509.91	\$69,851.79	\$24,148.21	74
Before Transfers	Excess Of Revenue Subtotal	-\$30,750.00	\$20,470.32	-\$8,548.60	28
After Transfers	Excess Of Revenue Subtotal	-\$30,750.00	\$20,470.32	-\$8,548.60	28
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	5,000.00	2,233.41	4,909.81	90.19	98
19-10-430100 Interest Savings	1,250.00	94.37	932.84	317.16	75
10 Administration Subtotal	\$6,250.00	\$2,327.78	\$5,842.65	\$407.35	93
19 Police Fund Subtotal	\$6,250.00	\$2,327.78	\$5,842.65	\$407.35	93
Revenue Subtotal	\$6,250.00	\$2,327.78	\$5,842.65	\$407.35	93
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,000.00	0.00	880.00	120.00	88
19-10-524000 Other Prof Services	1,750.00	144.90	1,304.10	445.90	75
19-10-590000 Captial Expenditures	15,750.00	0.00	12,777.17	2,972.83	81
10 Administration Subtotal	\$18,500.00	\$144.90	\$14,961.27	\$3,538.73	81
19 Police Fund Subtotal	\$18,500.00	\$144.90	\$14,961.27	\$3,538.73	81
Expenditure Subtotal	\$18,500.00	\$144.90	\$14,961.27	\$3,538.73	81
Before Transfers	Excess Of Revenue Subtotal	-\$12,250.00	\$2,182.88	-\$9,118.62	74
After Transfers	Excess Of Revenue Subtotal	-\$12,250.00	\$2,182.88	-\$9,118.62	74
20 Paving/Lighting Fund					
Revenue					
20 Paving/Lighting Fund					
10 Administration					
20-10-410100 Real Estate Taxes	33,750.00	15,089.07	33,170.98	579.02	98
20-10-430100 Interest Savings	50.00	72.09	238.01	-188.01	476
10 Administration Subtotal	\$33,800.00	\$15,161.16	\$33,408.99	\$391.01	99
20 Paving/Lighting Fund Subtotal	\$33,800.00	\$15,161.16	\$33,408.99	\$391.01	99

MONTHLY BUDGET REPORT
09/01/2024 To 09/30/2024

Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Revenue Subtotal	\$33,800.00	\$15,161.16	\$33,408.99	\$391.01	99
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	34,550.00	0.00	5,874.29	28,675.71	17
10 Administration Subtotal	\$34,550.00	\$0.00	\$5,874.29	\$28,675.71	17
20 Paving/Lighting Fund Subtotal	\$34,550.00	\$0.00	\$5,874.29	\$28,675.71	17
Expenditure Subtotal	\$34,550.00	\$0.00	\$5,874.29	\$28,675.71	17
Before Transfers	Excess Of Revenue Subtotal	-\$750.00	\$15,161.16	\$27,534.70	-3,671
After Transfers	Excess Of Revenue Subtotal	-\$750.00	\$15,161.16	\$27,534.70	-3,671
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	7,500.00	0.00	12,421.92	-4,921.92	166
10 Administration Subtotal	\$7,500.00	\$0.00	\$12,421.92	-\$4,921.92	166
35 Long Term Capital Replacement Subtotal	\$7,500.00	\$0.00	\$12,421.92	-\$4,921.92	166
Revenue Subtotal	\$7,500.00	\$0.00	\$12,421.92	-\$4,921.92	166
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	0.00	70,000.00	0.00	100
10 Administration Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
35 Long Term Capital Replacement Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
Revenue Subtotal	\$70,000.00	\$0.00	\$70,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$62,500.00	\$0.00	\$82,421.92	-132
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,576,444.00	702,393.91	1,544,104.20	32,339.80	98
37-10-430100 Interest Savings	7,500.00	3,852.63	11,106.09	-3,606.09	148
10 Administration Subtotal	\$1,583,944.00	\$706,246.54	\$1,555,210.29	\$28,733.71	98
37 Bond & Int Fund Subtotal	\$1,583,944.00	\$706,246.54	\$1,555,210.29	\$28,733.71	98
Revenue Subtotal	\$1,583,944.00	\$706,246.54	\$1,555,210.29	\$28,733.71	98
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,552,000.00	0.00	0.00	1,552,000.00	0

