



MISSION STATEMENT:

To provide community-focused social and recreational activities through exceptional programs, parks and facilities.

**Oregon Park District
Board of Commissioners
Regular Meeting
May 13, 2025
Nash Recreation Center
304 S. 5th Street, Oregon, IL 61061
6:00 PM**

REGULAR MEETING AGENDA

- 1) Call to Order**
- 2) Roll Call**
- 3) Recognition of Visitors**
 - A. Public Comment
- 4) Approval of Minutes**
 - A. Regular Meeting Minutes of April 8, 2025
- 5) Financial**
 - A. Treasurer's Report
 - B. Claims Payable and Checks Drawn
- 6) Reports**
 - A. Executive Director's Report
 - B. Finance Committee – No Report
 - C. Personnel & Policy Committee – No Report
 - D. Parks & Facilities Committee – No Report
 - E. Program & Service Committee – No Report
 - F. Parks & Facility Report
 - G. Recreation Report
 - H. Administrative Report
- 7) Unfinished Business**
- 8) New Business**



- A. Approve the Canvass of Votes – April 1, 2025
- B. Oath of Newly Elected Commissioners
- C. Election of Board Officers
 - I. President
 - II. Vice President
- D. Oath of Officers
- E. Annual Appointments & Meeting Schedule
- F. Oath of Appointed Officers
 - I. Treasurer
 - II. Board Secretary
- G. Standing Committee Appointments
- H. Ordinance 25-05-13 Disposal of Personal Property – Porta Tumble Trak
 - I. Executive Session

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Open Meetings Act Par. 120/2. c(3).
- J. Exit Executive Session
- K. Park Board Member Appointment

8) Commissioner's Comments

9) Executive Directors Comments

10) President's Comments

11) Adjournment

Next Regular Meeting – June 10, 2025 @ 6:00 PM





MISSION STATEMENT:

To provide community-focused social and recreational activities through exceptional programs, parks and facilities.

Oregon Park District Board of Commissioners
Nash Recreation Center – Board Room
304 S. Fifth Street
Oregon, IL

Regular Meeting Minutes

April 8, 2025

Regular Meeting

President Beckman called the Regular Meeting to order at 6:00 p.m.

Commissioners Present: Brian Beckman, Mark Tremble, Josh Messenger

Commissioners Absent: Dan Engelkes, George Howe

Staff Present: Erin Folk, Executive Director; Tina Ketter, Superintendent of Recreation; Brent Suter, Superintendent of Parks & Facilities; Dan Griffin, Finance Administrator; Adam Metz, Treasurer; Haley Mizner, Board Secretary

Visitors Present: Becca Powell

Public Comment: There were no visitors in attendance.

Annual Audit Presentation- Wipfli Representative, Becca Powell, joined the meeting via zoom to review the annual audit report. She highlighted that the district received a clean, unmodified opinion. She stated that the district's cash was fully collateralized. Ms. Powell highlighted that there were no deficit fund balances. She stated that the net pension liability for IMRF was \$182,591. She stated that OPEB decreased from 91K to 158K. She highlighted that the district paid off their G.O. Bond.

Approval of Minutes: Commissioner Tremble motioned, seconded by Commissioner Messenger, to approve the Regular Meeting minutes of March 11, 2025, and the Joint Program & Service and Personnel & Policy Committee Meeting Minutes of March 26, 2025. Roll was called: Messenger, Tremble, and Beckman voting yes. Motion passed unanimously.

Treasurer's Report: Commissioner Messenger motioned, seconded by President Beckman, to approve the Treasurer's Report as presented. Roll was called: Tremble, Messenger, and Beckman voting yes. Motion passed unanimously.



Accounts Payable: Commissioner Tremble motioned, seconded by Commissioner Messenger, to approve the accounts payable as presented. Roll was called: Messenger, Tremble, and Beckman voting yes. Motion passed unanimously.

Reports

Executive Director's Report: Director Folk highlighted the March Statistics. She stated that the membership and pass sales are looking solid, but they vary. She stated that the facility use increased, and they are continuing to track the Recreation Revenue and Participation.

Director Folk gave an update on Park East and stated that it does not look as bad as they had anticipated. She highlighted that this project has received a lot of positivity.

Director Folk stated that in regards to ITEP, DNR did not approve the layout at Lowden State Park. She stated that their engineers and DNR's engineers are working to find a solution. She stated that there is no feasible way that they will be going out to bid this year.

Director Folk stated that they had a team accountability meeting on March 12, 2025. She stated that this was an exercise with staff to talk about individual accountability and how that relates to the team's overall success. She stated that they discussed the culture that they want to develop. She highlighted that she thinks it has been well received by the staff and been a positive experience.

Director Folk stated that for the Tax Distribution, it is attorney Adams recommendation that they approve an abatement ordinance to help them solidify having the taxes abated in the appropriate fashion. She stated that they cannot do that until they have the numbers back from the county.

Director Folk stated that the board vacancy notice has been posted and applications will be accepted through May 1, 2025. She stated that interviews will not start until May 13, 2025.

Director Folk stated that the first quarter Caring, Creative, and Community Focused Volunteer awards were given. She stated that the employee award was given to Benay Larson for her willingness to fill in in all capacities and her attention to detail. She stated that the Volunteer award was given to Dan Engelkes for his service to the district.

Parks & Facility Report: Superintendent of Parks & Facilities, Brent Suter, stated that they were busy in the parks with aerating, fertilizing, and prepping soccer and softball fields.

Recreation Report: Superintendent of Recreation, Tina Ketter, highlighted that the summer guide will be releasing at the end of the month.

Business Report: Finance & Technology Administrator, Dan Griffin, stated that the audit was completed and went well.

New Business

IAPD Legislative Conference Travel: President Beckman stated that the travel per diem rates had been presented for the 2025 IAPD Legislative Conference that is held annually in Springfield, IL.



Commissioner Messenger motioned, seconded by President Beckman to approve the travel rates for the 2025 IAPD Legislative Conference as presented. Roll was called: Tremble, Messenger, and Beckman voting yes. Motion passed unanimously.

Commissioner Comments

Commissioner Tremble had no additional comments.

Commissioner Messenger stated that he thinks the team accountability is a good idea.

Executive Directors Comments

Director Folk had no additional comments.

President's Comments

President Beckman congratulated Lesley on becoming a certified youth sports administrator.

Adjournment: Commissioner Messenger motioned to adjourn the meeting at 6:29 p.m. All were in favor.

Brian Beckman, President
Board of Commissioners
Oregon Park District

Haley Mizner, Secretary
Board of Commissioners
Oregon Park District

Date





OREGON PARK DISTRICT

MONTHLY FINANCIAL REPORT

FISCAL YEAR
2025

April 2025

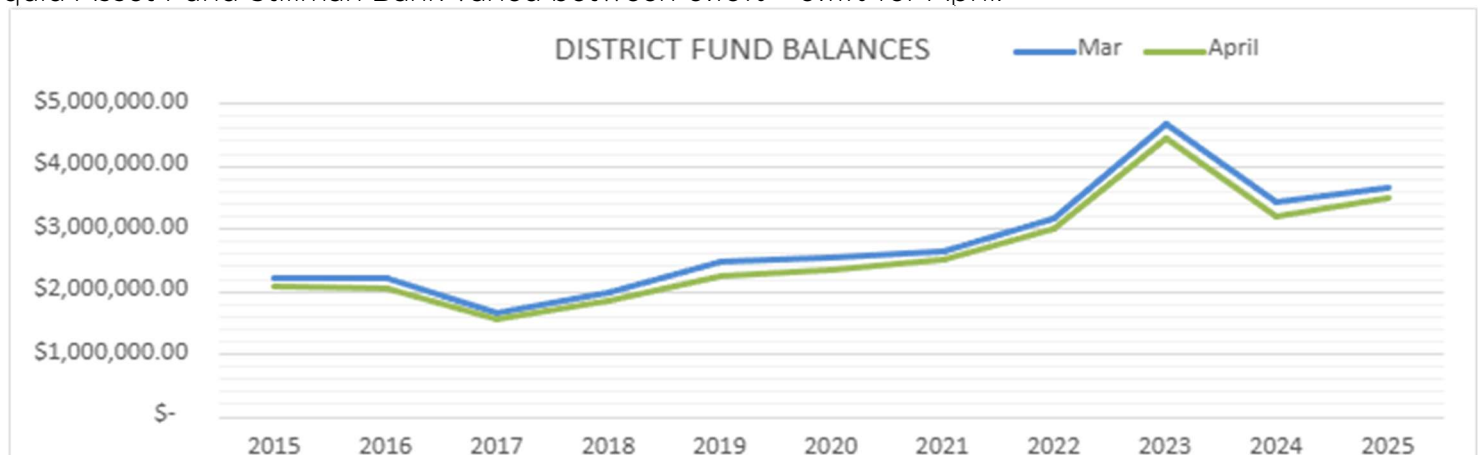
The Oregon Park Districts monthly financial report will outline any substantial changes to District fund balances or operational budgets. The month-end banking fund balances for a three-year period will be itemized. Percentage changes from the month end to the prior year's month end will also be calculated and a corresponding positive/negative change arrow included. Large percentage changes in District fund balances may or may not be significant and/or planned for any given period. Substantial changes not approved within the District's annual budget will be noted.