MONTHLY BUDGET REPORT
09/01/2024 To 09/30/2024

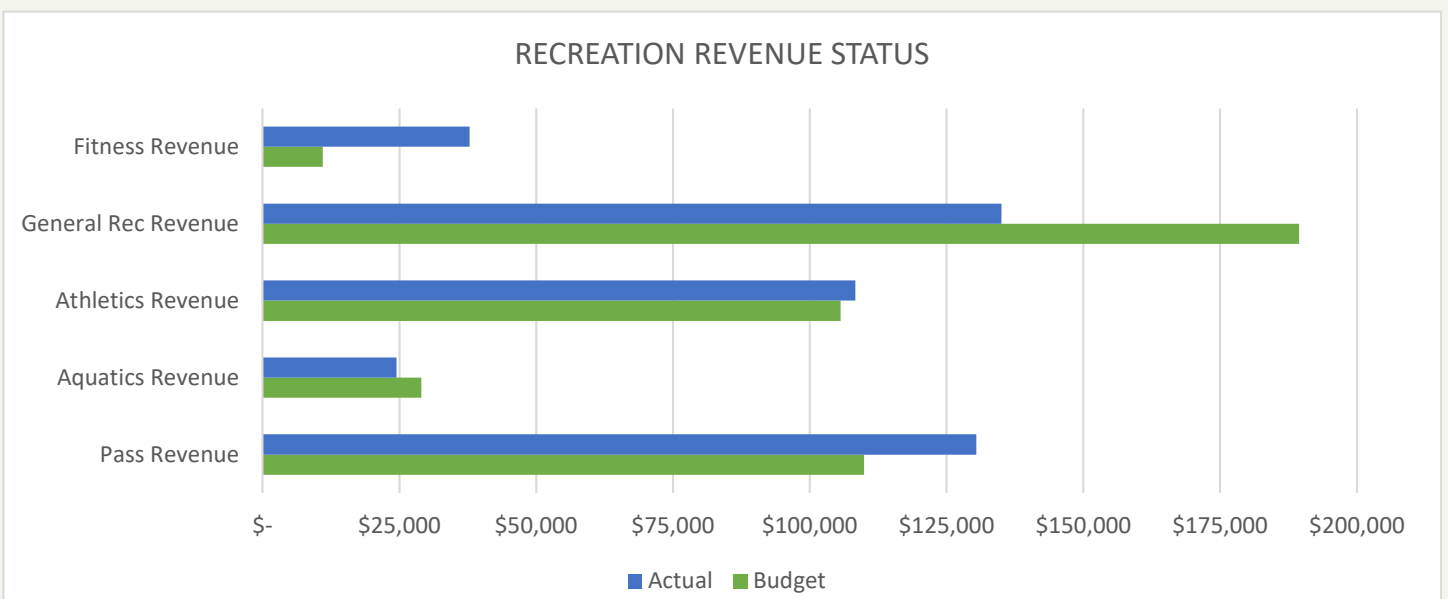
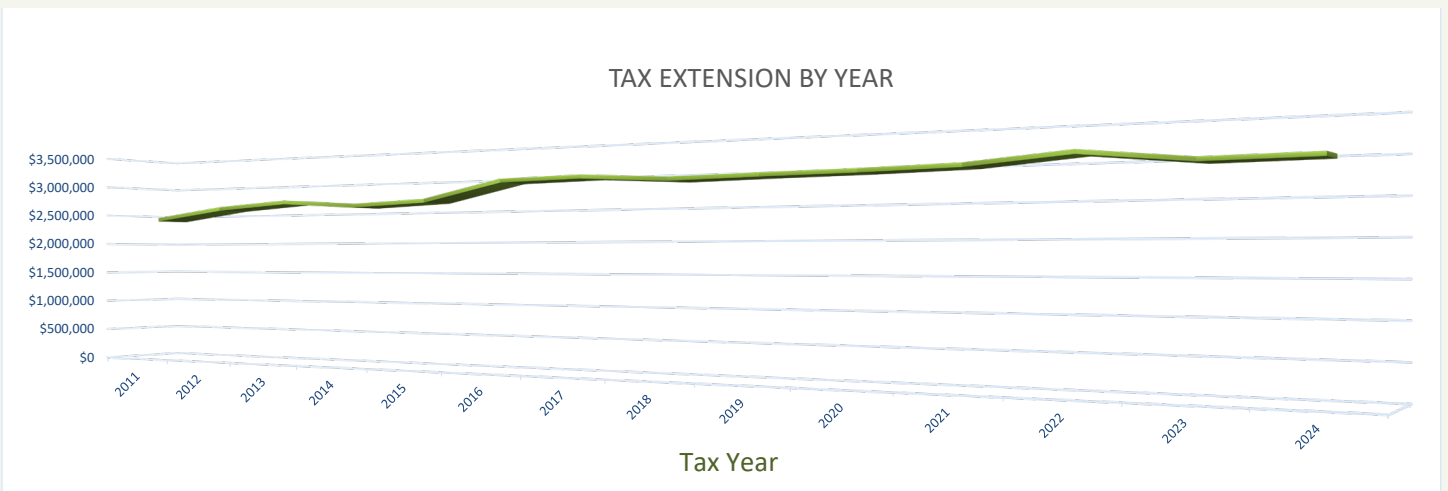
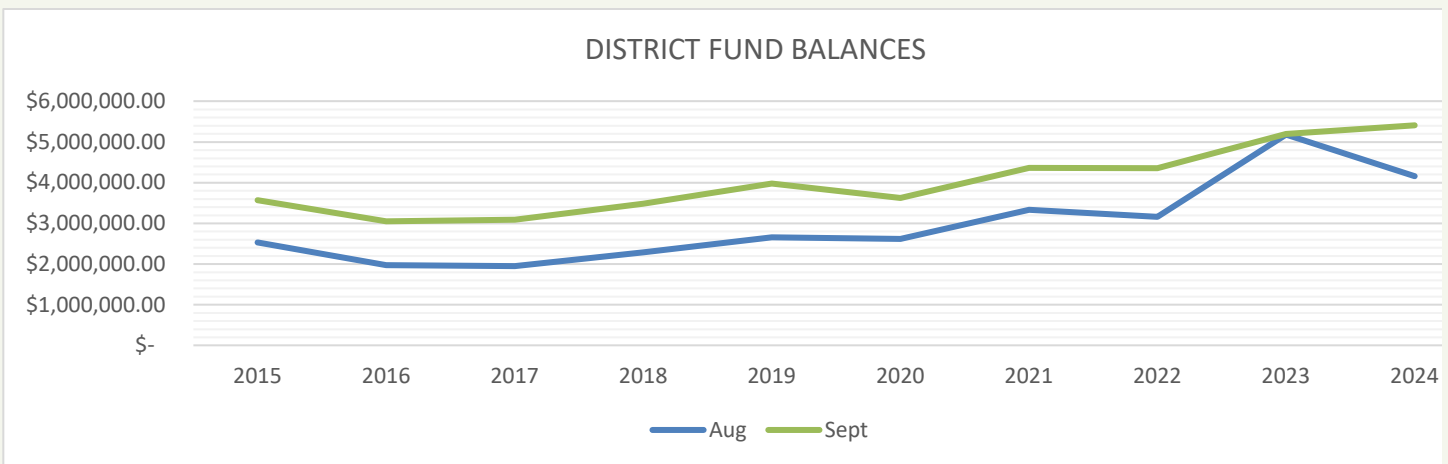
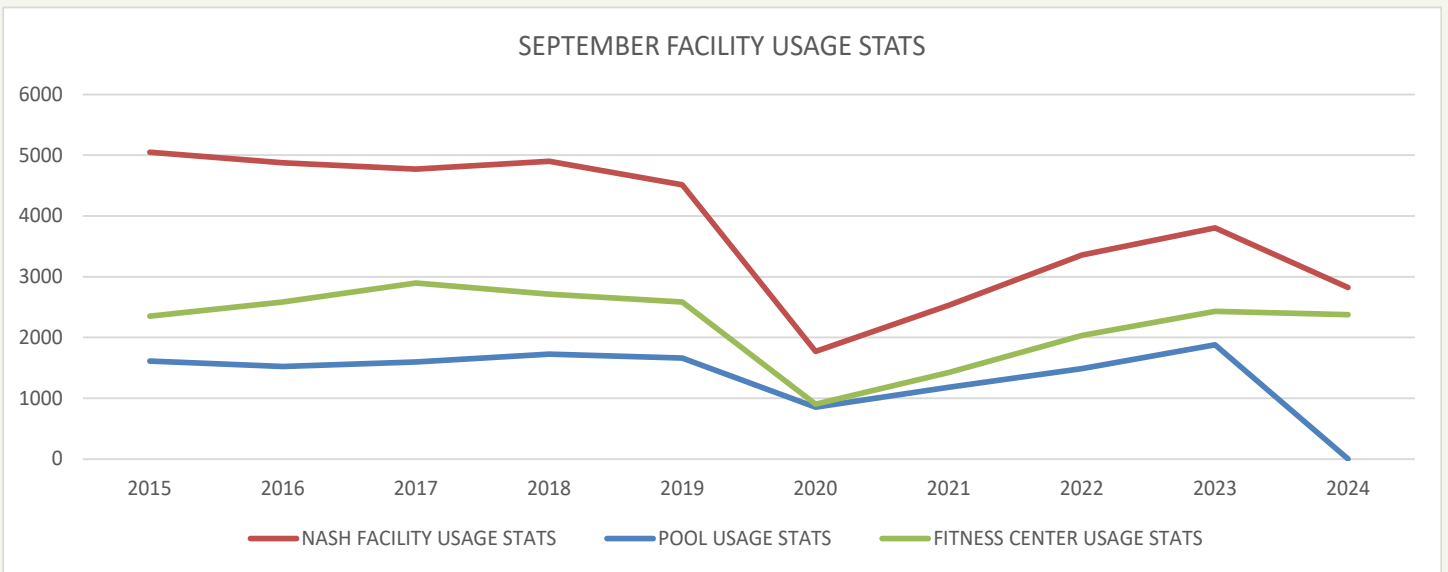
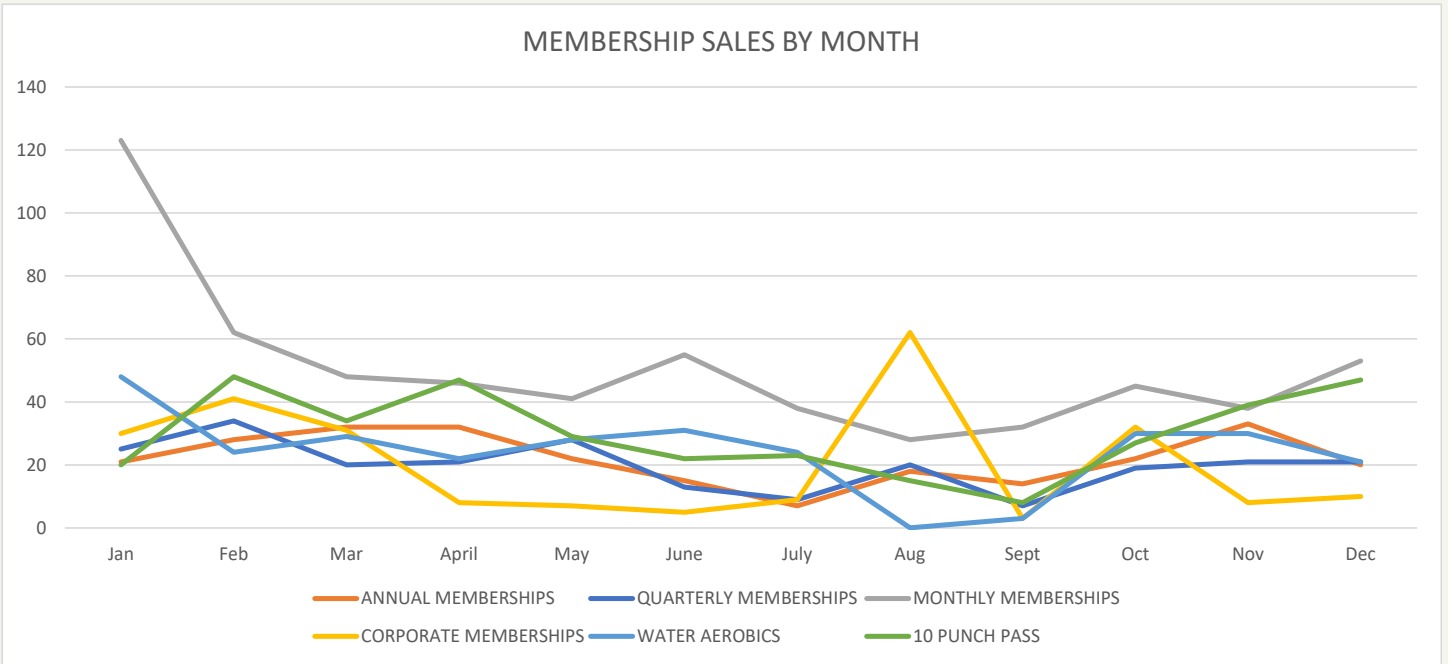
Oregon Park District
FY 2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
37-10-588100 Interest	48,888.00	0.00	24,444.00	24,444.00	50
10 Administration Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
37 Bond & Int Fund Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
Expenditure Subtotal	\$1,600,918.00	\$0.00	\$24,444.00	\$1,576,474.00	2
Before Transfers	Excess Of Revenue Subtotal	-\$16,974.00	\$706,246.54	\$1,530,766.29	-9,018
After Transfers	Excess Of Revenue Subtotal	-\$16,974.00	\$706,246.54	\$1,530,766.29	-9,018
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	70,000.00	5,430.22	59,104.71	10,895.29	84
46-10-460100 Misc. Income	0.00	0.00	35,958.04	-35,958.04	*100
46-10-470000 Intergovernmental Rev	211,000.00	0.00	18,075.77	192,924.23	9
46-10-470100 Grants	300,000.00	0.00	300,000.00	0.00	100
10 Administration Subtotal	\$581,000.00	\$5,430.22	\$413,138.52	\$167,861.48	71
46 Park Improvement Fund Subtotal	\$581,000.00	\$5,430.22	\$413,138.52	\$167,861.48	71
Revenue Subtotal	\$581,000.00	\$5,430.22	\$413,138.52	\$167,861.48	71
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-525000 Engineering	629,500.00	22,718.03	213,150.89	416,349.11	34
46-10-560000 Computer Upgrades	7,500.00	0.00	7,571.97	-71.97	101
46-10-564000 Park/Building Improvements	725,000.00	23,028.32	215,785.78	509,214.22	30
46-10-567700 Vehicles Equipment	93,000.00	0.00	0.00	93,000.00	0
10 Administration Subtotal	\$1,455,000.00	\$45,746.35	\$436,508.64	\$1,018,491.36	30
46 Park Improvement Fund Subtotal	\$1,455,000.00	\$45,746.35	\$436,508.64	\$1,018,491.36	30
Expenditure Subtotal	\$1,455,000.00	\$45,746.35	\$436,508.64	\$1,018,491.36	30
Before Transfers	Deficiency Of Revenue Subtotal	-\$874,000.00	-\$40,316.13	-\$23,370.12	3
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	620,000.00	0.00	620,000.00	0.00	100
10 Administration Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
46 Park Improvement Fund Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
Other Financing Use Subtotal	\$620,000.00	\$0.00	\$620,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$1,494,000.00	-\$40,316.13	-\$643,370.12	43