BANKING FUND BALANCES

FUND	APR 2025	MAR 2025	APR 2024	-	YoY CH%	APR 2023
General Checking	\$89,245.76	\$109,540.61	\$3,153.85	↑	2729.7%	\$20,820.38
Payroll Checking	\$47,719.71	\$45,503.68	\$64,269.14	↓	-25.75%	\$59,991.32
Corporate Fund	\$315,910.07	\$52,368.76	\$429,244.71	↓	-26.40%	\$370,139.62
Recreation Fund	\$614,354.85	\$465,257.22	\$501,284.62	↑	22.56%	\$248,468.50
Audit Fund	\$2,338.31	\$2,398.10	\$10,189.14	↓	-77.05%	\$2,745.80
Liability Fund	\$38,348.15	\$51,092.21	\$86,748.49	↓	-55.79%	\$115,277.31
IMRF Fund	\$182,171.06	\$185,656.71	\$194,216.84	↓	-6.20%	\$165,613.66
Scholarship Fund	\$61,193.75	\$60,775.16	\$62,410.99	↓	-1.95%	\$64,424.31
Social Security Fund	\$44,122.79	\$50,495.29	\$70,067.47	↓	-37.03%	\$102,911.98
Police Fund	\$25,315.01	\$25,384.06	\$24,283.82	↑	4.25%	\$36,500.37
Paving Fund	\$1,542.91	\$1,541.50	\$6,703.72	↓	-76.98%	\$4,646.30
Long-Term Capital	\$532,930.81	\$461,134.68	\$441,647.69	↑	20.67%	\$284,715.46
Bond/Int Fund	\$16,506.08	\$16,486.73	\$24,880.84	↓	-33.66%	\$14,100.08
Park Imp Fund	\$1,509,613.43	\$2,125,203.42	\$1,276,567.88	↑	18.26%	\$2,958,411.44
TOTAL	\$3,481,312.69	\$3,652,838.13	\$3,195,669.20	↑	8.94%	\$4,448,766.53

Financial Notes:

The financial outlook remains on track to be within budget for the 2025 fiscal year. Fund balances decreased by 4.7% during the month of April. With the Park East Redevelopment Project underway, the District expects to begin utilizing significant Park Improvement Funds toward progress payments on the project. Interest earnings continue to remain elevated with a rate of 4.16% in the Illinois Park District Liquid Asset Fund Stillman Bank varied between 0.10% - 0.11% for April.



Adam Metz, Treasurer

MONTHLY BUDGET REPORT

04/01/2025 To 04/30/2025

Oregon Park District

FY 2025

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
01 Corporate Fund					
Revenue					
01 Corporate Fund					
10 Administration					
01-10-410100 Real Estate Taxes	676,000.00	0.00	0.00	676,000.00	0
01-10-410200 Replacement Tax Current	42,500.00	2,271.47	4,665.16	37,834.84	11
01-10-430100 Interest Savings	11,000.00	950.82	3,301.81	7,698.19	30
01-10-460100 Misc Income	2,000.00	0.00	0.00	2,000.00	0
01-10-470100 Grants	3,500.00	0.00	0.00	3,500.00	0
10 Administration Subtotal	\$735,000.00	\$3,222.29	\$7,966.97	\$727,033.03	1
20 Parks					
01-20-460100 Misc. Income	250.00	0.00	223.25	26.75	89
20 Parks Subtotal	\$250.00	\$0.00	\$223.25	\$26.75	89
01 Corporate Fund Subtotal	\$735,250.00	\$3,222.29	\$8,190.22	\$727,059.78	1
Revenue Subtotal	\$735,250.00	\$3,222.29	\$8,190.22	\$727,059.78	1
Expenditure					
01 Corporate Fund					
10 Administration					
01-10-511000 Salary Full-Time	198,250.00	14,898.68	67,044.06	131,205.94	34
01-10-513000 Wages Part-Time	102,500.00	7,375.84	31,515.03	70,984.97	31
01-10-515000 Health/Life Insurance	190,000.00	17,995.23	54,110.77	135,889.23	28
01-10-521000 Software/Website Maint	43,000.00	1,215.36	9,180.86	33,819.14	21
01-10-521200 Equipment Maintenance	6,500.00	464.59	2,082.49	4,417.51	32
01-10-522000 Printing / Publication	6,250.00	780.00	2,411.86	3,838.14	39
01-10-522100 Community Planning/Events	13,000.00	176.82	304.82	12,695.18	2
01-10-523000 Legal Fees	25,000.00	1,327.50	7,717.50	17,282.50	31
01-10-524000 Other Professional Services	13,500.00	756.20	1,945.13	11,554.87	14
01-10-526000 Dues & Subscriptions	13,250.00	115.00	8,592.29	4,657.71	65
01-10-527000 Car/Phone Allowance	6,750.00	542.08	2,167.99	4,582.01	32
01-10-527100 Staff Training	8,750.00	92.00	1,846.21	6,903.79	21
01-10-527200 Travel Expenses	500.00	0.00	0.00	500.00	0
01-10-529000 Postage / Rental	1,250.00	348.49	646.25	603.75	52
01-10-531000 Office Supplies	1,250.00	44.53	147.82	1,102.18	12
01-10-533000 Tools / Equipment	250.00	0.00	0.00	250.00	0
01-10-541000 Electric	73,000.00	10,556.97	20,810.02	52,189.98	29
01-10-542000 Water & Sewer	23,000.00	2,245.33	8,547.75	14,452.25	37
01-10-543000 Natural Gas	24,000.00	120.05	11,901.47	12,098.53	50
01-10-544000 Telephone/Internet	5,600.00	382.86	1,802.92	3,797.08	32
01-10-589000 Commissioners Expenses	500.00	140.44	548.82	-48.82	110
01-10-589100 Commissioners Conference	500.00	0.00	0.00	500.00	0

MONTHLY BUDGET REPORT

04/01/2025 To 04/30/2025

Oregon Park District

FY 2025

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10 Administration Subtotal	\$756,600.00	\$59,577.97	\$233,324.06	\$523,275.94	31
20 Parks					
01-20-511000 Salary Full-Time	197,750.00	14,790.88	66,558.96	131,191.04	34
01-20-513000 Wages Part-Time	39,500.00	1,063.13	1,128.76	38,371.24	3
01-20-514100 Wages Part-Time Seasonal	30,750.00	0.00	56.25	30,693.75	0
01-20-521100 Contractual Maintenance	14,500.00	989.45	2,146.45	12,353.55	15
01-20-526000 Dues & Subscriptions	2,000.00	0.00	2,000.00	0.00	100
01-20-527100 Staff Training/Dues	3,250.00	0.00	1,245.40	2,004.60	38
01-20-527200 Uniforms/Cell/Travel	3,000.00	180.01	680.03	2,319.97	23
01-20-529200 Toilet Rental	8,000.00	735.00	1,255.00	6,745.00	16
01-20-533000 Tools / Equipment	8,000.00	87.96	2,933.27	5,066.73	37
01-20-534000 Equip/Grounds Maint/Repair	22,500.00	1,293.91	5,330.73	17,169.27	24
01-20-534200 Parks & Facility Supplies	42,000.00	4,950.28	11,818.25	30,181.75	28
01-20-534500 Park Development/Construction	10,000.00	0.00	0.00	10,000.00	0
01-20-536000 Gas & Oil	18,000.00	228.62	1,665.54	16,334.46	9
01-20-545000 Garbage Disposal	7,000.00	344.97	1,010.43	5,989.57	14
20 Parks Subtotal	\$406,250.00	\$24,664.21	\$97,829.07	\$308,420.93	24
01 Corporate Fund Subtotal	\$1,162,850.00	\$84,242.18	\$331,153.13	\$831,696.87	28
Expenditure Subtotal	\$1,162,850.00	\$84,242.18	\$331,153.13	\$831,696.87	28
Before Transfers	Deficiency Of Revenue Subtotal	-\$427,600.00	-\$81,019.89	-\$322,962.91	76
Other Financing Source					
01 Corporate Fund					
10 Administration					
01-10-480100 Transfer From Other Funds	350,000.00	350,000.00	350,000.00	0.00	100
10 Administration Subtotal	\$350,000.00	\$350,000.00	\$350,000.00	\$0.00	100
01 Corporate Fund Subtotal	\$350,000.00	\$350,000.00	\$350,000.00	\$0.00	100
Other Financing Source Subtotal	\$350,000.00	\$350,000.00	\$350,000.00	\$0.00	100
After Transfers	Excess Of Revenue Subtotal	-\$77,600.00	\$268,980.11	\$27,037.09	-35
12 Recreation Fund					
Revenue					
12 Recreation Fund					
10 Administration					
12-10-410100 Real Estate Taxes	507,000.00	0.00	0.00	507,000.00	0
12-10-410700 Gift Certificates Sold	1,500.00	0.00	0.00	1,500.00	0
12-10-420110 Nash Resident Annual	45,000.00	4,366.13	20,474.52	24,525.48	45
12-10-420111 Nash Non-Res Annual	11,500.00	636.50	4,865.00	6,635.00	42
12-10-420112 Nash Resident Quarterly	11,000.00	1,061.00	5,887.96	5,112.04	54
12-10-420113 Nash Non-Res Quarterly	2,750.00	413.00	1,742.00	1,008.00	63
12-10-420114 Nash Resident Daily	20,000.00	1,892.50	10,123.68	9,876.32	51
12-10-420115 Nash Non-Res Daily	7,500.00	992.35	4,860.35	2,639.65	65