MONTHLY BOARD REPORT DASHBOARD

Report Period: September 2024



MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15th, 2024

Parks Report



Sports

OPD soccer and co-ed softball has ended for the season at Park West. OHS cross country and soccer are still utilizing Park West through the end of the month. Oregon has been chosen to be the host site for the Regional cross-country meet. It will be held at Park West Saturday October 26th with races beginning at 10a.m and 11 a.m.



Projects

Staff closed and winterized the splashpad. Staff also drained Mix Park fountain and winterized it. Trees were starting to drop lots of leaves and debris into it daily. The leaves and debris will plug the filter and restrict water flow to the pump and could burn the pump up.

Staff took down all our uptown flower baskets and disposed of the flowers. Staff will start pulling all the annual flower beds throughout our parks and uptown as needed.

Staff helped supply AOP with picnic tables, bench's, bleachers, tent, garbage cans, tables and chairs. Staff also had to tear down and put away everything they supplied to AOP. Following completion of the annual festival, staff will aerate the Courthouse lawn.

Park staff has planted eleven new trees throughout our Parks including one at Nash. These are to replace any dead or damaged trees we had to remove during 2024. We will continue to replace our trees as needed on a 1:1 ratio.

We have completed our fall broadleaf spraying throughout the Parks along with adding lime to soccer field area and both ball fields at Park West. This was done to help get the soil PH back to where it needs to be to help prevent the "fairy ring" issue we dealt with this last spring at the soccer fields and help with the overall health and growth of the turf.

Mix Park light poles have all been cleaned up and repainted with a commercial epoxy paint. Paint was starting to peel off and a corrosion was building on the poles themselves.

Park Staff continues to keep working on the old maintenance shop repair. The east side of the building is completed, and they are now working on the west side. We are hoping to have the building completed by the end of the month.



General

Martin and company has completed the brick removal and concrete work on the upper parking lot at Nash. They also moved the water inlet drain down to the low side of the parking lot in the middle section

of parking lot between the two curbed areas. This will provide a spot for the water to drain off and not cause any issues.

A new outer shell for the Sona arch at Park West has been delivered to OPD. The clear coat on the existing arch did not hold up to the elements and has caused substantial fading to the paint. After pursuing this issue with the manufacturer for quite some time, they agreed to give us a whole new shell for the arch. OPD just had to cover the shipping charge to get it delivered.

Respectfully submitted,


A handwritten signature in black ink that reads "Brent Suter". The signature is written in a cursive, flowing style.

Brent Suter
Superintendent of Parks and Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15th, 2024

Nash Facilities Report

 **Nash Facility**

The Dectron representative was onsite on Oct. 1st and 2nd to complete the start-up of the new air-handler unit, the unit is now up and running. Alpha Controls will be out the week of Oct. 7th to fully integrate the unit into our building automation system.

The ceiling installation in the locker rooms was completed the week of Sept. 16th and they have been reopened.

The pool deck flooring and caulking was completed Sept. 25th. The following week was spent filling and cleaning the pool, balancing chemicals, and cleaning the pool area for opening. We were able to open on Oct 3rd.

We have received approval from IDPH on the installation of the Aqua-Zip play feature. The lead time on this is 8-10 weeks. As this time gets closer, we will have more information on coordinating installation.

 **General**

During the September full time staff meeting we reviewed the power outage emergency procedure. Supervisors are taking this information to their respective staff and training them.

Respectfully Submitted,




Matthew Downing
Deputy Superintendent of Facilities

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15, 2024

Superintendent of Recreation Report

 **Recreation Department**

September participation numbers had a very slight increase of 2% for September. New participation numbers this month included home school field trips, increased participation in fitness classes and participating in Health Jam with the Ogle County Home Extension and the OCUSD 5th grade class. Caleb Jenks offered a program for 97 5th graders for Health Jam. We were excited to participate again this year after scheduling conflicts didn't allow participation in 2022 or 2023.