MONTHLY BUDGET REPORT
04/01/2025 To 04/30/2025

Oregon Park District
FY 2025

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-10-420116 Nash Res Monthly	11,000.00	1,680.00	6,311.50	4,688.50	57
12-10-420117 Nash Non-Res Monthly	2,250.00	161.00	741.00	1,509.00	33
12-10-420156 Nash Corporate	30,000.00	3,067.85	16,134.35	13,865.65	54
12-10-420157 10 Punch Pass	6,000.00	979.00	4,338.60	1,661.40	72
12-10-430100 Interest Savings	16,000.00	1,845.94	6,431.64	9,568.36	40
12-10-441110 Locker Rentals	750.00	92.00	460.00	290.00	61
12-10-441150 Court Fees	450.00	3.00	108.00	342.00	24
12-10-460000 Sponsorship Donations	5,000.00	0.00	0.00	5,000.00	0
12-10-460100 Miscellaneous Income	3,000.00	615.00	660.00	2,340.00	22
10 Administration Subtotal	\$680,700.00	\$17,805.27	\$83,138.60	\$597,561.40	12
40 Aquatics					
12-40-491230 Swim Lessons Level I thru VI	10,000.00	1,087.41	3,770.90	6,229.10	38
12-40-491331 Water Aerobics	18,000.00	3,858.60	10,296.60	7,703.40	57
12-40-491512 Pool Special Events	1,000.00	1,080.00	1,080.00	-80.00	108
40 Aquatics Subtotal	\$29,000.00	\$6,026.01	\$15,147.50	\$13,852.50	52
50 Athletics					
12-50-491210 Travel Sports	10,000.00	0.00	0.00	10,000.00	0
12-50-491240 Soccer	36,000.00	-131.75	23,143.50	12,856.50	64
12-50-491241 K - 1st Grade Basketball	3,300.00	0.00	0.00	3,300.00	0
12-50-491243 Basketball 2-5 Boys	5,000.00	0.00	225.00	4,775.00	5
12-50-491244 Basketball 2-5 Girls	4,300.00	0.00	225.00	4,075.00	5
12-50-491245 T-Ball	2,800.00	710.00	1,755.00	1,045.00	63
12-50-491246 Little League	2,600.00	641.25	2,281.25	318.75	88
12-50-491247 Jr. Girls Softball	3,900.00	1,328.00	2,656.00	1,244.00	68
12-50-491248 Intermediate Girls Softball	2,800.00	-120.00	0.00	2,800.00	0
12-50-491250 Leon Gasmund	2,200.00	1,212.50	1,872.50	327.50	85
12-50-491251 Sandy Koufax	2,600.00	828.00	1,533.00	1,067.00	59
12-50-491255 Coaches Pitch	3,800.00	1,169.35	3,607.47	192.53	95
12-50-491258 OCUSD Athletic Camps	15,000.00	1,356.50	2,713.50	12,286.50	18
12-50-491265 Girls Minor League	3,600.00	480.00	1,230.00	2,370.00	34
12-50-491268 6th Grade Sports	7,800.00	0.00	771.00	7,029.00	10
12-50-491350 Adult Recreation Leagues	5,800.00	350.00	1,800.00	4,000.00	31
12-50-491530 Sports Special Events	6,700.00	0.00	183.00	6,517.00	3
50 Athletics Subtotal	\$118,200.00	\$7,823.85	\$43,996.22	\$74,203.78	37
60 General Recreation					
12-60-491100 Children's Center P.S.	35,500.00	3,290.00	18,995.00	16,505.00	54
12-60-491101 CC Summer Camp/Computer Class	500.00	0.00	0.00	500.00	0
12-60-491201 Extended Time	31,000.00	1,852.00	10,920.00	20,080.00	35
12-60-491214 No School Days	2,000.00	0.00	1,530.00	470.00	77
12-60-491215 Youth Tumbling	6,300.00	966.00	6,450.50	-150.50	102

MONTHLY BUDGET REPORT
04/01/2025 To 04/30/2025

Oregon Park District
FY 2025

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-60-491288 Youth Recreation	11,000.00	87.00	1,405.00	9,595.00	13
12-60-491376 Summer Camp	29,200.00	6,747.00	11,587.00	17,613.00	40
12-60-491388 Adult Recreation	28,000.00	652.00	5,701.00	22,299.00	20
12-60-491414 General Trips	3,000.00	0.00	0.00	3,000.00	0
12-60-491510 Spl Events - Concerts	10,000.00	3,585.00	5,035.00	4,965.00	50
12-60-491511 Outdoor Education	3,000.00	-107.00	351.00	2,649.00	12
12-60-491512 Special Event - Sponsored	400.00	48.00	96.00	304.00	24
12-60-491513 Special Event - Non-Sponsored	7,000.00	-12.00	6,180.00	820.00	88
12-60-491521 Farm Market / Plant	1,000.00	495.00	720.00	280.00	72
60 General Recreation Subtotal	\$167,900.00	\$17,603.00	\$68,970.50	\$98,929.50	41
70 Concessions					
12-70-450100 Product Sales	100.00	0.00	0.00	100.00	0
12-70-450130 Sales Commissions	100.00	0.00	0.00	100.00	0
70 Concessions Subtotal	\$200.00	\$0.00	\$0.00	\$200.00	0
80 Rental					
12-80-441100 Nash Rental	14,000.00	1,228.00	9,254.00	4,746.00	66
12-80-441110 Outside Rentals	4,000.00	422.00	983.00	3,017.00	25
12-80-441130 Dog Park Fees	2,000.00	256.00	1,153.50	846.50	58
80 Rental Subtotal	\$20,000.00	\$1,906.00	\$11,390.50	\$8,609.50	57
90 Fitness					
12-90-491309 Personal Training	20,000.00	2,063.00	8,021.40	11,978.60	40
12-90-491310 Fitness Programming	20,000.00	1,208.00	5,682.36	14,317.64	28
90 Fitness Subtotal	\$40,000.00	\$3,271.00	\$13,703.76	\$26,296.24	34
12 Recreation Fund Subtotal	\$1,056,000.00	\$54,435.13	\$236,347.08	\$819,652.92	22
Revenue Subtotal	\$1,056,000.00	\$54,435.13	\$236,347.08	\$819,652.92	22
Revenue					
12 Recreation Fund					
10 Administration					
12-10-480100 Transfers From Other Funds	200,000.00	-200,000.00	200,000.00	0.00	100
10 Administration Subtotal	\$200,000.00	-\$200,000.00	\$200,000.00	\$0.00	100
12 Recreation Fund Subtotal	\$200,000.00	-\$200,000.00	\$200,000.00	\$0.00	100
	\$200,000.00	-\$200,000.00	\$200,000.00	\$0.00	100
Expenditure					
12 Recreation Fund					
10 Administration					
12-10-511000 Salary Full-Time	70,000.00	5,263.14	23,684.13	46,315.87	34
12-10-512000 Rec Wages Part Time	4,000.00	420.75	1,114.25	2,885.75	28
12-10-513300 Wages Building Supervisor	37,000.00	2,572.50	12,468.00	24,532.00	34
12-10-522100 Advertising/Promotional/Volunteer	16,500.00	900.00	3,768.64	12,731.36	23
12-10-524100 Credit Card/Bank Charges	22,000.00	1,687.22	5,980.76	16,019.24	27