	2023	2024		Change
January	900	1017	13%	117.00
February	890	900	1%	10.00
March	1642	2163	32%	521.00
April	993	1077	8%	84.00
May	868	1712	97%	844.00
June	3357	3629	8%	272.00
July	2272	2738	21%	466.00
August	2136	1590	-26%	(546.00)
September	753	770	2%	17.00

Staff meetings have revolved around planning for 2025 with programming and budgeting. A new spreadsheet was introduced to calculate fees to correspond with the Fees and Charges Policy approved in August 2024. In addition, we are reviewing 2024 budgets and looking ahead to what changes we can make in 2025 to offset the minimum wage increase.

 **Aquatics**

We were excited to welcome patrons to the opening of the pool on Thursday, October 3. An open house was held with donuts in the morning and hot dogs and chips at lunch and evening. Giveaways included a quarter pass and 2 - five punch water aerobics passes. We served 120 donuts and 160 hotdogs throughout the day. Everyone was excited to be back and complimentary on the renovations.

There are 101 students signed for up swimming lessons for October. Everyone was excited to be back in the pool on Thursday night for lessons.

The Oregon Cross Country team will be utilizing the pool for an alternative practice on Wednesday mornings in October.

OCEC will be joining us on the first Monday of the month for swim time beginning October 7.

Village of Progress will be joining us during lap swim, to utilize the bay area for swimming on Tuesdays from 12-1.

During shutdown the pool equipment room was decluttered and reorganized. Brent Suter and Matthew Downing spent significant time modifying our storage and all water aerobics equipment can be stored in the equipment room when not in use. In addition, the storage lockers were in poor shape and new locker cubbies have been ordered. Arrival is set for the week of October 14 and will also feature hooks for towels. Everyone is excited for this upgrade on the deck.



Fall Fun with Rosann

Fall Fun with Rosann was held on Wednesday, Oct. 2. Sixty ladies joined Rosann for a morning of fun and reflection. The event included a pass for a water aerobics class, games, giveaways, and a Charcuterie lunch provided by Jen's Artisan Bread & Boards.



Fitness Center

Personal Training appointments for August numbered at 56. Additional Fitness Classes offered in September include Tai Chi on Tuesday and Saturday; Senior Workouts with Kim; Weightlifting Club and two Kettle Bell classes were added for October.

Two new True treadmills have been ordered with Capital Funds that were allocated for 2024. The treadmills will replace 2 of the 4 Precor machines that are 9 years old. We will repurpose one treadmill as a new addition to the TRX room and store the other as a backup. Plans are to replace the remaining two machines in 2025. In June of 2024 we returned the Body Script for credit due to machine failure and the additional blood pressure machine that was originally ordered failed to arrive. A Health Bot has been ordered and will arrive the week of October 14. The Health Bot will be in the front lobby to allow all patrons to use. The Health Bot will measure blood pressure, heart rate, weight, body mass index and offer health-risk assessments. Patrons can save the data to their phone to monitor changes in their health. This was purchased with the credit from the returned Body Script and remaining Capital Funds.



Children's Center

The Children's Center has been enjoying the warmer weather allowing us to utilize the outdoor classroom. The four-year-old class took a walking field trip in Oregon for 0 week. The class stopped at the Oregon Police Department and received a tour. Field trips for October include a trip to the station for the 4-year-olds and a visit to our school from the fire department for the 3-year-olds.



Marketing

Marketing avenues in September included Facebook, newspaper articles and advertising, flyers and managing content to submit to Stahr Media. Staff continue to do a great job of submitting photos for posts after classes. We continue to work with the school district with our weekly newsletter in their eblast as well as cross marketing sports deadlines.

A coffee and donut get together was held for pool patrons to see progress in the pool, celebrate a water aerobics instructor's birthday and allow everyone to socialize. The get together was held in the snack bar and was a simple gesture that the patrons appreciated.



Training/Education

I am excited to attend the NRPA conference the week of October 7th and thank the board for the opportunity. I also enjoyed participating in the Critical Conversations training in September. My CPRP renewal has been completed.

Thank you for the opportunity to attend these trainings to obtain CEU's each year.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tina L. Ketter".

Tina Ketter, CPRP
Superintendent of Recreation

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15, 2024

Business Administration Report



Financial Review & Property Tax Receipt

The September 2024 Treasurers Report is included in the Board Packet. The District received its fourth tax distribution from the 2023 tax year. The receipt will be the largest from the second required tax payments, totaling \$1,357,946.67. The District has received 99.93% of its expected receipts for the tax year. The funds will continue to be invested with the Illinois Liquid Asset Fund (IPDLAF) until needed to pay District obligations.



General Obligation Bond Status

FY 2023-24 G.O. Bond Repayment

The District will repay the second installment of the 2023 General Obligation Bond on November 1st. The total of the final debt service payment will be \$1,576,444.00 (\$1,552,000 in principal and \$24,444 in interest). The interest rate on the 2nd half of the 2023 bond was 3.15%.

The District must complete a Permanent Transfer of Funds Resolution at the October Board Meeting to complete the full repayment of the 2023 G.O. Bonds. The Byron Power Station Real Property Tax Assessment Settlement Agreement produced a Tax Credit Trigger of \$43,208 that reduced the Districts overall tax collection for the 2023 tax levy. The County Treasurer/Collector was directed to charge the Corporate Fund for the entirety of the tax credit in April. When the District began receiving its tax receipts the tax credit was reduced equally among all funds based on the rates.

The District contacted the Ogle County Treasurer and was notified that the County's software vendor could not process the Tax Credit to a single fund. The credit was to be spread across all funds based on rates except bonds/leases. Unfortunately, the District's Bond & Interest Fund was also reduced proportionately by the tax credit amount along with all other funds.

To fully repay the G.O. Bonds that are fully secured by the faith and credit of the District a permanent transfer must be completed. Resolution 24-10-15 will permanently transfer \$20,000 from the Corporate Fund to the Bond & Interest Fund in preparation for the November 1st repayment.

FY 2025 G.O. Bond Status

The District met with Mesirow Financial who serves as the Districts underwriter in preparation for the issuance of the 2025 General Obligation Park Bonds. Under discussion were the Districts 2023 Bonds project status, future funding requirements, Levy/EAV expectations and current interest rates. The District does not expect to capitalize on low interest rates as it did in Fall of 2022. Additional information regarding the 2025 G.O. Bond will be prepared for the November Finance Committee Meeting.

The District will need to complete the Bond Information Notification Act (BINA - 30 ILCS 352) requirements at the November Board Meeting. The official notice will be released in a local newspaper following signing of the Order at the October meeting. The purpose of the agenda item is to allow public comment on the Districts intention of selling non-referendum General Obligation Park Bonds. The District typically completes the proceeding every two to three years, as the maximum length of time the act allows for notification is three years. The last BINA was completed in November of 2022 in preparation for the 2023 G.O. Bond sale.



2024 Tax Levy Status

The District is in the process of planning the 2024 tax levy. The tax levy will be prepared and presented to the Finance Committee, followed by full approval by the Board in December. The early Equalized Assessed Value (EAV) estimate was received in mid-September. The District's EAV increased 2.61% to \$694,988,608.

The Byron Power Station Real Property Tax Assessment Settlement Agreement will give the District a Credit Trigger that will be considered when developing the 2024 Tax Levy. The District is not expected to complete the Truth in Taxation proceedings for the 2024 levy. The tax levy is required to be filed with the Ogle County Clerk by the last Tuesday of December.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dan Griffin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dan Griffin,
Finance & Technology Administrator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15, 2024

Event and Adult Recreation Coordinator Report



Special Events- Halloween

The first ever floating pumpkin patch event in the Nash Recreation Center Pool on October 16th has 38 registrations as of this report. Registration will be open until October 9th. This event was budgeted to have a minimum of 20 registrations, and I am excited to try it for the first time. Children must be registered, but the whole family may attend.

The Halloween Storywalk and Mini-Carnival on October 23 has 143 children registered at this time. Registration will be open until October 16th. The Storywalk and Mini-Carnival is a free event in which children must be registered, but the whole family can attend. Village of Progress and Ogle County Education Cooperative have also been invited to attend an adaptive session of this event before the public program.

Owl-O-Ween Nightwalk on October 11th has 22 registrations currently. This event was relocated to Park West from LOMC this year due to scheduling conflicts imposed by LOMC.



Single Classes and Programs

Social programs remain highly popular for adult recreation. The September 12th bingo game night sold out at 75 participants, and the November 14th game night is steadily filling. The annual Christmas treats pairing has already filled more than 20 seats despite not having been advertised yet. The grown-up puzzle challenge at Cork & Tap on November 20 is up to 10 registrations without yet being advertised.

Holiday-themed programs for adults are well-received this year. The Hagemann Horticulture Winter Porch Pot and Ceramic Christmas Tree with Cin's Treasures have both done well for registrations in the last few weeks. Although capacity in these programs is smaller than in the game nights and pairings, they traditionally sell out or come close to selling out each year.

Two homeschool groups which combined for over 50 participants booked monarch butterfly field trip programs with me in Fairground Park. All field trip programs are scheduled by appointment, and I am optimistic for more requests in the coming months.



Looking Ahead

Due to the recently announced closure of the Lorado Taft Field Campus, the 2025 eagle-watching brunches will be relocated to Stronghold Camp and Retreat Center and combined from 2 seatings to 1 scheduled for January 11th. The 2024 fall luncheon and Christmas breakfast with Santa will not be affected by the Taft Campus closure.

Village of Progress will resume weekly recreation programming on Thursday October 24th. I am working with Neal Trainor to plan a healthy variety of sports and activities.

Planning is still underway for the 2025 winter/spring season. In addition to preparing a busy season of programs, I am also planning on taking some paternity leave as my wife and I are

expecting our first baby in late January. I am grateful to Tina and the other recreation staff for working with me to ensure quality programming continues to be available to the community in my absence.



Misc.

Upon returning from the 2024 NRPA conference, I am pleased to report that I will have accrued the needed CEU's to renew my CPRP certification.

Respectfully submitted.

A handwritten signature in black ink, appearing to read 'Caleb Jenks', written in a cursive style.

Caleb Jenks
Events & Adult Programming Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 15, 2024

Athletic Coordinator Report



Fall Soccer

Our Fall 2024 Soccer season will be concluding on October 5th, with regular games for U6, U7 and U8. U9 will be having a tournament in Byron. We will be hosting the tournaments for U10, U11, U13 and U15. Thank you to the Parks Department for converting the practice field at the south end of the Varsity field into a second U10/U11 field, which allows us to host all 10 games in a one-day tournament. This League is administered with Byron Park District and features teams from Stillman Valley, Winnebago, Rochelle, Pecatonica, and Polo.



6th Grade Volleyball

Our 6th Grade Girls volleyball program ended a successful season on Wednesday October 2nd. Thank you to our coach Rachel Curry. This was Coach Curry's second year as the 6th Grade Volleyball Coach. She is an OES gym teacher, with an extensive background in Volleyball. The growth and development of the players under the leadership of Coach Curry and the guidance of the OHS Volleyball program was phenomenally successful, setting them up for future success in the OHS Volleyball program. We are also starting back up our Thursday after school Open volleyball gym, which allows players an opportunity to continue to build their skills in the off season. This proved to be extremely popular last year.



Fall Basketball Camp/ OHS Clinic

Our fall basketball camp for ages 4-9-year-olds, offered in conjunction with the OHS Hawks basketball programs will conclude on Monday October 2nd. Thank you to Coach Angela Reynolds and Coach Jarrett Reynolds and their teams. The proceeds of the camp were donated to the program. The HS basketball programs continue to be dedicated to working with our youth players and help develop their skills both through camps and the new J-Hawks travel program.



PreK- 1st Grade Basketball

Our Pre-K through first grade basketball program will start on Saturday October 19th and we have a total of fifty-eight kids registered, in comparison to fifty-five last year. Coaches are secured and preparations for the season are well underway.



6th Grade Boys Basketball

Practices have begun for our 6th Grade Boys Competitive basketball program. Coach Crystin Martin was selected through an interview process under the direction of the OHS Varsity Basketball Coach, Jarrett Reynolds. This program mirrors the Junior High basketball schedule, and we have twelve players registered in comparison to seven last year.