MONTHLY BUDGET REPORT
04/01/2025 To 04/30/2025

Oregon Park District
FY 2025

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
12-10-526000 Dues & Subscriptions	2,250.00	115.00	380.00	1,870.00	17
12-10-527000 Car/Phone Allowance	4,800.00	399.42	1,597.68	3,202.32	33
12-10-527100 Staff Training	4,000.00	232.00	1,113.26	2,886.74	28
12-10-527200 Travel Expenses	200.00	0.00	0.00	200.00	0
12-10-531000 Office Supplies	1,250.00	137.45	785.25	464.75	63
12-10-532000 Community Outreach Programs	5,000.00	9.33	66.56	4,933.44	1
12-10-535000 First Aid and Safety Supplies	5,000.00	32.99	404.87	4,595.13	8
12-10-538000 Recreation Supplies	1,500.00	507.87	831.20	668.80	55
12-10-540000 Rec Activities & Engagement	6,800.00	97.35	953.70	5,846.30	14
12-10-541000 Electric	73,000.00	10,556.97	20,895.37	52,104.63	29
12-10-542000 Water & Sewer	23,000.00	2,245.34	8,547.73	14,452.27	37
12-10-543000 Natural Gas	24,000.00	120.06	11,901.47	12,098.53	50
12-10-544000 Telephone/Internet	5,600.00	382.85	1,423.06	4,176.94	25
12-10-590000 Capital Expenditures	6,000.00	0.00	0.00	6,000.00	0
10 Administration Subtotal	\$311,900.00	\$25,680.24	\$95,915.93	\$215,984.07	31
30 Maintenance					
12-30-511000 Salary Full-Time	144,250.00	10,787.40	48,543.30	95,706.70	34
12-30-513000 Wages Part-Time	29,000.00	2,257.50	9,673.25	19,326.75	33
12-30-521000 Software Maintenance	3,000.00	0.00	0.00	3,000.00	0
12-30-521100 Building Maintenance	30,000.00	2,928.87	8,034.70	21,965.30	27
12-30-521200 Equipment Maintenance	15,500.00	211.13	263.30	15,236.70	2
12-30-521300 Chiller Maint Startup	8,000.00	0.00	1,050.00	6,950.00	13
12-30-521400 Maintenance Agreements	11,500.00	264.39	4,332.93	7,167.07	38
12-30-527000 Car/Phone Allowance	1,500.00	124.39	697.56	802.44	47
12-30-527100 Staff Training	3,500.00	0.00	1,301.99	2,198.01	37
12-30-533000 Tools / Equipment	1,500.00	86.83	413.53	1,086.47	28
12-30-533100 Custodial Equipment	4,000.00	19.99	1,692.98	2,307.02	42
12-30-534000 Building Supplies	12,000.00	994.74	1,866.55	10,133.45	16
12-30-534400 Equipment Supplies	10,000.00	404.04	404.04	9,595.96	4
12-30-534500 Custodial Supplies	15,000.00	2,160.40	6,101.50	8,898.50	41
12-30-534600 Maint Const. / Annual Improvements	3,000.00	0.00	1,463.98	1,536.02	49
30 Maintenance Subtotal	\$291,750.00	\$20,239.68	\$85,839.61	\$205,910.39	29
40 Aquatics					
12-40-513200 Aquatic Management Fees	47,400.00	0.00	7,900.00	39,500.00	17
12-40-513500 Aquatic Operation Fees	167,700.00	16,070.32	38,022.00	129,678.00	23
12-40-527100 Staff Training	1,750.00	0.00	1,750.00	0.00	100
12-40-533200 Aquatic Equip/Maint	8,500.00	3,713.74	4,794.74	3,705.26	56
12-40-534600 Aquatic Supplies	20,000.00	1,737.40	8,347.01	11,652.99	42
12-40-591512 Pool Special Events	800.00	0.00	0.00	800.00	0
40 Aquatics Subtotal	\$246,150.00	\$21,521.46	\$60,813.75	\$185,336.25	25

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50 Athletics					
12-50-511000 Salary Full-Time	55,600.00	4,151.16	18,680.22	36,919.78	34
12-50-513300 Wages Field Supervisor	2,800.00	52.50	52.50	2,747.50	2
12-50-527100 Staff Training	3,000.00	0.00	1,438.89	1,561.11	48
12-50-591210 Travel Sports	8,000.00	0.00	297.77	7,702.23	4
12-50-591240 Soccer	21,000.00	7,819.90	9,742.23	11,257.77	46
12-50-591241 K - 1st Co-Ed Basketball	1,800.00	0.00	0.00	1,800.00	0
12-50-591243 Basketball 2-5 Boys	4,000.00	0.00	1,778.50	2,221.50	44
12-50-591244 Basketball 2-5 Girls	3,500.00	0.00	1,477.00	2,023.00	42
12-50-591245 T-Ball	1,500.00	44.99	44.99	1,455.01	3
12-50-591246 Little League	2,000.00	109.98	109.98	1,890.02	5
12-50-591247 Jr. Girls Softball	3,000.00	291.22	291.22	2,708.78	10
12-50-591248 Intermediate Girls Softball	2,500.00	0.00	0.00	2,500.00	0
12-50-591250 Leon Gasmund	1,750.00	109.98	109.98	1,640.02	6
12-50-591251 Sandy Koufax League	2,100.00	0.00	0.00	2,100.00	0
12-50-591255 Coaches Pitch	2,400.00	375.48	375.48	2,024.52	16
12-50-591258 OCUSD Athletic Camps	15,000.00	0.00	208.00	14,792.00	1
12-50-591265 Girls Minor League	2,900.00	66.99	66.99	2,833.01	2
12-50-591268 6th Grade Sports	6,400.00	0.00	1,648.00	4,752.00	26
12-50-591350 Adult Recreation Leagues	4,700.00	315.00	1,084.91	3,615.09	23
12-50-591530 Sports Special Events	4,000.00	1,085.00	1,362.39	2,637.61	34
12-50-596240 Other Program Equipment	500.00	0.00	42.98	457.02	9
12-50-596250 Baseball Program Equipment	500.00	0.00	0.00	500.00	0
50 Athletics Subtotal	\$148,950.00	\$14,422.20	\$38,812.03	\$110,137.97	26
60 General Recreation					
12-60-511000 Salary Full Time	100,250.00	7,477.92	33,668.17	66,581.83	34
12-60-513000 Wages Part Time	3,500.00	0.00	0.00	3,500.00	0
12-60-527100 Staff Training	3,000.00	70.00	1,196.39	1,803.61	40
12-60-591100 Children's Center P.S	44,500.00	4,302.59	21,352.07	23,147.93	48
12-60-591101 CC Summer Camp/Computer Class	100.00	0.00	0.00	100.00	0
12-60-591201 Extended Time	16,250.00	935.07	4,072.29	12,177.71	25
12-60-591214 No School Days	1,500.00	446.69	721.70	778.30	48
12-60-591215 Youth Tumbling	5,700.00	1,953.00	4,236.75	1,463.25	74
12-60-591288 Youth Recreation	7,500.00	285.00	2,226.63	5,273.37	30
12-60-591376 Summer Camp	17,650.00	125.00	125.00	17,525.00	1
12-60-591388 Adult Recreation	25,000.00	204.00	4,370.15	20,629.85	17
12-60-591414 General Trips	2,600.00	0.00	126.00	2,474.00	5
12-60-591510 Spl Events - Concerts	9,000.00	0.00	0.00	9,000.00	0
12-60-591511 Outdoor Education	2,000.00	0.00	0.00	2,000.00	0
12-60-591512 Special Event - Sponsored	3,000.00	163.99	163.99	2,836.01	5