A handwritten signature in black ink that reads "Lesley Sheffield".

Lesley Sheffield
Athletic Coordinator

MEMORANDUM TO THE BOARD OF COMMISSIONERS

October 2, 2024

Recreation Program Coordinator Report



Extended Time

Extended Time continued throughout September celebrating obscure holidays through activities. Activities feature games, crafts and STEM projects. Highlights this month included making zip lines containers to carry crayons from the top of the slide down to the ground and learning several new games. We leave the school each Wednesday due to teacher meetings and have enjoyed visiting Park West and all it has to offer. The campers are excited for the pool to open so we can swim weekly.

An addition to our behavior plan is party marbles. If the entire class demonstrates good behavior a marble is added to the jar. After a certain number of marbles are earned, we will have a party with special snacks and events. This seems to be an incentive for good behaviors across the board.



Grandparents Day

Twenty-one grandparents and grandchildren enjoyed this event. A pizza dinner from Alfano's was served to begin the evening. Families created hand crafts, enjoyed paper activities and played giant Jenga and connect four. Bingo finished out the evening with many winners of prizes ranging from candy to coffee cups.



Looking ahead

We have a new partnership with K-Rae Knowles who will bring her knowledge of music therapy to classes for preschoolers and babies. Her preschool class will be feature school readiness activities and the baby class will assist babies and their caregivers with reaching those important babyhood milestones.

Fall STEM classes begin this week with Mad Scientist STEM. Pumpkins will be puking, witches flying and ghosts fizzing during this fun class.

I have several day off from school events planned including a final event at Lorado Taft prior to its closure.

Respectively submitted,

A handwritten signature in cursive script that reads "Kelley Huston".

Kelley Huston
Recreation Program Coordinator



MISSION STATEMENT:

To provide community-focused social and recreational activities through exceptional programs, parks and facilities.

October 3, 2024

Fiscal Year 2024 – Short Term Departmental Goal Update

Administrative Departmental Goal Update

Goal 1 – Implement a new marketing campaign that utilizes the televisions in the Nash Recreation Center lobby and Fitness Center.

Progress – The implementation of this goal has been delayed by the initial late progress and eventual departure of the Administrative Services Coordinator. The recurring costs associated with network connected display product were deemed cost prohibitive. The District is developing a Canva slide template that will be used to advertise District programming on a structured basis. USB drives and networked computers will be used to display the slideshow or video (in slideshow format) on Tv’s in the lobby and fitness center.

Goal 2 - Review salaries and wages throughout the Park District to maintain competitive wages as the employment market continues to evolve. Also align District benefits to help promote the District as a great part time employer.

Progress - The District consistently compares favorably to the salary & benefit studies received through IAPD, HR Source, etc. The District is utilizing data from HR Source and other nationally published metrics to compare current FT and PT salaries and wages. The District will utilize the Board approved Pay Structure/Pay Grade System in combination with the annual Structure Adjustment approved by HR Source to remain competitive with its wages. The FLSA exemption changes that were implemented in July of this year (and will increase again January) required the District to implement a new Time Clock System and will also require many previously salaried employees to transition to non-exempt OT eligible positions. The District has published part-time benefits for all employees and has also discussed these benefits at departmental meetings. The transition to increased health benefits and variable employee specific cafeteria plans has been a benefit.

Goal 3 - Review facility wayfinding signage as well as fire emergency and tornado plan and signage. Prepare for replacement signage throughout the Nash Recreation Center.

Progress - The existing facility wayfinding signage is deteriorating and in need of replacement. The District has completed a full inventory of facility signage and worked with Legacy Prints to update. The new wayfinding signage has been installed in the renovated pool area. The District is currently awaiting directory samples and pricing prior to completing the remainder of the facility. The project will be completed by fiscal year end.



Recreation Departmental Goal Update

Goal 1 – Evaluate 2023 programming and develop a department wide game plan to achieve success in 2024 while maintaining the quality of programming and maintaining a work/life balance for staff.

Progress – A recreation calendar is created quarterly to ensure program quality and support a work/life balance for staff. The calendar is utilized to integrate recreation in a way that compliments critical work periods, avoid scheduling conflicts, and assess workload preferences. This is a crucial step in fostering a healthy, productive and sustainable environment.

Goal 2 – Continue to collaborate with staff to develop programming with community partners.

Progress – Staff continues to identify community partners that share similar values, offer complimentary services, or have expertise that could strengthen our programs. These partnerships fluctuate from season to season based on need and availability. The most recent partners include City of Oregon, OCUSD, VOP, OCEC, Chamber of Commerce, Ogle County, and countless businesses.

Goal 3 – Develop a community advisory group to discuss programming and research new ideas.

Progress – The community advisory group was established to ensure community voices are integrated into our organizational decision-making, program development and overall strategy. The first meeting of the advisory group was held in May and has continued to occur quarterly.

Goal 4 – Develop check lists and protocol for recreation staff as guidelines for programming to eliminate last minute stressors.

Progress – Staff have started to develop pre-program and post-program checklists. The key focus is preparation, delegation, and maintaining flexibility to manage unexpected situations.

Goal 5 – Build upon current programming with additional outdoor opportunities.

Progress – Outdoor programming has continued in 2024 with additional nature-based programming offered for all ages. Outdoor programming has taken place on park property and in cooperation with local partners.

Goal 6 – Promote and encourage usage of the scholarship fund.

Progress – To promote effectively, we will need to utilize a multi-channel strategy to ensure the appropriate audience is reached and engaged. We are working to develop a clear message and update the scholarship forms and marketing. Once completed, staff will have a much easier time beginning to reach the target audience.

Goal 7 – Establish stipend coaches in collaboration with the OJSHS for sixth grade basketball and volleyball programs.

Progress – Stipend coaches have been secured, in coordination with OHS, for both the sixth grade volleyball and basketball seasons. This has allowed us to begin to bridge the gap between OPD athletics and OCUSD athletics with a focus on skill development.



Goal 8 – Develop a comprehensive program for youth athletes.