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12-60-591513 Special Event - Non-Sponsored	4,600.00	440.74	3,387.59	1,212.41	74
12-60-591521 Farm Market/Plant/Misc	500.00	0.00	0.00	500.00	0
60 General Recreation Subtotal	\$246,650.00	\$16,404.00	\$75,646.73	\$171,003.27	31
70 Concessions					
12-70-538100 Product Vending Expense	25.00	0.00	0.00	25.00	0
12-70-582000 Taxes / Sales	5.00	0.00	2.00	3.00	40
70 Concessions Subtotal	\$30.00	\$0.00	\$2.00	\$28.00	7
80 Rental					
12-80-521200 Equipment Maintenance	750.00	0.00	87.00	663.00	12
12-80-538000 Recreation Supplies	1,500.00	628.96	730.77	769.23	49
12-80-541100 Nash Private Rental Expenses	1,000.00	0.00	0.00	1,000.00	0
80 Rental Subtotal	\$3,250.00	\$628.96	\$817.77	\$2,432.23	25
90 Fitness					
12-90-513400 Wages Fitness Center Suprs	29,000.00	2,242.63	10,395.32	18,604.68	36
12-90-534600 Fitness Maintenance	4,000.00	1,645.33	1,815.28	2,184.72	45
12-90-534700 Fitness Maintenance Supplies	3,000.00	0.00	2,667.90	332.10	89
12-90-591309 Personal Training	19,000.00	1,568.00	5,934.00	13,066.00	31
12-90-591310 Fitness Programming	15,000.00	968.00	4,824.00	10,176.00	32
12-90-599300 Aerobics Materials	200.00	0.00	0.00	200.00	0
90 Fitness Subtotal	\$70,200.00	\$6,423.96	\$25,636.50	\$44,563.50	37
12 Recreation Fund Subtotal	\$1,318,880.00	\$105,320.50	\$383,484.32	\$935,395.68	29
Expenditure Subtotal	\$1,318,880.00	\$105,320.50	\$383,484.32	\$935,395.68	29
Before Transfers	Excess Of Revenue Subtotal	-\$462,880.00	\$149,114.63	\$52,862.76	-11
After Transfers	Excess Of Revenue Subtotal	-\$462,880.00	\$149,114.63	\$52,862.76	-11
13 Audit Fund					
Revenue					
13 Audit Fund					
10 Administration					
13-10-410100 Real Estate Taxes	25,000.00	0.00	0.00	25,000.00	0
13-10-430100 Interest Savings	50.00	5.21	21.47	28.53	43
10 Administration Subtotal	\$25,050.00	\$5.21	\$21.47	\$25,028.53	0
13 Audit Fund Subtotal	\$25,050.00	\$5.21	\$21.47	\$25,028.53	0
Revenue Subtotal	\$25,050.00	\$5.21	\$21.47	\$25,028.53	0
Expenditure					
13 Audit Fund					
10 Administration					
13-10-524000 Other Professional Services	2,000.00	0.00	1,800.00	200.00	90
13-10-528000 Audit	23,500.00	5,565.00	13,621.00	9,879.00	58
10 Administration Subtotal	\$25,500.00	\$5,565.00	\$15,421.00	\$10,079.00	60
13 Audit Fund Subtotal	\$25,500.00	\$5,565.00	\$15,421.00	\$10,079.00	60

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
Expenditure Subtotal	\$25,500.00	\$5,565.00	\$15,421.00	\$10,079.00	60
Before Transfers					
Deficiency Of Revenue Subtotal	-\$450.00	-\$5,559.79	-\$15,399.53		3,422
After Transfers					
Deficiency Of Revenue Subtotal	-\$450.00	-\$5,559.79	-\$15,399.53		3,422
14 Liability Fund					
Revenue					
14 Liability Fund					
10 Administration					
14-10-410100 Real Estate Taxes	176,500.00	0.00	0.00	176,500.00	0
14-10-430100 Interest Savings	1,800.00	120.66	667.09	1,132.91	37
10 Administration Subtotal	\$178,300.00	\$120.66	\$667.09	\$177,632.91	0
14 Liability Fund Subtotal	\$178,300.00	\$120.66	\$667.09	\$177,632.91	0
Revenue Subtotal	\$178,300.00	\$120.66	\$667.09	\$177,632.91	0
Expenditure					
14 Liability Fund					
10 Administration					
14-10-511000 Salary Full-Time	77,250.00	5,801.72	26,107.74	51,142.26	34
14-10-552000 Park/Facility Inspection Software M	2,750.00	2,835.00	2,835.00	-85.00	103
14-10-553000 Building/Contents Insurance	38,500.00	0.00	0.00	38,500.00	0
14-10-554000 General Liability	16,000.00	0.00	0.00	16,000.00	0
14-10-555000 Public Official Insurance	750.00	0.00	0.00	750.00	0
14-10-556000 Automobile Insurance	5,000.00	0.00	0.00	5,000.00	0
14-10-557000 Workers Comp Insurance.	30,250.00	0.00	5,443.00	24,807.00	18
14-10-558000 Unemployment Insurance	11,000.00	4,228.00	5,059.21	5,940.79	46
10 Administration Subtotal	\$181,500.00	\$12,864.72	\$39,444.95	\$142,055.05	22
14 Liability Fund Subtotal	\$181,500.00	\$12,864.72	\$39,444.95	\$142,055.05	22
Expenditure Subtotal	\$181,500.00	\$12,864.72	\$39,444.95	\$142,055.05	22
Before Transfers					
Deficiency Of Revenue Subtotal	-\$3,200.00	-\$12,744.06	-\$38,777.86		1,212
After Transfers					
Deficiency Of Revenue Subtotal	-\$3,200.00	-\$12,744.06	-\$38,777.86		1,212
15 Imrf Fund					
Revenue					
15 Imrf Fund					
10 Administration					
15-10-410100 Real Estate Taxes	4,100.00	0.00	0.00	4,100.00	0
15-10-430100 Interest Savings	5,250.00	605.68	2,482.74	2,767.26	47
10 Administration Subtotal	\$9,350.00	\$605.68	\$2,482.74	\$6,867.26	27
15 Imrf Fund Subtotal	\$9,350.00	\$605.68	\$2,482.74	\$6,867.26	27
Revenue Subtotal	\$9,350.00	\$605.68	\$2,482.74	\$6,867.26	27
Expenditure					
15 Imrf Fund					
10 Administration					

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
15-10-518000 IMRF	55,500.00	4,091.33	12,918.22	42,581.78	23
10 Administration Subtotal	\$55,500.00	\$4,091.33	\$12,918.22	\$42,581.78	23
15 Imrf Fund Subtotal	\$55,500.00	\$4,091.33	\$12,918.22	\$42,581.78	23
Expenditure Subtotal	\$55,500.00	\$4,091.33	\$12,918.22	\$42,581.78	23
Before Transfers	Deficiency Of Revenue Subtotal	-\$46,150.00	-\$3,485.65	-\$10,435.48	23
After Transfers	Deficiency Of Revenue Subtotal	-\$46,150.00	-\$3,485.65	-\$10,435.48	23
16 Scholarship Fund					
Revenue					
16 Scholarship Fund					
10 Administration					
16-10-430100 Interest Savings	50.00	4.99	1,937.67	-1,887.67	3,875
16-10-470110 Scholarship Donations	750.00	0.00	10.00	740.00	1
16-10-470300 Memorial Donations	1,500.00	1,250.00	1,720.00	-220.00	115
10 Administration Subtotal	\$2,300.00	\$1,254.99	\$3,667.67	-\$1,367.67	159
16 Scholarship Fund Subtotal	\$2,300.00	\$1,254.99	\$3,667.67	-\$1,367.67	159
Revenue Subtotal	\$2,300.00	\$1,254.99	\$3,667.67	-\$1,367.67	159
Expenditure					
16 Scholarship Fund					
10 Administration					
16-10-570110 Scholarship Donations	5,000.00	0.00	0.00	5,000.00	0
16-10-570300 Memorial Donations	1,800.00	525.00	2,687.54	-887.54	149
10 Administration Subtotal	\$6,800.00	\$525.00	\$2,687.54	\$4,112.46	40
16 Scholarship Fund Subtotal	\$6,800.00	\$525.00	\$2,687.54	\$4,112.46	40
Expenditure Subtotal	\$6,800.00	\$525.00	\$2,687.54	\$4,112.46	40
Before Transfers	Excess Of Revenue Subtotal	-\$4,500.00	\$729.99	\$980.13	-22
After Transfers	Excess Of Revenue Subtotal	-\$4,500.00	\$729.99	\$980.13	-22
18 Fica Fund					
Revenue					
18 Fica Fund					
10 Administration					
18-10-410100 Real Estate Taxes	78,250.00	0.00	0.00	78,250.00	0
18-10-430100 Interest Savings	2,250.00	134.66	701.88	1,548.12	31
10 Administration Subtotal	\$80,500.00	\$134.66	\$701.88	\$79,798.12	1
18 Fica Fund Subtotal	\$80,500.00	\$134.66	\$701.88	\$79,798.12	1
Revenue Subtotal	\$80,500.00	\$134.66	\$701.88	\$79,798.12	1
Expenditure					
18 Fica Fund					
10 Administration					
18-10-519000 FICA	79,000.00	5,273.78	23,557.94	55,442.06	30
18-10-519100 Medicare	19,000.00	1,233.38	5,509.52	13,490.48	29