Progress – The OHS coaches have been an integral part in skill development for both our volunteer coaches and youth athletes. They have become more involved with our camps and pre-season preparations.

Goal 9 – Maximize facilities and park amenities to serve the community.

Progress – Staff have been working to diversify recreation programs and services to cater to a wide range of program participants and community members. This process has included use of rotating parks for programs to highlight the amenities the District has to offer.

Goal 10 – Establish clear and effective procedures that will benefit athletic participants.

Progress – Athletic procedures have been updated to include athlete/parent expectations, coach expectations, registration expectations, and scheduling needs. Setting clear procedures is essential for maintaining order, safety, and fairness within recreational sports programs.

Goal 11 – Monitor and align program expenses with registration fees to reduce subsidization and work towards a net profit.

Progress – Staff has been provided with net profit worksheets to assist them in developing program fees that will, at a minimum, meet the established net profit percentages established within the fees and charges policy.

Goal 12 – Expand on primary special events.

Progress – Expanding on existing special events is a great way to enhance community engagement, increase participation and diversify our recreation program offerings. Additional special event offerings have included an expansion of Halloween and Easter Walks, the addition of a floating pumpkin event, holiday themed STEAM programs, and adding a Search for Santa program scheduled in December.

Goal 13 - Expand the existing relationships with VOP, OCEC, schools and expand connections with new businesses.

Goal 14 – Explore opportunities to implement creative arts programming.

Progress – This is an ongoing goal, and more creative arts programming opportunities have been presented throughout 2024. Finding the right audience has been more difficult than anticipated.

Goal 15 – Implement additional fitness opportunities to serve a wider range of ages.

Progress – Additional classes were created for senior citizens during the daytime hours and have been successful. Personal Trainer, Kim Henry, has been a great asset to the District and exhibits a willingness to expand programming where necessary.

Goal 16 – Create outdoor fitness opportunities in the summer months.

Progress - Personal Trainer, Kim Henry, provided updated outdoor fitness opportunities in 2024 and will continue to expand on these in 2025.



Goal 17 – Provide open house nights to allow people to ask questions with our personal trainers about the facility and what benefits Nash can provide.

Progress – This event has been discussed with our personal training staff and opportunities have been presented to the community. Building upon this will be much easier moving forward with both a male and female trainer to meet the needs of our community.

Parks & Facilities Departmental Goal Update

Goal 1 – Develop a thorough preventative maintenance schedule for all building equipment and systems.

Progress – This is an ongoing goal. The monthly preventative maintenance program has expanded significantly and will continue to expand as we work to achieve efficient operations throughout Nash Recreation Center.

Goal 2 – Develop a detailed cleaning procedure and schedule that will allow for areas to be scheduled for targeted cleaning.

Progress – This is an ongoing goal. Several areas have been addressed and are receiving detailed cleaning on a scheduled basis. Additional areas are being added as the facility operations continue to be assessed.

Goal 3 – Research mechanical upgrades that can be implemented to make the building energy efficient and improve reliability.

Progress – Facility mechanicals are being assessed and improvements are being made regularly. Staff are working with both Alpha Controls and Helm to refine system automations and reduce energy consumption. A large part of this was Air Handler 1 replacement completed in October.

Goal 4 – Build a reliable building supervisor and custodial work force, with a focus on outstanding customer service and facility ownership.

Progress – Staff meets with part time facility staff on a monthly basis to discuss expectations, participate in training exercises and provide staff with an opportunity to share their ideas and concerns. This has been helpful in developing a team perspective and will continue each month.

Goal 5 – Continue maintaining the tree inventory, including care or removal of existing ash trees.

Progress – The District's tree plotter software has been updated through the year to reflect the trees removed and added. The District continues to utilize a 1:1 replacement policy. Replacement trees added to the park include a variety of native species to prevent major loss in the future due to disease/bug infestations to one certain species of tree.

Goal 6 – Conduct safety inspections throughout the parks and playgrounds monthly and more frequently during peak seasons.

Progress – Safety inspections continue to be completed on time, as scheduled. As safety faults are discovered, staff prioritize them immediately to minimize any future concerns.

Goal 7 – Continue to review and improve the Districts safety program.



Progress – Staff completed a 10-Hour OSHA Training in the spring of 2024. Additionally, the District has added monthly fire extinguisher and AED inspections, added an annual ALM car hoist inspection, purchased safety harnesses for FT staff use, updated the SDS sheets, created and labeled a PPE cabinet and conducts monthly staff training with all FT and PT staff on a specific safety topic.



Strategic Goals & Objectives FY2024

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Strategic Objective 4 - Fiscal Planning & Continued Stability													
4.1	Maintain the District's strong fiscal position.												
	- Utilize the long term fiscal budgeting and planning to ensure the District's long term positive financial position.	█	█	█	█	█	█	█	█				
	- Utilize internal and external marketing opportunities to emphasize the importance of fund balance policies and long-term plans.	█	█	█	█	█	█	█	█				
4.2	Update the organizational structure and staffing plans for future goals.												
	- Review the realignment of duties and responsibilities to maintain efficiencies and maximize resources while being economically and fiscally sustainable.												█
4.3	Continue to assess the District technology and identify opportunity for user enhancement to streamline the experience for staff and patrons.												
	- Enhance cybersecurity throughout the park district by implementing additional security measures to include enhanced antivirus software, multi-factor authentication on all park district hardware and software and provide ongoing training.						█	█	█				
4.4	Evaluate the District's use of capital funding and utilization of debt service to address prioritized projects.												
	- In collaboration with bond counsel, strategize necessary funding to cover expenses forecasted in the long-range capital plan.												█
	- Forecast funding to include non-referendum bond issues in annual rollovers through 2028.												█
4.5	Develop a communication plan to remain transparent and celebrate goal achievement.												
	- Identify information gathering and flow of communication.							█		█		█	
	- Coordinate marketing of the annual financial report as well as the desire to pursue the IGFOA Certificate of Achievement for Excellence in Financial Reporting.							█	█	█	█	█	█