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Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
10 Administration Subtotal	\$98,000.00	\$6,507.16	\$29,067.46	\$68,932.54	30
18 Fica Fund Subtotal	\$98,000.00	\$6,507.16	\$29,067.46	\$68,932.54	30
Expenditure Subtotal	\$98,000.00	\$6,507.16	\$29,067.46	\$68,932.54	30
Before Transfers	Deficiency Of Revenue Subtotal	-\$17,500.00	-\$6,372.50	-\$28,365.58	162
After Transfers	Deficiency Of Revenue Subtotal	-\$17,500.00	-\$6,372.50	-\$28,365.58	162
19 Police Fund					
Revenue					
19 Police Fund					
10 Administration					
19-10-410100 Real Estate Taxes	4,750.00	0.00	0.00	4,750.00	0
19-10-430100 Interest Savings	1,000.00	81.25	325.53	674.47	33
10 Administration Subtotal	\$5,750.00	\$81.25	\$325.53	\$5,424.47	6
19 Police Fund Subtotal	\$5,750.00	\$81.25	\$325.53	\$5,424.47	6
Revenue Subtotal	\$5,750.00	\$81.25	\$325.53	\$5,424.47	6
Expenditure					
19 Police Fund					
10 Administration					
19-10-512000 Safety Event Expense	1,000.00	0.00	0.00	1,000.00	0
19-10-524000 Other Prof Services	1,800.00	150.30	590.40	1,209.60	33
19-10-590000 Captial Expenditures	4,600.00	0.00	0.00	4,600.00	0
10 Administration Subtotal	\$7,400.00	\$150.30	\$590.40	\$6,809.60	8
19 Police Fund Subtotal	\$7,400.00	\$150.30	\$590.40	\$6,809.60	8
Expenditure Subtotal	\$7,400.00	\$150.30	\$590.40	\$6,809.60	8
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,650.00	-\$69.05	-\$264.87	16
After Transfers	Deficiency Of Revenue Subtotal	-\$1,650.00	-\$69.05	-\$264.87	16
20 Paving/Lighting Fund					
Revenue					
20 Paving/Lighting Fund					
10 Administration					
20-10-410100 Real Estate Taxes	9,000.00	0.00	0.00	9,000.00	0
20-10-430100 Interest Savings	200.00	1.41	5.62	194.38	3
10 Administration Subtotal	\$9,200.00	\$1.41	\$5.62	\$9,194.38	0
20 Paving/Lighting Fund Subtotal	\$9,200.00	\$1.41	\$5.62	\$9,194.38	0
Revenue Subtotal	\$9,200.00	\$1.41	\$5.62	\$9,194.38	0
Expenditure					
20 Paving/Lighting Fund					
10 Administration					
20-10-564000 Park Improvements	4,000.00	0.00	0.00	4,000.00	0
10 Administration Subtotal	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0
20 Paving/Lighting Fund Subtotal	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0

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Expenditure Subtotal	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0
Before Transfers	Excess Of Revenue Subtotal	\$5,200.00	\$1.41	\$5.62	0
After Transfers	Excess Of Revenue Subtotal	\$5,200.00	\$1.41	\$5.62	0
35 Long Term Capital Replacement					
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-430100 Interest Savings	14,000.00	1,796.13	6,545.61	7,454.39	47
10 Administration Subtotal	\$14,000.00	\$1,796.13	\$6,545.61	\$7,454.39	47
35 Long Term Capital Replacement Subtotal	\$14,000.00	\$1,796.13	\$6,545.61	\$7,454.39	47
Revenue Subtotal	\$14,000.00	\$1,796.13	\$6,545.61	\$7,454.39	47
Revenue					
35 Long Term Capital Replacement					
10 Administration					
35-10-480100 Transfer From Other Funds	70,000.00	-70,000.00	70,000.00	0.00	100
10 Administration Subtotal	\$70,000.00	-\$70,000.00	\$70,000.00	\$0.00	100
35 Long Term Capital Replacement Subtotal	\$70,000.00	-\$70,000.00	\$70,000.00	\$0.00	100
	\$70,000.00	-\$70,000.00	\$70,000.00	\$0.00	100
After Transfers	Excess Of Revenue Subtotal	-\$56,000.00	\$71,796.13	\$76,545.61	-137
37 Bond & Int Fund					
Revenue					
37 Bond & Int Fund					
10 Administration					
37-10-410100 Real Estate Taxes	1,587,703.00	0.00	0.00	1,587,703.00	0
37-10-430100 Interest Savings	7,500.00	19.35	77.82	7,422.18	1
10 Administration Subtotal	\$1,595,203.00	\$19.35	\$77.82	\$1,595,125.18	0
37 Bond & Int Fund Subtotal	\$1,595,203.00	\$19.35	\$77.82	\$1,595,125.18	0
Revenue Subtotal	\$1,595,203.00	\$19.35	\$77.82	\$1,595,125.18	0
Expenditure					
37 Bond & Int Fund					
10 Administration					
37-10-524000 Other Professional Services	30.00	0.00	0.00	30.00	0
37-10-588000 Principal	1,544,000.00	0.00	0.00	1,544,000.00	0
37-10-588100 Interest	43,703.00	0.00	0.00	43,703.00	0
10 Administration Subtotal	\$1,587,733.00	\$0.00	\$0.00	\$1,587,733.00	0
37 Bond & Int Fund Subtotal	\$1,587,733.00	\$0.00	\$0.00	\$1,587,733.00	0
Expenditure Subtotal	\$1,587,733.00	\$0.00	\$0.00	\$1,587,733.00	0
Before Transfers	Excess Of Revenue Subtotal	\$7,470.00	\$19.35	\$77.82	1
After Transfers	Excess Of Revenue Subtotal	\$7,470.00	\$19.35	\$77.82	1

MONTHLY BUDGET REPORT

04/01/2025 To 04/30/2025

Oregon Park District

FY 2025

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD (\$)	Remaining Balance (\$)	% Used
46 Park Improvement Fund					
Revenue					
46 Park Improvement Fund					
10 Administration					
46-10-430100 Interest Savings	45,000.00	5,213.53	22,191.25	22,808.75	49
46-10-470000 Intergovernmental Rev	126,500.00	31,363.92	49,629.80	76,870.20	39
46-10-470100 Grants	300,000.00	0.00	0.00	300,000.00	0
46-10-470110 Donations & Memorials	0.00	1,500.00	1,500.00	-1,500.00	*100
46-10-470120 Bond Proceeds	1,544,000.00	0.00	0.00	1,544,000.00	0
10 Administration Subtotal	\$2,015,500.00	\$38,077.45	\$73,321.05	\$1,942,178.95	4
46 Park Improvement Fund Subtotal	\$2,015,500.00	\$38,077.45	\$73,321.05	\$1,942,178.95	4
Revenue Subtotal	\$2,015,500.00	\$38,077.45	\$73,321.05	\$1,942,178.95	4
Expenditure					
46 Park Improvement Fund					
10 Administration					
46-10-524000 Other Professional Services	17,500.00	0.00	17,500.00	0.00	100
46-10-525000 Engineering	311,700.00	15,473.87	107,939.89	203,760.11	35
46-10-560000 Computer Upgrades	7,500.00	0.00	6,480.79	1,019.21	86
46-10-564000 Park/Building Improvements	1,293,460.00	18,193.57	35,757.69	1,257,702.31	3
10 Administration Subtotal	\$1,630,160.00	\$33,667.44	\$167,678.37	\$1,462,481.63	10
46 Park Improvement Fund Subtotal	\$1,630,160.00	\$33,667.44	\$167,678.37	\$1,462,481.63	10
Expenditure Subtotal	\$1,630,160.00	\$33,667.44	\$167,678.37	\$1,462,481.63	10
Before Transfers	Excess Of Revenue Subtotal	\$385,340.00	\$4,410.01	-\$94,357.32	-24
Other Financing Use					
46 Park Improvement Fund					
10 Administration					
46-10-588000 Transfers to Other Funds	620,000.00	620,000.00	620,000.00	0.00	100
10 Administration Subtotal	\$620,000.00	\$620,000.00	\$620,000.00	\$0.00	100
46 Park Improvement Fund Subtotal	\$620,000.00	\$620,000.00	\$620,000.00	\$0.00	100
Other Financing Use Subtotal	\$620,000.00	\$620,000.00	\$620,000.00	\$0.00	100
After Transfers	Deficiency Of Revenue Subtotal	-\$234,660.00	-\$615,589.99	-\$714,357.32	304



May Report

Executive Summary

The District is actively gearing up for a busy and productive summer season. Construction at Park East is officially underway, marking a major step forward in our ongoing efforts to enhance community spaces. Daily improvements continue across our parks, with visible progress being made to ensure our facilities are safe, welcoming, and well-maintained.

Our mowing crews are out daily, keeping our grounds in excellent condition, while seasonal plantings are scheduled to bring fresh color and vitality to our landscaped areas. At the same time, our spring and summer programming is in full swing, offering a diverse range of activities designed to engage residents of all ages and foster community connection.

Our Mission

To provide community-focused social and recreational activities through exceptional programs, parks, and facilities.

Our Vision

Strive for operational excellence through caring, creative, and community-focused service.

Executive Director Report

As we welcome the spring season, I'm pleased to report that the District is experiencing strong and sustained growth across all departments. This momentum is especially visible within the Recreation Department, where we're seeing increased participation in athletics, special events, pre-k programming, and a growing emphasis on wellness. Specifics related to this growth can be viewed on the statistics page of this report. This progress is a direct result of staff creativity, responsiveness to community input, and a willingness to make thoughtful adjustments when needed.



Erin Folk

Executive Director

Our leadership team continues to pursue both District-wide and departmental goals with focus and dedication, positioning us for a successful year. Staff is actively monitoring trends and shifts within the community, ensuring we remain agile in addressing emerging needs. With evolving demographics and rising costs, we remain committed to maintaining a balance between providing affordable recreation opportunities and meeting our financial goals.

We've also seen exceptional performance from our Parks and Maintenance Department. They have done a tremendous job maintaining and enhancing our parks and facilities. Not a day goes by without hearing positive feedback from residents about the outstanding condition of these spaces. This is a true testament to the pride and commitment of our team.

Community engagement continues to play a vital role in our planning efforts. Alongside ongoing feedback, a seasonal survey will be distributed in the coming month to help guide short-term improvements. Later this year, a comprehensive community survey will also be conducted to inform our long-term strategic direction.

We are aligning current initiatives with the District's long-range capital plan, ensuring strategic growth and sustainability. The District operates under a rolling capital plan that directs annual improvements. In 2025, we are set to complete over \$1.2 million in capital projects. But our planning doesn't stop there. In 2019, we established a long-range capital fund, which is projected to exceed \$500,000 by year-end. These financial strategies are grounded in sound policy, which also guides our investment approach and fund balance goals each year.

Business Administration Report

Financial Review

The financial summary can be found in the monthly Treasurers Report. The financial outlook remains on track to be within budget for the 2025 fiscal year. Fund balances decreased by 4.7% during the month of April. With the Park East Redevelopment Project underway, the District expects to begin utilizing significant Park Improvement Funds toward progress payments on the project. Interest earnings continue to remain elevated with a rate of 4.16% in the Illinois Park District Liquid Asset Fund for April.



Dan Griffin

Finance & Technology
Administrator

Capital Maintenance Transfers

The District completed its annual capital and long-term maintenance transfers in April. The transfers, totaling \$620,000, were transferred from the Park Improvement Fund to assist Parks and Maintenance Departments with District-wide maintenance expenses. The 2025 Fiscal Year will mark the 7th year of capital transfers to the Capital Replacement Fund totaling \$485,000. The District estimates the fund will have a balance of \$538,574 at the end of the fiscal year. This means the fund has generated over \$53,000 in interest earnings since its inception in 2019.

Customer Service Operations

After 26 years of dedicated service, Lynn Baylor-Zies has decided to retire from the District. Lynn has been a dependable and invaluable member of our receptionist team and will be missed by all our staff and many, many patrons. Lynn's last day with the District will be May 9th. The District is currently in the process of accepting applications for the vacant receptionist position and will hope to have the position filled and training completed by early June.

The Summer Guide was released online on April 28th, with the registration period opening on May 5th for members and May 6th for the general public. The District offers online, over the phone and in person registrations for all programs and activities.

Incident Accident Reporting

The District instituted a new reporting method for Incident, Accident and Behavior reporting. The new form will be online through the District's website, accessible by a QR code available to employees. This new streamlined method of reporting will direct staff to a form designed to make reporting quicker, more accessible, and more accurate. The forms have been standardized to be specific to the type of report and simplified for quick use and reporting. Staff will also be able to access reports quicker through email and respond accordingly.

Recreation Admin Report

Program Participation

April program participation totaled 1,223 participants, marking a 14% increase from April 2024. This increase is primarily due to Easter programming falling in April this year, whereas it was in March in 2024. Key programming in April included youth sports nights for soccer, softball, and baseball, Easter Egg Hunts, and traditional offerings that continued to draw steady participation throughout the month.

Fitness Center

On Friday, May 2, the 7th and 8th grade PE classes visited Nash. Students received a facility tour, discussed the transition to high school, learned about using the free weight area, and reviewed the facility rules. This is the second year we've offered this experience, and it has already helped reduce behavioral issues by clearly setting expectations in advance. All students were given day passes to the facility. Additionally, the TRX room is now open to patrons 13 years and older when accompanied by an adult. The space offers an excellent opportunity for parent-child workouts or one-on-one coaching between athletes and coaches.

Vending Machine

Starting May 16, the Recreation and Maintenance Departments will partner to fill, monitor, and maintain the vending machine in the snack bar area.

Matthew Downing proposed the idea of managing the vending machine in-house after frequent complaints about the current machine being unstocked or malfunctioning. In 2024, we received only \$74 in commissions from the current vendor.

The Park District has purchased a new machine for \$5,046, with projected sales expected to offset the cost within 7 months — a conservative estimate. The current vendor uses a markup of 125–200% on products; by contrast, our pricing will be simplified to \$1, \$2, or \$3, making it easier for both patrons and front desk staff.

Product ordering will be handled by me through Sam's Club delivery, and recreation staff will rotate responsibility for restocking. After evaluating current schedules, we believe this will not place an undue burden on staff, as each has slower weeks throughout the year. Maintenance staff will serve as a backup, and Matthew Downing will oversee maintenance of the machine. A supply closet in the Recreation Department has been cleaned and re-keyed to store all vending inventory. Key access will be limited to department heads. The machine will generate a weekly sales report, and staff will reconcile it as part of the restocking process. A cash handling and inventory accounting procedure has been created by Dan Griffin to guide staff.

With these improvements, we anticipate \$6,000–\$7,000 in annual revenue from the vending machine with minimal staff effort.



Tina Ketter

Superintendent of Recreation

Parks Report

Park Improvements

Staff has completed spring fertilization at all parks. A pre-emergent fertilizer was used to help prevent crabgrass/broad-leaf in all areas except where we felt any seeding might need to be done. A triple 19 fertilizer was used in those areas. Parks staff will be spraying dandelions in the problem areas.

Miscellaneous Park Items

All outside drinking fountains have been turned on for the season.

The mowing staff is back for the season and the new JD 997 mowers have arrived. This purchase was approved as part of the FY2025 budget.

Two additional memorial benches have been added to the parks. One at Mix Park and one at Park West. Bench prep will begin once weather and staff time permits.

The new dump truck has been received. The expense for this purchase does not fall within the FY2025 budget. The truck had been paid for from a previous fiscal year.

Park East Construction

All tree removal has been completed. The perimeter fence has been installed along with an erosion fence on the south and west side. Tree protection fencing has also been installed. All layout and grade stakes have been put in place. Midwest Excavators has removed the ball field fencing, excavated the new parking lot, basketball court and walking paths.

After tree removal was complete, staff noticed additional tree trimming was necessary. Staff completed trimming with a pole saw and the remaining trimming will be completed by a contractor with a bucket truck.

Sports

OHS Soccer and Softball are utilizing Park West for their spring seasons. OPD soccer will conclude on May 10th. The park district baseball and softball teams will begin practice the week of May 5th, followed by games the week of May 19th.



Brent Suter

Superintendent of Parks &
Facilities

Facilities Report

Pool Deck Testing

We have received the test report for the pool deck flooring from WJE. Twelve spots on the pool deck were tested and all sites had a dynamic coefficient of friction between .40-.49, which meets the standard for moderate traction. We have forwarded the report to Williams Architect and are awaiting their input.

Vape Sensors

After some suspicious odors presented in the facility, we have made the decision to order “vaping” sensors to install in the two private restrooms by the gymnasium. We have ordered Zeptive units that will be completely wireless, have the ability to detect multiple vaping agents, and the ability to alert multiple users in real time. These cost \$2,700 and will arrive in a couple of weeks.

Water Quality

The quality of the water in the public drinking fountains continues to be an area we receive complaints about. We have installed a new heavy metal three stage filtration system on the drinking fountain in the hallway across from the pool office. The first stage removes dirt, rust, sand, dust and other sediments in the water. The second removes heavy metals including lead and iron as well as chlorine. The last stage is designed to remove pesticides, unnatural tastes, odors, and other organic chemicals. If this system proves to work, we will install more units on the drinking fountains that have access to such a unit.

A similar filtration unit with an emphasis on just rust removal has been installed on the fill line to the spa to try to reduce the frequency of staining and discoloration to the spa surfaces.

Fitness Center Cleaning

On Sunday April 27th staff came in to deep clean the fitness center. We took the guards off all the cybex machines and detail cleaned them as well as all the cardio equipment. We also moved all this equipment to clean the floor underneath them. This was a great team effort performed by Chelsy, Jen, Benay, Barb, Mike, and myself.



Matthew Downing
Deputy Superintendent of
Facilities

Athletics Report

Baseball and Softball

Preparation for our baseball and softball season is well underway, with practices starting the week of May 5th and games starting the week of May 19th. We have a total of 128 players in our programs for ages 7-14 years. This is in comparison to 126 last year. Scheduling games and practices this season will be tight with Park East under construction. However, we will be able to accommodate all teams in our 3 game diamonds, and Fairgrounds as a backup practice field. For jerseys, TeamBilt came in with the lowest bid, and we were able to secure the popular sublimated jerseys with players names on the back again this year at the same price as last. Youth baseball and softball nights were also held in April to allow the players to come and cheer on the Hawks before their season starts.



Lesley Sheffield
Athletics Coordinator

Spring Soccer

Spring soccer will conclude on May 10. It has been a fun season, and the weather has been mostly cooperative. A youth night was held in April and the players were treated to the concession stand, entry in drawings, and chance to take a shot against an OHS goalkeeper.

Youth Sports Sponsorship

Support from the community for our youth sports programs has been strong this year with \$5300 in sponsorship already secured. These sponsorships are vital in keeping the registration costs as affordable as possible for our patrons.

Events Report

Easter

The Traditional and Flashlight Easter Egg hunts on April 17th closed registration with 371 participants, up from 299 in 2024. Stormy conditions on the day of the egg hunt resulted in the event being moved indoors to Nash Recreation Center in the gym. Participants expressed positive feedback for our weather backup plan, and the event ran very smoothly despite the relocation. I am grateful to all staff and community members who assisted with the change of plans. Community volunteer Dawn Todd is deserving of special thanks for serving as our Easter Bunny.



Caleb Jenks

Event Coordinator

Our special needs Easter Egg hunt drew 55 participants between Village of Progress and Ogle County Education Cooperative.

Unfortunately, our Easter Egg Hunt in the pool was cancelled due to low participation. Instead of the egg hunt, we hosted a bonus open swim with a chance for drop-in pictures with the Easter Bunny. 32 people came in for pictures in this bonus program.

Late Spring Programs

Our drop in Earth Day program drew 47 participants on Tuesday April 22. Participants enjoyed a scavenger hunt, painting flower pots, and wildlife themed games in Park West. Village of Progress brought 10 participants to an adaptive earth Day program in Park East.

Our first ever mystery trip took place on Friday, May 2nd, with a theme of craft beer. Participants enjoyed a trip to two craft/microbreweries, and a popular shopping stop. The trip drew 9 participants.

The parent-child cooking program with Linnie's Kitchen on April 23 drew 10 total participants. Moving forward, cooking programs will be adjusted to offer more parent-child options.

Looking Ahead

Upcoming special events include our Taylor Swift themed pool party and Escape Room on May 16th, free fishing event at LOMC on May 23rd, and Kerwin Memorial baseball and softball kickoff on May 31st.

General Recreation Report

Program Updates:

During the month of April, Extended Time averaged 20 participants per day. Campers are enjoying the new equipment and games that were purchased with funds from a gift card Kelley won from SS Worldwide.

Toddler playtime ended for the summer in April. It will continue to be offered again in the fall as parents and kids enjoy the time and space to play.

Preschool Music with Ms. K-Rae experienced a dip in participation in April. Those that attended say the kids enjoy the music and lessons. Class will not be offered in May, but will resume in June.

Tumbling, after May classes conclude, will no longer be offered at Nash due to a lack of participation and a continued decrease in revenue. This will also free up the gym for additional practices and activities that continue to increase in participation and have more demand on the facility. Tumbling families will be provided with contact information for other tumbling programs.

The table below outlines the decrease in tumbling participation and revenue per week. On tumbling nights, the east side of the gym is shutdown from 3pm - Close. The cost to the District for setup and tear down, not included below, is \$80/week.



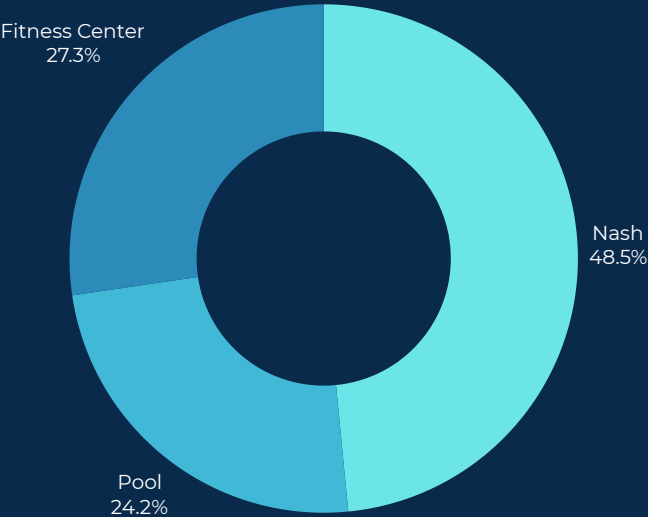
Kelley Huston

Recreation Coordinator

Tumbling Year	Average Attendance	Average Revenue Per Week
2022	35	\$156.13
2023	33	\$88.47
2024	27	\$58.69
2025	21	\$54.18



Facility Use



YTD Personnel Hours

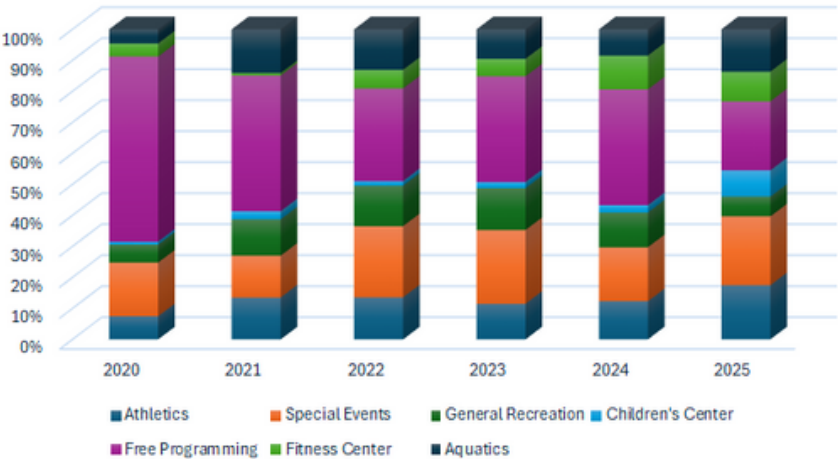
Total # of Employee Hours	Total # of Volunteer Hours
14,289	890.5

People play a vital role in parks and recreation. Not only do we provide spaces for people to gather, socialize, and participate, we are also fostering a sense of community and belonging. This begins with our employees and volunteers..

YTD Recreation Revenue

Category	Annual Budget	Actual Revenue	% of Budget Achieved
Pass Revenue	\$147,000	\$75,479	51.35%
Aquatics Revenue	\$29,000	\$15,148	52.23%
Athletics Revenue	\$118,200	\$43,996	37.22%
General Rec Revenue	\$167,900	\$68,971	41.08%
Fitness Revenue	\$40,000	\$13,704	34.26%
Total	\$502,100	\$217,297	43.28%

Departmental Growth in Recreation Participation 2020-2025



- ✓ Significant Growth in Athletics
- ✓ Rise in Special Event Participation
- ✓ Expansion of Children's Center Programs
- ✓ Increased Emphasis on Fitness and Wellness



New Business - April 2025

Annual Meeting

The Oregon Park District will conduct its Annual Meeting in May. As part of this meeting, the following official actions will take place:

- Administration of the oath of office to newly elected Commissioners
- Election of Board President and Vice President
- Establishment of annual appointments
- Approval of the regular meeting schedule for the upcoming fiscal year
- Designation of standing committees of the Board

These actions are required annually to ensure continuity in governance and alignment with District policies and state statutes.

Ordinance 25-05-13 Disposal of Personal Property

The Oregon Park District will look to approve ordinance 25-05-13 to begin the process of accepting sealed bids for the District Tumble Trak and Dismount Mat. The item will no longer be necessary for use by the Oregon Park District.

Executive Session & Board Vacancy Appointment

The Oregon Park District will conduct interviews with candidates who submitted their application for the existing board vacancy by May 1st, as advertised. Immediately following the interviews, the Board will act on an appointment for the existing board vacancy.